

# **ATTACHMENTS**



## **ORDINARY MEETING AGENDA**

**THURSDAY 13 DECEMBER 2018**

---

## ~ REFERENCE TO ATTACHMENTS ~

---

### **PART A – ACTION**

*Page Number*

Clause 4A – Consideration of Nymagee Airstrip Runway Crossing into Neighbouring Property..... 55

Clause 7A – Public Exhibition of the Draft Cobar Shire Active Transport Plan .....  
..... Under Separate Cover

Clause 9A – Regional Inspection Policy for Weeds (Western Region) ..... 56-75

### **PART B – INFORMATION**

*Page Number*

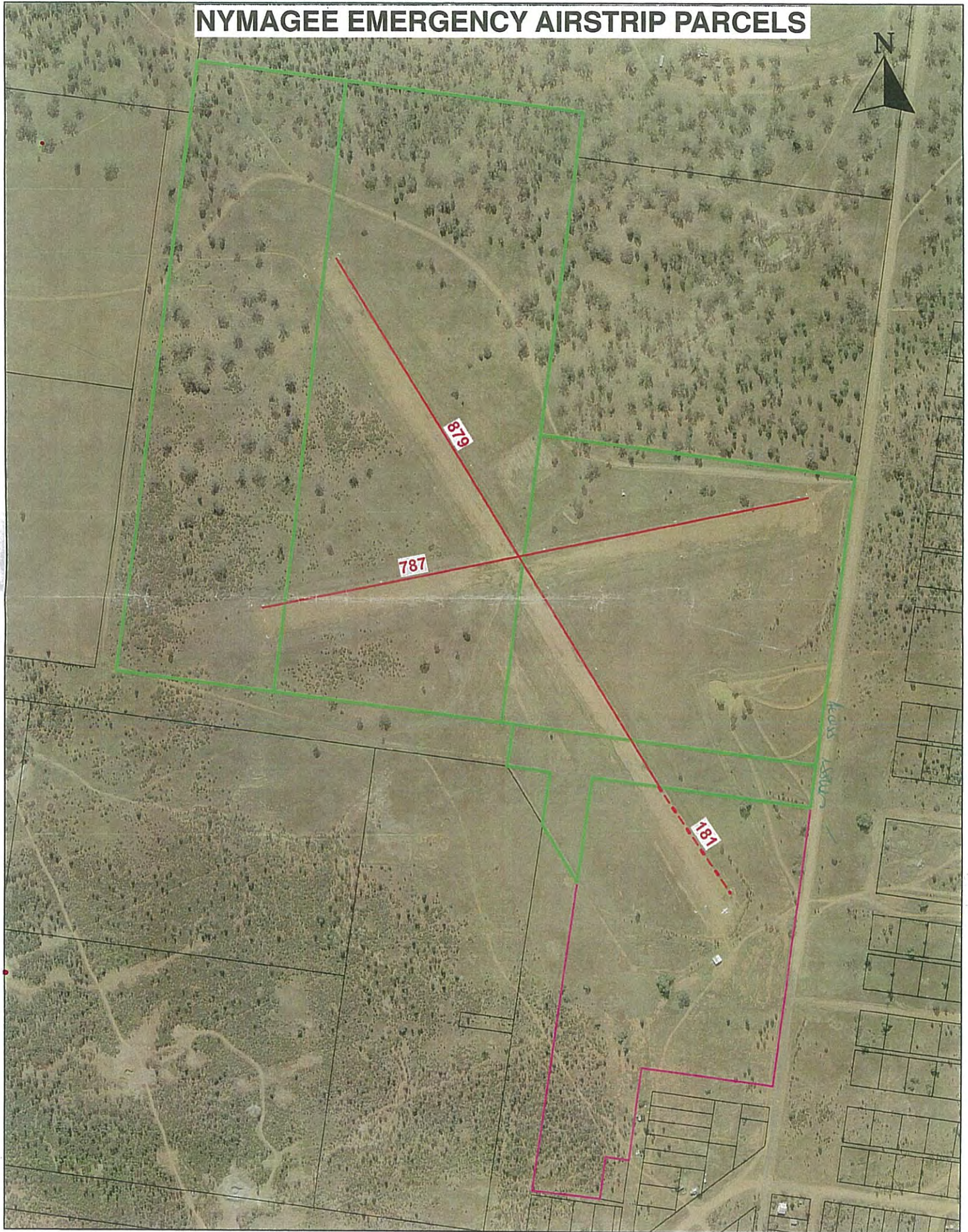
Clause 6B – Expenditure for Roads Network..... 76-79

Clause 7B – Engineering Works Report..... 80-85

Clause 8B – Meeting Minutes ..... 86-101

Clause 12B – Rates Reconciliation Report as at 30 November 2018..... 102-103

# NYMAGEE EMERGENCY AIRSTRIP PARCELS



Crown Land Managers  
(Cobar Shire Council)



Lengths (m)

Timbarra Estates Pty Ltd



Timbarra Estate Lengths (m)



**Disclaimer Note:**  
This map is a representation of the information currently held by Cobar Shire Council. While every effort has been made to ensure the accuracy of the data, Council disclaims all liability for any loss, cost, damage or injury, howsoever arising or connected with the use of this data. Any feedback on omissions or errors would be appreciated.

