

COBAR SHIRE COUNCIL



WORKS COMMITTEE MEETING AGENDA

THURSDAY 13 AUGUST 2015

~ ORDER OF BUSINESS ~

Business for the meeting will be as follows:

1. Apologies
 2. Declaration of Interests
 3. General Manager's Report – Part A (Action)
 4. General Manager's Report – Part B (Information)
 5. Matters of Urgency
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REPORT 1A – QUOTATION FOR THE SUPPLY OF PLANT AND EQUIPMENT HIRE RATES 2015/2018

FILE: P3-19-4 AOP REFERENCE: 3.3.4 ATTACHMENT: NO
AUTHOR: *Executive Assistant Engineering Services, Sandra Finnegan*

Background

Throughout the year Council uses various contractors for the supply of plant and equipment for many of Council’s activities.

These Contractors are usually engaged on a daily basis for small projects or by quotations for larger projects.

The administration of this approach can be haphazard as the appropriate paperwork to cover the individual business WH&S compliance and insurances has not necessarily been provided prior to works commencing.

To ensure that Council complies with all regulatory requirements of WH&S, Workcover, Local Government Act 1993, etc. Council needs to adopt a formal approach to regulatory requirements through the quotation process.

Issues

The Companies listed below have provided sufficient documentation to be included on Council’s Register of approved Contractors.

Company	Service Provided
Countrywide Cranes	Plant Hire

This does not mean other Contractors cannot be engaged, once all regulatory requirements are received from the Contractors yet to submit then they will also be added to the current Register.

Therefore the financial information needs to remain completely Confidential. These quotations received will be available for perusal at the Council meeting.

Financial Implications

There are no additional financial implications for Council as acceptance of these quotations does not commit Council to comply with Contractors rather just provides a pool of registered Contractors.

RECOMMENDATION

That the following Contractors be included in the Council’s Register of approved Contractors for the Supply of Plant and Equipment 2015/2018:

Company
Countrywide Cranes

REPORT 2A – QUOTATION FOR THE SUPPLY OF TRADE AND MISCELLANEOUS SERVICES 2015/2018

FILE: T3-15-5 AOP REFERENCE: 3.3.4 ATTACHMENT: NO
AUTHOR: *Executive Assistant Engineering Services, Sandra Finnegan*

Purpose

To consider quotations from Contractors for Councils Trades and Miscellaneous Services Register for 2015/2018.

Background

Throughout the year Council uses various contractors to provide Trade and Miscellaneous Services for many of Council's activities.

These Contractors are usually engaged on a daily basis for small projects or by quotations for larger projects.

The administration of this approach can be haphazard as the appropriate paperwork to cover the individual business WH&S compliance and or insurances has not necessarily been provided prior to works commencing.

To ensure that Council comply with all regulatory requirements of WH&S, Workcover, Local Government Act 1993, etc, Council needs to adopt a formal approach to regulatory requirements through the quotation process.

Issues

The Companies listed below all provided sufficient documentation to be included on Council's Register of approved Contractors.

Company	Service Provided
Copper City Tyre Service Pty Ltd	Tyre Service
SC Auto Electrical	Auto Electrical
Nelson Labour Hire P/L	Labour Hire

This does not mean other Contractors cannot be engaged, once all regulatory requirements are received from the Contractors yet to submit then they will also be added to the current Register.

Therefore the financial information needs to remain completely Confidential. The quotations received will be available for perusal at the Council meeting.

Financial Implications

There are no additional financial implications for Council as acceptance of these quotations does not commit Council to comply with Contractors rather just provides a pool of registered Contractors.

RECOMMENDATION

That the following Contractors be included in the Council's Register of approved Contractors for the Provision of Trades and Miscellaneous Services 2015/2018:

Company
Copper City Tyre Service Pty Ltd
SC Auto Electrical
Nelson Labour Hire P/L

REPORT 1B – ENGINEERING WORKS REPORT

FILE: C6-20-2

AOP REFERENCE: 4.3.2

ATTACHMENT: NO

AUTHOR: *Director of Engineering Services, Stephen Taylor*

Purpose

To inform Council of completed and ongoing Engineering Works for the period of July 2015.

Background

July 2015 Engineering Works have consisted of:

- Continuation of works at Cobar Regional Airport with the lighting now operational; but awaiting certification;
- Liaison with the designers for the Water Board Twin Pipeline, new Water Treatment Plant and Waste Water Projects;
- Roads to Recovery and SRV road works on Shire Roads;
- Maintenance of State and Regional Roads.

State Highways

Maintenance Work

- Sign replacement works as required – **ongoing**;
- Rest Area drainage and maintenance – **completed**;
- Shoulder grading for reseals – **ongoing**;
- Directional signage upgrade MR410 – **completed**.

