

COBAR SHIRE COUNCIL



ORDINARY MEETING AGENDA

THURSDAY 28 MAY 2015

~ ORDER OF BUSINESS ~

Business for the meeting will be as follows:

1. Apologies
 2. Declaration of Interests
 3. Condolences
 4. Confirmation of Minutes
 - Ordinary Meeting of Council – Thursday, 23 April 2015
 - Finance and Policy Committee Meeting – Thursday, 14 May 2015
 - Works Committee Meeting – Thursday, 11 May 2015
 5. Matters Arising from Minutes
 6. Mayoral Report
 7. General Manager's Report – Part A (Action)
 8. General Manager's Report – Part B (Information)
 9. General Manager's Report – Part C (Confidential)
 10. Matters of Urgency
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Clause 1C – Service New South Wales Agency Agreement.....

..... Refer to Confidential Agenda

Clause 2C – Tender for the Supply and Delivery of Spray Sealing T051516OROC.....

..... Refer to Confidential Agenda

Clause 3C – Tender for Construction of Cobar Rural Fire Services Brigade Station

..... Refer to Confidential Agenda

Clause 4C – Tender for the Management of the Cobar Memorial Swimming Pool.....

..... Refer to Confidential Agenda

That the reports regarding the Service New South Wales Agency Agreement, Tender for the Supply and Delivery of Spray Sealing T051516OROC, Tender for Construction of Cobar Rural Fire Services Brigade Station and Tender for the Management of the Cobar Memorial Swimming Pool be considered in the Committee of the Whole Closed Council with the press and public excluded for the reasons stated in Section 10A (2)(d)(i) of the Local Government Act 1993 as it contains commercial information of a confidential nature that would if disclosed in open Council would prejudice the commercial position of the person who supplied it.

Reference to Attachments64

~ COUNCIL'S VISION ~

Our Vision is for Cobar Shire to be an attractive, healthy and caring environment in which to live, work and play, achieved in partnership with the community through initiative, foresight and leadership.

~ COUNCIL'S MISSION ~

Our Mission is to provide sound and sensible government and ensure that works and services are delivered effectively and equitably to the community of Cobar Shire.

Council will also develop and constantly review its policy on the maintenance of its road network with current priorities to include the sealing of the following strategic roads within the Shire;

- Ivanhoe Road
 - Louth Road
 - Tilpa Road
-

~ COUNCIL'S VALUES ~

Council has adopted the following Values that should be reflected in how the whole organisation operates and interacts with others:

- Continually strive for improvement in every aspect of Council's activities and recognise initiative.
- All activities are to be customer focused and provide equity for all.
- Involve the community in decision making through open government and consultative processes.
- Foster and promote sustainable ecological and economic development, rural pursuits and industries that contribute to the wealth of the region and in keeping with the environment and residents lifestyle.
- Conserve and protect the natural beauty of the area.
- Promote a spirit of regional cooperation particularly in regard to planning, infrastructure, economic development, tourism and employment.

~ COUNCIL'S CHARTER ~

A Council has the following charter (Section 8, Local Government Act 1993):

- To provide directly or on behalf of other levels of government, after due consultation, adequate, equitable and appropriate services and facilities for the community and to ensure that those services and facilities are managed efficiently and effectively.
- To exercise community leadership.
- To exercise its functions in a manner that is consistent with and actively promotes the principles of cultural diversity.
- To promote and to provide and plan for the needs of children.
- To properly manage, develop, protect, restore, enhance and conserve the environment of the area for which it is responsible, in a manner that is consistent with and promotes the principles of ecologically sustainable development.
- To have regard to the long term and cumulative effects of its decisions.
- To bear in mind that it is the custodian and trustee of public assets and to effectively account for and manage the assets for which it is responsible.
- To facilitate the involvement of Councillor's, members of the public, users of facilities and services and council staff in the development, improvement and coordination of local government.
- To raise funds for local purposes by the fair imposition of rates, charges and fees, by income earned from investments and, when appropriate, by borrowings and grants.
- To keep the local community and the State government (and through it, the wider community) informed about its activities.
- To ensure that, in the exercise of its regulatory functions, it acts consistently and without bias, particularly where an activity of the council is affected.
- To be a responsible employer.

~ COUNCIL DIARY ~

DATE	ACTIVITY	INVOLVES
Thursday 28 May 2015 (5:00pm)	Council Meeting	Councillors/Senior Staff/ Community
Monday 1 June 2015 (9:00am)	Western Division Councils of NSW Mid-Term Meeting	Councillors/Senior Staff
Tuesday 9 June 2015 (1:00pm)	Cobar Liquor Accord Meeting	Councillors/Senior Staff/ Licencees
Thursday 11 June 2015 (10:00am)	Cobar Water Board Meeting	Councillors/Senior Staff/ Board Members
Thursday 11 June 2015 (10:00am)	Committee Meetings	Councillors/Senior Staff/ Community
Friday 12 June 2015 (9:00am)	Economic Taskforce Meeting	Councillors/Senior Staff
Monday 15 June 2015 (1:00pm)	LEMC EMPlan Meeting	Senior Staff/ Committee Members
Thursday 25 June 2015 (5:00pm)	Council Meeting	Councillors/Senior Staff/ Community

CLAUSE 1A – MAYORAL REPORT

FILE: C13-1-5

AOP REFERENCE: 3.1

ATTACHMENT: NO

AUTHOR: *Mayor, Councillor Lilliane Brady OAM and Deputy Mayor, Peter Abbott*

Report to be tabled.

RECOMMENDATION

That Council accepts the information contained in the Mayoral Report for the month of May 2015.

CLAUSE 2A – 2015 LOCAL GOVERNMENT NSW ANNUAL CONFERENCE
FILE: L5-5-2 AOP REFERENCE: 3.1.5.1, 3.2.2.1 ATTACHMENT: NO
AUTHOR: *General Manager, Gary Woodman*

Purpose

To Report on the proposed attendance of the 2015 Local Government NSW Annual Conference that will be held in Rosehill from 11-13 October 2015.

Background

The 2015 Annual Conference of the Local Government NSW will be held in Rosehill from 11-13 October 2015.

Local Government NSW have asked for input from all Councils to guide the content of the business sessions by identifying the most important 3-5 issues that are causing concern to Council and/or the local community. Advice is required by Friday 7 August 2015 together with detailing an appropriate solution by including either a motion that could be considered by the Conference; or notes which might guide delegates to an agreed position.

Examples of Categories for issues could be:

- Industrial relations and employment;
- Economics;
- Environmental;
- Governance /Civic Leadership;
- Social Policy;
- Fit for the Future.

I am sure that Councillors have many other important issues that they would like to advise.

Issues

The 2015 Annual Conference of the Local Government NSW will be the most significant event for Local Government in NSW.

Financial Implications

The cost per delegate is expected to be as follows:

- Conference registration, \$880.00 (early bird registration);
- Accommodation at least \$750.00;
- Airfares at least \$500.00 (if car not used);
- Miscellaneous Costs \$450.00.

Estimated total per delegate is \$2,580.00 exclusive of GST.

Sufficient funds have been provided in the 2015/2016 Budget for at least three delegates to attend this Conference.

Options

I believe that this Conference is important to Cobar Shire Council and local government in NSW particularly with the Fit for the Future Program and the Far West Initiative. Arrangements will also be able to be made to have discussions with relevant NSW Government Ministers.

RECOMMENDATION

- 1. That the Mayor, Deputy Mayor and General Manager be authorised to attend the 2015 Annual Conference of the Local Government NSW to be held in Rosehill from 11-13 October 2015 and that all costs associated with attendance be met from within the relevant budget allocation.**

- 2. That Councillors detail appropriate advice to the General Manager at the July 2015 Council Meeting on 3-5 issues of importance and appropriate solutions that can be forwarded to the Local Government NSW for inclusion in the business sessions of the 2015 Local Government NSW Annual Conference.**

**CLAUSE 3A – PUBLICATION GUIDE – GOVERNMENT INFORMATION
(PUBLIC ACCESS) ACT 2009**

FILE: A2-6-2

AOP REFERENCE: 3.1.5.2

ATTACHMENT: YES

(PAGE 65-85)

AUTHOR: *General Manager, Gary Woodman*

Purpose

To report on a review of the Publication Guide in accordance with the Government Information (Public Access) Act 2009.

Background

Council at its meeting on the 26 June 2014 adopted an amended version of the Publication Guide in accordance with the Government Information (Public Access) Act 2009 as Policy of the Council.

Council must review its Publication Guide at least once every twelve (12) months.

Issues

There has been no problems implementing the requirements of the Publication Guide over the past twelve (12) months.

Legal Situation

Government Information (Public Access) Act 2009.

Policy Implications

Only minor amendments have been made to the existing Policy to bring the new draft to be in accordance with legislative changes, current policies and processes, etc.

Financial Implications

Nil.

Options

The current Publication Guide has been reviewed and only minor amendments to correct information have been undertaken.

It is considered appropriate for Council to adopt as Policy the amended Publication Guide as attached.

RECOMMENDATION

That Council adopts the Publication Guide dated 25 June 2015 as the current Policy of Council.

CLAUSE 4A – MEETING ARRANGEMENTS – CHRISTMAS AND NEW YEAR

FILE: C6-16

AOP REFERENCE: 3.1.5

ATTACHMENT: NO

AUTHOR: *General Manager, Gary Woodman*

Purpose

To determine the meeting times and procedures for the Christmas and New Year period 2015/2016.

Background

This report deals with the closure of Council over the Christmas and New Year period and with the setting of meeting dates over that same period.

Issues

The Council Offices (including Children's Services, Youth and Fitness Centre and Library) will be closed from 1pm on Thursday, 24 December 2015 and will re-open in the morning of Monday, 4 January 2016. The Depots will be closed from the afternoon of Friday 18 December 2015 and re-open Monday, 4 January 2016. There will be a skeleton Depot Staff after the Cobar Christmas Function on Thursday, 17 December 2015. Normal rosters will apply to emergency call-outs and alterations to garbage collection days will be advertised in the Cobar Weekly.

Council will need to determine appropriate meeting dates during the holiday season and the following arrangements are recommended:

- Ordinary Council Meeting – Thursday 10 December 2015 (including Committee Meetings);
- No Meetings to be held during January 2016;
- The normal Meeting cycle to resume in February 2016.

By adopting the above meeting arrangements for December and January, allowance can be made for the adequate preparation of reports and meeting agendas.

