
**MINUTES OF THE ORDINARY MEETING OF THE COUNCIL OF THE
SHIRE OF COBAR HELD IN COUNCIL CHAMBERS ON THURSDAY
27 MAY 2021 COMMENCING AT 5:00PM**

PRESENT (FILE C13-2)

Councillors Peter Abbott (Mayor), Janine Lea-Barrett, Jarrod Marsden (Deputy Mayor), Peter Maxwell, Julie Payne, Harley Toomey (Arrival at 5.13pm), and Kate Winders.

OBSERVERS

Messrs Peter Vlatko (General Manager), Kym Miller (Director of Corporate & Community Services), Scott Casey (Director of Infrastructure Services) Garry Ryman Director of Planning and Environmental Services), and Miss Kelly Fairbank (Executive Assistant - General Manager/ Mayor).

MESSAGE FROM THE CHAIR:

In the spirit of open, accessible and transparent government. Cobar Shire Council Ordinary and Committee Meetings are video recorded and webcast. By speaking at a Council or Committee Meeting, members of the public agree to being recorded and webcast. Cobar Shire Council accepts no liability for any defamatory, discriminatory or offensive remarks or gestures that are made during the course of the Council or Committee Meeting. Opinions expressed or statements made by individuals are the opinions or statements of those individuals and do not imply any form of endorsement by Cobar Shire Council.

APOLOGIES (FILE C13-2)

64.05.2021 **RESOLVED:** That the apologies received from Councillor Peter Yench be accepted.
Clr Payne/ Clr Sinclair **CARRIED**

DECLARATIONS OF INTEREST (FILE C12-3)

Clr Julie Payne declared a Non-Pecuniary interest in Clause 10 – National Australia Bank business letter of Variation.

CONDOLENCES (FILE M2-3)

- Keven Arthur Brown
- Robin Ann Pagett

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COUNCIL OF THE SHIRE OF COBAR HELD ON THURSDAY 27 MAY 2021


.....
GENERAL MANAGER


.....
MAYOR

-
- Keith Leslie Buckman
 - Malcolm Thornton
 - Donald Le Lievre
 - Christopher Ian Johnson

A minute's silence was observed by those in attendance.

PUBLIC ACCESS SESSION

Nil.

CONFIRMATION OF MINUTES

ORDINARY MEETING OF COUNCIL (FILE C13-11)

65.05.2021 **RESOLVED:** That the minutes of the Ordinary Meeting of Council held on Thursday, 22 April 2021 be confirmed as a true and correct record of the proceedings of that meeting.
Clr Payne/ Clr Winders **CARRIED**

CLAUSE 1 – MAYORAL REPORT

FILE: C13-1-5

AOP REFERENCE: 3.1

AUTHOR: Mayor, Councillor Peter Abbott

66.05.2021 **RESOLVED:** That Council accepts the information contained in the Mayoral Report for the month of May 2021.
Lea- Barrett / Clr Payne **CARRIED**

CLAUSE 2 – DETERMINATION OF FEES PAID TO MAYOR AND COUNCILLORS

FILE: C12-2 & L5-1

ATTACHMENT: NO

AUTHOR: General Manager, Peter Vlatko

67.05.2021 **RESOLVED:** 1. That Councillors fees are set at \$12,400 per annum paid monthly in arrears for the twelve months commencing 1 July 2021.

2. That the Mayor's fee is set at \$27,060 per annum, paid monthly in arrears for the twelve months commencing 1 July 2021.
Clr Marsden / Clr Payne **CARRIED**

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COUNCIL OF THE SHIRE OF COBAR HELD ON THURSDAY 27 MAY 2021


GENERAL MANAGER


MAYOR

CLAUSE 3– THE LOCAL ROADS AND COMMUNITY INFRASTRUCTURE GRANT

FILE: G4-47, G4-17

AOP REFERENCE: 3.1.1.3

AUTHOR: *General Manager, Peter Vlatko*

68.05.2021 RESOLVED: That Council approves the allocation of \$845,918 under the Local Roads and Community Infrastructure Grant to the following projects:

- Euabalong toilet replacement \$250,000.
- Cobar Youth & Fitness Centre lift installation \$245,918.
- Current Ward Oval horse stable upgrade project \$150,000.
- Sound Chapel gravel road and car park upgrade \$200,000.

Clr Maxwell / Clr Lea- Barrett

CARRIED

CLAUSE 4 – CREATING ECONOMIC RESILIENCY 2021/2027 REPORT

FILE: D2-18

AOP REFERENCE: 2.1.2

AUTHOR: *General Manager, Peter Vlatko*

MOTION

1. That Council receive and note the Creating Economic Resiliency 2021/2027 report.
2. That the report be made available for public display and
3. That the General Manager organise formal presentations of the report to the various stake holder groups and a public meeting.
4. That the General Manager provide a further detailed report on the process and resources required to further progress the vision – Cobar Surviving and Thriving as identified through the six strategies.

Clr Lea- Barrett / Clr Winders

LOST

69.05.2021 RESOLVED: That the Creating Economic Resiliency Report be referred to a workshop for Councillor's further input.

