



# **COBAR SHIRE COUNCIL**

## **ORDINARY MEETING AGENDA**

**THURSDAY, 24 FEBRUARY 2022**

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## **~ ACKNOWLEDGMENT OF COUNTRY~**

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I wish to acknowledge the Wangaaypuwan (Wangaibon) people of the Ngiyampaa Nation, the traditional custodians of the land of which we gather today.

I wish to acknowledge their continued connection to the land, water and culture and I pay my respects to elder's past, present and emerging.

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## ~ ORDER OF BUSINESS ~

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Business for the meeting will be as follows: Message from the Chair:

*In the spirit of open, accessible and transparent government, Cobar Shire Council Ordinary and Committee Meetings are video recorded and webcast. By speaking at a Council or Committee Meeting, members of the public agree to being recorded and webcast. Cobar Shire Council accepts no liability for any defamatory, discriminatory or offensive remarks or gestures that are made during the course of the Council or Committee Meeting. Opinions expressed or statements made by individuals are the opinions or statements of those individuals and do not imply any form of endorsement by Cobar Shire Council.*

1. Apologies
  - Mayor Peter Abbott
2. Declaration of Interests
3. Condolences
  - Darrell Wilson
  - Leslie Keith Harbison
  - Barry Hay
  - Ellen May Tupper
  - Donald Datson
  - Noah Purton
  - Peter James (Tiger) Fisher
  - Suzanne Marie Dillon
4. Public Access Forum
5. Confirmation of Minutes
  - Ordinary Meeting of Council – Thursday, 09 December 2021.
6. Matters Arising from Minutes
7. Notice of Motions- Nil.
8. Mayoral Report
9. General Manager's Report – Action/Recommendation
10. General Manager's Report – Confidential
  - Tender to establish panels for Project Management services and architectural services
  - Regional Procurement Tender – Provision of Road Stabilising
  - Regional Procurement Tender- Supply and Delivery of traffic and safety signage
11. Matters of Urgency
12. Correspondence

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## ~ COUNCIL'S VISION ~

Our Vision is for Cobar Shire to be an attractive, healthy and caring environment in which to live, work and play, achieved in partnership with the community through initiative, foresight and leadership.

## ~ COUNCIL'S MISSION ~

Our Mission is to provide sound and sensible government and ensure that works and services are delivered effectively and equitably to the community of Cobar Shire.

Council will also develop and constantly review its policy on the maintenance of its road network with current priorities to include the sealing of the following strategic roads within the Shire;

- Ivanhoe Road
- Louth Road
- Tilpa Road

## ~ COUNCIL'S VALUES ~

Council has adopted the following Values that should be reflected in how the whole organisation operates and interacts with others:

	Accountability	Communication	Effective Leadership	Integrity	Team Work
We Value	We are responsible for our actions, our behaviour and the satisfactory completion of allocated tasks	We communicate openly and respectfully, sharing timely and appropriate information with others	We lead by positive example, embodying all of Council's agreed Values	We are consistently honest, transparent, ethical and fair, regardless of the situation	We work collaboratively to achieve shared goals for Council and the community
My Behaviours	I actively participate in the organisation	I consider how I say it, why I say it, when I say it and where I say it	I act with courage, challenge the status quo and seek out ways to improve our organisation	I do and say the right thing, even when no one is watching	I share my knowledge, skills and experience with others
	I take full ownership of my role, including my mistakes, and learn from my actions	I listen actively and ask questions to gain a shared understanding	I support and encourage others to learn, develop and grow	I take personal responsibility for my own actions and behaviour	I support others to achieve goals and celebrate success
	I inspire excellence by performing my role with pride	I show empathy and consider things from others' point of view	I am approachable and treat others consistently and respectfully	I uphold strong moral principles and do what I say I am going to do	I consciously choose to work positively with others
	I acknowledge my actions and behaviour can impact and influence outcomes	I provide and receive timely, constructive feedback	I inspire and expect everyone to always do their best	I am professional, treating others just as I expect to be treated	I commit to working together to find solutions

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## ~ COUNCIL'S CHARTER ~

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A Council has the following charter (Section 8, *Local Government Act 1993*):

- To provide directly or on behalf of other levels of government, after due consultation, adequate, equitable and appropriate services and facilities for the community and to ensure that those services and facilities are managed efficiently and effectively.
- To exercise community leadership.
- To exercise its functions in a manner that is consistent with and actively promotes the principles of cultural diversity.
- To promote and to provide and plan for the needs of children.
- To properly manage, develop, protect, restore, enhance and conserve the environment of the area for which it is responsible, in a manner that is consistent with and promotes the principles of ecologically sustainable development.
- To have regard to the long term and cumulative effects of its decisions.
- To bear in mind that it is the custodian and trustee of public assets and to effectively account for and manage the assets for which it is responsible.
- To facilitate the involvement of Councillors, members of the public, users of facilities and services and council staff in the development, improvement and coordination of local government.
- To raise funds for local purposes by the fair imposition of rates, charges and fees, by income earned from investments and, when appropriate, by borrowings and grants.
- To keep the local community and the State government (and through it, the wider community) informed about its activities.
- To ensure that, in the exercise of its regulatory functions, it acts consistently and without bias, particularly where an activity of the council is affected.
- To be a responsible employer.

**MINUTES OF THE ORDINARY MEETING OF THE COUNCIL OF THE  
SHIRE OF COBAR HELD IN COUNCIL CHAMBERS ON THURSDAY  
09 DECEMBER 2021 COMMENCING AT 5:00PM**

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**PRESENT (FILE C13-2)**

Councillors Peter Abbott (Mayor), Jarrod Marsden (Deputy Mayor), Robert Sinclair, Janine Lea-Barrett, Tony Chaplain, Kain Neale, Lillian Simpson, Harley Toomey, Julie Payne and Kate Winders.

**OBSERVERS**

Messrs Peter Vlatko (General Manager), Kym Miller (Director of Corporate and Community Services), Scott Casey (Director of Infrastructure Services), Garry Ryman (Director of Planning and Environmental Services) and Miss Kelly Fairbank (Executive Assistant - General Manager/ Mayor).

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The General Manager opened the December Ordinary Council Meeting and completed the affirmation and Oath by all Councillor's.

The General Manager advised that at the close of nominations for Mayor there was one (1) nomination being: Councillor Abbott

**In accordance with the *Local Government (General) Regulations 2005* the General Manager declared Councillor Peter Abbott duly elected Mayor for the term ending at the General Elections.**

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The General Manager advised that at the close of nominations for Deputy Mayor there was One (1) nomination being: Councillor Marsden

**In accordance with the *Local Government (General) Regulations 2005* the General Manager declared Councillor Jarrod Marsden duly elected Deputy Mayor for the term ending at the General Elections.**

Councillor Abbott assumed the Chair as Mayor and proceeded with the remaining items of business.

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THIS IS PAGE 1 OF THE MINUTES OF THE ORDINARY MEETING OF THE  
COUNCIL OF THE SHIRE OF COBAR HELD ON THURSDAY 09 DECEMBER 2021



GENERAL MANAGER



MAYOR

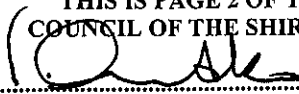
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**MESSAGE FROM THE CHAIR:**

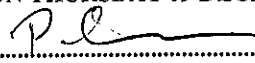
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THIS IS PAGE 2 OF THE MINUTES OF THE ORDINARY MEETING OF THE  
COUNCIL OF THE SHIRE OF COBAR HELD ON THURSDAY 09 DECMEBER 2021



GENERAL MANAGER



MAYOR



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**APOLOGIES (FILE C13-2)**

- 219.12.2021 **RESOLVED:** 1. That the apology received from Councillor Peter Maxwell be accepted.  
2. That Councillor Peter Maxwell be granted a leave of absence.  
*Clr Toomey / Clr Payne* **CARRIED**
- 

**DECLARATIONS OF INTEREST (FILE C12-3)**

- Nil.
- 

**CONDOLENCES (FILE M2-3)**

- Bradley Patrick Goonrey  
A minute's silence was observed by those in attendance.
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**PUBLIC ACCESS SESSION**

- Nil.
- 

**CONFIRMATION OF MINUTES**

**ORDINARY MEETING OF COUNCIL (FILE C13-11)**

- 220.12.2021 **RESOLVED:** That the Minutes of the Ordinary Meeting of Council held on Thursday, 25 November 2021 be confirmed as a true and correct record of the proceedings of that meeting.  
*Clr Payne/ Clr Winders* **CARRIED**

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THIS IS PAGE 3 OF THE MINUTES OF THE ORDINARY MEETING OF THE  
COUNCIL OF THE SHIRE OF COBAR HELD ON THURSDAY 09 DECMEBER 2021

  
.....  
GENERAL MANAGER

  
.....  
MAYOR

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**CLAUSE 1 – MAYORAL REPORT**

**FILE: C13-1-5 AOPREFERENCE:3.1 ATTACHMENT: NO**

**AUTHOR: Mayor, Peter Abbott**

**221.12.2021 RESOLVED:** That Council accepts the information contained in the Mayoral Report for the month of December 2021.  
*Clr Marsden / Clr Lea- Barrett* **CARRIED**

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**CLAUSE 2 – MEETING DATES AND TIMES**

**FILE: C12-1 AOP REFERENCE: 3.1.5 ATTACHMENT: NO**

**AUTHOR: General Manager, Peter Vlatko**

**222.12.2021 RESOLVED:** 1. That the Ordinary Meetings of Council be held in the Council Chambers commencing at 5pm on the Fourth Thursday of each month except for the December meeting which is to be held on the second Thursday of the month to stay clear of the Christmas period and January where no meeting is held.

2. That the Rural Council meeting be further considered at a future Council meeting.

*Clr Payne/ Clr Sinclair*

**CARRIED**

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**CLAUSE 3 – DELEGATIONS OF AUTHORITY TO GENERAL MANAGER**

**FILE: A2-5, PERSONNEL**

**AOP REFERENCE: 3.1.5**

**ATTACHMENT: NO**

**AUTHOR: General Manager, Peter Vlatko**

**223.12.2021 RESOLVED:** That the General Manager be granted authority to act on all matters within the Local Government Act 1993 other than those as detailed above which are specifically excluded in section 377.

*Clr Payne/ Clr Sinclair*

**CARRIED**

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**CLAUSE 4 – COUNCIL COMMITTEES/DELEGATES**

**FILE: C6-15 AOP REFERENCE: 3.2.2.2 ATTACHMENT: NO**

**AUTHOR: General Manager, Peter Vlatko**

**224.12.2021 RESOLVED:** That Council determine its delegates for each of the listed Committees/ Organisations and where an election is required it be by open voting by show of hands.