It is common practice in many Councils to delegate joint authority to the Mayor and General Manager to deal with matters of an urgent nature during the period that there are no Council meetings. In this case, that authority would be for the period commencing 11 December 2015 and terminating on 11 February 2016 which is the date for the first Committee Meeting for 2016.

This delegated authority is conferred jointly which means that the Mayor or General Manager cannot act in isolation on any urgent matters. If there is any urgent matters to be dealt with, they are automatically reported to the first Meeting of 2016.

RECOMMENDATION

- 1. That the following Meeting arrangements be adopted for the Christmas and New Year period:**
 - **Ordinary Council Meeting – Thursday 10 December 2015 (including Committee Meetings);**
 - **No Meetings to be held during January 2016;**
 - **The normal Meeting cycle to resume in February 2016.**

- 2. That the Mayor and General Manager be delegated authority, jointly, to deal with matters of an urgent nature for the period commencing 11 December 2015 to 11 February 2016, and further that if any urgent matters are dealt with under this authority that they be reported to the February 2016 Ordinary Meeting of Council.**

CLAUSE 5A – ACCOMMODATION COSTS FOR LILLIANE BRADY VILLAGE

FILE: C8-4-5

AOP REFERENCE:

ATTACHMENT: NO

AUTHOR: *Director of Corporate and Community Services, Kym Miller*

Purpose

For Council to amend an anomaly in the Refundable Accommodation Deposits (RADs) and Daily Accommodation Payments (DAPs) which exists between Council's resolution and those shown on the My Aged Care Website.

Background

Aged Care Providers must publish the maximum accommodation prices they intend to charge for new residents entering care on the My Aged Care Website, on the provider's website and in written documentation to prospective residents or their representatives.

Whilst the schedules have been displayed a minor anomaly exists between the material displayed on Council's Website and the My Aged Care Website where the calculations have been rounded up. The figures were rounded up to facilitate ease of explanation and calculation to the residents and their families.

The following schedule was resolved by Council to be effective from 1 July 2014:

Group 1 – Single rooms with ensuite:

- Bed/Room rate \$199,059 All RAD payment
 \$ 35.94 per day all DAP
 \$ 99,530 50% RAD
 \$ 17.97 per day 50% DAP

Group 2 – Single room with shared ensuite:

- Bed/Room rate \$194,059 All RAD payment
 \$ 35.04 per day all DAP
 \$ 97,030 50% RAD
 \$ 17.52 per day 50% DAP

Group 3 – 2 beds shared room with shared ensuite:

- Bed/Room rate \$169,156 All RAD payment
 \$ 30.54 per day all DAP
 \$ 84,578 50% RAD
 \$ 15.27 per day 50% DAP

Group 4 – 4 beds shared room with shared ensuite:

- Bed/Room rate \$159,156 All RAD payment
 \$ 28.74 per day all DAP
 \$ 79,578 50% RAD
 \$ 14.37 per day 50% DAP.

However with rounding and subsequent allowed increases the following schedule is displayed on the My Aged Care Website.

Group 1 – Single rooms with ensuite:

- Bed/Room rate \$ 200,000 All RAD payment
 \$ 34.84 per day all DAP
 \$ 100,000 50% RAD
 \$ 17.42 per day 50% DAP

Group 2 – Single room with shared ensuite:

- Bed/Room rate \$ 195,000 All RAD payment
 \$ 33.97 per day all DAP
 \$ 97,500 50% RAD
 \$ 16.98 per day 50% DAP

Group 3 – 2 beds shared room with shared ensuite:

- Bed/Room rate \$ 170,000 All RAD payment
 \$ 29.62 per day all DAP
 \$ 85,000 50% RAD
 \$ 14.81 per day 50% DAP

Group 4 – 4 beds shared room with shared ensuite:

- Bed/Room rate \$ 160,000 All RAD payment
 \$ 27.87 per day all DAP
 \$ 80,000 50% RAD
 \$ 13.93 per day 50% DAP.

RECOMENDATION

- 1. That the above Schedule of Refundable Accommodation Deposits and Daily Accommodation Payments as appearing on the “My Aged Care” Website be adopted and subsequently displayed on Council’s Website.**
- 2. The minor amendments in the Schedule of Refundable Accommodation Deposits and Daily Accommodation Payments as appearing on the “My Aged Care” Website be incorporated into the Fees and Charges schedule which is currently on public exhibition.**

CLAUSE 6A – DETERMINATION OF FEES PAID TO MAYOR AND COUNCILLORS

FILE: C12-2 AOP REFERENCE: 3.1.5 ATTACHMENT: YES (PAGE 86-90)

AUTHOR: *Director of Corporate and Community Services, Kym Miller*

Purpose

To set fees payable to the Mayor and Councillors for 2015/2016 in line with the Local Government Remuneration Tribunal's Determination.

Background

Section 248 of the Local Government Act 1993 requires that:

- 1) *A council must pay each councillor an annual fee.*
- 2) *A council may fix the annual fee and, if it does so, it must fix the annual fee in accordance with the appropriate determination of the Remuneration Tribunal.*
- 3) *The annual fee so fixed must be the same for each councillor.*
- 4) *A council that does not fix the annual fee must pay the appropriate minimum fee determined by the Remuneration Tribunal.*

Cobar Shire Council currently pays the following annual fee as adopted in June 2014:

Mayor - \$22,872.11 p.a. monthly in arrears;
Councillor - \$10,474.73 p.a. monthly in arrears.

The Tribunal has determined that an increase of 2.5% effective 1 July 2015 is appropriate.

The attachment to this report details the determination for all category Councils. This year the Tribunal was also charged with determining the categories of councils and mayoral offices in accordance with section 239 of the Act. The result of that determination was that no changes be made.

For Cobar Shire Council which is a Rural Council, the determination levels are as follows:

	Councillor Annual Fee		Mayor (Additional)		Total Mayor Fee	
	Min \$	Max \$	Min \$	Max \$	Min \$	Max \$
Category 4 Rural	8,330	11,010	8,860	24,030	17,190	35,040

Applying a 2.5% increase to the current amount paid results in the following amounts.

Mayor - \$23,443.91 p.a.
Councillor - \$10,736.59 p.a.

Financial Implications

The recommended changes are contained within the draft budgets for 2015/2016 which are currently on public exhibition.

RECOMMENDATION

- 1. That Councillors fees are set at \$10,736.59 per annum paid monthly in arrears for the twelve months commencing 1 July 2015.**
- 2. That the Mayor's fee is set at \$23,443.91 per annum, paid monthly in arrears for the twelve months commencing 1 July 2015.**

CLAUSE 7A – QUARTER 3 2014/2015 BUDGET REVIEW**FILE: L5-22****AOP REFERENCE: 3.3****ATTACHMENT: YES****(UNDER SEPARATE COVER)****AUTHOR: Director of Corporate and Community Services, Kym Miller****Purpose**

To present to Council the budget review for the third quarter of the 2014/2015 financial year and to recommend changes to the 2014/2015 Budget.

Background

Council is required to receive a budget review statement that shows the estimate of income and expenditure as set out in its Annual Operational Plan and a revised estimate of the income and expenditure for that year at the end of each quarter except the fourth quarter.

Appearing as attachments to this report are:

1. Detailed Income and Expenditure analysis;
2. Detailed Capital Expenditure analysis;
3. Section 94 Contribution Details;
4. A report from the Director of Corporate and Community Services indicating that he believes the financial position is satisfactory having regard to the adopted estimates for the 2014/2015 year;
5. Estimate of restricted cash.

Because the large amount of project funding (which is treated as capital contributions) has the ability to influence the accounting result these amounts have been isolated to enable the operating position to be properly analysed.

As the projects are progressed, the year of undertaking the works and receiving the grant funding may alter.

In summary form the revised forecast appears in the table below:

	General Fund	Waste Fund	Subtotal	Water Fund	Sewer Fund	Total
Adopted Budget	676,406	115,386	791,792	571,982	2,014,203	3,377,977
Carry Forward	-32,905		-32,905			-32,905
Q1 Adjustments	305,788	-19,000	286,788	935,400	-7,500	1,214,688
Q2 Adjustments	2,501,978	39,796	2,541,774	-569,252	-2,221,601	-249,080
Q3 Adjustments	1,372,340	136,000	1,508,340	191,000	6,066	1,705,406
Interfund Adjustment	-350,000		-350,000		350,000	0
Surplus/Deficit	4,473,607	272,182	4,745,789	1,129,130	141,168	6,016,086
Capital Grants and Contributions	3,920,040	136,000	4,056,040	780,000	290,000	5,126,040
Surplus/Deficit excluding Capital Grants	553,567	136,182	689,749	349,130	-148,832	890,046

The net position forecast is a surplus of \$6.016m across all funds and \$890k after adjusting for capital grants and contributions. As noted that the capital grants and contributions timing is dependent upon the progress of the projects and may not all been received. Under those circumstances the key figure to focus on is the surplus after eliminating the capital grants and contributions.

Executive Summary – Capital Expenditure

The capital expenditure forecast includes the two *Fixing Country Roads* projects (Acres Billabong and Whitbarrow Way) as the main additions. These have previously been reported to Council. If they are not commenced or incomplete at 30 June 2015 they will be carried forward. The grant funding applicable has been included as capital grants and contribution. If this is received but not consumed it will be shown as restricted cash at 30 June 2015.

The key item of plant in this year's replacement program - the Pave liner – will not be delivered this year and will also require to be carried forward,

The Skate Park budget has been amended to show the amount that was brought to account as work in progress at 30 June 2014.

Morelli Park has been the recipient of a further grant allocations and this has been reflected in the capital expenditure.

It is proposed to pour a slab for the display scraper at Heritage Park at an estimated cost of \$20k.

Two items of office equipment were required to be purchased which were not budgeted for and the budget is now adjusted accordingly. A large printer for engineering failed and needed to be replaced and an extra printer was purchased for the key projects. The latter will be funded from project grants.

An extra \$30k has been recommended for the building repairs including unforeseen electrical and ceiling requirements which became apparent when painting the library.

Executive Summary – Operating

General Fund: Significant variances are detailed in the attachment. Council should note however that the key driver of the improved position is the *Fixing Country Roads* capital contribution.

A donation of \$280k is also shown from the Pink Ladies. This will be applied to the capital extensions currently being undertaken at the Lilliane Brady Village.

The Airport has had many line items reconsidered as the amount of traffic and usage is much less than originally anticipated.

The swimming pool has had similar consideration based on the actual figures at the close of the season.

The gym is subject to ongoing consideration but is still receiving regular usage.