Contains Council Information © Cobar Shire Council  
Contains NSW Government Information © NSW Department of Primary Industries

# REGIONAL INSPECTION POLICY FOR WEEDS (WESTERN REGION)

Western Regional Weed Committee

September 2018



Department of  
Primary Industries



Local Land  
Services

NEW SOUTH WALES

---

WEEDS ACTION PROGRAM

**Table of Contents**

Introduction.....3

Purpose of Policy.....4

Local Weed Inspection Policies .....4

Regional Standards for Weed Inspection .....4

    Appointment of weed inspection personnel.....4

    Standard of weed inspections .....5

    Expectations applying to parties involved in the inspection process.....5

    Frequency and annual targets for weed inspections .....6

    Detection of high risk and new weed species .....6

    Recording of inspection results and data management .....6

Attachment A – Local Weed Inspection Policy Template.....8

## 1. Introduction

The Western LLS region is the largest in NSW, covering 314, 500km<sup>2</sup>, or 40 per cent of the state. It is larger than the areas of Victoria and Tasmania combined. It is bounded to the east by the North West, Central West, Riverina and Murray LLS regions and shares a border with six other interstate natural resource management regions in three states (Queensland, South Australia and Victoria).

The region is sparsely populated and distances between even the smaller communities are considerable. Nearly one-third of the area (94, 000 km<sup>2</sup>) is unincorporated, meaning that it has no formal local government.

The region is fortunate in that it is relatively free of high priority weeds, compared to other areas of the state. However, a combination of factors mean that the risk of high risk and new weeds being introduced and remaining undetected is probably higher than most other areas of the State. These include:

- Its proximity to so many other regions, which are known to have established populations of high priority weed species.
- The type, number and origin of high risk pathways found throughout this region, including major interstate highways, major river systems and railways.
- The nature of goods and produce commonly transported/moved through the region; including livestock, fodder and harvested commodities.
- The prevalence of tourist traffic through the region, mostly originating from other states or other regions of NSW.
- The region's vast areas and distances
- The region's small, mostly scattered, population.

Local Control Authorities (mostly Shire councils and the Department of Industry – Lands for the unincorporated part of the region) are the bodies primarily responsible for the monitoring and inspection of all lands within their respective areas for weeds. These inspections are an essential tool in:

- (a) Enabling detection of new incursions of high risk species, so that appropriate control and other management measures can be implemented at the earliest possible opportunity.
- (b) Monitoring if land managers are meeting their General Biosecurity Duty and other legal requirements under the NSW *Biosecurity Act 2015* in relation to weeds.
- (c) Monitoring progress towards the achievement of goals and targets under the Western Regional Strategic Weed Management Plan 2017 – 22
- (d) Determining whether or not weed control programs are successful generally

## 2. Purpose of Policy

The purpose of this policy is to:

- (a) Provide a framework for the development of Local Control Authority (LCA) weed inspection policies and programs in the Western LLS region;
- (b) Define minimum standards for the planning and conduct of weed inspection programs within the Western LLS region.

The policy will contribute to the goals, outcomes and strategies of the following plans and programs:

- NSW Invasive Species Plan 2018 – 2021
- Western Regional Strategic Weed Management Plan 2017 – 2022
- Western Weeds Action Program 2015 – 2020 (Western WAP 1520)

## 3. Local Weed Inspection Policies

Each Local Control Authority (LCA) within the Western LLS region shall develop, adopt and periodically update a Local Weed Inspection Policy to apply to their area.

As a minimum, the policy will include consideration of:

- Appointment of weed inspection personnel
- Expectations in relation to land owners/managers, weed inspectors and the LCA before, during and after the inspection process
- The frequency of, and annual targets for, weed inspections within the LCAs area
- Recording of inspection results and data management
- Relationship of the policy to other relevant regional and local plans and programs

Local policies must be consistent with the “Regional Standards for Weed Inspection” outlined below.

A Local Weed Inspection Policy template, that is consistent with the regional standards has been included as Attachment ‘A’. LCAs may use this template and modify it to suit their local situation.

## 4. Regional Standards for Weed Inspection

### 4.1 Appointment of weed inspection personnel

Under section 372 of the NSW *Biosecurity Act 2015*, LCAs are required to appoint authorised officers to control weeds, whose duties include the carrying out of weed inspections.

LCAs in the Western LLS region shall ensure that at least one (part or full time) qualified weed inspector is appointed for their area at all times. This may be achieved by:

- Employing a qualified weed inspector directly, and appointing them as an authorised officer.
- Entering into an arrangement with one or more adjoining LCAs, to authorise a weeds inspector to undertake inspections within their LCAs area.

- Engaging a qualified person to undertake weed inspections within their LCA on a contract basis, and appointing them as an authorised officer for the duration of the contract.

In the event a weed inspector position become vacant, an LCA shall make every effort to ensure the position is filled as soon as possible.

## 4.2 Standard of weed inspections

Weed inspections fulfil one or more of the following purposes:

- Detection of the presence (or absence) of certain weed species
- Collection of information on the location, size of infestation, stage of growth etc. of a weed outbreak
- Collection of information on the effectiveness of control work carried out for a weed outbreak
- Collect information on that helps determine the likely source of a weed outbreak
- Collect information that assists to determine the likely risk of a weed outbreak spreading from its current location.

LCA weed inspectors may use whatever methods they deem appropriate to conduct inspections for weeds in a given situation and location, providing that it can be demonstrated that it is effective in achieving the purposes of inspection outlined above. The effectiveness of a particular method or combination of methods will be assessed in the light of documented best practice methods and/or the opinion and knowledge of other experienced weed professionals.

