

**MINUTES OF THE ORDINARY MEETING OF THE COUNCIL OF THE
SHIRE OF COBAR HELD IN COUNCIL CHAMBERS ON THURSDAY
26 MAY 2022 COMMENCING AT 5:00PM**

PRESENT (FILE C13-2)

Councillors Peter Abbott (Mayor), Jarrod Marsden (Deputy Mayor), Bob Sinclair, Tony Chaplain, Kain Neale, Janine Lea-Barrett, Lillian Simpson, Julie Payne and Kate Winders.

OBSERVERS

Messrs Peter Vlatko (General Manager), Kym Miller (Director of Finance and Community Services), Charles Taveira (Director of Infrastructure Services) and Miss Kelly Fairbank (Executive Assistant - General Manager/ Mayor).

MESSAGE FROM THE CHAIR:

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**THIS IS PAGE 1 OF THE MINUTES OF THE ORDINARY MEETING OF THE
COUNCIL OF THE SHIRE OF COBAR HELD ON THURSDAY 26 MAY 2022**

.....
GENERAL MANAGER

.....
MAYOR

APOLOGIES (FILE C13-2)

57.05.2022 RESOLVED: 1. That the apology received from Councillor Michael Prince, Councillor Harley Toomey & Councillor Peter Maxwell be accepted.

2. That Councillor Michael Prince, Councillor Harley Toomey and Councillor Peter Maxwell be granted a leave of absence.

Clr Lea- Barrett / Clr Marsden

CARRIED

DECLARATIONS OF INTEREST (FILE C12-3)

- Nil.

CONDOLENCES (FILE M2-3)

- Enid Margaret Coath
- Patricia Mary Smith

A minute's silence was observed by those in attendance.

PUBLIC ACCESS SESSION

- Nil.

CONFIRMATION OF MINUTES

ORDINARY MEETING OF COUNCIL (FILE C13-11)

58.05.2022 RESOLVED: That the Minutes of the Ordinary Meeting of Council held on Thursday, 28 April 2022 be confirmed as a true and correct record of the proceedings of that meeting.

Clr Payne / Clr Simpson

CARRIED

CLAUSE 1–REVIEW OF AUDIT, RISK AND IMPROVEMENT COMMITTEE

**FILE: L5-26 AOPREFERENCE:1.1.2.1 ATTACHMENT: YES
(UNDER SEPARATE COVER)**

AUTHOR: *General Manager, Peter Vlatko*

59.05.2022 RESOLVED: 1. That Council join with the Far North West Joint Organisation and all member Councils in the establishing a Shared Audit Risk and Improvement Committee in accordance with *section 428B of the Local Government Act 1993*

2. That Council delegate authority to the Far North West Joint Organisation to appoint the chair and two (2) independent members to form the Shared Audit Risk And Improvement Committee to serve the Far North West Joint Organisation and all three member Councils.

3. That Council appoint a Councillor to serve as the non-voting board member on the ARIC for this Council only

4. That Council adopt the Draft Terms of Reference developed for the operation of the Audit Risk and Improvement noting the initial revised term to cater for the shorter period to be served by the current Council and the fact that there is no current need for the Chair to be pre-qualified at this stage.

5. That Council note the Expression of Interest document developed by the Far North West Joint Organisation for distribution to potential applicants for persons to serve as the Chair or one of the two (2) independent Committee Members including the fees payable to the Chair and Committee members

6. That applications as detailed in the Expression of Interest document be called for by the placement of advertisements in the local papers circulating in each of the towns within the FNWJO area together with the websites of each of the member Councils to provide local residents the opportunity to apply to become a member of the Shared Committee if they are suitably qualified and wish to apply.

Clr Lea- Barrett / Clr Sinclair

CARRIED

**CLAUSE 2 – COMMUNITY STRATEGIC PLAN, DELIVERY PLAN
& ANNUAL OPERATIONAL PLAN**

FILE: L5-22 AOPREFERENCE:3.3 ATTACHMENT: NO

AUTHOR: *General Manager, Peter Vlatko*

60.05.2022 RESOLVED: That the information on the delivery of Councils Community Strategic Plan, Delivery Plan and Annual Operational Plan be received and noted.