Urban Roads/Shire Roads/Regional Roads

- SR36 – Inspections;
- MR228 – Soil Testing;
- MR416 – Inspections;
- SR20 – Gravel/grading;
- SR26 – Soil Testing/pavement evaluation;
- SR19 – Maintenance grading;
- SR21– Inspections;
- SR22 – Inspections;
- SR23 – Maintenance grading;
- SR24 – Signs;
- SR 46 – Maintenance grading;
- SR48 – Maintenance grading;
- MR407 – Guideposts/gravel re sheeting/ maintenance grading;
- MR411 – Inspections/Patching;
- MR416 – Patching/maintenance grading;
- MR423 – Patching/resealing;
- RR7518 – Woody weed spraying/resealing;
- RR7521 – Slashing;

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- RR7522 – Maintenance grading/gravel patching;
 - MR461 – Inspections/maintenance grading.

Private Works

Nil.

Water and Sewer

Maintenance Work

- Pest control within sewer reticulation network being carried out where necessary - **ongoing**;
- Sluice valve and hydrant repairs on town water supply reticulation – **ongoing**;
- Clearing and control of vegetation along the Nyngan to Cobar raw water pipeline easement (CWB) –**ongoing**;
- Reading of the water meters for the major users (CWB) – **ongoing**;
- Clearing of vegetation and regrowth around the embankments of the Sewerage Oxidisation Ponds has slowed during the past month due to weather and remaining at approximately 90% complete – **progressing**;
- The Valve Replacement Program for 2014/2015 is underway with the installation of new valves and replacement of faulty valves. It is anticipated that the first stage area, which includes the area bounded by Louth Road, Bathurst and Brough Street's will be completed by the end of August and it is then proposed to move into Stage 2 of the Valve Replacement Program. – **ongoing**;

Resources for Regions

Construction of New Water Treatment Plant

- Negotiations are being finalised by legal representatives for purchase of the property for the proposed Cobar Water Treatment Plant;
- The current status of the new Cobar Water Treatment Plant; **project on hold**.

Construction of New Water Pipeline – Nyngan to Cobar

- A meeting at the Dubbo Branch of the NSW Public Works was held on the 8 July 2015 to review a completed copy of the Pipeline tender documents;
- Due to the current Cobar Water Treatment Plant Project issues the pipeline project was unable to be sent to tender, as interdependent components of both projects will have to be separated and those parts of the project that were to be included as a combined tender attached to the Cobar Water Treatment Plant tender will now have to be included within the Pipeline project.

Airport Pavement Works

- The method and type of replacement of the aircraft tie down points have been confirmed and the required works to install the tie downs will be performed by the Cobar Shire Staff.

Airport Lighting Works

- The lighting has been completed and is currently awaiting flight certification that was booked for the last week in July, due to the weather conditions this flight test has been moved to the period between 12 – 18 August 2015 (subject to the weather).

Airport Fencing and Access Road

- The modifications to the Cobar Airport Fence are currently in process.

Upgrade of Sewerage Facilities

- Scoping for the rehabilitation of the pumping station at Tom Ward Oval is yet to be completed due to delays in resource allocation, but the overall delivery time of the project will not be delayed;
- Investigation is still underway for the reticulation layout at the Industrial Estate. Following this, community consultation can be undertaken to decide on project delivery;
- With the clearing of vegetation and regrowth around the embankments of the Sewerage Oxidisation Ponds nearing completion, the works have started on the establishment of grass beds on banks of lagoons and this work will be carried out by Council Staff;
- Chlorination of effluent for reuse - test results of the effluent that have been received back at this time have displayed a requirement for a level of pre-treatment, a number of options are being considered to obtain the best level of long term treatment and low level running costs.

Certification of Cobar Regional Airport

- Copies of the final plans to complete the Operational, Emergency, and Security Plans required for the Certification of Cobar Regional Airport by the Civil Aviation Safety Authority (CASA) and Office of Transport Security have been submitted for the required operational approvals.

Construction of RFS Shed

- Construction of the RFS Shed has commenced.

RECOMMENDATION

That the information contained in the Engineering Works Report detailing maintenance on Shire and Regional Roads, State Highways and Water Sewer Mains, Resources for Regions Projects and other Major Grant Works be received and noted.

REPORT 2B – EXPENDITURE FOR ROADS NETWORK

FILE: R5-31 AOP REFERENCE: 4.3.2 ATTACHMENT: YES (PAGE 12-17)

AUTHOR: *Director of Engineering Services, Stephen Taylor*

Purpose

To provide Council with financial information on the expenditure on Council's Local and Regional Roads.

Background

A report detailing the Expenditure on Capital/R2R (orange), Council's Shire Local Roads (blue) and Regional Roads Network (green) is provided as an attachment to this agenda for Council's information.

RECOMMENDATION

That the information detailing the Expenditure for Council's Roads Network be received and noted.

ATTACHMENTS



WORKS COMMITTEE MEETING AGENDA

THURSDAY 13 AUGUST 2015

~ REFERENCE TO ATTACHMENTS ~

PART B - INFORMATION

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