Clr Sinclair/ Clr Marsden

CARRIED

Councillor Toomey arrived at the meeting at 5.13pm

CLAUSE 5- THIRD QUARTERLY REVIEW OF THE ANNUAL OPERATIONAL PLAN 2020/2021 (Q3)

FILE: L5-22

AOP REFERENCE: 3.1

AUTHOR: *General Manager, Peter Vlatko*

- 70.05.2021 RESOLVED:** That Council receives and notes the third quarterly review of the 2020/2021 Annual Operational Plan, covering the period January to March 2021.
Clr Lea- Barrett / Clr Payne **CARRIED**

CLAUSE 6- MEETING MINUTES

FILE: R5-36

AOP REFERENCE: 3.1

AUTHOR: *General Manager, Peter Vlatko*

- 71.05.2021 RESOLVED:** That the Minutes of the Rural Roads Advisory Committee of 05 May 2021 and its Status Report be received and noted.
Clr Winders / Clr Payne **CARRIED**

CLAUSE 7 – MONTHLY STATUS REPORT

FILE: C13-10

AOP REFERENCE: 3.1

AUTHOR: *General Manager, Peter Vlatko*

- 72.05.2021 RESOLVED:** That the information contained in the monthly status report be received and noted with item numbers 1427,1429,1430,1431 to be removed.
Clr Lea- Barrett / Clr Marsden **CARRIED**

CLAUSE 8 – QUARTER 3- 2020/2021 BUDGET REVIEW

FILE: L5-22

AOP REFERENCE: 3.3

AUTHOR: *Director of Corporate and Community Services, Kym Miller*

- 73.05.2021 RESOLVED:** 1. That the operating budget for the General Fund 2020/2021 be varied by increasing income by \$1.064 Mil.
2. That no amendments be made to the capital budget in the quarter 3 budget review.
3. That the works program be amended to expend a further \$300k on Lerida Rd and \$200k on SR 1.
Clr Lea- Barrett/ Clr Payne **CARRIED**

CLAUSE 9– COUNCIL’S ANNUAL OPERATIONAL PLAN, BUDGET, FEES AND CHARGES REVENUE POLICY

FILE: L5-22

AOP REFERENCE: 3.3

AUTHOR: *Director of Corporate and Community Services, Kym Miller*

74.05.2021 RESOLVED: 1. That Council place the draft 2021/2022 Annual Operational Plan, Budget, Fees and Charges, Revenue Policy and Ten-Year Financial Plan on public exhibition for 28 days.

2. That Council hold a public meeting on Wednesday, 16 June 2021 at 6:00pm to present the documents and seek community.

Clr Payne / Clr Sinclair

CARRIED

CLAUSE 10 –NATIONAL AUSTRALIA BANK BUISNESS LETTER OF VARIATION

FILE: B2-14

AOP REFERENCE: 3.1.1.4 & 3.1.1.5

AUTHOR: *Director of Corporate and Community Services*

Clr Julie Payne declared a Non-Pecuniary interest in Clause 10 – National Australia Bank business letter of Variation.

75.05.2021 RESOLVED: 1. That the Cobar Shire Council extend its existing banking facility with the National Australia Bank until 31 March 2022.

2. That the common seal be applied to the extension of the facility agreement and that the agreement be signed by the General Manager or his nominee and the Mayor.

Clr Sinclair / Clr Marsden

CARRIED

CLAUSE 11 – INVESTMENT REPORT AS AT 30 APRIL 2021

FILE: B2-7

AOP REFERENCE: 3.1.1.7

AUTHOR: *Financial Accountant, Sandra Davey*

76.05.2021 RESOLVED: That Council receive and note the Investment Report as at 30 April 2021.

Clr Lea- Barrett / Clr Payne

CARRIED

CLAUSE 12 – BANK RECONCILIATION, CASH FLOW AND LOAN FACILITY SUMMARIES AS AT 30 APRIL 2021

FILE: B2-7

AOP REFERENCE: 3.1.1.5

AUTHOR: *Financial Accountant, Sandra Davey*

77.05.2021 **RESOLVED:** That Council receive and note the Bank Reconciliation, Monthly Total Funds Available, Cash Flow and Loan Facility Report as at 30 April 2021.
Clr Lea- Barrett / Clr Sinclair **CARRIED**

CLAUSE 13 – RATES RECONCILIATION- 30 APRIL 2021

FILE: R2-1 **AOP REFERENCE: 3.1.1.6**
AUTHOR: Customer Service Manager, Jo-Louise Brown

78.05.2021 **RESOLVED:** That the information contained in the rates reconciliation as at 30 April 2021 be received and noted.
Clr Payne / Clr Toomey **CARRIED**

CLAUSE 14 – GRANT FUNDING

FILE: G4-17 **AOP REFERENCE: 3.1.1.3**
AUTHOR: Grants Officer, Brytt Moore

79.05.2021 **RESOLVED:** That the information contained in the grant funding report detailing grants applied for, grants announced and grants available be received and noted.
Clr Lea- Barrett / Clr Sinclair **CARRIED**