Water Fund: Due to the late hot weather burst water sales have increased and the forecast for the Water Fund has been increased accordingly.

Sewer Fund: No significant changes have occurred in the Sewer Fund.

Domestic Waste Fund: The Domestic Waste Fund improvement reflects a grant for works at the landfill. These are of a capital nature and do not impact the operating position. It is likely that the works will not be done this financial year and the cash will be restricted at 30 June 2015.

RECOMMENDATION

That the estimates contained in the attachment to the Quarter 3 2014/2015 Budget Review Report be adopted as the revised forecast for 2014/2015 financial year.

CLAUSE 8A – SERVICE NEW SOUTH WALES AGENCY AGREEMENT
FILE: R6-3 AOP REFERENCE: 3.1 ATTACHMENT: NO
AUTHOR: *Director of Corporate and Community Services, Kym Miller*

Purpose

For Council to approve entering into an Agency Agreement with Service NSW to provide a shop front for a number of New South Wales Government Departments.

Background

Council has conducted a shop front agency for the Road and Maritime Services (RMS) for approximately 25 years. After recent negotiations a satisfactory cost recovery fee was negotiated.

The New South Wales Government has been rolling out Service NSW for the last three years. A Service NSW Shop has the capacity to handle payments and enquiries for several government departments, not just the RMS.

The model is operating very successfully in other states. The RMS will simply become a client of Service NSW. A Service NSW Shop can be one of two forms – in larger regional centres such as Dubbo the shop is operated by Service NSW; in smaller areas such as Cobar an Agency Agreement is used to engage a third party.

The Government Access Centre (GAC) in Cobar was recently closed. It is proposed that the majority of GAC cash type services be now handled by the Service NSW agency operating at Cobar Shire Council.

The volume of transactions currently expected to arise from GAC is very minimal.

Further services may be added to the suite provided. They will be by mutual agreement.

The fee is considered satisfactory and is based upon the current earnings plus indexation plus the additional GAC work.

A smart state of the art self-serve kiosk will assist customers minimise wait times.

Cobar Shire Council has a reputation for providing good service levels to RMS customers and it is anticipated that the transition to the Service NSW model will see this service level continue.

The target start date is 1 July 2015.

RECOMMENDATION

That a further Report concerning the Service NSW Agency Agreement be considered in the Committee of the Whole Closed Council with the press and public excluded for the reason as stated in Section 10A (2) (d) (i) of the Local Government Act 1993, as it contains commercial information of a confidential nature that would if disclosed in open Council would prejudice the commercial position of the person who supplied it.

CLAUSE 9A - TENDER FOR THE SUPPLY AND DELIVERY OF SPRAY SEALING T051516OROC

FILE: T3-11-10

AOP REFERENCE: 4.3.1

ATTACHMENT: NO

AUTHOR: *Acting Director of Engineering Services, Owen Johns*

Purpose:

To provide a Report to Council that summarises the recently conducted tender process for the Supply and Delivery of Spray Sealing T051516OROC.

Background

Council uses Contractors to undertake the required sealing work for reseals and new seals on State Highways, Regional Roads and Shire Roads.

Request for tenders for the Supply and Delivery of Spray Sealing was called by Regional Procurement in February/March 2015 on behalf of Cobar Shire Council and the 11 other OROC Councils.

Seven Companies submitted tenders as listed below:

- Norman McMahon Patches P/L trading as Patches Asphalt;
- Bitupave Ltd trading as NSW Boral Asphalt;
- Fulton Hogan Pty Ltd;
- Nace Civil Engineering;
- RPQ Spray Seal P/L trading as NSW Spray Seal P/L;
- Downer EDI Works-Asphalt;
- SRS Roads Pty Ltd.

Given the sensitive nature of the information provided by the tenderers it is recommended that Council considers a further report in the Committee of the Whole Closed Council.

Legal Situation

Council has complied with the requirements of the Local Government Act 1993, Section 55 of the Local Government (General) Regulation 2005 Part 7.

Options

A full analysis of the tenders received has been completed by the Tender Evaluation Panel consisting of the Craig Wade, Regional Procurement Facilitator, Errol George, Director of Engineering Services and 3 others representing 2 other Councils.

RECOMMENDATION

That a further Report concerning the tenders received for the Supply and Delivery of Road Stabilising Services be considered in the Committee of a Whole Closed Council with the press and public excluded for the reason as stated in Section 10A (2)(d)(i) of the Local Government Act 1993, as it contains commercial information of a confidential nature that would if disclosed in open Council would prejudice the commercial position of the person who supplied it.

CLAUSE 10A - TENDER FOR CONSTRUCTION OF COBAR RURAL FIRE SERVICES BRIGADE STATION – C14/15-07

FILE: T3-15-5

AOP REFERENCE: 1.6.5

ATTACHMENT: NO

AUTHOR: *Acting Director of Engineering Services, Owen Johns*

Purpose

To provide a report to Council that summarises the recently conducted tender process for the Construction of the Cobar Fire Services Brigade Station.

Background

Open tenders were called for the Construction of the Brigade Station on 15 April 2015. Tenders closed on 12 May 2015.

Tenders were received from the following contractors:

- 4D Build P/L;
- Adaptive Interiors;
- BCD Projects;
- Brownrite Building Group P/L;
- Builtform Constructions;
- Castlereagh Construction Group P/L;
- Cynend P/L;
- Dubbo Terrazo;
- Glenn Healey Constructions;
- MAAS Constructions (Dubbo) P/L;
- Sheds Out West.

Tenders were evaluated by Owen Johns, Acting Director of Engineering Services, David Sechtig, Project Manager and Ian Maidens, District Service Officer RFS, using the following evaluation assessment criteria and weightings.

Criteria	Weighting
• Value for money	55%
• Technical, managerial, physical and financial resources	10%
• Evidence of Capability	10%
• Quality System	10%
• Safety Record	5%
• Safety Systems	10%

Given the sensitive nature of the information provided by the tenderers it is recommended that Council considers a further report in the Committee of the Whole Closed Council.

Legal Situation

Council has complied with the requirements of the Local Government Act 1993, Section 55 of the Local Government (General) Regulation 2005 Part 7.

RECOMMENDATION

That a further Report concerning the tenders received for the Construction of Cobar Rural Fire Services Brigade Station be considered in the Committee of a Whole Closed Council with the press and public excluded for the reason as stated in Section 10A (2)(d)(i) of the Local Government Act 1993, as it contains commercial information of a confidential nature that would if disclosed in open Council would prejudice the commercial position of the person who supplied it.

CLAUSE 11A – QUOTATION FOR THE SUPPLY OF TRADE AND MISCELLANEOUS SERVICES 2015/2018

FILE: T3-15-5 AOP REFERENCE: 3.3.4 ATTACHMENT: NO

AUTHOR: *Executive Assistant Engineering Services, Sandra Finnegan*

Purpose

To provide a Report to alter the contractors register for supply of trade and miscellaneous services 2015/2018.

Background

Throughout the year Council uses various contractors to provide Trade and Miscellaneous Services for many of Council's activities.

These Contractors are usually engaged on a daily basis for small projects or by quotations for larger projects.

The administration of this approach can be haphazard as the appropriate paperwork to cover the individual business WH&S compliance and or insurances has not necessarily been provided prior to works commencing.

To ensure that Council comply with all regulatory requirements of WH&S, Workcover, Local Government Act 1993, etc, Council needs to adopt a formal approach to regulatory requirements through the quotation process.

Issues

The Companies listed below all provided sufficient documentation to be included on Council's register of approved Contractors.

Company	Service Provided
Minstaff Survey P/L	Surveying Services
RCR Haden	Electrical/Refrigeration
JC Aus Plumbing	Plumbing
Sateje P/L	Plumbing
LT Electrics	Electrical
Workforce Recruitment and Labour Services P/L	Labour Hire
Alliance Automation	Engineering Consultant
BCD Projects	Construction
Glenn Healey Constructions	Construction
Imrie Astley P/L	Surveying Services
Arrest a Pest	Pest Control
Tree Craft NSW P/L	Tree Services

This does not mean other Contractors cannot be engaged, once all regulatory requirements are received from the Contractors yet to submit then they will also be added to the current register.

Therefore the financial information needs to remain completely Confidential. The quotations received will be available for perusal at the Council Meeting.

Financial Implications

There are no additional financial implications for Council as acceptance of these quotations does not commit Council to comply with Contractors rather just provides a pool of registered Contractors.

RECOMMENDATION

That the following Contractors be included in the Council's register of approved Contractors for the Provision of Trades and Miscellaneous Services 2015/2018:

Company
Minstaff Survey P/L
RCR Haden
JC Aus Plumbing
Sateje P/L
LT Electrics
Workforce Recruitment and Labour Services P/L
Alliance Automation
BCD Projects
Glenn Healey Constructions
Imrie Astley P/L
Arrest-A-Pest
Tree Craft NSW P/L

CLAUSE 12A – QUOTATION FOR THE SUPPLY OF PLANT AND EQUIPMENT HIRE RATES 2015/2018

FILE: P3-19-4

AOP REFERENCE: 3.3.4

ATTACHMENT: NO

AUTHOR: *Executive Assistant Engineering Services, Sandra Finnegan*

Purpose

To provide a Report to Council to alter the contractors register for the supply of plant and equipment hire rates for 2015/2018.

Background

Throughout the year Council uses various contractors for the supply of plant and equipment hire rates for many of Council's activities.

These Contractors are usually engaged on a daily basis for small projects or by quotations for larger projects.

The administration of this approach can be haphazard as the appropriate paperwork to cover the individual business WH&S compliance and or insurances has not necessarily been provided prior to works commencing.

To ensure that Council complies with all regulatory requirements of WH&S, Workcover, Local Government Act 1993, etc, Council needs to adopt a formal approach to regulatory requirements through the quotation process.

Issues

The Companies listed below have provided sufficient documentation to be included on Council's regulatory approved Contractors.