## 4.3 Expectations applying to parties involved in the inspection process

In addition to any requirements specified elsewhere in this policy and the NSW *Biosecurity Act 2015*, the following expectations shall apply to the key parties named below:

### (1) Weed inspectors

- Develop an annual program of weed inspections and regularly update, as circumstances require
- Make every effort to contact land owners/managers prior to conducting weed inspections, giving a reasonable period of notice wherever possible.
- Communicate the results of the inspection to the land owner/manager within a reasonable period of time.

### (2) Land managers/owners

- Facilitate access to properly authorised weed inspectors to land under their ownership/management (refer to section 98 of the NSW *Biosecurity Act 2015*)

### (3) LCAs

- Ensuring weed inspectors appointed by the LCA are carrying out weed inspections according to the local policy
- Ensuring local policies are available, and their existence communicated to land owners/managers, community members and other relevant parties.



## 4.4 Frequency and annual targets for weed inspections

### (1) Frequency

LCAs will determine the frequency of inspections for specific sites and locations within their area, based on the level of risk, seasonal conditions and other local factors. However, the following minimum frequencies of inspection shall apply to all LCAs within the region for land categories listed below:

- Eradication and destruction sites – sites where control programs for high risk weeds (as listed in the Rapid Response Plan for Incursions of High Risk and New Weeds) has been/is being carried out

To be inspected within one month of control measures being implemented, thence follow up inspections to be carried out at least 6 monthly in first year, thence at least annually until at least 3 years has elapsed since a high risk weed was last recorded at the site.

- High risk pathways and sites – as defined in the High Risk Pathways and Sites Management Plan.

To be inspected at least four times within a ten year cycle.

- Other priority sites – sites that, due to their economic, environmental or cultural value(s), are considered high priority for protection from the negative impacts of weeds.

To be inspected at least three times within a ten year cycle.

- Other properties – all other private and public lands not covered under the previous land categories.

To be inspected at least twice within a ten year cycle.

### (2) Annual inspection targets

The annual (financial year basis) inspection targets for each LCA for High risk pathways and sites and Other properties land categories shall be those specified in the LCAs annual funding agreement for the Western WAP 1520 program.

The annual inspection targets for Eradication and destruction sites and Other priority sites shall be determined by the LCA.

## 4.5 Detection of high risk and new weed species

In the event a high risk (as defined in the Western regional “Rapid Response Plan for High Risk and New Weed Incursions”) and/or new weed species is detected during an inspection, the Western regional “Rapid Response Plan for High Risk and New Weed Incursions” shall be implemented immediately.

## 4.6 Recording of inspection results and data management

Data shall be collected and records kept of all weed inspections carried out by weed inspectors in accordance with the NSW Weeds Metadata Standard

LCAs shall submit the above inspection records to NSW DPI for uploading into the Biosecurity Information System (BIS) on at least a monthly basis.

Records of weed inspections should be kept securely in a format and place that is only accessible to the weeds inspector and other authorised LCA personnel.

Individual inspection records must be available on request to the land owner/manager concerned, NSW DPI or Western LLS. Summaries of inspection records must be made available on request to the Western Regional Weed Committee, the Regional Weed Coordinator, NSW DPI or Western LLS.

## Attachment A – Local Weed Inspection Policy Template

### Weed Inspection Policy for Cobar Shire Council

#### 1. Background

Cobar Shire Council has the responsibility to “inspect land in connection with its weed control functions” under section 371 (1) (a) of the NSW *Biosecurity Act 2015*.

Cobar Shire Council considers these inspections to be an essential part of the community effort to protect the economic, environmental and cultural values of the Cobar Shire Council area from the negative impacts of weeds.

Cobar Shire Council demonstrates its commitment to implementing an effective program of inspections in its area through its involvement as a participating partner in the Western Weeds Action Program 2015 – 2020 (Western WAP 1520).

#### 2. Purpose of this policy

The purpose of this policy is to define standards for the planning and conduct of weed inspections within the Cobar Shire Council area.

#### 3. Appointment of weed inspection personnel

Cobar Shire Council shall ensure that at least one (1) qualified weed inspectors are appointed to conduct weed inspections within its area.

Cobar Shire Council shall ensure that all such weed inspectors are appointed as Authorised Officers under section 372 of the NSW *Biosecurity Act 2015*.

In the event a weed inspector position become vacant, Cobar Shire Council shall make every effort to ensure the position is filled as soon as possible.

#### 4. Inspection frequency and targets

Cobar Shire Council aims to ensure that all lands within its area are inspected for weeds on a regular basis. Its weed inspector shall develop and implement an annual program of weed inspections to achieve this end. Changes in seasonal conditions, land use and other local factors mean that this inspection program needs to be flexible and will have to be regularly changed as circumstances require. The following standards for inspection frequency and targets take into account this need for flexibility.

### **(a) Frequency**

The Cobar Shire Council has determined that the following minimum frequency of weed inspections shall apply to the following categories of land within its area

- Eradication and destruction sites (sites where eradication/destruction for a High Risk Species (as defined in the Western regional “Rapid Response Plan for High Risk and New Weed Incursions in the Western region”)) has been/is being carried out.

To be inspected within 1 month of control measures being implemented, thence follow up inspections to be carried out at least 6 monthly in first year, thence at least annually until at least 3 years has elapsed since a high risk weed was last recorded at the site.