Clr Payne / Lea- Barrett

CARRIED

**CLAUSE 3 – COUNCIL’S BUDGET, FEES AND CHARGES AND
REVENUE POLICY**

**FILE: L5-22 AOP REFERENCE: 3.3 ATTACHMENT:(YES
PAGE 46-95)**

AUTHOR: *Director Finance and Community Services, Kym Miller*

61.05.2022 RESOLVED: 1. That Council place the draft 2022/2023 Budget, Fees and Charges, Revenue Policy, and Ten-Year Financial Plan on public exhibition for 28 days.

2. That Council hold a public meeting on Wednesday, 15 June 2022 at 6:00pm to present the documents and seek community.

Clr Payne / Clr Neale

CARRIED

CLAUSE 4 – QUARTER 3 – 2021/2022 BUDGET REVIEW

**FILE: L5-22 AOP REFERENCE: 3.3 ATTACHMENT: YES
(PAGE 96-97)**

AUTHOR: *Director of Finance and Community Services, Kym Miller*

62.05.2022 RESOLVED: 1. That no amendments be made to the capital budget in the quarter 3 budget review, but it is noted that \$100,000 is to be shifted internally.

2. That no amendments be made to the operating budget in the quarter 3 budget review.

Clr Payne / Clr Lea- Barrett

CARRIED

CLAUSE 5 – GENERAL MANAGERS OPERATIONAL REPORT

**FILE: C6-20-2 AOP REFERENCE: 4.3.2 ATTACHMENT: YES
(PAGE 98)**

AUTHOR: *General Manager, Peter Vlatko*

63.05.2022 RESOLVED: That the General Managers Operational Report be received and noted.
Clr Lea- Barrett / Clr Simpson **CARRIED**

CLAUSE 6 – REALIGNMENT AND DEDICATION OF YATHONG ROAD

FILE: SR1-12 AOP REFERENCE: 4.3.2 ATTACHMENT: NO

AUTHOR: *General Manager, Peter Vlatko*

64.05.2022 RESOLVED: That Council agrees with the proposed closure of WDR 43 as public road and the proposed dedication of Yathong road as public road.
Clr Chaplain / Clr Marsden **CARRIED**

CLAUSE 7- MONTHLY STATUS REPORT

**FILE: C13-10 REFERENCE: 3.1 ATTACHMENT:
NO**

AUTHOR: *General Manager, Peter Vlatko*

65.05.2022 RESOLVED: That the information contained in the monthly status report be received and noted.
Clr Payne / Clr Lea- Barrett **CARRIED**

CLAUSE 8 – INVESTMENT REPORT AS AT APRIL 2022

FILE: B2-7 AOP REFERENCE: 3.1.1.7

ATTACHMENT: NO

AUTHOR: *Financial Accountant, Sandra Davey*

66.05.2022 RESOLVED: That Council receive and note the Investment Report as of April 2022.
Clr Lea- Barrett / Clr Chaplain **CARRIED**

CLAUSE 9 - BANK RECONCILIATION, CASH FLOW & LOAN FACILITY SUMMARIES AS AT APRIL 2022

FILE: B2-7 AOP REFERENCE: 3.1.1.5 ATTACHMENT: NO

AUTHOR: *Financial Accountant, Sandra Davey*

- 67.05.2022 RESOLVED:** That Council receive and note the Bank Reconciliation, Monthly Total Funds Available, Cash Flow and Loan Facility Report as of April 2022.
Clr Payne / Clr Simpson **CARRIED**
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CLAUSE 10 – RATES RECONCILIATION REPORT AS AT 30 APRIL 2022

FILE: R2-1 AOP REFERENCE: 3.1.1. ATTACHMENT: YES (PAGE 99-100)

AUTHOR: *Customer Service Manager, Jo-Louise Brown*

- 68.05.2022 RESOLVED:** That the Rates Reconciliation Report as at the 30 April 2022 be received and noted.
Clr Lea- Barrett / Clr Marsden **CARRIED**
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CLAUSE 11 – GRANT FUNDING

FILE: G4-17 AOP REFERENCE: 3.1.1.3 ATTACHMENT: NO

AUTHOR: *Grants Officer, Brytt Moore*

- 69.05.2022 RESOLVED:** That the information contained in the grant funding report detailing grants applied for, grants announced and grants available be received and noted.
Clr Lea- Barrett / Clr Neale **CARRIED**
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CLAUSE 12 – PURCHASING ANALYSIS OF CONTRACTORS

FILE: T3-15-6 AOPREFERENCE:3.3.4 ATTACHMENT: NO

AUTHOR: *Financial Accountant, Sandra Davey*

- 70.05.2022 RESOLVED:** That Council receive and note the information contained in this report.
Clr Lea- Barrett / Clr Payne **CARRIED**
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CLAUSE 13 – EXPENDITURE FOR ROADS NETWORK