Company	Service Provided
Kennedy Bros Earthmoving P/L	Earthmoving
Deppeler Earthmoving	Earthmoving
Advance Sweepers P/L	Road Sweepers
Earth Plant Hire	Plant Hire
J.N Harbison	Earthmoving
Dubbo Traffic Control P/L	Plant Hire/Excavation/Water
Divalls Earthmoving and Bulk Haulage	Earthmoving
Kennards Hire	Plant and Mach Hire
Rollers Australia	Plant Hire
Robertsons Ready Mix	Plant Hire
Coates Hire	Plant Hire
Neill Earthmoving	Earthmoving
Conplant P/L	Plant Hire
Batterline Earthmoving P/L	Earthmoving
Stabilco P/L	Plant Hire
Wilga Transport	Transport

Sherrin Rentals	Plant Hire
EMS Group	Plant Hire/Labour
Whacko Water Trucks T/A J Prisk Contractors	Plant Hire
Stanton Corporation T/A Universal Tower Hire	Plant Hire
Mcrowe P/L T/A McMahon Water Tanks	Plant Hire
Cobar Cranes	Plant Hire
LT Equipment Hire T/A LT Electrics	Electrical
Face Contracting	Plant Hire/Labour
Sharpe Bros (AUST) P/L	Plant Hire/Labour
TA Booth Transport	Transport
Killeen Plant Hire	Plant Hire
Central West Civil	Plant Hire
J R May Earthmoving P/L	Plant Hire
M & C Rogers Transport P/L	Transport

This does not mean other Contractors cannot be engaged, once all regulatory requirements are received from the Contractors yet to submit then they will also be added to the current register.

Therefore the financial information needs to remain completely Confidential. These quotations received will be available for perusal at the Council meeting.

Financial Implications

There are no additional financial implications for Council as acceptance of these quotations do no commit Council to comply with Contractors rather just provides a pool of registered Contractors.

RECOMMENDATION

That the following Contractors be included in the Council's register of approved Contractors for the Supply of Plant and Equipment 2015/2018:

Company
Kennedy Bros Earthmoving P/L
Deppeler Earthmoving
Advance Sweepers P/L
Earth Plant Hire
J.N Harbison
Dubbo Traffic Control P/L
Divalls Earthmoving and Bulk Haulage
Kennards Hire
Rollers Australia
Robertsons Ready Mix
Coates Hire
Neill Earthmoving
Conplant P/L

Batterline Earthmoving P/L
Stabilco P/L
Wilga Transport
Sherrin Rentals
EMS Group
Whacko Water Trucks T/A J Prisk Contractors
Stanton Corporation T/A Universal Tower Hire
Mcrowe P/L T/A McMahon Water Tanks
Cobar Cranes
LT Equipment Hire T/A LT Electrics
Face Contracting
Sharpe Bros (AUST) P/L
Killeen Plant Hire
Central West Civil
J R May Earthmoving P/L
M & C Rogers Transport P/L

CLAUSE 13A – TENDER FOR THE MANAGEMENT OF THE COBAR MEMORIAL SWIMMING POOL

FILE: T3-15-4

AOP REFERENCE: 1.5.3.2

ATTACHMENT: NO

AUTHOR: *Special Projects Officer, Angela Shepherd*

Purpose

To provide a Report on the outcomes of the Tender for the Management of the Cobar Memorial Swimming Pool and determine the way forward.

Background

The current three year agreement between Council and Leisure and Recreation (L&R) Group expires prior to the commencement of the next swimming pool season. Council advertised the tender for new three year contract during March with tenders closing 8 April 2015. Tenders were received from:

- L&R Group; and
- Mrs Racquel Potter.

Tenders were evaluated by Errol George, Wayne Mills and Sandra Finnegan using the tender evaluation assessment criteria as set out below:

Criteria	Weighting
• Conformity to documents	20%
• Value for money	30%
• Evidence of capabilities	15%
• References provided	Yes/No
• Safety record	15%
• Equipment and machinery	10%
• WH&S manual	10%

RECOMMENDATION

That a further Report concerning the tender for management of the Cobar Memorial Swimming Pool be considered in Committee of the Whole Closed Council with the press and public excluded in accordance with Section 10A (2)(d)(i) of the *Local Government Act 1993* as it contains commercial information of a confidential nature that would if disclosed in open Council would prejudice the commercial position of the person who supplied it.

CLAUSE 1B – DEVELOPMENT APPROVALS FROM 15 APRIL 2015 – 18 MAY 2015

FILE: T5-1

AOP REFERENCE: 1.6.3.1

ATTACHMENT: NO

AUTHOR: *Acting Director of Planning & Environmental Services, Stephen Poulter*

Complying Development Approvals

There were no Complying Development Applications approved under delegated authority for the period 15 April 2015 – 18 May 2015.

The value of Complying Development approvals for 2014/2015 to date is Nil.

There were no Complying Development Applications approved under delegated authority for the similar period in 2013/2014.

Local Development Approvals

The following Local Development Applications have been approved under delegated authority for the period 15 April 2015 – 18 May 2015.

CERTIFICATE NO.	ADDRESS	DESCRIPTION	VALUE (\$)
2015/LD-00020	30 Brough St, Cobar	Alts & Adds to Existing Dwelling & Construction of Shed	70,000
2015/LD-00021	44 Marshall St, Cobar	Change of Use for Existing Commercial Premises for Beauty Salon	-
2015/LD-00022	The Siding, Canbelego	Machinery Shed	117,000
2015/LD-00007	Red Tank CSA Access Rd, Cobar	Installation of Steel Surface Fan	1.6m

The value of Local Development approvals for 2014/2015 to date is \$6,697,441.00.

The value of Local Development approvals for the similar period in 2013/2014 was \$3,843,818.00.

Construction Certificates

The following Construction Certificates have been approved under delegated authority for the period 15 April 2015 – 18 May 2015.

CERTIFICATE NO.	ADDRESS	DESCRIPTION
2015/CB-00019	30 Brough St, Cobar	Alts & Adds to Existing Dwelling

2015/CB-00020	The Siding, Canbelego	Machinery Shed
2015/CB-00016	Red Tank CSA Access Rd, Cobar	Installation of Steel Surface Fan

RECOMMENDATION

That the information detailing the Local Development and Construction Certificate approvals for the period 15 April 2015 - 18 May 2015 be received and noted.

CLAUSE 2B – MONTHLY STATUS REPORT

FILE: C13-10

AOP REFERENCE: 3.1

ATTACHMENT: NO

AUTHOR: *General Manager, Gary Woodman*

COUNCIL RESOLUTIONS 24 SEPTEMBER 2009					
NUMBER	ITEM	RESOLUTION NUMBER	ACTION BY	ACTION REQUIRED	OUTCOME
1	Council – Clause 2B – The Wool Track Project	153.9.2009	GM/SPO/DES/RM/ESM	Council be kept informed of progress.	Letter and copy of report sent to K Humphries, J Cobb, S Ley, J Williams, M Coulton and F Nash. Letters sent to trucking companies seeking support for sealing. Information provided to all OROC councils. Initial contact undertaken with Central Darling Shire Council and Balranald Shire Council in regard to arrangements for a delegation to the Minister for Regional Services. Wool Track is the only priority for the 2015/2016 Repair Program in accordance with Councils Resolution. Wool Track Development Advisory Committee has met and formulated an Action Plan for 2015/2016.
COUNCIL RESOLUTIONS 28 APRIL 2011					
NUMBER	ITEM	RESOLUTION NUMBER	ACTION BY	ACTION REQUIRED	OUTCOME
14	Committee of the Whole Closed Council – Clause 1C – Cobar Caravan Park Business Development Strategy	81.4.2011	DPES/LMO	Arrange acquisition of Lot 317 DP 755649 from the Crown subject to the availability of funds from the 2011/2012 budget.	Acquisition arrangements commenced with Land and Property Management Authority. Application provided to the Division of Local Government in regard to acquisition. Funds now provided for in 2014/2015 Budget.

				Following successful acquisition of the above land, classify this land as Operational under the Local Government Act 1993.	Will be undertaken at time of acquisition.
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COUNCIL RESOLUTIONS 23 JUNE 2011

NUMBER	ITEM	RESOLUTION NUMBER	ACTION BY	ACTION REQUIRED	OUTCOME
28	Committee of the Whole Closed Council – Clause 3C – Plant and Equipment Utilisation Improvement Report	122.6.2011	GM/DES	Undertake actions in accordance with the relevant recommendations of the report.	Appropriate communication strategy and action plan instigated. Many matters contained within Staff Attitude Survey Results Action Plan - No further action required.

COUNCIL RESOLUTIONS 27 OCTOBER 2011

NUMBER	ITEM	RESOLUTION NUMBER	ACTION BY	ACTION REQUIRED	OUTCOME
87	Council – Clause 4A – Land Acquisition – Cobar Caravan Park Lot 317 in DP755649	193.10.2011	DPES/LMO	Undertake all processes required for the acquisition of the Cobar Caravan Park Lot 317 in DP755649.	Action Plan instigated for implementation of resolution.

COUNCIL RESOLUTIONS 22 MARCH 2012

NUMBER	ITEM	RESOLUTION NUMBER	ACTION BY	ACTION REQUIRED	OUTCOME
162	Council – Clause 16A - Liquid Trade Waste	14.3.2012	DES/SM/DPES	Adopts option one (1) for the upgrading of the existing trade waste	Action Plan instigated for implementation of resolution.

	Policy – Costs and Implementation Method			outlets and purchase the required pre-treatment units and complete the installation works on all trade waste premises with all costs to be funded out of the Sewer Fund Reserves with a no-interest three (3) year loan to local proprietors of businesses, and further that repayment will be a condition of approval on their Liquid Trade Waste licence agreement as per the NSW Office of Water regulations.	
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COUNCIL RESOLUTIONS 26 APRIL ADJOURNED TO 3 MAY 2012

NUMBER	ITEM	RESOLUTION NUMBER	ACTION BY	ACTION REQUIRED	OUTCOME
194	Committee of the Whole Closed Council - Clause 4C – Sale of Land	94.4.2012	GM/LMO	<p>That Council provides authority for the General Manager to negotiate the sale of land at either 100 or 105 Marshall Street, Cobar for at least the minimum amount per square metre detailed in the report.</p> <p>That Council provides authority for the General Manager to undertake investigations into any party in regards to the standard financial and company checks, the company’s previous experience with similar projects and their previous experience in completing projects with timeframes.</p> <p>The Council may in its absolute discretion elect to terminate negotiations with any party prior to exchange of a contract for the sale of land.</p>	<p>Further Councillor workshop strategies planning for land in concern held on 9 August, 2012.</p> <p>Action Plan instigated for implementation of resolution.</p> <p>Currently no interested party.</p>