- High risk pathways and sites (roads, watercourses, railways, other infrastructure pathways and any specific site identified in the “High Risk Pathways & Sites Management Plan for the Western Region” classified as being “high” or “medium” risk for the introduction of high risk and new weed species)

To be inspected at least 4 times within a ten year cycle.

- Other priority sites (sites that, due to their economic, environmental or cultural value(s), are considered by Cobar Shire Council to be of high priority for protection from the negative impacts of weeds)

To be inspected at least 3 times within a ten year cycle.

- Properties (all other private and public lands not covered by the previous categories of land)

To be inspected at least 2 times within a ten year cycle.

### **(b) Targets**

The annual targets for inspections on High Risk Pathways and Sites and Properties shall be those specified in Cobar Shire Council’s annual funding agreement for the Western Weeds Action Program 2015 – 2020.

The current annual target for inspections of Eradication and Destruction sites is 1 sites. This target will vary from year to year, depending on the success of current control programs and the number of new incursions of High Risk weeds.

The current annual target for inspections of Other Priority Sites is 5 sites.

## **5. Detection of high risk and new weed species**

In the event a high risk (as defined in the Western regional “Rapid Response Plan for High Risk and New Weed Incursions in the Western Region”) and/or new weed species to the Cobar Shire Council is detected during an inspection, the “Rapid Response Plan for High Risk and New Weed Incursions in the Western Region” shall be implemented immediately.

## **6. Recording of inspection results and data management**

Data shall be collected and records kept of all weed inspections carried out by weed inspectors in accordance with the NSW Weeds Metadata Standard

Cobar Shire Council shall submit the above inspection records to NSW DPI for uploading into the Biosecurity Information System (BIS) on at least a monthly basis.

Records of weed inspections will be kept securely in a format and place that is only accessible to the weeds inspector and other LCA personnel who are authorised to access the records.

Inspection records relating to an individual property/parcel of land will be made available on the request to the land owner/manager concerned, NSW DPI or Western LLS. Summaries of inspection records will be made available on request to the Western Regional Weed Committee, NSW DPI or Western LLS.

## **7. Relationship of this policy to relevant regional and local plans, policies and programs**

This policy supports, and is supported by, the following regional and local plans, policies and programs

- High Risk Pathways and Sites Management Plan for the Western Region
- Rapid Response Plan for High Risk and New Weed Incursions for the Western Region
- Western Weeds Action Program 2015 – 2020 (Western WAP 1520)
- Western Regional Strategic Weed Management Plan 2017 – 2022

# **RAPID RESPONSE PLAN FOR NEW INCURSIONS OF HIGH RISK AND OTHER NEW WEEDS (WESTERN REGION)**

**Western Regional Weed Committee**

**September 2018**



**Department of  
Primary Industries**



**Local Land  
Services**

**NEW SOUTH WALES**

---

**WEEDS ACTION PROGRAM**

**Table of Contents**

- 1. Introduction.....3
- 2. Purpose of Plan .....3
- 3. Responsibility to Adopt and Implement Plan.....4
- 4. Rapid Response Process.....5
- 5. Rapid Response Management Actions.....6
- 6. Resourcing of Rapid Responses.....8
- Attachment A – List of High-Risk Weeds for the Western LLS Region .....9
  - State .....9
  - Region .....10

## 1. Introduction

The Western LLS region is the largest in NSW, covering 314, 500km<sup>2</sup>, or 40 per cent of the state. It is larger than the areas of Victoria and Tasmania combined. It is bounded to the east by the North West, Central West, Riverina and Murray LLS regions and shares a border with six other interstate natural resource management regions in three states (Queensland, South Australia and Victoria).

The region is sparsely populated and distances between even the smaller communities are considerable. Nearly one-third of the area (94, 000 km<sup>2</sup>) is unincorporated, meaning that it has no formal local government.

The region is fortunate in that it is relatively free of high priority weeds, compared to other areas of the state. However, a combination of factors mean that the risk of new weeds being introduced is probably higher than most other regions. These include:

- Its proximity to so many other adjoining regions, many of which are known to have established populations of high priority weed species.
- The type, number and origin of high risk pathways found throughout this region, including major interstate highways, major river systems and railways.
- The nature of goods and produce commonly transported/moved through the region; including livestock, fodder and harvested commodities.
- The prevalence of tourist traffic through the region, mostly originating from other states or other regions of NSW.
- The region's vast areas and distances
- The region's small, mostly scattered, population.

Local Control Authorities (mostly Shire councils and the Department of Industry – Lands for the unincorporated part of the region) are the bodies primarily responsible for the monitoring and inspection of all lands within the region for new incursions of weeds.

The early detection and rapid management of any new incursions of high risk weeds while their distribution is still limited greatly increases the likelihood that new infestations can be eradicated or contained and is more cost effective. Successful rapid responses require an integrated approach and stakeholders working together in a cooperative, coordinated fashion.

## 2. Purpose of Plan

The purpose of this plan is to ensure a consistent approach to the detection and management of identified high risk weeds (refer to Attachment 'A' of this plan) and any other weeds not previously recorded, in the Western LLS region.

In the context of this plan, the term "new incursion" refers to "an isolated population of an identified high risk and/or new weed species detected in an area where it has not previously been established" and can be applied at a regional (Western LLS), sub – regional, local (Local Control Authority (LCA)) or sub – local scale.