FILE: R5-31 AOP REFERENCE: 4.3.2 ATTACHMENT: YES

(PAGE 101-109)

AUTHOR: *General Manager, Peter Vlatko*

- 71.05.2022 RESOLVED:** That the information detailing the Expenditure for Council's Roads Network be received and noted.
Clr Simpson / Clr Winders **CARRIED**
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CLAUSE 14 – DEVELOPMENT APPROVALS: 19 APRIL 2022 – 17 MAY 2022

FILE: T5-1 AOP REFERENCE: 1.6.3.1 ATTACHMENT: NO

AUTHOR: *Director of Planning & Environmental Services, Garry Ryman*

- 72.05.2022 RESOLVED:** That the information detailing the Complying Development Certificates, Local Development and Construction Certificate approvals for the period 19 April 2022 – 17 May 2022 be received and noted.
Clr Payne / Clr Lea- Barrett **CARRIED**
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COMMITTEE OF THE WHOLE (CLOSED COUNCIL)

- 73.05.2022 RESOLVED:** That Council move into the Committee of the Whole with the press and public excluded at 5.25 pm as matters to be discussed are considered to be confidential vide *Section 10A (2)(d)(i) of the Local Government Act 1993 as it contains commercial information of a confidential nature that would if disclosed in open Council would prejudice the commercial position of the person who supplied it.*
Clr Winders / Clr Payne **CARRIED**
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CLAUSE 1C PROVISION OF COMMERCIAL CLEANING(T3-22-5)

FILE: T3-22-5 AOP REFERENCE: ATTACHMENT: NO

AUTHOR: *Peter Vlatko, General Manager*

- 74.05.2022 RESOLVED:** 1. That the contract for Provision of Commercial Cleaning be awarded to Nomes Custom Cleaning and the General Manager be authorised to sign the contract.
2. That the information contained within this report remains confidential within the Committee of the Whole Closed Council.
Clr Payne / Clr Neale **CARRIED**
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**CLAUSE 2C DRY AND WET HIRE PLANT AND EQUIPMENT
(T3-22-6)**

FILE: T3-22-5 AOP REFERENCE: ATTACHMENT: NO

AUTHOR: *Peter Vlatko, General Manager*

75.05.2022 RESOLVED: 1. That Council engages the following companies to be selected as a panel of preferred suppliers for Dry and Wet Hire Plant and Equipment:

- A-Plant Equipment Pty Ltd
- As Per Plan Construction Pty Ltd
- Brooks Hire Service Pty Ltd
- Broughton Field Services TA Broughton Contracting Pty Ltd
- Coates Hire Operations Pty Limited
- Conplant Pty Ltd
- Crushrite Crushing & Screening TA Crushrite Pty Ltd
- Deppeler Earthmoving Pty Ltd
- Ezyquip Hire Pty Ltd
- I.J. Chase Grader Contracting
- J.A McClure & J.J McClure & McClure Pastoral Co Pty Ltd TA Kallara Partners
- J.R & E.G. Richards (NSW) Pty Ltd TA JR Richards & Sons
- JR May & JR Earthmoving Pty Ltd
- Jum's H20
- Killeen Plant Hire Pty Ltd
- Komatsu Australia Pty Ltd
- McMullen Group Constructions
- Premiair Hire
- R Bruce's Contracting Services Pty Ltd
- Riverina Stabilisers Pty Ltd
- Rollers Australia Pty Ltd
- Smartin Building Pty Ltd TA Cynend Building & Construction Pty Ltd
- The Mining Pty Ltd
- Tolbra Earthmovers & Haulage Pty Ltd
- Total Drain Cleaning Services Pty Ltd
- Tutt Bryant Hire Pty Ltd

2. That the General Manager be authorised to sign the contracts.

3. That the information contained within this report remains confidential within the Committee of the Whole Closed Council.

Clr Lea- Barrett / Clr Marsden

CARRIED

THERE BEING NO FURTHER BUSINESS THE MEETING CLOSED AT 5.35 PM

CONFIRMED.....

MINUTE NO.....

MAYOR.....

**THIS IS PAGE 9 OF THE MINUTES OF THE ORDINARY MEETING OF THE
COUNCIL OF THE SHIRE OF COBAR HELD ON THURSDAY 26 MAY 2022**

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GENERAL MANAGER

.....
MAYOR