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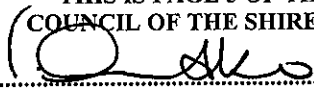
THIS IS PAGE 4 OF THE MINUTES OF THE ORDINARY MEETING OF THE  
COUNCIL OF THE SHIRE OF COBAR HELD ON THURSDAY 09 DECMEBER 2021

  
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GENERAL MANAGER

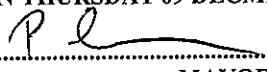
  
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MAYOR

<b>Committee/Organisation</b>	<b>No. of Delegates</b>	<b>Nominated Councillors</b>
Local Traffic	1 Councillor	Clr Payne
Mallee Bushfire Prevention	1 Councillor	Clr Sinclair
Wool Track Development Advisory	Mayor + 4 Councillors	Clr Abbott Clr Winders Clr Neale Clr Chaplain Clr Sinclair
Kidman Way Promotional Committee	4 Councillors	Clr Simpson Clr Chaplain Clr Neale Clr Winders
Outback Arts	1 Delegate	General Manager to delegate
Mt Grenfell Board of Management	1 Councillor	Clr Toomey
Liquor Accord	Mayor, 1 Councillor General Manager	Clr Abbott Clr Toomey
Murray Darling Association	2 Councillors	Clr Marsden Clr Payne
Cobar Youth Council	1 Councillor, 1 staff member & General Manager	General Manager Clr Payne
Lower Macquarie Water Utilities Alliance Board	Mayor & General Manager	Clr Abbott General Manager
Rural Roads Advisory Committee	Whole of Council	Whole of Council
Association of Mine Related Councils	Mayor, General Manager	Clr Abbott General Manager Clr Chaplain Clr Lea- Barrett
Internal Audit	2 Councillors not being the Mayor, Independent Chair and Community Representative	Clr Sinclair Clr Maxwell
Western Regional Joint Planning Panel	2 Members, 1 Alternate	Clr Sinclair Clr Lea- Barrett
General Manager's Review	All Councillors	
Cobar Shire Rural Fire District Service Agreement Liaison	Mayor, 1 Councillor, General Manager or his nominee	Clr Sinclair
Cobar Shire Bush Fire Management	Mayor, Council Officer Representing the Environmental Section, Council Officer Representing	Clr Abbott

THIS IS PAGE 5 OF THE MINUTES OF THE ORDINARY MEETING OF THE  
COUNCIL OF THE SHIRE OF COBAR HELD ON THURSDAY 09 DECMEBER 2021



GENERAL MANAGER



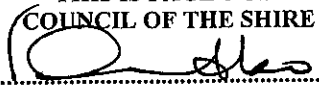
MAYOR

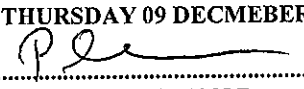
	the Roads and Maritime Services	
Australia Day Awards	Mayor, 1 Councillor, 2 Community Members, (1 community member chosen from within the Tourism Advisory Committee, and one chosen on behalf of the Council by the Mayor) & the Tourism Manager	Clr Abbott Clr Winders
Western Regional Weeds	1 Councillor & Director of Planning and Environmental Services.	Clr Maxwell
Hera Mine Community Consultative Committee	1 Councillor	Clr Maxwell
Cobar Water Board	3 Councillors (elected for a 5-year term)	Clr Abbott Clr Lea- Barrett Clr Chaplain
Far North West Joint Organisation	Mayor, Deputy Mayor (Alternate), General Manager	Clr Abbott Clr Marsden General Manager
Lilliane Brady Village Management and Governance Committee	2 Councillors, General Manager & Director of Finance & Community Services	Clr Marsden Clr Simpson
Tourism Advisory Committee	4 Councillors	Clr Simpson Clr Neale Clr Winders Clr Chaplain

*Clr Sinclair/ Clr Payne*

**CARRIED**

THIS IS PAGE 6 OF THE MINUTES OF THE ORDINARY MEETING OF THE COUNCIL OF THE SHIRE OF COBAR HELD ON THURSDAY 09 DECMEBER 2021

  
.....  
GENERAL MANAGER

  
.....  
MAYOR

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**CLAUSE 5 – FIRST QUARTERLY REVIEW OF THE ANNUAL OPERATIONAL PLAN 2021/2022 (O1)**

**FILE: L5-22 AOP REFERENCE: 3.1 ATTACHMENT: (UNDER SEPARATE COVER)**

**AUTHOR: *General Manager, Peter Vlatko***

- 225.12.2021 RESOLVED:** That Council receives and notes the first quarterly review of the 2021/2022 Annual Operational Plan, covering the period July to September 2021.  
*Clr Sinclair / Clr Neale* **CARRIED**
- 

**CLAUSE 6– MEETING MINUTES**

**FILE: R5-36 AOP REFERENCE: 3.1 ATTACHMENT: YES (PAGE 41-43)**

**AUTHOR: *General Manager, Peter Vlatko***

- 226.12.2021 RESOLVED:** That the Minutes of the Rural Roads Advisory Committee and its Status Report be received and noted.  
*Clr Payne / Clr Chaplain* **CARRIED**
- 

**CLAUSE 7- MONTHLY STATUS REPORT**

**FILE: C13-10 AOP REFERENCE: 3.1 ATTACHMENT: NO**

**AUTHOR: *General Manager, Peter Vlatko***

- 227.12.2021 RESOLVED:** That the information contained in the monthly status report be received and noted.  
*Clr Payne/ Clr Lea- Barrett* **CARRIED**
- 

**CLAUSE 8 - GENERAL PURPOSE FINANCIAL STATEMENTS, SPECIAL SCHEDULES, AND AUDITOR'S REPORTS FOR 2020/2021**

**FILE: A12-2 & F2-2-17 AOP REFERENCE: 3.3.3.3**

**ATTACHMENT: YES (Pages 44-135)**

- 228.12.2021 RESOLVED:** 1. That the Audited Financial Statements and Auditor's Reports for the year ended 30 June 2021 be received and noted.
2. That copies of Council's Annual Audited Financial Statements be provided to such persons and bodies as the regulations require.  
*Clr Sinclair / Clr Toomey* **CARRIED**
- 

THIS IS PAGE 7 OF THE MINUTES OF THE ORDINARY MEETING OF THE COUNCIL OF THE SHIRE OF COBAR HELD ON THURSDAY 09 DECEMBER 2021

  
.....  
GENERAL MANAGER

  
.....  
MAYOR

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**CLAUSE 9 – INVESTMENT REPORT AS AT 23 NOVEMBER 2021**

**FILE: B2-7 AOP REFERENCE: 3.1.1.7**

**ATTACHMENT: NO**

**AUTHOR: *Financial Accountant, Sandra Davey***

- 229.12.2021 RESOLVED:** That Council receive and note the Investment Report as of 23 November 2021.  
*Clr Payne / Clr Winders* **CARRIED**
- 

**CLAUSE 10 - BANK RECONCILIATION, CASH FLOW & LOAN FACILITY SUMMARIES AS AT 23 NOVEMBER 2021**

**FILE: B2-7 AOP REFERENCE: 3.1.1.5 ATTACHMENT: NO**

**AUTHOR: *Financial Accountant, Sandra Davey***

- 230.12.2021 RESOLVED:** That Council receive and note the Bank Reconciliation, Monthly Total Funds Available, Cash Flow and Loan Facility Report as of 23 November 2021.  
*Clr Lea- Barrett / Clr Payne* **CARRIED**
- 

**CLAUSE 11- RATES RECONCILIATION REPORT AS AT 30 NOVEMBER 2021**

**FILE: R2-1 AOP REFERENCE: 3.1.1.63 ATTACHMENT: YES (PAGE 136-137)**

**AUTHOR: *Customer Service Manager, Jo-Louise Brown***

- 231.12.2021 RESOLVED:** That the Rates Reconciliation Report as at the 30 November 2021 be received and noted.  
*Clr Lea- Barrett / Clr Payne* **CARRIED**
- 

**CLAUSE 12 – GRANT FUNDING**

**FILE: G4-17 AOP REFERENCE: 3.1.1.3 ATTACHMENT: NO**

**AUTHOR: *Grants Officer, Brytt Moore***

- 232.12.2021 RESOLVED:** That the information contained in the grant funding report detailing grants applied for, grants announced and grants available be received and noted.  
*Clr Payne/ Clr Winders* **CARRIED**
- 

THIS IS PAGE 8 OF THE MINUTES OF THE ORDINARY MEETING OF THE COUNCIL OF THE SHIRE OF COBAR HELD ON THURSDAY 09 DECMEBER 2021

  
.....  
GENERAL MANAGER

  
.....  
MAYOR

**CLAUSE 13 – PURCHASING ANALYSIS OF CONTRACTORS**

**FILE: T3-15-6 AOP REFERENCE:3.3.4 ATTACHMENT: NO**

**AUTHOR: *Financial Accountant, Sandra Davey***

**233.12.2021 RESOLVED:** That Council receive and note the information contained in this report.  
*Clr Payne / Clr Lea- Barrett* **CARRIED**

**CLAUSE 14 – ENGINEERING WORKS REPORT**

**FILE: C6-20-2AOP REFERENCE: 4.3.2 ATTACHMENT: NO**

**AUTHOR: *Director of Infrastructure Services, Scott Casey***

**234.12.2021 RESOLVED:** That the information contained in the Engineering Works Report detailing operational and maintenance activities on Shire and Regional Roads, State Highways, Water and Sewer Mains, Parks and Gardens, and other Council assets be received and noted.  
*Clr Lea- Barrett / Clr Toomey* **CARRIED**

**CLAUSE 15– EXPENDITURE FOR ROADS NETWORK**

**FILE: R5-31 AOP REFERENCE: 4.3.2ATTACHMENT: YES  
(PAGE 138-142)**

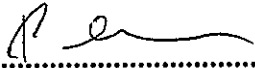
**AUTHOR: *Director of Engineering, Scott Casey***

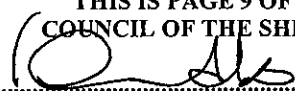
**235.12.2021 RESOLVED:** That the information detailing the Expenditure for Council’s Roads Network be received and noted.  
*Clr Lea- Barrett / Clr Sinclair* **CARRIED**

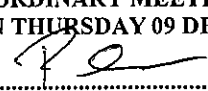
**THERE BEING NO FURTHER BUSINESS THE MEETING CLOSED AT 5.35 PM**

**CONFIRMED.....**

**MINUTE NO.....**

**MAYOR.....** 

  
.....  
**GENERAL MANAGER**

  
.....  
**MAYOR**

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**CLAUSE 1 – DELEGATIONS OF AUTHORITY TO GENERAL MANAGER**  
**FILE: A2-5, Personnel    AOP REFERENCE: 3.1.5    ATTACHMENT: NO**  
**AUTHOR: *General Manager, Peter Vlatko***

**Background**

Delegations of Authority are made by councils to ensure the effective day to day operations of the council and in accordance with Section 377 of the Local Government Act 1993 (NSW) and other Acts under which Council has powers, authorities, duties and functions.

Section 377 of the Local Government Act provides that:

“A council may, by resolution, delegate to the general manager or any other person or body (not including another employee of the council) any of the functions of the council, other than the following:

- the appointment of a general manager;
- the making of a rate;
- a determination under section 549 as to the levying of a rate;
- the making of a charge;
- the fixing of a fee;
- the borrowing of money;
- the voting of money for expenditure on its works, services or operations;
- the compulsory acquisition, purchase sale, exchange or surrender of any land or other property (but not including the sale of items of plant or equipment);
- the acceptance of tenders, which are required under this Act to be invited by the council;
- the adoption of a operational plan under section 405;
- the adoption of a financial statement included in an annual financial report;
- a decision to carry out work on private land for an amount that is less than the amount or rate fixed by the council for carrying out of any such work;
- the review of a determination made by the council, and not by a delegate of the council, of an application for approval or an application that may be reviewed under section 82A of the Environmental Planning and Assessment Act 1979;
- the power of the council to authorise the use of reasonable force for the purpose of gaining entry to premises under section 194;
- a decision under section 356 to contribute money or otherwise financial assistance to persons;



- the making of an application, or the giving of a notice, to the Governor or Minister; this power of delegation;
- any function under this or any other Act that is expressly required to be exercised by resolution of the council.”