Where a new incursion is detected, this plan outlines the process to be followed, and specific management actions that are to be implemented. These actions include:

- Notification procedures



- Control measures
- Quarantine/hygiene measures
- Further survey/inspection work
- Regulatory measures
- Awareness activities
- Recording and monitoring procedures

This plan will contribute to the goals and aims of the following strategies, plans and programs:

- NSW Biosecurity Strategy 2013 - 2021
- NSW Invasive Species Plan 2018 – 2021
- Western Regional Strategic Weed Management Plan 2017 – 2022
- Western Weeds Action Program 2015 – 2020 (Western WAP 1520)

This plan is linked to the following regional plans and policies:

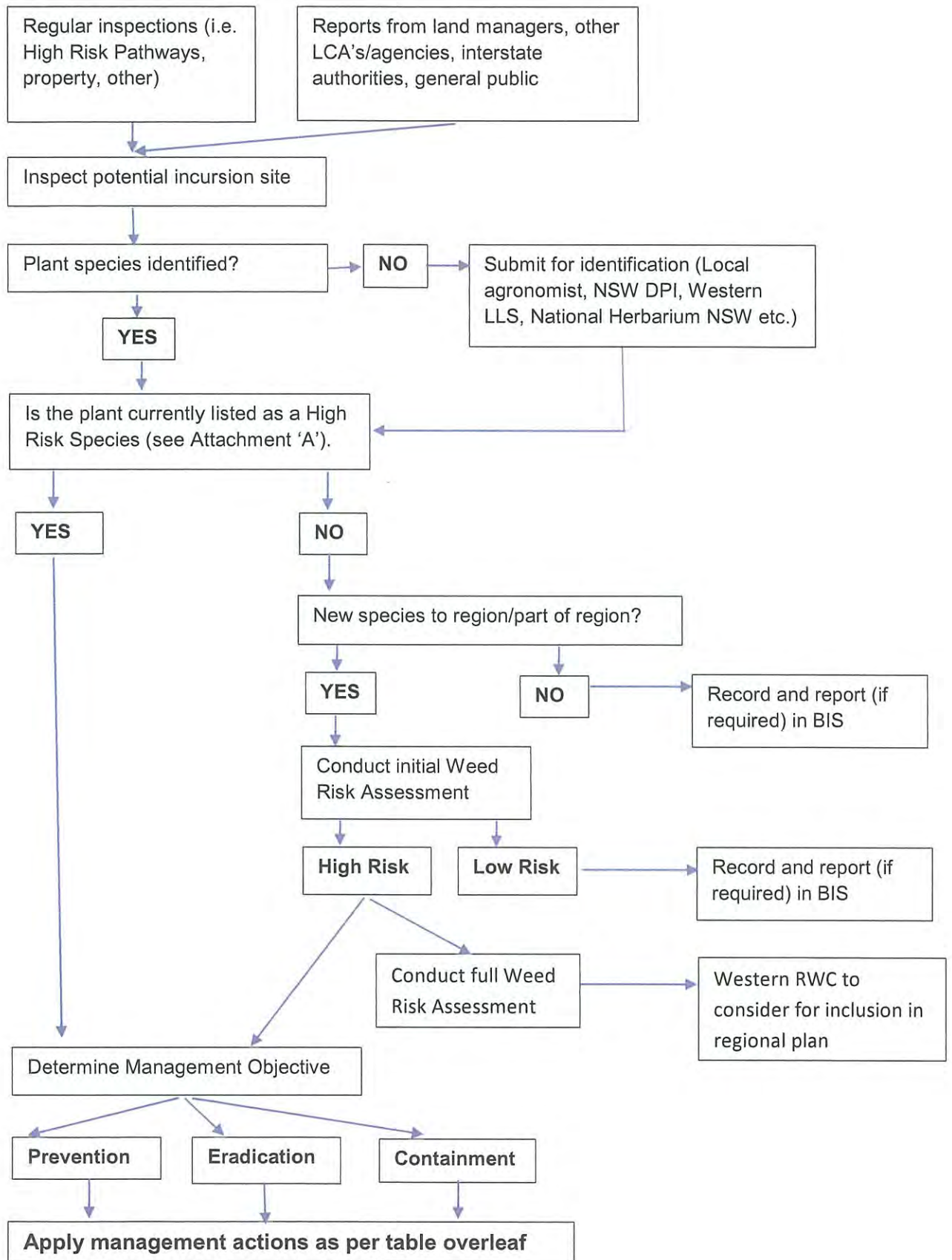
- High Risk Pathways and Sites Management Plan (Western Region)
- Regional Inspection Policy for Weeds (Western Region)

### **3. Responsibility to Adopt and Implement Plan**

All Local Control Authorities within the Western LLS region shall adopt and be primarily responsible for the implementation of this plan within their respective local areas.

All member organisations of the Western Regional Weed Committee commit to working cooperatively together, and providing mutual support where required, to ensure the processes and actions outlined in this plan can be implemented rapidly and effectively.