			<p>That Council approve the sale of land conditional on:- Surveying undertaken and new plans submitted and approved; Subdivision plans submitted and approved; Rezoning of the land to allow for motel accommodation; All legal cost for both parties paid; Submission of a detailed development application that includes but is not limited to: Detailed architectural and design plans including elevations, footpaths, ramps, disabled access etc; Detailed site plan; Detailed car parking and access plans, including disabled parking; A detailed risk assessment for Council water and sewerage systems; Detailed landscaping plan including footpaths;</p> <p>That Council authorise the Mayor and the General Manager to sign all relevant documentation under the Common Seal of Council.</p> <p>That investigations and reporting be undertaken for appropriate master planning of Council land at 100 and 105 Marshall Street, Cobar;</p>	<p>Action Plan instigated for implementation of resolutions.</p>
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				That any sale of the land be subject to the negotiated development proceeding within a reasonable time;	
COUNCIL RESOLUTIONS 26 JULY 2012					
NUMBER	ITEM	RESOLUTION NUMBER	ACTION BY	ACTION REQUIRED	OUTCOME
219	Council – Clause 8A – Road Closure – Corner of Murray and Blakey Street, Cobar	168.7.2012	DPES/LMO	<p>That Council resolves to close part of the road reserve on the corner of Murray and Blakey Street, Cobar identified as being Lot 2 in Deposited Plan 46869.</p> <p>That Council provides authority for the General Manager to make application to the Department of Primary Industries, Crown Land Division to close the road.</p> <p>That Council authorise the Mayor and the General Manager to sign all relevant documentation under the Common Seal of Council.</p> <p>That the land be acquired as operational land pursuant to the provisions of Section 31 of the <i>Local Government Act 1993</i>.</p>	<p>Action plan instigated for implementation of resolution.</p> <p>Road closure has been approved. Requested Survey Plan so that a transfer granting easement can be completed.</p> <p>Will be undertaken at the time as required.</p> <p>Classification to be arranged at acquisition.</p>
COUNCIL RESOLUTIONS 23 AUGUST 2012					
NUMBER	ITEM	RESOLUTION NUMBER	ACTION BY	ACTION REQUIRED	OUTCOME
234	Council – Clause 7A – Festival of the Miners Ghost	197.8.2012	DCCS/MTPR	Seek grant funding for the event to assist it to grow into an event with broader appeal beyond residents of Cobar.	Action plan instigated for implementation of resolution, watching for suitable grants.

COUNCIL RESOLUTIONS 13 DECEMBER 2012

NUMBER	ITEM	RESOLUTION NUMBER	ACTION BY	ACTION REQUIRED	OUTCOME
307	Council – Clause 12A – Plant Replacement Program, Proposed Purchase of 34,000 Litre Water Tank Trailer in lieu of Side Tipper Trailer	320.12.2012	GM/DES/RM/ESM	<p>That the Plant Replacement Program be altered to provide for the purchase of one only 34,000 litre trailer road tanker in lieu of the side tipper trailer.</p> <p>That quotations be called for the supply and purchase of one only 34,000 litre trailer water tanker suitable for use as the lead trailer in a road train configuration at an estimated cost of \$100,000.</p>	<p>Rescission Motion reported again to the April 2013 Ordinary Council Meeting which was lost. Action plan instigated and implemented of original resolutions.</p> <p>Watching for suitable second hand lead water trailers for purchase and set up.</p>

COUNCIL RESOLUTIONS 28 FEBRUARY 2013

NUMBER	ITEM	RESOLUTION NUMBER	ACTION BY	ACTION REQUIRED	OUTCOME
343	Council – Clause 22A – Proposed Hangar Construction and Lease of Plant of Land at Cobar Regional Airport by Sullivan’s Mining and Hardware	28.2.2013	DES/ESM	<p>That Council approve the construction of a hangar (subject to the building regulations) to be known as Hangar No. 2, on the current site of the “Aero Club”.</p> <p>That the applicant, Sullivan’s Mining and Hardware be responsible for the cost of relocation of the Aero Club to a site determined by the Engineering Support Manager.</p> <p>That Council enter into a lease with the applicant for a 5 x 5 x 5 year lease with the annual fees being in line with the Fees and</p>	<p>Action Plan instigated for implementation of resolution.</p> <p>Action Plan instigated for implementation of resolution.</p> <p>Action Plan instigated for implementation of resolution.</p>

				Charges as determined by Council. That Council investigate the possibility of arranging a lease for the management and maintenance to the appropriate standard of the Cobar Aerodrome, including the house and all amenities.	Report provided to April 2015 Ordinary Meeting – No further action required.
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COUNCIL RESOLUTIONS 28 MARCH 2013

NUMBER	ITEM	RESOLUTION NUMBER	ACTION BY	ACTION REQUIRED	OUTCOME
350	Finance and Policy Committee – Notice of Motion – Management of the Youth and Community Centre	41.3.2013	DCCS/MYFC	That expressions of interest be called for seeking an independent operation of the Youth and Community Centre.	Expressions of interest advertising will be delayed until final result of future Resources for Regions EOI's and National Stronger Regions Fund Applications known.

COUNCIL RESOLUTIONS 24 APRIL 2013

NUMBER	ITEM	RESOLUTION NUMBER	ACTION BY	ACTION REQUIRED	OUTCOME
380	Committee of the Whole Closed Council – Clause 1C – Notice of Rescission Motion – Consideration of Tourism Cost Centre	95.4.2013	DCCS/MTPR	That in the year 2013/2014 that Council develops a tourism management plan that details appropriate commitments and plans that aid the tourist industry in Cobar.	Action plan instigated for implementation of resolution. Interim Report provided to March 2014 Ordinary Council Meeting. Expect Plan to be developed in by the end of 2014/2015.

COUNCIL RESOLUTIONS 22 AUGUST 2013

NUMBER	ITEM	RESOLUTION NUMBER	ACTION BY	ACTION REQUIRED	OUTCOME
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435	Council – Clause 9A – Determination of Status of Mt Gap Road	187.8.2013	ESM	That Mt. Gap Road within Mt. Gap Station shall be dedicated a public road and remain on the Roads Register as a Shire Road.	Waiting on gazettal by Western Lands.
COUNCIL RESOLUTIONS 12 DECEMBER 2013					
NUMBER	ITEM	RESOLUTION NUMBER	ACTION BY	ACTION REQUIRED	OUTCOME
506	Council – Clause 12A – Division of Local Government Promoting Better Practice Review of Cobar Shire Council	294.12.2013	GM	That Staff continue to work towards the completion of any work required by the recommendations contained within in the Report and detailed within the Action Plan.	Renewed Action Plan developed and reported to November 2014 Council Meeting – No further action required.
COUNCIL RESOLUTIONS 20 JANUARY 2014					
NUMBER	ITEM	RESOLUTION NUMBER	ACTION BY	ACTION REQUIRED	OUTCOME
510	Extraordinary Meeting of Council – Clause 3A – Increased Water Restrictions to Nymagee	05.1.2014	DES/SM	That Council apply for urgent financial assistance from the NSW Government for Drought Proofing of Nymagee with appropriate advice also through the Local Member.	Action plan instigated for implementation of resolution, hoping to be able to use future Water Security for Regions Programs.
COUNCIL RESOLUTIONS 27 FEBRUARY 2014					
NUMBER	ITEM	RESOLUTION NUMBER	ACTION BY	ACTION REQUIRED	OUTCOME
530	Council – Clause 17A – Cobar Truck Wash Options	28.2.2014	ESM	That approval be given for the signing under seal if required of any documents for the lease or purchase of the land required for the truck wash facility and if required the land be classified as operational.	Action Plan instigated for implementation of resolution, however if Council is successful with Grant Funds for a new Truck Wash the land to be used for the new Water Treatment Plant will be used for a new Truck Wash Facility

instead of the current Peak Gold Mine Truck Wash Location.

COUNCIL RESOLUTIONS 27 MARCH 2014

NUMBER	ITEM	RESOLUTION NUMBER	ACTION BY	ACTION REQUIRED	OUTCOME
537	Council – 3A Cobar Rural Fire Service Brigade Building Proposal	45.3.2014	DES	That Council approves the provision of a parcel of land to the Rural Fire Service for the location of the Cobar Rural Fire Service Brigade building either directly or via a long term lease. That Council approval be given for the signing under seal of any document for the lease of the land for the construction of Cobar Rural Fire Service Brigade Building.	Completed – No further action required.
542	Clause 10A – Cobar Truck Wash	53.3.2014	DES/ESM	That Council continues to seek external funding from Western Local Land Service and/or other Government Departments and/or others.	Report provided to April 2015 Council Meeting – No further action required.

COUNCIL RESOLUTIONS 24 APRIL 2014

NUMBER	ITEM	RESOLUTION NUMBER	ACTION BY	ACTION REQUIRED	OUTCOME
551	Council - Clause 8A – Grading of Shire Road 20 (Grain Road) by Local Contractors	75.4.2014	DES/RM	That Council trial the Grain Road contractor in the 2014/2015 financial year and allocate \$46,000 for the section of road from Tallebung Road to the bitumen section at the southern end (approx.40 km long), and compare it with Council’s standard. All work to be approved by the Roads Manager prior	Action plan instigated for implementation of resolutions. Initial grade has been completed on Shire Road 20.

				<p>to commencement on each occasion.</p> <p>That Council to investigate a long term strategy of using contractors and Council graders to accomplish its maintenance grading routine.</p> <p>That Council lobby State and Federal Governments for increases in funding to maintain Council's Regional and Shire Roads at a better level.</p>	<p>Mayor and GM have met with the Minister for Roads and Freight and his Deputy Chief of Staff on 7 August 2014 to further detail Council's case in relation to a low level of Regional Road funding in comparison with neighbouring Councils, level of funds required to improve Kidman Way South and funding of Wool Track improvements. \$4.25 Million of funding announced for improvements on the Kidman Way.</p>
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COUNCIL RESOLUTIONS 22 MAY 2014

NUMBER	ITEM	RESOLUTION NUMBER	ACTION BY	ACTION REQUIRED	OUTCOME
560	Council – Clause 4A – Cobar Shire Council Policy Direction Concerning Coal Seam Gas Exploration and Production	92.5.2014	GM/SPO	That Cobar Shire Council supports in principle the Association of Mining Related Council's Draft Policy on Coal Seam Gas including the relevant Position Statement and additional information and that Council's direction is as follows in relation to Coal Seam Gas Exploration and	Finalised Policy Document being formulated.