Council provided delegations to the General Manager, and these are detailed in the attachments to this agenda.

### **RECOMMENDATION**

**That Pursuant to *Section 377* of the Local Government Act 1993, Cobar Shire Council hereby delegates to the General Manager, Peter Vlatko and to the person holding the aforementioned position in an acting capacity the exercise of Councils’ powers, functions, duties and authorities contained in legislation and matters specified in Schedule 1 subject to the limitations specified in Schedule 2.**

**This delegation shall commence on 24 February 2022 and remain in force until specifically altered or revoked in writing. All delegations shall be made by and shall flow from, the General Manager pursuant to *Sections 377 (2) and 380* of the Local Government Act.**

<b>Schedule 1</b>	
The functions of the Council as specified in:	
(i)	The Local Government Act 1993 and related Acts and Regulations; and
(ii)	Other Acts under which Council has powers, authorities , duties, and functions- <ul style="list-style-type: none"> <li>• Environmental Planning and assessment Act 1979</li> <li>• Impounding Act 1993</li> <li>• Protection of the Environment Operations Act 1997</li> <li>• Roads Act 1993 and Roads Transport Act 2013</li> <li>• Boarding Houses Act 2012</li> <li>• Road Rules 2014 NSW consolidated Regulations- under the Road Transport Act 2013</li> <li>• Food Act 2003</li> <li>• Biosecurity Act 2015</li> <li>• Rural Fires Act 1997</li> <li>• Crown Lands Act 1989</li> <li>• Companion Animals Act 1998</li> <li>• Plumbing and Drainage Act 2011</li> <li>• Heritage Act 1977</li> <li>• Public Health Act 2010</li> <li>• Graffiti Control Act 2008</li> </ul>

<b>Schedule 2</b>
Subject to the provisions of the Local Government Act 1993 and any other relevant Legislation to the delegations and the following functions:-
<b>Approvals</b>
(a) <i>Any application for approval in principle "or "Staged approval"</i>
<b>Town Planning</b>
(a) <i>Designated Development</i>
(b) <i>Non-residential development outside the industrial zones, which are not consistent with the activities presently accepted in the location of the proposed developments.</i>
(c) <i>Applications which are the subject of written objections.</i>
<b>Local Government (General) Regulation 2005</b>
(a) <i>The writing off of bad debts greater than the amount fixed from time to time by Resolution of Council in accordance with Clause 213 of the Local Government Act (General) Regulation 2005.</i>
2. <i>Council may by resolution direct the General Manager in the exercise of any function herein delegated.</i>
3. <i>The General Manager shall exercise the functions herein delegated in accordance with and subject to:-</i>
(a) <i>The provisions of the Local Government Act 1993 as amended.</i>
(b) <i>All and every policy of the Council adopted by resolution and current at the time of exercise of the functions herein delegated.</i>

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**CLAUSE 2 – COUNCIL DELEGATES****FILE: C6-15****AOP REFERENCE: 3.2.2.2****ATTACHMENT: NO****AUTHOR: *General Manager, Peter Vlatko*****Background**

The Council has been invited to provide a delegate to the Peak Gold Mine Community Consultative Committee.

The Purpose of this committee is to perform an advisory and consultative role.

Currently Councillor Julie Payne has been the Community representative and would be appropriate for her to be the Council delegate.

<b>Committee/Organisation</b>	<b>No. of Delegates</b>
Peak Gold Mine Consultative Committee	1 Councillor

**RECOMMENDATION**

**That Council determine its delegate for Peak Gold Mine Consultative Committee be Councillor Julie Payne.**

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### **CLAUSE 3 – QUARTER 2 – 2021/2022 BUDGET REVIEW**

**FILE: L5-22    AOP REFERENCE: 3.3    ATTACHMENT: YES (PAGE 54-56)**

**AUTHOR: *Director of Finance and Community Services, Kym Miller***

#### **Purpose**

To present to Council the budget review for the second quarter of the 2021/2022 financial year. The resolved changes will be made to the budget which was adopted in June 2021 and adjusted with carried forward items. No review was considered by Council at the end of the first quarter as it fell within the Local Government elections caretaker period. Variances were however reported on a 'receive and note basis' as a tool to keep Councilors informed.

#### **Background**

Council is required to receive a budget review statement that shows the estimate of income and expenditure as set out in its Annual Operational Plan and a revised estimate of the income and expenditure for that year at the end of each quarter except the fourth quarter.

Appearing as attachments to this report are:

1. Section 94 Contribution details (Attachment 1);
2. A report from the Director of Finance and Community Services indicating that he believes the financial position is satisfactory having regard to the adopted estimates for the 2021/2022 year (Attachment 2);
3. A revised whole of Council forecast after allowing for the recommended changes.

#### **Summary**

A robust review of operating and capital expenditure for the first half of this financial year has been conducted. The outlook for the remaining portion of this financial year has also been reviewed.

Councilors receive monthly reports on expenditure on major projects and roads (operating and capital).

#### **Capital**

It is to be noted that Council has already allocated an additional \$800,000 to approved projects requiring further cash injection due to the current economic conditions. Council also approves the allocation of major grant funds by resolution between meetings. There are often timing delays with such projects, and they may formally appear in a future budget. Council can track their progress in the monthly grants report.

The 'hostel' acquisition is now finalised and a detailed plan will be prepared over the next few months. However, it is recommended that COOSH proceed to move into the building as soon as possible. Preliminary planning has already been commenced by the Children's Service staff and the Planning Directorate. Preliminary estimates to make this move possible are \$250,000.

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### **Operating – General Fund**

Due to the recent elections not yielding twelve Councilors a by election is required. The budget allowance for this is \$60,000.

Delays to the completion of the truck wash will see it have little impact on operating results this current financial year. Revenue and cost forecast need to be reduced by \$50,000 – overbudget neutral.

The 'FAGS' grant amount to be received is \$100,000 greater than forecast.

The business model Children's Services has changed, and our office is no longer servicing Louth or planning to service Wanaaring. Budget neutral reductions of grant income and operating expenses of \$160,000 will be required to reflect this.

As per the report to council in November a further \$30,000 is required for the cemetery budget. Additionally, it has now become necessary to review the reservation system for transactions as long ago as 50 years and some of this will need to be outsourced. A further \$20,000 will be required for this.

Council has previously been advised of the financial impact of becoming the approved provider for 'Kubby'. Whilst there may be an operating deficit in the take on period the cash reserves that are part of the transfer will offset them. The anticipated cash movement is neutral with income and outgoings of \$600,000.

No other material adjustments are recommended.

### **Operating – Water Fund**

A rework of the Water Fund has revised the deficit from \$584k to \$2m. This is mostly caused by significantly reduced water sales and higher unit costs from the Cobar Water Board. The subject will have been workshopped prior to this meeting because of the long-term impact of the cost of water and lower volumes.

### **Operating – Sewer Fund**

A further \$40,000 is required over the adopted budget for the treatment of an increased number of blockages.

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## **RECOMMENDATION**

1. That the operating budget for the General Fund 2021/2022 be varied by :
  - Increasing grants income by \$100,000;
  - Reducing truck wash income by \$50,000;
  - Reducing Children's' Services income by \$160,000;
  - Increasing 'Kubby ' income and by \$600,000;
  - Increasing administration expenses by \$60,000 for election costs;
  - Reducing truck wash expenses by \$50,000;
  - Reducing Children's' Services expenses by \$160,000;
  - Increasing cemetery costs by \$50,000 and
  - Increasing 'Kubby' expenditure by \$600,000.
  
2. That the operating forecast deficit for the Water Fund be increased to \$2,000,000.
  
3. That the operating budget for the Sewer Fund be varied by increasing blockage treatment expenses by \$40,000.
  
4. That the capital budget for the General Fund 2021/2022 be varied by a vote of \$250,000 to re-locate COOSH from its existing location to the 'hostel'

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**CLAUSE 4 – SECTION 356 DONATIONS 2022/2023**

**FILE: D3-1 AOP REFERENCE: 1.4.5**

**ATTACHMENT: NO**

**AUTHOR: *Director of Finance and Community Services, Kym Miller***

**Purpose**

For Council to consider requests for donations pursuant to its Donations Policy for the financial year 2022/2023. This policy has been adopted to ensure compliance with Section 356 of the Local Government Act 1993 and transparency within the Cobar community.

**Background**

Council advertised in the local and social media for requests for donations from interested community organisations to submit their application by the end of January 2022.

Five (5) applications approximating \$24,600 were received. All have been checked against the policy requirements and comply. The allowance in the draft budget is similar to recent years at \$18,500. Further contributions are made to the 'Roosters' for grounds maintenance which appear in the parks and gardens cost centre. The draft budget will also contain \$5,000 value for the Outback Science and Engineering Challenge which was recently re-established. This will appear in the Youth Centre cost centre.

Included in the applications was an in-kind request to repair and relocate (but not install) the portable toilets currently at Ward Oval to the grounds of the Auto Club. An indicative cost is \$3,000. Acknowledging that these will be required to be removed as part of the Ward Oval development it is recommended that these be included in the Ward Oval budget line.

To ensure that an equitable evaluation is made Councillors have workshopped the applications. Councillors will need to consider the applications on a merit basis with an appreciation of the Donations Policy and associated guidelines. Each applicant has been able to review the policy and guidelines prior to lodging an application.

Applications are considered at this time of year to enable them to be incorporated into the budget plans for the coming financial year. However, it is recognised that some circumstances are unknown and ad-hoc applications may arise throughout the financial year. For this reason, a further \$4,000 will be budgeted but not allocated in this round.

In-line with prior years it is recommended that Council continue to contribute Cobar Quids to Cobar High School, Cobar Public School and St Johns Primary School for their end of year awards ceremony and cash to Euabalong West Primary School for its end of year awards ceremony.

No material donations have been awarded up until the time of preparing this report.

A summary of the applications appears in the table below:

<b>Organisation</b>	<b>Request</b>	<b>Recommendation</b>
Cobar Pony Club	\$3,150 for annual charges assistance and to assist with tidying up the premises prior to the races being held at the complex.	That the donation be granted as it will be equitable with other recommendations. It is a valuable part of Cobar's social fabric.
Autoclub of Cobar Inc	\$5,000.00 towards Council rates and water purchased for dust suppression.	That \$3,500 be granted to be equitable with other recommendations. It is a valuable part of Cobar's social fabric.
Cobar Amateur Pistol Club Inc	\$8,460.31 for all arrears in rates.	That \$3,500 be granted to be equitable with other recommendations. It is a valuable part of Cobar's social fabric.
Cobar Clay Target Club Inc	\$5,000.00 to assist with rates and running the annual Golden Clay tournament.	That \$3,500 be granted to be equitable with other recommendations. It is a valuable part of Cobar's social fabric.
Autoclub of Cobar Inc	In kind works to repair and relocate portable toilets from Ward Oval – say \$3,000.00	That this be done under a different budget cost center.
Schools	Not requested due to staff being on holidays	Each school be awarded \$200.00 for a total of \$800.00
Unallocated		\$4,000.00
<b>TOTAL</b>	<b>\$24,610.31</b>	<b>\$18,450.00</b>



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## **RECOMMENDATION**

1. That Council awards donations for the budget year ending 30 June 2023 as follows:
  - a. Cobar Pony Club a donation of \$3,150.00 provided all their Council fees and charges are paid.
  - b. Autoclub of Cobar a donation of \$3,500.00 provided all their Council fees and charges are paid.
  - c. Cobar Amateur Pistol Club Inc a donation of \$3,500.00 provide that their rates overdue amounts are reduced by the same amount.
  - d. Cobar Clay Target Club Inc a donation of \$3,500.00 provided that all their Council fees and charge are paid.
  - e. Two hundred dollars in Cobar Quids to each of the three schools in Cobar for their year-end awards.
  - f. Two hundred dollars in cash to Euabalong West Primary School for its end of year awards.
2. That Council notes the in-kind allowance to the Outback Science Challenge that will be debited to the Youth Centre Cost Centre.
3. That Council endorse the repair and relocation of the portable toilets from Ward Oval to the Autoclub of Cobar Inc grounds at an approximate cost of \$3,000 and that it be included in the Ward Oval operating budget.
4. That a further \$4,000 be included in the 2022/2023 budget for donation applications that may arise.
5. That Council notes the contributions towards water at the Tom Knight Oval to a ceiling of \$25,000 for the year ended 30 June 2023.