## 4. Rapid Response Process



## 5. Rapid Response Management Actions

Management Actions	Prevention	Eradication	Containment
<b>Notification</b>	<ul style="list-style-type: none"> <li>Listed* high risk state and non-listed regional species to be notified to Invasive Plants &amp; Animals enquiry line, Western LLS Regional Weeds Coordinator and NSW DPI Regional Invasive Species Officer within 48 hours</li> </ul>	<ul style="list-style-type: none"> <li>Listed* high risk state species to be notified to Invasive Plants &amp; Animals enquiry line, Western LLS Regional Weeds Coordinator and NSW DPI Regional Invasive Species Officer within 48 hours</li> <li>Listed* high risk regional species and non-listed species to be notified to Western LLS Regional Weeds Coordinator within 48 hours</li> </ul>	<ul style="list-style-type: none"> <li>Listed* high risk state and regional species and non-listed species to be notified to Western LLS Regional Weeds Coordinator within 48 hours</li> </ul>
<b>Control</b>	<ul style="list-style-type: none"> <li>Identify potential control measures that could be applied to achieve management objective</li> <li>Decide control measures to be implemented to achieve management objective</li> <li>Estimate resources (labour, chemical, equipment, \$, other) required and assess if local resources are likely to be adequate                             <ul style="list-style-type: none"> <li>local resources are likely to be adequate – implement control measures immediately.</li> <li>local resources are likely to be inadequate – notify Western LLS Regional Weeds Coordinator and NSW DPI Regional Invasive Species Officer within 24 hours. Implement control measures immediately to extent of local resources available.</li> </ul> </li> </ul>		
<b>Quarantine / Hygiene</b>	<ul style="list-style-type: none"> <li>Investigate likely source of incursion and (if applicable) its spread/transport from this site to others (i.e. “trace back” / “trace forward”). Report findings to LCA of origin/destination, Western LLS Regional Weeds Coordinator and NSW DPI Regional Invasive Species Officer within 24 hours</li> <li>Implement species and site - specific weed biosecurity and hygiene protocols</li> </ul>		<ul style="list-style-type: none"> <li>Investigate likely source of incursion and (if applicable) its further spread/transport from this site to others (i.e. “trace back” / “trace forward”). Report findings to LCA of origin/destination and Western LLS Regional Weeds Coordinator within 24 hours</li> <li>Implement species and site-specific weed biosecurity and hygiene protocols</li> </ul>

\* As listed in Attachment 'A' to this plan

Management Actions	Prevention	Eradication	Containment
Further Inspection/ Survey Work	<ul style="list-style-type: none"> <li>Develop a plan for further inspections/surveys to determine the extent of the new incursion, based on own knowledge/experience and information gathered during “trace back / trace forward” investigations as per above.</li> <li>Estimate resources (labour, equipment, \$, other) required and assess if local resources are likely to be adequate               <ul style="list-style-type: none"> <li>local resources are likely to be adequate – conduct further inspections/surveys ASAP</li> <li>local resources are likely to be inadequate – notify Western LLS Regional Weeds Coordinator and NSW DPI Regional Invasive Species Officer within 24 hours. Conduct further inspections/surveys ASAP to extent of local resources available.</li> </ul> </li> </ul>		
Regulatory	<ul style="list-style-type: none"> <li>Inform land manager and any other relevant parties of any provisions under the <i>NSW Biosecurity Act 2015</i> (i.e. Prohibited Matter, Mandatory Measures, other Biosecurity Regulations, General Biosecurity Duty) applying to the species ASAP</li> <li>Enforce relevant provisions of the <i>NSW Biosecurity Act 2015</i>, using appropriate regulatory tools, where necessary</li> </ul>		
Awareness	<ul style="list-style-type: none"> <li>NSW DPI are responsible for developing and initiating awareness activities (including media) relating to all listed high-risk state species classified as “Prevention” or “Eradication”.</li> <li>Western RWC are responsible, in consultation with NSW DPI, for developing and initiating awareness activities (including media), relating to all listed high-risk regional species and non-listed species classified as “Prevention” or “Eradication”.</li> <li>LCAs may implement local awareness activities in consultation with NSW DPI or the Western RWC</li> </ul>		<ul style="list-style-type: none"> <li>Western RWC are responsible, in consultation with NSW DPI, for developing and initiating awareness activities (including media), relating to all listed high-risk regional species and non-listed species classified as “Containment”.</li> <li>LCAs may implement local awareness activities in consultation with the Western RWC</li> </ul>
Recording & Monitoring	<ul style="list-style-type: none"> <li>Incursion to be accurately mapped and details recorded in accordance with NSW Weeds Metadata Standard</li> <li>Information collected to be submitted to BIS (if required), or as per alternative instructions from Western LLS Regional Weeds Coordinator or NSW DPI Regional Invasive Species Officer</li> <li>First post-control inspection to be carried out within one month of control measures being implemented</li> <li>Regular follow up inspections to be carried out at least 6 monthly in first year, thence at least annually.</li> </ul>		

## 6. Resourcing of Rapid Responses

Managers of land on which the new incursion has been discovered and the Local Control Authority for the area are both expected to fulfil their obligations under the NSW Biosecurity Act 2015 and play an active part in the Rapid Response and contribute resources to the eradication or containment of the new incursion, as the case may be.

Where local resources are likely to be inadequate to allow an effective rapid response to be implemented, the Local Control Authority should contact the Western LLS Regional Weeds Coordinator and/or the NSW DPI Regional Invasive Species Officer ASAP, providing information on the response being implemented and the additional resources required. Depending on level of risk posed and the availability of the resources required, additional resources may be provided from State, regional or other local sources.

All member organisations of the Western Regional Weed Committee commit to providing mutual support where required, to ensure rapid responses can be implemented effectively.