				<p>Production:</p> <ul style="list-style-type: none"> ▪ That impacts on Local Government Council Infrastructure are adequately compensated for in the immediate and future life of those assets; ▪ In regard to the communities environmental assets, that the appropriate oversight body, whether government or private, is engaging effectively and is communicating with Council and the processes are put in place to independently obtain baseline data on air and water quality; ▪ Council's position as far as practicable is a "nil" effect position in regard to the quality of surface water, domestic, stock and irrigation aquifers used by our community and a "nil" net effect on above ground environmental assets in relation to coal seam gas activities; ▪ That health and environmental impact assessments are conducted for all significant mining and extractive industries during the approval process; ▪ That individual property rights in regard to unwelcome drilling, exploration and/or extraction activities are supported; 	
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				<ul style="list-style-type: none"> ▪ That the ten (10) International Council of Mining and Metals (ICMM) principles are supported by Council; ▪ That Cobar Shire Council recommends to the State Government that the pre-gateway determination process be modified to enable a refusal where appropriate, and; ▪ That Council promotes the dissemination of information to landholders that is independent and informs them of their rights and obligations prior to entering into any agreements relating to coal seam gas exploration or production. 	
563	Council – Clause 7A – Comparison of Water Restrictions between 2013 and 2014	95.5.2014	SM	That Council collect additional data to allow further analysis to be carried out on the effected changes in water restrictions are having on consumption within the towns and within the whole of the Shire.	Action plan instigated for implementation of resolution.
COUNCIL RESOLUTIONS 26 JUNE 2014					
NUMBER	ITEM	RESOLUTION NUMBER	ACTION BY	ACTION REQUIRED	OUTCOME
578	Council – Clause 15A – 2014/2015 Annual Operational Plan and Budget Including Revenue Policy and Fees and Charges	120.6.2014	DCCS/SPO/DPES/LMO	Council approves in principal to the raising of an asset purchase loan of up to \$265,000, with a detailed report being provided prior to the transaction being finalised.	Action plan instigated for implementation of resolution.

COUNCIL RESOLUTIONS 24 JULY 2014

NUMBER	ITEM	RESOLUTION NUMBER	ACTION BY	ACTION REQUIRED	OUTCOME
583	Works Committee Meeting – Report 3A – Road Capital Works Program 2014/2015	128.7.2014	DES/ESM/RM	That Council trials the use of chemical and cementitious stabilisation of the unsealed road network in conjunction with gravelling.	Action plan instigated for implementation of resolution.

COUNCIL RESOLUTIONS 28 AUGUST 2014

NUMBER	ITEM	RESOLUTION NUMBER	ACTION BY	ACTION REQUIRED	OUTCOME
599	Council - Clause 4A – To Approve the Tenure of Occupancy for the Cobar Mobile Children’s Services Inc	155.8.2014	DCCS	a) That Cobar Mobile Children’s Services Inc. is offered tenure by way of Memorandum of Understanding for a period of one (1) year with a mutually agreeable option of a further year, commencing on 1 July 2014 and subject to Council’s Grant Applications and continuing to operate the building with its current use. b) That the annual payment be \$2,600 indexed at CPI.	Action plan instigated for implementation of resolutions.
			LMO/DPES	That other occupants of Council premises that have no occupancy agreement be recognised and an appropriate agreement entered into.	Seven (7) occupants of Council premises identified. Two (2) agreements in draft.
605	Council – Clause 11A – Unregulated Free Camping in the Cobar Shire	162.8.2014	GM/ DPES	That Council Officers work with the Cobar Caravan Park Operators to help ascertain alternative measures to the regulation of free camping in Cobar Shire that will increase the financial standing of the caravan park.	Initial meeting undertaken on 29 September 2014.
606	Council – Clause 12A	163.8.2014	PM/DES	The new Cobar Water Treatment Plant be	Action plan instigated for

	– New Cobar Water Treatment Plant – Selection of Site and Financial Aspect			<p>constructed at the site of Location 4B; currently located on land under the ownership of Peak Gold Mines Pty Ltd.</p> <p>That the subject land be acquired as operational land pursuant to the provisions of Section 31 of the Local Government Act 1993.</p> <p>That Council authorise the Mayor and the General Manager to sign all relevant land purchase documentation under the Common Seal of Council; including a Memorandum of Understanding between Peak Gold Mines Pty Ltd and Council for future interest by Peak Gold Mines Pty Ltd in regard to the Cobar Wrightville Common.</p> <p>That all financial information on any proposed land purchase and negotiation remain in Committee of Whole Closed Council until the land acquisition has been finalised.</p> <p>That Council note that final costs may be higher for the new Cobar Water Treatment Plant than initially estimated; but all final cost projections will be reported to Council as the project is delivered.</p>	<p>implementation of resolutions.</p> <p>Currently waiting to finalise a subdivision and land transaction following easement and the process will be actioned by Peak Gold Mines.</p> <p>Noted – No further action required.</p>
608	Council – Clause 4B – Meeting Minutes	169.8.2014	DES/RM	That in regard to the Motion that was passed by the Rural Roads Advisory Committee: “Copies of Grid Policies of other Councils in the area, including CDSC, Lachlan, Bourke Shires requested for discussion at	Report provided to both the Rural Roads Advisory Committee and Council – No further action required.

				the next meeting. Consideration is to be given to incorporate aspects into CSC's Policy on Grids" that a report be brought to the Works Committee Meeting on the matter.	
609	Council - Clause 5B – Cobar Truck Wash Independent Review	170.8.2014	ESM/SM	That Council be provided a further report if required once the Commonwealth Grant Application outcome is known.	Report provided to April 2015 Council Meeting – No further action required.

COUNCIL RESOLUTIONS 25 SEPTEMBER 2014

NUMBER	ITEM	RESOLUTION NUMBER	ACTION BY	ACTION REQUIRED	OUTCOME
623	Council – Clause 6A – SR23 Booberoi Road Euabalong Traffic Options	184.9.2014	RM/ESM/DES	That Cobar Shire Council erect large advisory route signs, one on Lachlan Street on the intersection with Robison Street and the Booberoi Road indicating the bitumen road alternative.	Action plan instigated for resolution.
625	Council – Clause 8A – Analysis of Affects of the New Gym Report	186.9.2014	DCCS	That further consideration of the viability of the gym is made at each quarterly budget review in 2014/2015. That a major consideration of the viability of the gym be made as part of the 2015/2016 Budget deliberations.	Budget consideration undertaken – No further action required.
627	Council – Clause 10A – Adoption of Management Plan for Lot 18 DP213415	188.9.2014	LMO	That Council authorise the General Manager to negotiate a lease or licence for an appropriate term and conditions with the Cobar Bowling and Golf Club Ltd. That Council authorise the Mayor and General Manager to sign any lease or licence under the Common Seal of Council.	Action plan instigated for implementation of resolutions.

COUNCIL RESOLUTIONS 23 OCTOBER 2014

NUMBER	ITEM	RESOLUTION NUMBER	ACTION BY	ACTION REQUIRED	OUTCOME
633	Council - Clause 5A – Dalton Park Horse Complex Licence Agreements	203.10.2014	LMO	<p>That Council acting as Trust Manager for the Dalton Park Racecourse (R630019) Reserve Trust, resolve to affix the Trusts seal to the 12 month temporary licence agreements for the following organisations and individuals to cover the period 1 July 2014 to 30 June 2015:</p> <ul style="list-style-type: none"> • Mr S Griffiths & Mrs C Griffiths; • Ms Sharon Whitehurst; • Cobar Pony Club; • Cobar Miners Race Club; • Cobar Rodeo Committee. 	Action plan instigated for implementation of resolution.
634	Council – Clause 6A – Bathurst Street Reserve Licence Agreement	204.10.2014	LMO	That Council acting as Trust Manager for the Bathurst Street (R64199) Reserve Trust, resolve to affix the Trusts seal to a 12 month temporary licence agreement for the Cobar Tennis Club to cover the period 1 July 2014 to 30 June 2015.	Action plan instigated for implementation of resolution.
640	Committee of the Whole Closed Council – Clause 2C – Tender for the Supply of Road Patching Machine	28COW.10.2014	ESM	<p>That Council purchase the Paveline Autopatch Isuzu FXY1500 Auto Tar Patching Machine for \$358,260 including GST;</p> <p>That the existing Paveline truck and machine be disposed of at the best commercial option to Council.</p>	<p>Purchase arranged, waiting on delivery.</p> <p>Action Plan instigated for implementation of resolution.</p>

COUNCIL RESOLUTIONS 27 NOVEMBER 2014

NUMBER	ITEM	RESOLUTION NUMBER	ACTION BY	ACTION REQUIRED	OUTCOME
641	Finance and Policy Committee Meeting – Confirmation of the Minutes	220.11.2014	SPO	That the minutes, and the following recommendations contained therein, of the Finance and Policy Committee Meeting held on Thursday 11 November 2014 be adopted together with the following recommendation: that Council investigate any opportunities into funding to bring a gas pipeline to Cobar.	Report provided to March 2015 Council Meeting – No further action required.
651	Council – Clause 4A – Environmental Education Signage at the Newey Reservoir	225.11.2014	DPES	That Council install appropriate environmental educational signage at the vehicular entrance to the Newey Reservoir prohibiting the lighting of fires and discharging of waste liquids from vehicles, including caravan's/RV's.	Signs installed – No further action required.

COUNCIL RESOLUTIONS 27 NOVEMBER 2014

NUMBER	ITEM	RESOLUTION NUMBER	ACTION BY	ACTION REQUIRED	OUTCOME
657	Council – Clause 4A – NSW Government Fit for the Future Program for Local Government and Office of Local Government (OLG) Far West Initiative Forum	242.11.2014	GM	<p>That Cobar Shire Council continue to be involved in the discussions and processes in the development of the Far West Initiative to ensure that a model is found that benefits Cobar Shire with improved government and non-government services and to increase the sustainability of Cobar Shire Council.</p> <p>That Cobar Shire Council submit a Fit for the Future Council Improvement Proposal Submission that shows Council working towards being sustainable and Fit for the Future that sees Cobar Shire Council</p>	Report provided to April 2015 Council Meeting – No further action required.

				<p>continuing to be an independent local government Council.</p> <p>That Council allocate \$40,000 in 2014/2015 budget year from unallocated working funds determined in the Q2 – December 2014 Quarterly Review to be used if required for expert professional help with Councils Fit for the Future Council Improvement Proposal Submission.</p>	
660	Council – Clause 7A – Office of Local Government Promoting Better Practice Review of Cobar Shire Council – Report Action plan Status	245.11.2014	GM	That Staff continue to work towards the completion of any work required by the recommendations contained within the Promoting Better Practice Review of Cobar Shire Council Report and detailed within the reviewed Action Plan.	Action plan instigated for implementation of resolution.