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**CLAUSE 5 – SECOND QUARTERLY REVIEW OF THE ANNUAL OPERATIONAL PLAN 2021/2022 (Q2)**

**FILE: L5-22 AOP REFERENCE: 3.1 ATTACHMENT: YES (PAGE 57-117)**

**AUTHOR: *General Manager, Peter Vlatko***

**Purpose**

To provide Council with a detailed review of all actions outlined in the Annual Operational Plan 2021/2022 for the Second quarter (ie October to December 2021).

**Background**

At the June 2020 Ordinary Council Meeting, Council adopted the 2020/2021 Annual Operational Plan (AOP) and Budget. Council is obligated to review the AOP and Budget each quarter, under the NSW Integrated Planning and Reporting legislation and guidelines. It should be remembered that this review is only for the period October to December 2020 and does not cover actions or activities that have occurred since then. However, the attachment to this report aims to highlight major issues that may arise in Q2 of 2021/2022.

**Issues**

Each responsible officer has provided the attached review of their operations. All actions outlined in the AOP have been addressed and statistics are provided where appropriate.

**Legal Situation**

Council must review the AOP six monthly and the budget quarterly as per the NSW Integrated Planning and Reporting guidelines. Council chooses to review the AOP in line with the budget.

**Policy Implications**

The report outlines what has been achieved to date, what has not been achieved and why, and highlights any concerns regarding the actions in the AOP. Councillors are encouraged to read through the report to get an understanding of where each of the actions has progressed to and to understand any possible issues that may need addressing in future quarters.

**Financial Implications**

Any financial implications are outlined in the budget review.

**Risk Implication**

Any risks to achieving outcomes are listed in the report attachment.

**RECOMMENDATION**

**That Council receives and notes the first quarterly review of the 2021/2022 Annual Operational Plan, covering the period October to December 2021.**

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**CLAUSE 6 – MEETING MINUTES**

**FILE: R5-36      AOP REFERENCE: 3.1      ATTACHMENT: YES (PAGE 118)**

**AUTHOR: *General Manager, Peter Vlatko***

Councillor's and Council Staff are required to represent Council at a variety of meetings.

Included in the attachments to this agenda are copies of the minutes and the Status Report of those meetings which have been held recently for the information of Councillor's. They include:

- Lilliane Brady Village Governance and Management Committee –  
Tuesday, 27 October 2021

No resolutions for Council adoption.

**RECOMMENDATION**

**That the Minutes of the Lilliane Brady Village Governance and Management Committee be received and noted.**

**CLAUSE 7 – MONTHLY STATUS REPORT**

**FILE: C13-10**

**AOP REFERENCE: 3.1**

**ATTACHMENT: NO**

**AUTHOR: General Manager, Peter Vlatko**

**COUNCIL RESOLUTIONS 25 SEPTEMBER 2014**

NUMBER	ITEM	RESOLUTION NUMBER	ACTION BY	ACTION REQUIRED	OUTCOME
627	Council – Clause 10A – Adoption of Management Plan for Lot 18 DP213415	188.9.2014	GM	<p>That Council authorise the General Manager to negotiate a lease or licence for an appropriate term and conditions with the Cobar Bowling and Golf Club Ltd.</p> <p>That Council authorise the Mayor and General Manager to sign any lease or licence under the Common Seal of Council.</p>	<p>December 2017 target was not met. Timeframe to be reviewed.</p> <p>Staff working on this subject to resources available.</p> <p>Discussions commenced with Club Board to resolve the issue; however the matter is on hold until resources are available.</p> <p>Staff has been allocated to prepare information to negotiate appropriate terms &amp; complete lease or licence with Cobar Bowling &amp; Golf Club.</p> <p>New Meeting to be arranged with the Club Board to discuss lease terms.</p> <p>Meeting held with the General Manager of Cobar Bowling &amp; Golf Club and discussed licence, meeting to be held with Golf Club Board in the new year.</p>

**COUNCIL RESOLUTIONS 9 MARCH 2017**

1007	Council – Clause 7B – Expenditure for Roads Network	59.3.2017	DIS	That a Rest Area be built along The Wool Track and that it be named after Duncan Gay.	<p>The Wool Track application was submitted on 31/12/2019 – Rest Area incident in submission.</p> <p>May 2020 funding announcement expected – Council was not successful for this round.</p> <p>Advised that the submission is still being considered.</p> <p>New round of funding to be called soon. Preliminary discussions on application have been held by staff.</p> <p>Draft application almost complete for review by Wool Track working group.</p> <p>Draft application complete to be circulated at workshop group for comment.</p> <p>Meeting scheduled with Cobar Shire Council and Central Darling Shire Council GM to confirm the next steps.</p> <p>It was decided to joint highlight the project with State Members of Parliament with CDSC.</p>
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**COUNCIL RESOLUTIONS 22 MARCH 2018**

NUMBER	ITEM	RESOLUTION NUMBER	ACTION BY	ACTION REQUIRED	OUTCOME
1142	Council Meeting – Notice of Motion – Installation of an Independent Pedestrian Crossing	47.3.2018	GM	That Council write to John Holland Rail, being the entity that maintains the RailCorp assets for Rural NSW, to increase the width to accommodate two vehicles crossing at same time on the level crossing on Bourke Road between Railway Parade South and Railway Parade North and install an independent pedestrian crossing.	With footpath complete Council is applying to Department of Transport for funding.  Transport for NSW has applied for funding & Council will know more after the 30 September 2021.  Still awaiting funding approval

**COUNCIL RESOLUTIONS 24 APRIL 2019**

NUMBER	ITEM	RESOLUTION NUMBER	ACTION BY	ACTION REQUIRED	OUTCOME
1277	Council Meeting – Notice of Motion – Fringe Benefits Tax (FBT) Including Living Away From Home Allowance Exempted for Remote Mining Community such as Cobar	63.4.2019	GM	That Cobar Shire Council lobby both the Federal Government and the Association of Mining Related Councils to have Fringe Benefits Tax (FBT) including Living Away From Home Allowance exempted for remote mining communities such as Cobar.  That Council have discussions about a percentage of miners and those who are working on specific projects who should legally be required to live in town, to be held with the State Government.	Submission being prepared and discussions held with local mines.

**COUNCIL RESOLUTIONS 27/JUNE 2019**

NUMBER	ITEM	RESOLUTION NUMBER	ACTION BY	ACTION REQUIRED	OUTCOME
1299	Council Meeting – Clause 10A – Allocation Forecast and Ramifications	122.6.2019	WSM	Investigate the costs associated with purchasing raw water from upstream users.	Application has progressed to DPIE for assessment. DPIE to provide feedback in August 2021.  CSC applied for specific purpose access licence of 1300ML in June 2020. Application is being progressed with DPIE. CSC staff continue to follow up fortnightly.  Matter raised with Minister Feb 2022.

**COUNCIL RESOLUTIONS COUNCIL MEETING 13 DECEMBER 2019**

NUMBER	ITEM	RESOLUTION NUMBER	ACTION BY	ACTION REQUIRED	OUTCOME
1345	Council Meeting – Clause 3A – Local Traffic Committee	267.12.2019	ADES	<p>That Council resolve to adopt the following recommendations from the Local Traffic Committee:</p> <ul style="list-style-type: none"> <li>▪ That Council write to RMS to change the pedestrian crossing at Cobar Public School to a children’s crossing during school times only;</li> <li>▪ That Council in partnership with RMS investigate implementing a 40km/h High Pedestrian Activity Area (HPAA) in the CBD area of Cobar on Marshall Street.</li> </ul>	<p>Concurrence received from Public School that pedestrian crossing on Blakey Street should be a children’s crossing during School times only.</p> <p>Letter to RMS sent for approval. RMS has approved HPAA and secured funding; to be completed this financial year. Proposal to be finalised for public consultation to commence.</p> <p>Public consultation competed.</p> <p>Formal application to RMS lodged</p> <p>Followed up in June and still waiting for outcome.</p> <p>Drawing of signage set out is being completed and will be presented to the LTC.</p> <p>Designs for HPAA area complete and presented to LTC. TFNSW to provide input and comments. Project to start next year.</p>



**COUNCIL RESOLUTIONS COUNCIL MEETING HELD ON 23 APRIL 2020**

NUMBER	ITEM	RESOLUTION NUMBER	ACTION BY	ACTION REQUIRED	OUTCOME
1369	Council Meeting – Clause 6B – Local Traffic Committee Minutes	70.4.2020	DIS	<p>That Council resolve to adopt the following recommendations from the Local Traffic Committee:</p> <p>That Council adopt the recommendation from the Local Traffic Committee requesting that parking between Khans Supermarket in Linsley Street and to the Corner of Linsley Street and Marshall Street be changed from rear to kerb parking to parallel parking;</p> <p>That Council adopt the recommendation from the Local Traffic Committee to investigate three potential sites for a disabled parking spaces at the Western end of Marshall Street.</p>	<p>Spoken with Line Marker, to follow up for confirmation of date for completion depending on line Markers availability.</p> <p>There is only one line marker in town who is unavailable due to mine work at present. Out of town contractors would charge significant mobilization costs and also unavailable at present due to COVID.</p> <p>Line marking has been completed in the Grand Hotel car park.</p> <p>No further action</p>

**COUNCIL RESOLUTIONS COUNCIL MEETING HELD ON 25 MARCH 2021**

NUMBER	ITEM	RESOLUTION NUMBER	ACTION BY	ACTION REQUIRED	OUTCOME
1432	Council Meeting- Clause 7- Landfill Operations – Cobar Landfill	50.04.2021	DES	That Council proceed with Community & Industry Consultations using the approach of the LTPoM as proposed by Bob Bailey & Robert Amaral.	To be actioned.

**RECOMMENDATION**

That the information contained in the monthly status report be received and noted with item number 136 to be removed.

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**CLAUSE 8 – INVESTMENT REPORT AS AT 31 DECEMBER 2021****FILE: B2-7****AOP REFERENCE: 3.1.1.7****ATTACHMENT: NO****AUTHOR: *Financial Accountant, Sandra Davey*****Purpose**

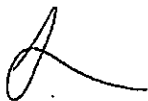
Section 625 of the Local Government Act 1993 and Clause 212 of the Local Government (General) Regulation 2005 and the Council's investment policy require Council's investments to be reported to the Council monthly.

**Issues**

The table below shows the balances of Council's Investments for December 2021. Term deposits have differing terms to spread the maturity dates throughout the year. The amount restricted in the Audited Financial Report for Employee Leave Entitlements is \$478,000.