## 7. Post-Rapid Response Review

The Regional Weed Coordinator, assisted by participating Local Control Authorities, shall prepare a report on each Rapid Response for consideration by the Western Regional Weed Committee.

Based on the report, the Committee may make any recommendations it sees fit to the Western LLS Board, Local Control Authorities, NSW DPI or the State Weeds Committee that will improve future rapid responses and/or the management of the weed species that was the subject of the Rapid Response.

In particular, the Committee shall assess:

- (i) In the case of currently listed High Risk Species (see Attachment A), whether the Management Objective listed for the weed species that was the subject of the Rapid Response is still appropriate, or if an alternative objective should be substituted.
- (ii) In the case of an entirely new species, what the Management Objective for that species should be and whether it should be included in the Western Regional Strategic Weed Management Plan and the High Risk Species list (see Attachment A).

Any changes recommended at (i) or (ii) will require a case to be developed and endorsement received from the State Weeds Committee and the Western LLS Board, before the change(s) can be implemented.

## Attachment A – List of High-Risk Weeds for the Western LLS Region

### State

Species	Management Objective
Alligator weed — <i>Alternanthera philoxeroides</i>	Containment
Anchored water hyacinth - <i>Eichhornia azurea</i>	Prevention
Bitou bush — <i>Chrysanthemoides monilifera subsp. rotundata</i>	Containment (Eradication in Western LLS region)
Black knapweed — <i>Centaurea xmoncktonii</i>	Prevention
Boneseed — <i>Chrysanthemoides monilifera subspecies monilifera</i>	Eradication
Bridal veil creeper — <i>Asparagus declinatus</i>	Prevention
Broomrape — <i>Orobanche spp. (all species except the native O. cernua var. Australiana and O. minor)</i>	Prevention
Gamba grass — <i>Andropogon gayanus</i>	Prevention
Hawkweed — <i>Hieracium spp (all species)</i>	Prevention
Hydrocotyl/Water pennywort — <i>Hydrocotyle ranunculoides</i>	Prevention
Frogbit/spongeplant — <i>Limnobium spp. (all species)</i>	Prevention
Karoo acacia — <i>Vachellia karroo (syn. Acacia karroo)</i>	Prevention
Kochia — <i>Bassia scoparia (excluding subsp. trichophylla)</i>	Prevention
Koster's curse — <i>Clidemia hirta</i>	Prevention
Lagarosiphon — <i>Lagarosiphon major</i>	Prevention
Mexican feather grass — <i>Nassella tenuissima (syn. Stipa tenuissima)</i>	Prevention
Miconia — <i>Miconia spp. (all species)</i>	Prevention
Mikania vine — <i>Mikania micrantha</i>	Prevention
Mimosa — <i>Mimosa pigra</i>	Prevention
Parkinsonia — <i>Parkinsonia aculeata</i>	Eradication
Parthenium weed — <i>Parthenium hysterophorus</i>	Prevention
Pond apple — <i>Annona glabra</i>	Prevention
Prickly acacia — <i>Vachellia nilotica (syn. Acacia nilotica)</i>	Prevention
Rubber vine — <i>Cryptostegia grandiflora</i>	Prevention
Siam weed — <i>Chromolaena odorata</i>	Prevention
Spotted knapweed — <i>Centaurea stoebe subsp. micranthos</i>	Prevention
Tropical soda apple — <i>Solanum viarum</i>	Eradication
Water caltrop — <i>Trapa spp. (all species)</i>	Prevention
Water hyacinth — <i>Eichhornia crassipes</i>	Containment (Prevention in Western LLS region)

<b>Species</b>	<b>Management Objective</b>
Water milfoil — <i>Myriophyllum spicatum</i>	Prevention
Water soldier — <i>Stratiotes aloides</i>	Prevention
Witchweed — <i>Striga spp. (except the native S. parviflora)</i>	Prevention
Yellow burrhead — <i>Limnocharis flava</i>	Prevention

## Region

<b>Species</b>	<b>Management Objective</b>
Arrowhead — <i>Sagittaria calycina</i>	Prevention
Boxing glove/coral cactus — <i>Cylindropuntia fulgida</i>	Eradication
Burr ragweed — <i>Ambrosia confertiflora</i>	Eradication
Clock weed — <i>Oenothera curtiflora</i>	Eradication
Coolatai grass — <i>Hyparrhenia hirta</i>	Prevention
Giant reed — <i>Arundo donax</i>	Containment
Hudson pear — <i>Cylindropuntia rosea</i>	Prevention
Mesquite — <i>Prosopis spp</i>	Containment
Mother of millions — <i>Bryophyllum spp. and hybrids</i>	Containment
Sagittaria — <i>Sagittaria platyphylla</i>	Prevention
Water hyacinth — <i>Eichhornia crassipes</i>	Prevention
Willow rhus — <i>Searsia lancea</i>	Eradication