COUNCIL RESOLUTIONS 26 FEBRUARY 2015

NUMBER	ITEM	RESOLUTION NUMBER	ACTION BY	ACTION REQUIRED	OUTCOME
665	Finance and Policy Committee Meeting – Notice of Motion – Economic Development Matters	3.02.2015	SPO	That Council support the Cobar Shire Economic Taskforce in the investigation of any possible opportunities for development of any new viable industries in Cobar Shire that can help alleviate the downturn of the mining industry and where possible strengthen the economy of Cobar Shire.	Support provided on an ongoing basis – No further action required.
			DCCS	That the Cobar Shire Economic Taskforce investigate the possibility and practicality of	Investigations currently being undertaken.

			Councillors	developing independent living aged accommodation in Cobar. That Councillors provide advice on any other ideas to improve the economy of Cobar Shire and the diversification of its industries through the Economic Taskforce.	Councillors to provide advice on an ongoing basis – No further action required.
666	Finance and Policy Committee Meeting – Notice of Motion – Merging of the Community Centre and Cobar Memorial Pool	3.02.2015	DCCS	That a “Think Tank” meeting be held by Council on the merging of the Community Centre (Cobar Youth and Fitness Centre) and the Cobar Memorial Swimming Pool.	Report provided to April 2015 Council Meeting – No further action required.
			DCCS	That Council Officers prepare a high level feasibility statement on the possibility of relocating the Youth Centre to the Swimming Pool so as to create a single entity.	
671	Council – Clause 6A – Sunday Opening for the Cobar Youth and Fitness Centre “Youthie”	10.02.2015	DCCS	That Council (re) open the Cobar Youth and Fitness Centre on Sundays from 11.00am until 4.00pm with the impact being reviewed by Council Officers at the expiration of six months.	Action plan instigated for implementation of resolution. A further Report will be presented to September Ordinary Council Meeting.

COUNCIL RESOLUTIONS 26 MARCH 2015

NUMBER	ITEM	RESOLUTION NUMBER	ACTION BY	ACTION REQUIRED	OUTCOME
679	Council – Clause 2A – Dalton park Horse Complex Request for New Users Licence Agreement	28.03.2015	LMO	That Council acting as Trust Manager for the Dalton Park Racecourse (R630019) Reserve Trust, resolve to issue a 3 month temporary licence agreements for the following individual to cover the period 1 April 2015 to 30 June 2015: <ul style="list-style-type: none"> • Jillian Prince. 	Jillian Prince will not be accepting Licence – No further action required.

				<p>That Council acting as Trust Manager for the Dalton Park Racecourse (R630019) Reserve Trust, resolve to affix the Trusts seal to the 3 month temporary licence agreements for the following individual to cover the period 1 April 2015 to 30 June 2015:</p> <ul style="list-style-type: none"> Jillian Prince. <p>That Council acting as Trust Manager for the Dalton Park Racecourse (R630019) Reserve Trust, resolve to accept the fee for these licences at a pro rata amount of one quarter of the annual licence fees as set for 2014/2015 for the following individual:</p> <ul style="list-style-type: none"> Jillian Prince. <p>That Council acting as Trust Manager for the Dalton Park Racecourse (R630019) Reserve Trust, note that expressions of interest will be sought from the community for the stable area now vacated by the Cobar Miners Race Club and seek expressions of interest from any other person who may wish to undertake development or use of Dalton Park Horse Complex.</p>	Report provided to May 2015 Council Meeting – No further action required.
686	Council – Clause 9A – Use of Effluent by Cobar Bowling and Golf Club	35.03.2015	SM/DES	That negotiations be held with the Cobar Bowling and Golf Club prior to setting Fees and Charges for the 2016/2017 Financial Year. Negotiations will include consideration of costs identified for the operation of the chlorination of the effluent supplied by Council.	Action plan instigated for implementation of resolution.
692	Council – Committee of the Whole Closed Council – Clause 1C –	9COW.03.2015	GM	That public tenders not be invited for the supply of electricity for Council’s street lighting and contestable sites in accordance with Section 55(3)(i)	Momentum Energy engaged for a 3 year Contract commencing

	Electricity Contracts for Street Lighting and Contestable (Large) Sites		<p>of the Local Government Act, 1993 as it is considered that a satisfactory result would not be achieved by Council due to the extenuating circumstances that are created as a result of short term price fluctuations in the pricing for electricity supply with such price fluctuations resulting in tenderers not being able to be relied on to provide tenders which are fixed for sufficient period of time to enable the normal tendering process to be completed by Council.</p> <p>That the report of Energy and Management Services dated 4 February 2015, in regard to the renegotiation of Council's street lighting and contestable sites be noted.</p> <p>That the Mayor and General Manager be authorised to enter into a contract for the supply of electricity for both street lighting and contestable sites prior to 30 June 2015.</p> <p>That any necessary documents be executed under the Common Seal of the Council.</p> <p>That the financial information from Energy Management Services remain in the Committee of the Whole Closed Council.</p>	1 July 2015 for Streetlighting and Contestable (large) Sites energy – No further action required.
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COUNCIL RESOLUTIONS 23 APRIL 2015					
NUMBER	ITEM	RESOLUTION NUMBER	ACTION BY	ACTION REQUIRED	OUTCOME
693	Finance and Policy Committee Meeting –	50.04.2015	HRM	It is recommended that Council resolve to re-determine the Organisation Structure so	Organisation Structure and Workforce Plan amended –

	Report 2A – Change to Organisation Structure			that the Human Resources Manager reports directly to the General Manager.	No further action required.
694	Finance and Policy Committee Meeting – Report 1B – Cobar Swimming Pool/ Youth and Fitness Centre Co-location High Level Feasibility Statement Report	50.04.2015	SPO/ DCCS	That further development and investigation goes into the consolidation of the Cobar Youth and Fitness Centre and the Cobar Memorial Swimming Pool proposal and that it goes to the Economic Taskforce for discussion.	Action plan instigated for implementation of resolution.
695	Council – Notice of Motion (Matter of Urgency) – Senior Staffing Employment Contract Tenure Arrangements	52.04.2015	GM	That a request be made to the Minister for Local Government and Office of Local Government that the new Local Government Act considers staff employment where both parties are being treated equally particularly in relation to early termination of employment contracts by either parties.	Letter of request sent - No further action required.
696	Council – Clause 2A – Fit for the Future and Joint Organisation of Councils Consideration Report	54.04.2015	GM	That Cobar Shire Council not make a Fit for the Future Council Improvement Proposal Submission unless the need arises in the future. That Cobar Shire Council continue to be involved in the discussions and processes in the development of the Far West Initiative to ensure that a model is found that benefits Cobar Shire with improved government and non-government services and to increase the sustainability of Cobar Shire Council. That no decision be made yet on whether Cobar Shire Council is to be part of the OROC Joint Organisation or proposed Western NSW Joint Organisation as	Noted – No further action required at present. Action plan instigated for implementation of resolution. Noted – No further action required.

				proposed by the Western Division Councils of NSW.	
697	Council – Clause 3A – Third Quarterly Review of the Annual Operational Plan 2014/2015	55.04.2015	DCCS	That Council receives and endorses the third quarterly review of the 2014/2015 Annual Operational Plan, covering the period January to March 2015.	Distributed and on Website – No further action required.
698	Council – Clause 4A – Council’s Integrated Planning and Reporting (IP&R) Draft Documents for Public Exhibition	56.04.2015	DCCS	That Council places the attached Draft 2015/2016 Annual Operational Plan including the Revenue Policy, Fees and Charges, Budget and 10 Year Financial Plan, on public exhibition for a minimum of 28 days to seek community feedback prior to adoption.	Draft 2015/2016 Annual Operational Plan including the Revenue Policy, Fees and Charges, Budget and 10 Year Financial Plan on public exhibition for a minimum 28 days – No further action required.
699	Council – Clause 5A – Quotation for the Supply of Trades and Miscellaneous Services 2012/2015 Update	57.04.2015	DES	That JC Aus Plumbing Pty Ltd be included in Council’s Register of Approved Contractors for the Supply of Trades and Miscellaneous Services 2012/2015.	Register adjusted – No further action required.
700	Council – Clause 6A – Cobar Truck Wash Status Report	58.04.2015	DES	In view of not receiving any advice on the success or not of Council’s Heavy Vehicle Safety and Productivity Program Submission that Council maintain funding within the 2014/2015 and 2015/2016 budgets with a view to reconstruction of the Cobar Truck Wash and that should the current submission not be approved further submissions are made under the same criteria.	Noted – No further action required.
701	Council – Clause 7A – EOI – Lease, Management and	59.04.2015	ESM/DES	That no immediate future action is taken in regard to leasing of the Cobar Regional Airport nor private management and	Noted – No further action required.

	Maintenance of Cobar Regional Airport			<p>maintenance and that all of these activities remain with Council until decided otherwise;</p> <p>That on completion of all requirements for certification of Cobar Regional Airport master planning be commenced, in conjunction with preparation of a business plan exploring potential commercial development of the Airport.</p>	Action plan instigated for implementation of resolution.
702	Council – Clause 8A – Maintenance of Stock Control Structures	60.04.2015	ESM/RM/DES	<p>That Council recompile a comprehensive Grid Register which is expected to take approximately 6 to 12 months to complete depending on resources available and location of grids with the Register including GPS coordinates, photos of the grid, an assessment on the condition of the grid and its associated infrastructure.</p> <p>That Council’s Approval, Installation and Maintenance of Stock Control Structures in Public Road (Public Gates, Grids, RAMPS and Stock Races) remain unchanged at this time pending the recompilation of a Grid Register at which time the matter will be revisited.</p>	Action plan instigated for implementation of resolutions.
703	Council – Clause 5B – Yathong Reserve Gravel Deposits – Status Report	66.04.2015	DES	That the Yathong Reserve Gravel Deposits Status Report be noted by Council and that the matter be taken up with the Local Member and relevant NSW Government Ministers together with the proposal to fill in tanks and dams in nature reserves and National Parks that could be used for firefighting purposes.	Letters provided and representation undertaken – No further action required.

704	Council – Committee of the Whole Closed Council – Clause 1C – Gravel Crushing Tender	13COW.04.2015	DES	<p>That Council approve the following list of tenderers from which it can engage for Council’s future operations with preference being given to Milbrae Quarries depending on the quantity of gravel to be crushed and availability:</p> <ul style="list-style-type: none"> • Milbrae Quarries; • J Prisk Contractors; • All Gravel Plant Hire; • Calvani Crushing. <p>That the information contained within this report remains confidential within the Committee of the Whole Closed Council.</p>	Contractors advised – No further action required.
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RECOMMENDATION

That the information contained in the monthly status report be received and noted.