<b>Investments</b>	<b>Rate</b>	<b>Bank</b>	<b>Closing Balance</b>	<b>Transfers to Investment</b>	<b>Transfers from Investment</b>	<b>Interest Earned</b>	<b>Closing Balance</b>
NAB Sweep Acct	Variable	NAB	\$ 5,560,056	\$5,085,299	\$4,161,473	\$ 544	\$ 6,484,428
Jun-22	0.52%	NAB	\$ 2,013,609	\$2,000,000	\$2,013,609	\$ 28	\$ 2,000,028
Jan-22	0.35%	AMP	\$ 2,002,341			\$ 595	\$ 2,002,936
Jun-22	0.50%	NAB	\$ 2,007,214	\$2,000,000	\$2,007,214	\$ 548	\$ 2,000,548
Jun-22	0.31%	NAB	\$ 5,003,865			\$ 1,317	\$ 5,005,183
Jun-22	0.35%	NAB	\$ 3,004,951			\$ 893	\$ 3,005,845
Feb-22	0.55%	AMP	\$ 1,002,972			\$ 469	\$ 1,003,441
<b>TOTALS</b>	<b>Average Int</b>	<b>0.43%</b>	<b>\$20,595,009</b>	<b>\$9,085,299</b>	<b>\$8,182,296</b>	<b>\$4,395</b>	<b>\$ 21,502,408</b>

*I hereby certify that the above investments have been made in accordance with Section 625 of the Local Government Act 1993 and Clause 212 of the Local Government (General) Regulation 2005 and the Council's Investment Policy.*



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**Financial Accountant****RECOMMENDATION**

**That Council receive and note the Investment Report as of 31 December 2021.**

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**CLAUSE 9 – INVESTMENT REPORT AS AT 31 JANUARY 2022****FILE: B2-7****AOP REFERENCE: 3.1.1.7****ATTACHMENT: NO****AUTHOR: *Financial Accountant, Sandra Davey*****Purpose**

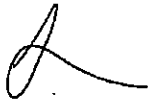
Section 625 of the Local Government Act 1993 and Clause 212 of the Local Government (General) Regulation 2005 and the Council's investment policy require Council's investments to be reported to the Council monthly.

**Issues**

The table below shows the balances of Council's Investments for January 2022. Term deposits have differing terms to spread the maturity dates throughout the year. The amount restricted in the Audited Financial Report for Employee Leave Entitlements is \$478,000.

<b>Investments</b>	<b>Rate</b>	<b>Bank</b>	<b>Opening Balance</b>	<b>Transfers to Investment</b>	<b>Transfers from Investment</b>	<b>Interest Earned</b>	<b>Closing Balance</b>
NAB Sweep Acct	Variable	NAB	\$ 6,484,428	\$ 929,672	\$2,499,326	\$ 489	\$ 4,915,263
Jun-22	0.52%	NAB	\$ 2,000,028			28.49	\$ 2,000,057
Feb-22	0.35%	AMP	\$ 2,002,936			595.22	\$ 2,003,531
Jun-22	0.50%	NAB	\$ 2,000,548			547.95	\$ 2,001,096
Jun-22	0.31%	NAB	\$ 5,005,183			1,317.46	\$ 5,006,500
Jun-22	0.35%	NAB	\$ 3,005,845			893.25	\$ 3,006,738
Feb-22	0.55%	AMP	\$ 1,003,441			468.51	\$ 1,003,909
<b>TOTALS</b>	<b>Average Int</b>	<b>0.43%</b>	<b>\$21,502,408</b>	<b>\$929,672</b>	<b>\$2,499,326</b>	<b>\$4,340</b>	<b>\$19,937,094</b>

*I hereby certify that the above investments have been made in accordance with Section 625 of the Local Government Act 1993 and Clause 212 of the Local Government (General) Regulation 2005 and the Council's Investment Policy.*



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**Financial Accountant****RECOMMENDATION**

**That Council receive and note the Investment Report as of 31 January 2022.**

**CLAUSE 10- BANK RECONCILIATION, CASH FLOW & LOAN FACILITY  
SUMMARIES AS AT 31 DECEMBER 2021**

**FILE: B2-7**

**AOP REFERENCE: 3.1.1.5**

**ATTACHMENT: NO**

**AUTHOR: *Financial Accountant, Sandra Davey***

**Purpose**

Council has requested that the following financial information be presented to each meeting of Council: reconciled bank balance, cash flow statement, and loan facility.

**Issues**

**Bank Reconciliation**

Balance as per Bank Statement	10,000
Add Outstanding Deposits & Receipting	179
Less Unpresented Cheques	(16,116)
<b>Reconciled Balance</b>	<b>(5,937)</b>

*In accordance with the requirements of the Local Government Act, 1993, I hereby certify that the Cash Book has been reconciled with the appropriate Bank Statements daily during the month and that the reconciliations have been recorded.*



Financial Accountant

**Monthly Total Funds Available for the Last 12 Months**

Month	Investment Balances	Operating Account	Total Available Funds
Jan 21	22,752,150	(954)	22,751,196
Feb 21	22,415,822	15,564	22,431,386
Mar 21	20,260,553	(38,280)	20,222,273
Apr 21	19,494,375	9,021	19,503,396
May 21	24,904,316	11,500	24,915,816
June 21	29,035,984	(3,314)	29,032,670
July 21	26,094,243	15,802	26,110,045
Aug 21	28,008,116	14,974	27,474,138
Sep 21	24,631,161	(14,678)	24,616,483
Oct 21	22,041,841	(15,805)	22,057,646
Nov 21	20,595,009	(11,412)	20,583,597
Dec 21	21,502,408	(5,937)	21,496,471

*The amount restricted in the Audited Financial Report for Employee Leave Entitlements is \$478,000.*

## Cash Flow

Current Month		Description	Forecast
Forecast	Actual		Next Month
(11,412)	(11,412)	Bank Balance Forward	(5,937)
250,000	2,789,792	FAG / R2R / RMCC	1,000,000
15,043	15,043	Services NSW	15,043
550,000	404,240	Rates /Water/User Charges	250,000
250,000	362,925	Private Works/Debtors	250,000
250,000	495,962	LBV – Residents Fees & Subsidies	250,000
100,000	96,662	Children’s Services (net)	100,000
1,000,000	(903,003)	Net Movement of Investments	1,500,000
250,000	966,305	Sundry Income & Grants	250,000
		<i>Less</i>	
(2,500,000)	(3,382,653)	Creditors	(2,500,000)
(850,000)	(827,924)	Wages / Salaries	(1,200,000)
10,000	(5,937)	Bank Reconciliation Cr/(Dr)	10,000

## Loan Facility Report as of 31 December 2021

Swimming Pool and Street Upgrade Loan (6.22%) <i>Principal and Interest = \$22,265</i>	(481,524,20)
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## RECOMMENDATION

That Council receive and note the Bank Reconciliation, Monthly Total Funds Available, Cash Flow and Loan Facility Report as of 31 December 2021.

**CLAUSE 11 - BANK RECONCILIATION, CASH FLOW & LOAN FACILITY  
SUMMARIES AS AT 31 JANUARY 2022**

FILE: B2-7

AOP REFERENCE: 3.1.1.5

ATTACHMENT: NO

AUTHOR: *Financial Accountant, Sandra Davey*

**Purpose**

Council has requested that the following financial information be presented to each meeting of Council: reconciled bank balance, cash flow statement, and loan facility.

**Issues**

**Bank Reconciliation**

Balance as per Bank Statement	10,000
Add Outstanding Deposits & Receipting	254
Less Unpresented Cheques	(924)
<b>Reconciled Balance</b>	<b>(9,330)</b>

*In accordance with the requirements of the Local Government Act, 1993, I hereby certify that the Cash Book has been reconciled with the appropriate Bank Statements daily during the month and that the reconciliations have been recorded.*



Financial Accountant

**Monthly Total Funds Available for the Last 12 Months**

Month	Investment Balances	Operating Account	Total Available Funds
Feb 21	22,415,822	15,564	22,431,386
Mar 21	20,260,553	(38,280)	20,222,273
Apr 21	19,494,375	9,021	19,503,396
May 21	24,904,316	11,500	24,915,816
June 21	29,035,984	(3,314)	29,032,670
July 21	26,094,243	15,802	26,110,045
Aug 21	28,008,116	14,974	27,474,138
Sep 21	24,631,161	(14,678)	24,616,483
Oct 21	22,041,841	(15,805)	22,057,646
Nov 21	20,595,009	(11,412)	20,583,597
Dec 21	21,502,408	(5,937)	21,496,471
Jan 22	19,937,094	9,330	19,946,424

*The amount restricted in the Audited Financial Report for Employee Leave Entitlements is \$478,000.*

## Cash Flow

Current Month		Description	Forecast
Forecast	Actual		Next Month
(5,937)	(5,937)	Bank Balance Forward	(9,330)
1,000,000	888,000	FAG / R2R / RMCC	850,000
15,043	15,043	Services NSW	15,043
250,000	194,856	Rates /Water/User Charges	450,000
250,000	398,191	Private Works/Debtors	250,000
250,000	16,900	LBV – Residents Fees & Subsidies	250,000
100,000	133,455	Children’s Services (net)	100,000
1,500,000	1,569,654	Net Movement of Investments	1,000,000
250,000	535,338	Sundry Income & Grants	250,000
		<i>Less</i>	
(2,500,000)	(2,445,834)	Creditors	(2,500,000)
(1,200,000)	(1,290,336)	Wages / Salaries	(820,000)
10,000	(9,330)	Bank Reconciliation Cr/(Dr)	10,000

## Loan Facility Report as of 31 January 2022

Swimming Pool and Street Upgrade Loan (6.22%) <i>Principal and Interest = \$22,265</i>	(462,049.62)
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## RECOMMENDATION

That Council receive and note the Bank Reconciliation, Monthly Total Funds Available, Cash Flow and Loan Facility Report as of 31 January 2022.



**CLAUSE 12 – RATES RECONCILIATION REPORT AS AT 31 JANUARY 2022**

**FILE: R2-1**

**AOP REFERENCE: 3.1.1.6**

**ATTACHMENT: YES (PAGE 119-120)**

**AUTHOR: Customer Service Manager, Jo-Louise**

**Purpose**

To provide Council details of the Rate Reconciliation as at 31 January 2022.