CLAUSE 15 – PIPELINE EASEMENT DEED

FILE: SR1-12 **AOP REFERENCE: 4.3.1.1**
AUTHOR: Director of Infrastructure Services, Scott Casey

80.05.2021 **RESOLVED:** That Council authorise the Mayor and the General Manager to sign all relevant documentation under the Common Seal of Council.
Clr Payne / Clr Sinclair **CARRIED**

CLAUSE 16 –PURCHASE ANALYSIS OF CONTRACTORS

FILE: T3-15-6 **AOP REFERENCE:3.3.4**
AUTHOR: Financial Accountant, Sandra Davey

81.05.2021 **RESOLVED:** That the information contained in the Purchasing Analysis of Contractors report be received and noted.
Clr Payne / Clr Lea- Barrett **CARRIED**

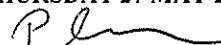
CLAUSE 17 –ENGINEERING WORKS REPORT

FILE: C6-20-2 **AOP REFERENCE:4.3.2**
AUTHOR: Director of Engineering, Scott Casey

82.05.2021 **RESOLVED:** That the information contained in the Engineering Works Report detailing maintenance on Shire and Regional Roads, State

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.....
GENERAL MANAGER


.....
MAYOR

Highways, Water Sewer Mains, Resources for Regions Projects, and other Major Grant Works be received and noted.

Clr Lea- Barrett / Clr Payne

CARRIED

CLAUSE 18-EXPENDITURE OF ROADS NETWORK

FILE: R5-31

AOP REFERENCE:4.3.2

AUTHOR: *Director of Infrastructure, Scott Casey*

83.05.2021 RESOLVED: That the information detailing the Expenditure for Council's Roads Network be received and noted.

Clr Lea- Barrett / Clr Winders

CARRIED

CLAUSE 19- UPDATE ON WATER AND SEWER INFRASTRUCTURE

FILE: G4-29

AOP REFERENCE:4.1.3.3 & 4.4.4.2

AUTHOR: *Water and Sewer Manager, Victor Papierniak*

84.05.2021 RESOLVED: That Council receive and note the updated project information for the three Restart NSW Resources for Regions infrastructure projects.

Clr Payne / Clr Maxwell

CARRIED

CLAUSE 20- DEVELOPMENT APPROVALS: 15 APRIL 2021 -18 MAY 2021

FILE: T5-1

AOP REFERENCE:1.6.3.1

AUTHOR: *Director of Planning & Environmental Services, Garry Ryman*

85.05.2021 RESOLVED: That the information detailing the Local Development and Construction Certificate approvals for the period 15 April 2021 - 18 May 2021 be received and noted.

Clr Payne / Clr Winders

CARRIED

COMMITTEE OF THE WHOLE (CLOSED COUNCIL)

86.05.2021 RESOLVED: That Council move into the Committee of the Whole with the press and public excluded at 5.26 pm as matters to be discussed are considered to be confidential vide *Section 10A (2)(d)(i) of the Local Government Act 1993 as it contains commercial information of a confidential nature that would if disclosed in open Council would prejudice the commercial position of the person who supplied it.*

Clr Marsden / Clr Toomey

CARRIED

Council resumed in Open Council at 5.29 pm.

RECOMMENDATIONS TO COUNCIL FROM COMMITTEE OF THE WHOLE (CLOSED COUNCIL)

87.05.2021 **RESOLVED:** That the recommendations of the Committee of the Whole be adopted.
Clr Lea- Barrett / Clr Marsden **CARRIED**

CLAUSE 1C – REQUEST FOR TENDER ERP SOFTWARE (T3-20-15)

FILE: T3-20-15 **AOP REFERENCE:**
AUTHOR: *Financial Accountant, Sandra Davey*

8COW.5.2021 **RESOLVED:** 1. That Council award the contract for the replacement of ERP Software to Magiq Software for a total of \$259,250.00 plus GST (\$285,175.00) and authorise the General Manager and Mayor to sign the contract.

2. That Council authorise the General Manager to purchase the third-party software KeyPay and AssetFinda.

3. That the information contained within this report remains confidential within the Committee of the Whole Closed Council.
Clr Lea- Barrett / Clr Payne **CARRIED**

CLAUSE 2- FUTURE OF KUBBY HOUSE CHILDCARE CENTRE AND EARLY LEARNING FACILITY

FILE: **AOP REFERENCE:**
AUTHOR: *General Manager, Peter Vlatko*

9COW.5.2021 **RESOLVED:** 1. That Council authorise the Mayor and General Manager to negotiate with Kubby House Childcare Centre regarding the future management and transfer of service approval to Cobar Shire Council.

2. That the information contained within this report remains confidential within the Committee of the Whole Closed Council.
Clr Lea-Barrett/ Clr Winders **CARRIED**

THERE BEING NO FURTHER BUSINESS THE MEETING CLOSED AT 5.30 PM

CONFIRMED.....

MINUTE NO.....

MAYOR..... *P. Vlatko*.....

[Signature]
.....
GENERAL MANAGER

[Signature]
.....
MAYOR