CLAUSE 3B – INVESTMENT REPORT AS AT 30 APRIL 2015**FILE: B2-7****AOP REFERENCE: 3.1.1.7****ATTACHMENT: NO****AUTHOR: *Manager Finance & Administration, Neil Mitchell*****Purpose**

Regulation 212 of the Local Government (General) Regulation 2005 requires that a written report of investments be tabled at the monthly meeting. The table below shows the balances of Council's Investments as at the report date. Funds available throughout the month for short-term investment were transferred to a NAB Sweep Account because the interest rate remains competitive. The term deposits have differing terms in order to spread the maturity dates throughout the year. Included in the table below is the accrued interest attributable to 30 April 2015. The amount restricted in the Financial Accounts as at 30 June 2014 for Employee Leave Entitlements is \$313,647.

Date	Opening Balance	Transfers to Investments	Transfers from Investment	Interest Earned	Closing Balance
	1/04/2015				30/04/2015
NAB Sweep Acct	\$1,667,039	\$678,740	\$830,000	\$2,797	\$1,518,576
NAB Term Deposits					
(1) 3.20% (6 Aug)	\$1,506,977			\$3,964	\$1,510,941
(2) 3.60% (16 Dec)	\$2,058,059			\$6,089	\$2,064,148
(3) 3.15% (2 Sep)	\$2,040,115			\$5,282	\$2,045,397
(4) 3.41% (1 Apr)	\$2,038,563			\$4,969	\$2,043,532
Totals	\$9,310,753	\$678,740	\$830,000	\$23,101	\$9,182,594

Average return on Investment: 3.21%

I hereby certify that the above investments have been made in accordance with Section 625 of the Local Government Act 1993, and Clause 212 of the Local Government (General) Regulation 2005 and the Council's investment policy.



Manager Finance & Administration

RECOMMENDATION**That Council receive and note the Investment Report as at 30 April 2015.**

CLAUSE 4B – MEETING MINUTES

FILE: C6-29, T4-8, R5-36, C8-17, L5-4-3

AOP REFERENCE: 3.1

ATTACHMENT: YES (PAGE 91-109)

AUTHOR: *General Manager, Gary Woodman*

Background

Councillors and Council staff are required to represent Council at a variety of meetings.

Included in the attachments to this agenda are copies of the minutes of those meetings which have been held recently for the information of Councillors. They include:

- Ward Oval Users Group Meeting – Monday 13 April 2015;
- Wooltrack Advisory Committee Meeting – Thursday, 23 April 2015;
- OROC Board Meeting – Friday, 1 May 2015;
- Rural Roads Advisory Committee Meeting – Wednesday, 6 May 2015;
- Cobar Youth Council – Wednesday, 13 May 2015.

RECOMMENDATION

That the minutes of the meetings of the Ward Oval Users Group, Wooltrack Advisory, OROC, Rural Roads Advisory and Cobar Youth Council Committees be received and noted.

**CLAUSE 5B – WATER SUPPLY AND SEWERAGE PERFORMANCE
2013/2014 MONITORING REPORT**

**FILE: W2-1, S3-1 AOP REFERENCE: 4.1.4.1, 4.4.3.3 ATTACHMENT: YES
(PAGE 110-113)**

AUTHOR: *Services Manager, Wayne D. Mills*

Purpose

The purpose of this report is to provide information on Cobar Shire Councils performance in delivering Water Supply and Sewerage Services within the 2013/2014 period.

Background

Performance monitoring and benchmarking is a key requirement under the National Competition Policy and the National Water Initiative, it is important for public accountability and has been strongly endorsed by the NSW Independent Pricing and Regulatory Tribunal and the Productivity Commission. Performance monitoring is also a key requirement of the NSW Best Practice Management of Water Supply and Sewerage Guidelines which drive the NSW Best Practice Management Framework.

Cobar Shire Council's Performance Report Results

WATER SUPPLY

Cobar Shire Council achieved 100% compliance with the implementation of Best Practice requirements. The typical residential bill (TRB) was \$1,017 which was above the state wide median of \$582.00. One of the main reasons for the high TRB is the high pumping costs to deliver water from Nyngan (equivalent to an additional \$450.00/typical assessment). The economic real rate of return was -0.2% (last year 0.8%) which is less than the state wide median (1.2%). The operating cost per property was \$992.00 (last year \$600.00) which was well above the state wide median of \$550.00.

Water quality complaints (12.8 per 1,000 properties) were well above the state wide median of 3, and compliance with microbiological water quality, physical compliance and chemical compliance were all 100%. These complaints will be addressed with the commissioning of the new Treatment Plant.

Listed below are the key actions and recommendations from NSW Office of Water that Cobar Shire Council should address during 2015/2016 to improve the Water Supply Performance Report:

- Prepare a supplementary paper, with a 30 year TAMP, Financial Plan & Report by April 2016 in accordance with the NOW Conditions of Approval;
- Review and comparison of the 2014/2015 Typical Residential Bill with a view to increase charges to achieve full cost recovery to reflect the projection of Council's IWCM Strategy, Financial Plan and the Strategic Business Plan. This is **mandatory**. In addition, as both Economic Real Rate of Return (ERRR) and Return on assets (ROA) are negative, Council is required to report on their

proposed changes to the 2015/2016 typical residential bill to achieve full cost recovery. An increase in charges, to achieve full cost recovery may be required to comply;

- Continually review and address water quality complaints to ensure improved operation and quality of water supply system.

SEWERAGE

Cobar Shire Council achieved 78% compliance with Best Practice requirements. The typical residential bill was \$320.00 which was much less than the state wide median of \$669.00.

The economic real rate of return (ERRR) was negative -1.7% (-1.8% for the previous year) compared to the state wide median of 1.5%, with the operating cost per property being \$295.00 (last year \$221.00), much less than the state wide median of \$430.00.

Sewerage odour complaints were less than the state wide median of 0.5. Council did comply with all the requirements of the environmental regulator for effluent discharge.

The following key actions are required to be addressed by Cobar Shire Council to comply with the 2013/2014 Sewerage Performance Report:

- Review and comparison of the 2014/2015 Typical Residential Bill with a view to increase charges to achieve full cost recovery to reflect the projection of Council's IWCM Strategy, Financial Plan and the Strategic Business Plan. This is **mandatory**. In addition, as both Economic Real Rate of Return (ERRR) and Return on assets (ROA) are negative, Council is required to report on their proposed changes to the 2015/2016 typical residential bill to achieve full cost recovery. An increase in charges, to achieve full cost recovery may be required to comply.

The Cobar Shire Council overall performance as noted within the Water Supply and Sewerage Performance Reports in 2013/2014 is satisfactory and it appears that the Council is moving in the right direction in meeting Best Practice Compliance for the 2014/2015 period. The required information for this period is to be forwarded to the Department in July 2015.

RECOMMENDATION

That information contained in the 2013/2014 NSW Water Supply and Sewerage Performance Monitoring Report be received and noted.

CLAUSE 6B – 2014/ 2015 SWIMMING POOL SEASON REPORT**FILE: S9-1****AOP REFERENCE: 1.5.3.2****ATTACHMENT: NO****AUTHOR: *Services Manager, Wayne D. Mills*****Purpose**

To provide a report that summarises the 2014/ 2015 Swimming Pool Season.

Background**Pool Attendance Summary:**

Casual entry – There was **4,272** persons that entered the complex via this method.

Season pass entry – There was **32,687** persons that entered the complex via this method.

Total attendance was **36,959** persons and November and February being the two months having the highest attendance providing an overall 40% of the attendance figures.

The quieter months were October and March with 27% of the total attendance.

These statistics are very climatic dependent but historically March always seems to be fairly lean on admissions.

Casual Entry:

	OCT	NOV	DEC	JAN	FEB	MAR	Totals
Adult	132	171	194	220	165	99	981
Aged Pensioner	43	66	100	132	97	88	526
Child	267	295	340	343	349	185	1,779
Spectator	24	43	71	102	66	68	374
Child 4 & under	62	48	54	30	21	25	240
School Sport	0	27	100	0	220	25	372
Special Functions	0	0	0	0	0	0	0
Sub Total	528	650	859	827	918	490	4,272

Season Passes:

	OCT	NOV	DEC	JAN	FEB	MAR	Totals
Family	4,203	6,584	5,444	4,032	5,673	3,976	29,912
Adult	250	501	341	387	382	298	2,159
Child	102	157	95	86	97	79	616
Sub Total	4,555	7242	5,880	4,505	6152	4,353	32,687
Total 2014/2015	5,083	7,892	6,739	5,332	7070	4,843	36,959

Waterslide:

1,340 persons used the waterslide in the 2014/2015 season with a 50% reduction in usage from the previous year.

	OCT	NOV	DEC	JAN	FEB	MAR	Totals
Per Ride	3	0	1	1	0	0	5
½ Hour	213	177	261	238	162	95	1,146
1 Hour	6	9	10	164	0	0	189
TOTAL	222	186	272	403	162	95	1,340

Swimming Pool Programs:

The following programs were run and/or facilitated at the swimming pool;

- Swimming Squad Training started in October, and was conducted Monday, Tuesday, Thursday and Fridays;
- Learn to Swim Program commenced at the pool with all lessons offered as one on one;
- Yabbies commenced race nights in October on a Tuesday.

These programs were well supported with positive feedback given to Council and Management from program attendees regularly throughout the season.

Summary:

In summary the 2014/2015 pool season was a successful season with a good working relationship established between L & R Group and Council. This relationship was consistent during the contract period with the community being the benefactor with the level of service provided.

RECOMMENDATION

That the information contained within the 2014/2015 Swimming Pool Season Report be received and noted.

ATTACHMENTS



ORDINARY MEETING AGENDA

THURSDAY 28 MAY 2015

~ REFERENCE TO ATTACHMENTS ~

PART A – ACTION

Page Number

Clause 3A – Publication Guide – Government Information (Public Access) Act 2009	65-85
Clause 6A – Determination of Fees Paid to Mayor and Councillors.....	86-90
Clause 7A – Quarter Q3 2014/2015 Budget Review.....	Under Separate Cover

PART B – INFORMATION

Page Number

Clause 4B – Meeting Minutes.....	91-109
Clause 5B – Water Supply and Sewerage Performance 2013/2014.....	110-113