**RATE RECONCILIATION 31 JANUARY 2022**

FUND	LEVY 2021-2022	Pensioner Rebates	Abandoned Levy	Additional Levies	Sub Total 2021-2022	Arrears 30th Jun 21	Payments	Total Outstanding	Total Outstanding Previous Year	% Outstanding of Sub Total Plus Arrears
Business	465,700.78		274.00	-	465,426.78	93,120.23	340,238.58	218,308.43	193,980.56	39.09%
Farmland	733,736.95		-	305.37	734,042.32	67,466.52	496,341.01	305,167.83	292,528.67	38.07%
Mining	1,841,821.80		-	-	1,841,821.80	19,723.01	952,010.12	909,534.69	872,259.92	48.86%
Residential	1,211,059.72	44,558.44	601.57	1,308.75	1,167,208.46	194,859.68	744,001.10	618,067.04	572,142.44	45.38%
Overpayments					-	-184,838.33	- 91,430.81	-93,407.52	-85,509.14	50.53%
Legal Costs					-	26,237.43	2,762.43	23,475.00	27,213.73	89.47%
Interest			51.67	8,305.53	8,253.86	66,297.65	8,316.10	66,235.41	61,963.98	88.85%
General Rates	4,252,319.25	44,558.44	927.24	9,919.65	4,216,753.22	282,866.19	2,452,238.53	2,047,380.88	1,934,580.16	45.50%
Domestic Waste	673,560.00	17,941.56	332.82	929.81	656,215.43	69,628.38	439,142.98	286,700.83	250,658.28	39.50%
Sewerage	711,713.00	18,331.25	308.33	49,480.16	742,553.58	136,477.87	534,710.08	344,321.37	330,176.54	39.17%
Cobar Water	886,374.00	19,556.25	389.16	665.33	867,093.92	69,941.09	575,286.32	361,748.69	263,229.57	38.61%
Nymagee Water	28,970.00	393.75	-	-	28,576.25	13,435.76	17,397.49	24,614.52	20,966.31	58.59%
Euabalong Water	45,890.00	1,137.50	310.00	-	44,442.50	12,572.30	33,368.05	23,646.75	25,795.72	41.47%
Euab West Water	28,420.00	525.00	-	-	27,895.00	8,675.20	19,775.22	16,794.98	14,996.94	45.93%
Mt Hope Water	6,570.00	-	-	-	6,570.00	357.69	4,736.53	2,191.16	2,324.87	31.63%
Water Access	996,224.00	21,612.50	699.16	665.33	974,577.67	104,982.04	650,563.61	428,996.10	327,313.41	39.74%
Water Usage			27,067.95	377,176.77	350,108.82	513,653.84	834,715.67	29,046.99	128,283.79	3.36%
<b>TOTAL</b>	<b>6,633,816.25</b>	<b>102,443.75</b>	<b>29,335.50</b>	<b>438,171.72</b>	<b>6,940,208.72</b>	<b>1,107,608.32</b>	<b>4,911,370.87</b>	<b>3,136,446.17</b>	<b>2,971,012.18</b>	<b>38.97%</b>

**RECOMMENDATION**

**That the Rates Reconciliation Report as at the 31 January 2022 be received and noted.**

**CLAUSE 13 – GRANT FUNDING**  
**FILE: G4-17**

**AOP REFERENCE: 3.1.1.3**

**ATTACHMENT: NO**

**AUTHOR: Grants Officer, Brytt Moore**

**Grant Update**

**Council Grants**

<b>Grants Applied For</b>	<b>Activity</b>	<b>Amount Applied For</b>	<b>Status</b>	<b>Council Funding Required</b>	<b>Outcome expected/ comments</b>
Regional Tourism Activation Fund – Stream One - Unique and High Impact Visitor Experiences	The Great Cobar Museum Mine Walk and Underground Experience	\$2,126,400.00	Pending	\$708,801.00 subject to Council approval if the grant is successful.	Outcome expected December 2021; however, delays are now expected due to COVID.
Building Better Regions Fund - Round 6	Major upgrades to the Cobar Caravan Park	\$ 2,648,690.00	Pending	Contribution of 25% of total project cost is required. \$441,449.00 from Cobar Shire Council (12.5%) subject to Council approval if the grant is successful and \$441,448.00 from Sustainable Park Solutions (current lessee) (also 12.5%) – equaling 25% combined from both parties.	Total project cost: \$3,531,587.00. Outcome expected in June 2022.

**Grant Outcomes**

<b>Grant Applied For</b>	<b>Proposed Activity</b>	<b>Status</b>	<b>Comments</b>
Stronger Country Communities Round 4	Ward Oval sporting fields realignment STAGE 1 – realignment of both ovals at Ward Oval (as per adopted masterplan)	Successful	\$724,190.00
Regional Sports Facility Fund	Cobar Youth and Fitness Centre Upgrades (items not previously funded under any other round of funding) including upgrades to the outdoor basketball courts, indoor basketball courts, upgrades to fixed equipment, energy upgrades (energy efficient lighting/ solar panels etc).	Unsuccessful	Will continue to investigate funding options for this project in the future.
Remote Access	Initial seal of the Balowra Road	Pending	\$6.25 Million Grant' Federal Government contribution 80%- \$5Mil  Cobar Shire Council Contribution 20% \$1.25 Mil

Council has committed \$200,000 in the 2021/2022 budget to put towards grant proposals as a co-contribution., NIL spent to date.



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## **Grant Funded Projects – Implementation**

The following is a summary of works in progress for grant funded projects:

- **NSW Government - Stronger Country Communities Fund (SCCF) Round 2 – Cobar Youth and Fitness Centre Upgrade – Stage 1** – Main building works in progress practical completion for the project expected July 2022, stage 1 and 2 to be combined as one package of works.
- **NSW Government - Stronger Country Communities Fund (SCCF) – Round 3 - Cobar Youth and Fitness Centre Upgrade – Stage 2** - works to be combined with stage 1 and be delivered as one package of works, practical completion as above.
- **NSW Government - Stronger Country Communities Fund (SCCF) – Round 3 - Youth Development Officer – 18-month tenure** – Council have successfully recruited two Youth Development Officers who are job sharing to deliver programs etc as per the funding guidelines. Both are working collaboratively to deliver activities such as resume writing assistance, holding Youth Council meetings, outdoor BBQ's, pool/ school holiday activities, craft workshops and more. All have been well attended and feedback has been positive.
- **NSW Government - Stronger Country Communities Fund (SCCF) – Round 3 - Euabalong Scenic Walking Trail** – Survey and design completed. Approval process currently underway, on-site visit to be undertaken with key stakeholders ON 17<sup>TH</sup> February 2022. We will need to apply for an extension due to floodwater.
- **NSW Government – Regional Growth Fund & Federal Government - Building Better Regions Fund (Round 4) - Ward Oval Multi-Purpose Building and Early Learning Centre** – DA for the Early Learning Centre was logged on 11<sup>th</sup> August 2021 – currently awaiting approval. DA for the Multi-Purpose Building was logged on the 10<sup>th</sup> December 2021 – currently awaiting approval. Weekly meetings with project team and key personnel are being held. Once both DAs are approved, we will be ready to go to tender, and aim to do this as one package of works. Grandstand demolition complete, no further demolition will occur until after the 2022 Cobar Show.
- **Drought Communities – Extension – Round 2 – \$1 million projects and Active transport funding (Bathurst Street footpath)** – Dalton Park shade structure - complete. Dalton Park Horse complex toilets - complete. CWA Hall ramp - complete. Main street speaker system - complete. Shade structure at the Cobar Memorial Swimming Pool - complete. Caravan Park photo fence - complete. The footpath construction is complete, with only a small section of Bathurst Street outstanding (Bathurst Street is Active Transport funding combined with contributions from Cobar Shire Council and is being held up due to a Telstra issue). Council is currently scoping these and have begun early discussions with key stakeholders before any works commence.
- **Safe and Secure Water Fund** – The cast-iron pipe replacement is complete. Work as executed drawings are currently being produced. The Reservoir roof replacement project is anticipated to be partially completed in October. The remaining work, to epoxy coat the reservoir, is expected to be completed in April 2022.

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- **SR6 – Pulpulla Road – Sealing Pulpulla Road from the Barrier Highway to the entrance into Mount Grenfell Reserve** – Sealing completed, repairing flood damage before opening, ETA for completion is the beginning of March.
  - **Local Roads and Community Infrastructure Program RD 1** – This program included 5 projects: sealing of two car parks, Town CCTV, Shade structures in Drummond Park, rotunda upgrade and Town beautification. Status update: Grand Carpark is complete; the Town Hall Cinema carpark is on hold until we receive a report regarding the structural integrity of the Town Hall Cinema building. Town CCTV is complete. Shade structures in Drummond Park have been installed and is complete. The rotunda upgrade works are complete. Town beautification program projects are complete.
  - **Showgrounds Stimulus Funding** – Horse Stables Fabrication and Installation has been completed; electrical upgrades are 95% completed.
  - **Showgrounds Stimulus Funding phase 2B** – Sealing of the Ward Oval Car Park. To be completed in conjunction with other works at Ward Oval.
  - **Resources for Regions round 7 (R4R7) - Water reticulation upgrade – stage 2** - Milestone 1 payment has been received. Killards Infrastructure have been awarded the contract and will commence construction in March 2022.
  - **Resources for Regions round 7 (R4R7) - Stage 1 – existing industrial estate - including roads and storm water upgrades and Resources for regions round 8 (R4R8) Cobar Industrial Estate Road and Storm water Upgrades - Stage 2** – Awaiting final designs – stage 1 (R4R7) and 2 (R4R8) works including final design will be combined and completed as one package of works. Letter drop & advertising complete for public meeting to be held on 01<sup>st</sup> & 02<sup>nd</sup> March 2022.
  - **Resources for Regions round 7 (R4R7) - Business Case study for the Upgrading of Ageing Infrastructure at the Cobar Memorial Swimming Pool combined with Resources for regions – round 8 (R4R8) Master plan for the Cobar Memorial Swimming Pool** – Consultant engaged. Community consultation undertaken.
  - **Local Roads and Community Infrastructure Program RD 2** – This program included 4 projects: additional funding for the Fabrication and Installation of horse stables at Ward Oval, a lift to be installed at the Cobar Youth and Fitness Centre, Euabalong toilet replacement and an entrance road and off-road carpark works at the Sound Chapel. Stable project Complete, the lift has been ordered and the footings have been poured for the lift. Installation will follow and be combined with the entire Youth Centre works. Euabalong toilet replacement, toilets have been ordered, currently awaiting planning approvals. Entrance road and off-road carpark works at the Sound Chapel has been completed.
  - **Sealing of Wilga Downs Road** – Grading and carting has commenced. A water bore licence has been approved.
  - **Bus Shelters** – Council is currently scoping these and have begun early discussions with key stakeholders before any works commence.
  - **Fixing Local Roads – Tranche 3 – SR12** – Fully executed deed received, planning still underway, works need to commence by April 2022.

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- **Seniors' week** – Planning has begun and will be finalised in the coming weeks.
  - **Resources for regions round 8 (R4R8) - Cobar Youth and Fitness Centre - upgrades to services and Harry Marshall Gym** – works to be undertaken with the entire Youth Centre project these works will be completed along with SCCF2, SCCF3, and the lift installation.
  - **Resources for regions – round 8 (R4R8) Business Case Studies (BCS) Including: Activating Cobar's CBD (BCS) and Dalton Park's Wetlands project (BCS)**, currently undertaking procurement to engage consultants to complete BCS's.
  - **Resources for regions – round 8 (R4R8) - Early Intervention Outreach Program** - Funding deeds still being prepared by the state for signing.
  - **Resources for regions – round 8 (R4R8) - Ward Oval Refurbishment & Additions to Existing Pavilions and New Poultry Pavilion** – A variation has been applied for to transfer these funds to the Ward Oval Multi-Purpose Building.
  - **Resources for regions round 8 - (R4R8) - Great Cobar Museum - Coach House and Landscaping - (Stage 2 works)** - Funding deeds still being prepared by the state for signing.
  - **The Festival of Place Summer Night Fund** - Council proposed to host a family fun night in Drummond Park, with markets, music, dancers, and possibly other entertainment. Scoping still underway. Must be completed by 30<sup>th</sup> April 2022.

### **RECOMMENDATION**

**That the information contained in the grant funding report detailing grants applied for, grants announced and grants available be received and noted.**

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**CLAUSE 14 – PURCHASING ANALYSIS OF CONTRACTORS****FILE: T3-15-6****AOP REFERENCE: 3.3.4****ATTACHMENT: NO****AUTHOR: *Financial Accountant, Sandra Davey*****Purpose**

The purpose of this report is to provide information on works let over \$80,000 inclusive of GST.

**Background**

Throughout the year Council uses various contractors for the supply of plant and equipment and trades and miscellaneous services for many of Council's activities.

These Contractors and Suppliers are engaged by quotations for small projects and tenders for larger projects following Councils Procurement Policy.

Council has requested that a report be provided for works let over \$80,000 inclusive of GST.

The table below indicates the contractors and suppliers that were engaged for services over \$80,000 inclusive of GST for the period July 1, 2021 –January 31, 2022, and the method of procurement used.

<b>CONTRACTOR</b>	<b>DESCRIPTION OF WORKS AND METHOD OF PROCUREMENT</b>	<b>DEC 2021/ JAN 2022</b>	<b>2021/2022</b>
COUNTRY WIDE ASPHALT PTY LTD	ROAD WORKS (TENDER)	1,335,261	2,814,458
CRUSHRITE PTY LTD	GRAVEL CRUSHING (TENDER)	457,292	1,784,167
CENTRAL DARLING SHIRE COUNCIL	ROAD WORKS (GOV)	0	1,345,302
NORTH CONSTRUCTION & BUILDING PL	CONSTRUCTION WORK (RFS)	440,023	1,059,130
CASTLYN PTY LTD T/A INLAND PETROLEUM	FUEL (TENDER)	280,248	577,588
DEPELER EARTHMOVING	PLANT HIRE (TENDER)	130,009	520,462
DEPARTMENT OF REGIONAL NSW	GOVERNMENT CONSULTING SERVICES (GOV)	57,353	499,433
STEELWORKS ENGINEERING PTY LTD	RESERVOIR ROOF UPGRADE (TENDER)	0	468,843
STANAWAY PTY LTD T/AS DAVID PAYNE	COBAR HERITAGE CENTRE (TENDER)	302,055	450,367
BROUGHTON CONTRACTING PTY LTD	PLANT HIRE (TENDER)	95,700	373,003
SMARTIN BUILDING PTY LTD	CONSTRUCTION OF FOOTPATHS (TENDER)	0	358,088

STABILISED PAVEMENTS OF AUSTRALIA	PAVEMENT STABILISING (TENDER)	0	356,954
AS PER PLAN CONSTRUCTION	CONSTRUCTION WORK (TENDER/RFQ)	135,378	353,732
COUNTRY MILE CONSTRUCTIONS	CONSTRUCTION WORK (RFQ)	57,374	302,620
JR MAY & JR MAY EARTHMOVING PTY LTD	PLANT HIRE (TENDER)	67,485	267,529
DUNN & HILLAM ARCHITECTS	VARIOUS PROJECTS (YOUTH CENTRE, EARLY LEARNING CENTRE) (QUOTES)	31,968	249,548
JNK CONTRACTING PTY LTD	GRAVEL CARTING	52,417	238,413
BR & GC DANSON	GRAVEL CARTING	126,780	229,678
KILLEEN PLANT HIRE	ACRES BILLABONG (TENDER)	38,225	207,460
LEISURE & RECREATION GROUP	POOL MANAGEMENT (TENDER)	89,199	187,736
ROLLERS AUSTRALIA PTY LTD	PLANT HIRE (TENDER)	34,811	169,091
BOB BRUCE EARTHWORKS PTY LTD	PLANT HIRE (TENDER)	18,568	160,479
NOME'S TIDY HOMES	CLEANING SERVICES (RFQ)	26,790	155,250
CADIA GROUP PTY LTD	WATER AND SEWER (TENDER)	20,297	152,499
MAGIQ SOFTWARE LTD	ERP SOFTWARE (TENDER)	42,757	138,732
COLDALE CONSULTING PTY LTD	PROJECT MANAGEMENT (RFQ)	25,603	134,888
BTX GROUP	CHEMICALS (TENDER)	13,277	116,668
TRONIC GROUP PTY LTD	IT SERVICES (RFQ)	35,260	112,535
LOOKNOFURTHER.COM.AU PTY LTD	LABOUR HIRE (RFQ)	6,088	94,383
KENNARDS HIRE PTY LTD	PLANT HIRE (TENDER)	11,016	84,176
KML INDUSTRIES	TRADES SERVICE/HARDWARE	8,507	83,089
KENSAW PTY LTD T/A SCONE OUTDOORS	PLANT PURCHASE (RFQ)	82,162	82,162
TRAYLAON PATNERSHIP	PLANT HIRE (TENDER)	12,028	81,601
MARK'S ENVIRONMENTAL SERVICES	SLASHING (RMS)	81,512	81,512
ELLIS & SONS GROUP PTY LTD	CONSTRUCTION WORK (TENDER/RFQ)	0	81,142

## **RECOMMENDATION**

**That Council receive and note the information contained in this report.**



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**CLAUSE 15- EXPENDITURE FOR ROADS NETWORK**

**FILE: R5-31 AOP REFERENCE: 4.3.2 ATTACHMENT: YES (Under Separate Cover)**

**AUTHOR: *General Manager, Peter Vlatko***

Report to be tabled

**CLAUSE 16 – UPDATE ON WATER AND SEWER INFRASTRUCTURE PROJECTS**

**FILE: G4-29**

**AOP REFERENCE: 4.1.3.3 & 4.4.4.2**

**ATTACHMENT: NO**

**AUTHOR: *Water and Sewer Manager, Victor Papierniak***

**Purpose**

To provide Council with an update on the grant funded infrastructure projects for the water and sewer department.

**Background**

Cobar Shire Council was successful in obtaining funding for three projects through the Resources for Regions Restart NSW provided by the NSW State Government. One project has been completed with two projects ongoing. Council also obtained Restart NSW Funding through the Safe and Secure Water Program.

**Project Update**

<b>Water Treatment Plant</b>							
<b>Project background:</b>	Construction of a new Water Treatment Plant commenced in June 2017 and reached practical completion in July 2019. The plant is capable of producing 8ML/day of potable water.						
<b>Budget overview:</b>	<table border="1"><tr><td>Grant funding:</td><td>\$15,750,000</td></tr><tr><td>Cobar Shire Council funding:</td><td>\$200,000</td></tr><tr><td>Expended to date:</td><td>\$13,076,938 <i>(Current as of 31 January 2022)</i></td></tr></table>	Grant funding:	\$15,750,000	Cobar Shire Council funding:	\$200,000	Expended to date:	\$13,076,938 <i>(Current as of 31 January 2022)</i>
Grant funding:	\$15,750,000						
Cobar Shire Council funding:	\$200,000						
Expended to date:	\$13,076,938 <i>(Current as of 31 January 2022)</i>						
<b>Issue history:</b>	<ul style="list-style-type: none"><li>• The fill material used at the plant has been identified by the Environmental Protection Agency (EPA) as noncompliant against the Excavated Natural Material Order 2014.</li><li>• The completion of the access road to the water plant has been delayed due to the fill material.</li><li>• Several major defects have been identified as part of the defect's liability period, PWA and LCW are in discussion regarding the rectification of defects.</li><li>• PWA has been engaged to determine and recommend a resolution to the cause of increased turbidity in the treated water reservoirs.</li></ul>						
<b>Risk overview:</b>	<ul style="list-style-type: none"><li>• Clean up of the non-complying fill material is estimated at \$2million, in a worst-case scenario, and is expected to be an ongoing issue with resolution in 2022.</li><li>• The construction of the road to the WTP is delayed due to non-complying fill.</li><li>• The steel corrosion issue is a complex issue that is being referred to an independent specialist to determine the cause and rectification.</li></ul>						

	<ul style="list-style-type: none"> <li>• The resolution of the issue is anticipated to be in early 2022. A Contractor has been engaged to determine the cause and resolution of the issue.</li> <li>• The lagoons were inspected by the supplier and Contractor and an assessment report provided in May 2021. The supplier has provided that the installation of the liner is in accordance with the manufacturer's installation guidelines and no evidence damage was detected. CSC is disputing this with LCW as leakage is continuing.</li> <li>• Additional funds are likely to be required to cover variations and defect resolution on the WTP.</li> <li>• There is a current COVID-19 outbreak in the region, with the State in lockdown. Contractors are unable to visit site and therefore it is expected there will be further delays to defect rectification for this project.</li> </ul>								
<p><b>Project background:</b></p>	<p>The refurbishment, expansion, and upgrade of the sewer infrastructure includes upgrades to all four sewer pump stations, refurbishment to the sewer treatment plant lagoons and upgrading the inlet at the sewer treatment plant.</p> <p>The Ward Oval Pump Station refurbishment and lagoon upgrade have been completed. Application to change scope of works to include upgrade of all sewer pump stations and pre-treatment screening for sewer influent was approved. Precision Civil was awarded the Contract to undertake the remaining scope.</p>								
<p><b>Budget overview:</b></p>	<table border="1"> <tr> <td data-bbox="528 1144 911 1182"><b>Grant funding:</b></td> <td data-bbox="911 1144 1350 1182">\$2,100,000</td> </tr> <tr> <td data-bbox="528 1182 911 1220"><b>Cobar Shire Council funding:</b></td> <td data-bbox="911 1182 1350 1220">\$500,000</td> </tr> <tr> <td data-bbox="528 1220 911 1258"><b>Expended to date:</b></td> <td data-bbox="911 1220 1350 1258">\$2,191,131</td> </tr> <tr> <td colspan="2" data-bbox="911 1258 1350 1312"><i>(Current as of 31 January 2022)</i></td> </tr> </table>	<b>Grant funding:</b>	\$2,100,000	<b>Cobar Shire Council funding:</b>	\$500,000	<b>Expended to date:</b>	\$2,191,131	<i>(Current as of 31 January 2022)</i>	
<b>Grant funding:</b>	\$2,100,000								
<b>Cobar Shire Council funding:</b>	\$500,000								
<b>Expended to date:</b>	\$2,191,131								
<i>(Current as of 31 January 2022)</i>									
<p><b>Issue history:</b></p>	<ul style="list-style-type: none"> <li>• Completion date expected to be delayed from December 2020 to April 2022. Delays to the project are due to COVID-19, design reconsiderations, construction defects, and delivery issues.</li> <li>• The Contractor is responsible for remediating the pumps due to damage caused through construction and testing.</li> </ul>								
<p><b>Risk overview:</b></p>	<ul style="list-style-type: none"> <li>• Project time overrun of approximately 16 months.</li> <li>• Pumps have been damaged and may fail prematurely until Contractor repairs/replaces them.</li> <li>• Inlet screens at the STP are faulty and allowing rags and other large objects to enter the treatment plant.</li> <li>• Additional project management and design costs associated with the delay of the project. Liquidated damages will be applied to cover these additional costs.</li> <li>• There is a current COVID-19 outbreak in the region, with the State in lockdown. Contractors are unable to visit site and therefore it is expected there will be delays to this project.</li> </ul>								

<b>Water Mains Replacement and Water Storage Refurbishment Project</b>							
<b>Project background:</b>	This project seeks to replace the potable water cast-iron pipework with uPVC pipework and replace the steel roof and supporting structure on the potable water reservoir.						
<b>Budget overview:</b>	<table border="1"> <tr> <td>Grant funding:</td> <td>\$6,900,000</td> </tr> <tr> <td>Cobar Shire Council funding:</td> <td>Nil</td> </tr> <tr> <td>Expended to date:</td> <td>\$6,134,104. <i>(Current as of 31 January 2022)</i></td> </tr> </table>	Grant funding:	\$6,900,000	Cobar Shire Council funding:	Nil	Expended to date:	\$6,134,104. <i>(Current as of 31 January 2022)</i>
Grant funding:	\$6,900,000						
Cobar Shire Council funding:	Nil						
Expended to date:	\$6,134,104. <i>(Current as of 31 January 2022)</i>						
<b>Issue history:</b>	<ul style="list-style-type: none"> <li>• Killard Infrastructure Pty Ltd were awarded the reticulation project. The project reached practical completion in December 2020.</li> <li>• Tender for the water storage refurbishment project has been awarded to Steelworks Engineering with works commenced on site 18/2/21.</li> <li>• The Million Gallon Tank was blasted clean and assessed, and it was determined that there were failed joint sections and concrete degradation. A variation has been accepted for an epoxy recoat and joint repair.</li> </ul>						
<b>Risk overview:</b>	<ul style="list-style-type: none"> <li>• Not all the cast-iron pipework in town could be located and removed. This is due to the location of cast-iron pipework across state highways and the misidentification of pipework in the survey.</li> <li>• The old water treatment plant clarifier will be used as a temporary reservoir while the million-gallon tank is offline. The capacity of the temporary reservoir is lower than the potable tank and increased water filtration operations may be required to ensure pressure remains at satisfactory levels.</li> <li>• There is a current COVID-19 outbreak in the region, with the State in lockdown. Contractors are unable to visit site and therefore it is expected there will be delays to this project.</li> <li>• Expected recoating of the reservoir has been postponed to Q1/Q2 of 2022 calendar year.</li> </ul>						

### **RECOMMENDATION**

**That Council receive and note the updated project information for the three Restart NSW Resources for Regions infrastructure projects.**

**CLAUSE 17 – DEVELOPMENT APPROVALS: 18 NOVEMBER 2021 – 15 FEBRUARY 2022**

**FILE: T5-1                      AOP REFERENCE: 1.6.3.1                      ATTACHMENT: NO**  
**AUTHOR: Director of Planning & Environmental Services, Garry Ryman**

**Complying Development Approvals**

There were no Complying Development Applications approved under delegated authority for the period 18 November 2021 – 15 February 2022.

**The value of Complying Development approvals for 2021/2022 to date is \$81,000.00**  
The value of Complying Development approvals for the similar period in 2020/2021 was Nil.

**Local Development Approvals**

The following Local Development Applications were approved under delegated authority for the period 18 November 2021 – 15 February 2022.

<b>CERTIFICATE NO.</b>	<b>ADDRESS</b>	<b>DESCRIPTION</b>	<b>VALUE (\$)</b>
2021/LD-00043	Lot 34 Annies Lne	Detached Metal Shed	20,000
2021/LD-00047	Lot 41 Lamrock St, Cobar	Awning/Carport Addition to Existing Shed	9000
2021/LD-00034	Lot 8 Farnell St, Euabalong	Telecommunications Satellite Dish	30,000
2021/LD-00042	Lot 12 Beersheba Crt, Cobar	Manufactured Home	280,000
2021/LD-00045	Lot 326 Molineaux St, Cobar	Detached Metal Shed	9800
2021/LD-00038	Lot 3731 Wool Track Rd, via Cobar	Manufactured Home	346,526.00
2021/LD-00041	Lot 11 Monaghan St, Cobar	Carport	35,330

**The value of Local Development approvals for 2021/2022 to date is \$45,354,854.00**  
The value of Local Development approvals for the similar period in 2020/2021 was \$34,885,413.00

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**Construction Certificates**

The following Construction Certificates were issued for the period 18 November 2021-15 February 2022.

<b>CERTIFICATE NO.</b>	<b>ADDRESS</b>	<b>DESCRIPTION</b>
2022/CB-00001	Lot 34 Annies Lne, Cobar	Detached Metal Shed
2021/CB-00028	Lot 326 Molineaux St, Cobar	Detached Metal Shed
2021/CB-00002	Lot 11 Monaghan St, Cobar	Carport

**RECOMMENDATION**

**That the information detailing the Local Development and Construction Certificate approvals for the period 18 November 2021 – 15 February 2022 be received and noted.**

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**CLAUSE 1C TENDER TO ESTABLISH PANELS FOR PROJECT MANAGEMENT SERVICES AND ARCHITECTURAL SERVICES**

**FILE: T3-21-2 AOP REFERENCE: 3.3.4**

**ATTACHMENT: NO**

**AUTHOR: *Project Coordinator, Carly Hunter***

**Purpose**

The purpose of this report is to consider the tenders submitted for the establishment of a panel for Project Management Services and Architectural Services.

**Background**

On 26 October 2021 Local Government Procurement (“LGP”) on behalf of Cobar Shire Council (CSC) issued Request for Tender T3-21-2 to establish panels for Project Management Services and Architectural Services.

The Request for Tender documents were published on LGP’s Tenderlink portal on 26 October 2021. Tenderers were asked to lodge their responses electronically via the Tenderlink portal.

The objective of this procurement process is to establish: a panel of Project Management Services providing quality project management services and a panel of Architectural Services practitioners providing quality architectural services, to Cobar Shire Council.

In total eighty-two (82) organisations downloaded the Request for Tender documents from the Tenderlink portal.

Submissions were received electronically via Tenderlink, from twenty-one (21) respondents:

Barnson Pty Ltd  
C2Hills Investments Pty Limited trading as C2Hills Consultancy  
CMS Construction Maintenance Services Pty Ltd.  
Coldale Consulting Pty Ltd  
Complete Urban Pty Ltd  
Workshop 1 Pty Ltd trading as Dunn & Hillam Architects  
Empire Project Management Pty Ltd  
Facility Design Group Pty Ltd trading as FDG  
GHD Pty Ltd  
Greenwich Projects Pty Limited  
Deleg8 Pty Ltd trading as Indus Engineering Pty Ltd  
JJ Ryan Consulting Pty Ltd (JJR)  
Ktlyons Pty Limited trading as Lyons Advantage  
Orion Consulting Engineers Pty Ltd trading as Orion Consulting  
Saba Civil Management and Consultancy  
Sala4D Pty Ltd  
Studio Hollenstein Pty Ltd

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Public Works Advisory  
Three Stables Pty Ltd  
Turner & Townsend Thinc Pty Ltd  
ZAMR Engineering Pty Ltd

**Legal Situation**

Council has complied with the requirements of the Local Government Act 1993 and Section 55 of the Local Government (General) Regulation 2005 Part 7.

Given the sensitive nature of the information provided it is recommended that Council considers a further report in the Committee of the Whole Closed Council with the press and public excluded.

**RECOMMENDATION**

**That a further report regarding the tender to establish panels for Project Management Services and Architectural Services (T3-21-2) be considered in the Committee of the Whole Closed Council with the press and public excluded for the reason as stated in Section 10A (2)(d)(i) of the *Local Government Act 1993*, as it contains commercial information of a confidential nature that would, if disclosed in open Council, prejudice the commercial position of the person who supplied it.**



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**CLAUSE 2C – REGIONAL PROCUREMENT TENDER – PROVISION OF ROAD STABILISING**

**FILE:T3-2      AOP REFERENCE: 3.3.4.1 & 4.1.11      ATTACHMENT: NO**

**AUTHOR: *Roads Development Manager, Maurice Bell***

**Purpose**

The purpose of this report is to seek Council endorsement of a panel of suppliers for the provision of Road Stabilising.

**Background**

Council has found that the need of provision for Road Stabilising increasing both within the townships and along the road network across the Shire. As this work is specialised in nature, Council requested tenders from suitably qualified suppliers.

Regional Procurement (a Division of Strategic Services NSW) called an open Panel Source Tender for the Provision of Tree Maintenance. In all, nine (9) Councils participated in this tender process:

- Bogan Shire
- Cobar Shire
- Tamworth Regional
- Bourke Shire
- Gunnedah Shire
- Warren Shire
- Brewarrina Shire
- Narromine Shire
- Warrumbungle Shire

This tender was advertised on Tenderlink on 24 August 2021. Seventeen (17) sets of tender documents were downloaded from the Tenderlink Portal. Tenders closed at 10.00am on 21 September 2021.

Eleven (11) tenders in total were received from:

- Accurate Asphalt & Road Repairs Pty Ltd t/a Accurate Stabilising
- Roadwork Industries Pty Ltd
- Downer AEDI Works Pty Ltd
- Ellis Stabilising Pty Ltd
- Fenworx Pty Ltd t/a Newpave Asphalt
- Highway Stabilizers Australia Pty Ltd
- Peters Earthmoving Pty Ltd
- Stabilcorp Pty Ltd
- Stabilised Pavements of Australia Pty Ltd
- The Mining Pty Ltd

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**Legal Situation**

Council has complied with the requirements of the Local Government Act 1993 and Section 55 of the Local Government (General) Regulation 2005 Part 7.

Given the sensitive nature of the information provided it is recommended that Council considers a further report in the Committee of the Whole Closed Council with the press and public excluded.

**RECOMMENDATION**

**That a further report regarding the tender to Provision of Road Stabilising be considered in the Committee of the Whole Closed Council with the press and public excluded for the reason as stated in Section 10A (2)(d)(i) of the *Local Government Act 1993*, as it contains commercial information of a confidential nature that would, if disclosed in open Council, prejudice the commercial position of the person who supplied it.**

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**CLAUSE 3C – REGIONAL PROCUREMENT TENDER – SUPPLY AND DELIVERY OF TRAFFIC AND SAFETY SIGNAGE**

**FILE: T3-2      AOP REFERENCE: 3.3.4.1 & 4.1.1.1      ATTACHMENT: NO**

**AUTHOR: *Roads Development Manager, Maurice Bell***

**Purpose**

The purpose of this report is to seek Council endorsement of a panel of suppliers for the supply and delivery of traffic and safety signage.

**Background**

Council has found that the need the supply and delivery of traffic and safety signage increasing both within the townships and along the road network across the Shire. As this work is specialised in nature, Council requested tenders from suitably qualified suppliers.

Regional Procurement (a Division of Strategic Services NSW) called an open Panel Source Tender for the Provision of Tree Maintenance. In all, ten (10) Councils within the Orana region participated in this tender process:

- Bogan Shire
- Cobar Shire
- Narromine Shire
- Warrumbungle Shire
- Bourke Shire
- Coonamble Shire
- Walgett Shire
- Brewarrina Shire
- Gilgandra Shire
- Warren Shire

This tender was advertised on Tenderlink on 30 November 2021. Nine (9) sets of tender documents were downloaded from the Tenderlink Portal. Tenders closed at 10.00am on 11 January 2022.

Five (5) tenders in total were received from:

- Artcraft proprietary Limited
- Barrier Sakes Pty Ltd t/a Barrier Signs
- Central Signs Roads and Safety (Aust) Pty Ltd
- G & B Services (NSW) Pty Ltd
- J. Blackwood & Son PTY Limited t/a Blackwoods

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**Legal Situation**

Council has complied with the requirements of the Local Government Act 1993 and Section 55 of the Local Government (General) Regulation 2005 Part 7.

Given the sensitive nature of the information provided it is recommended that Council considers a further report in the Committee of the Whole Closed Council with the press and public excluded.

**RECOMMENDATION**

**That a further report regarding the tender to Provision of Road Stabilising be considered in the Committee of the Whole Closed Council with the press and public excluded for the reason as stated in Section 10A (2)(d)(i) of the *Local Government Act 1993*, as it contains commercial information of a confidential nature that would, if disclosed in open Council, prejudice the commercial position of the person who supplied it.**