Cost Code	CAPITAL WORKS		Allocation 2018/2019	Actual 2018/2019	November Expenditure	Commitments 2018/2019
	All Projects	Works Undertaken				
55106	MR7518 - Barnato - Tilpa Road					
	Acres Billabong	Contractor commencing approaches	322,995	155,678	446	
55505	MR228 - Whitbarrow Way					
	Reseal 1.7km	Complete	60,000	55,392	-	
55510	MR407 - Mulya Road					
	Reseal 5.4km	Complete	190,000	171,055	-	
55515	MR411 - Tipping Way					
	Bend re-alignment		241,612		-	
55517	MR411 - Tipping Way					
	Reseal 8km	Reseal commenced	300,000	208,553	208,553	300,000
55545	RR7518 - Fifty Two Mile Road					
	Reseal 5 km	Complete	205,000	210,925	-	
55546	RR7518 - Fifty Two Mile Road					
	Windara Bend seal extension	Culverts extended, formation stabilising undertaken	287,384	228,040	39,318	26,950
55547	RR7518 - Fifty Two Mile Road					
	Sand hill stabilisation		145,445		-	
55550	RR7521 - Kiacatoo Road					
	Reseal 4km		134,172		-	159,091
55560	Various - Grid approach sealing					
			90,000		-	
55610	SR2 - Seventy Eight Mile Road					
	Stabilise 1km	Stabilising complete, invoices to come	76,000	26,947	26,947	
55611	SR2 - Seventy Eight Mile Road					
	Seal extension 1.5km	Sealing complete, invoice to come	50,000	50,000	50,000	
55616	SR3 - Nelyambo Bridge Road					
	Bridge approach sealing	Guardrail to be installed	40,739		-	
55635	SR7 - Mt Gap Road					



Cost Code	CAPITAL WORKS		Allocation	Actual	November	Commitments
	All Projects	Works Undertaken	2018/2019	2018/2019	Expenditure	2018/2019
	Causeway stabilisation		137,184		-	
55650	SR10 - Belarabon Road					
	Gravel Resheeting		151,099		-	
55651	SR10 - Belarabon Road					
	Reseal 5 km	Complete	210,000	186,133	-	
55700	SR19 - Burthong Road					
	Reseal 1km	Complete 2.2 km resealed	35,000	63,137	-	
55701	SR19 - Burthong Road					
	Gravel Resheeting		201,000		-	
55706	SR20 - Grain Road					
	Seal extension 12km	Construction will be undertaken in 2019-2020	2,350,000		-	
55760	SR31 - Moolah Road					
	Gravel Resheeting		150,000		-	
55765	SR32 - Developmental Road					
	Gravel Resheeting		227,466		-	
55875	SR36 - Palestan Road					
	Gravel Resheeting		200,000		-	
55805	SR40 - Filtration Plant Road					
	Widen and reseal		100,000		-	
55855	Urban Streets					
	Blakey Street reformation	Late invoice	80,182	31,056	1,086	
55860	Industrial Area Improvement					
	Design/Construct drainage improvements		50,000		-	
55862	Old Bourke Road					
	Reform, widen and seal		150,000		-	
	<b>TOTAL</b>		<b>\$ 6,185,278.00</b>	<b>\$ 1,386,914.64</b>	<b>\$ 326,350.66</b>	<b>\$ 480,236.00</b>
			<b>BALANCE (Ex GST)</b>	<b>\$ 5,509,191</b>		<b>\$ 5,028,955</b>

Cost Code	Shire Local Roads Maintenance	Description of Works	Expenditure			Commitments
			2017/2018	2018/2019	November	
66001	Asset Inspections					
		Inspections	23,183	4,762	421	
66010.11	SR1A - Buckanbe Road/Budda Road					
			50,795	-	-	
66020/21	SR2 - Seventy Eight Mile Road					
			120,749	2,709	-	
66030.31	SR3 - Nelyambo Bridge Road					
			57,145	-	-	
66041	SR4 - Gidgee Road					
			4,776	41,825	-	
66061	SR6 - Pulpulla Road					
			61,966	-	-	
66070.71	SR7 - Mount Gap Road					
			3,270	-	-	
66081	SR8 - Coomeratta Road					
			252	-	-	
66091	SR9 - Neckarbo Road					
			14,066	444	-	
66101	SR10 - Belarabon Road					
			122,558	1,814	-	
66111	SR11 - Bloomfield Road					
			34,924	144	-	
66120/121	SR12 - Yathong Road					
		Maintenance grading	36,740	25,856	10,308	
66133/132	SR13A - Lerida Road					
		Water table maintenance	10,746	22,909	13,200	
66131	SR13B - Bedooba Road					
			120,733	769	-	
66140-42	SR14 - Manuka Road					
			-	-	-	
66150-52	SR15 - Shuttleton Road					
			21,136	288	-	
66161	SR16 - Sandy Creek Road					
			174	-	-	
66171	SR17 - Merri Road					
			90,190	-	-	
66181	SR18 - Bruce Cullenward Road					
			40,982	199	-	
66190-91	SR19 - Burthong Road					
		Maintenance grading	89,884	14,603	12,484	
66201	SR20 - Grain Road					
		Maintenance grading (contractor)	19,981	19,298	17,186	25,091
66211	SR21 - Tallebung Road					
		Maintenance grading	16,944	4,215	2,897	
66221	SR22 - Round Hill Road					
			54,824	5,669	-	
66231	SR23 - Booberoi Road					
		Stores items	49,541	24,235	173	
66240/241	SR24 - Mount Grace Road					
			66,016	786	-	
66250/251	SR25 - Wilgaroon Road					
			25,937	504	-	
66261	SR26 - Wilga Downs Road					
			9,212	2,110	-	
66270-71	SR27 - Cooneybar Road					
			394	683	-	
66281	SR28 - Yimkin Road					
			21,571	-	-	

Cost Code	Shire Local Roads Maintenance	Description of Works	Expenditure			Commitments
			2017/2018	2018/2019	November	
66291	SR29 - Booroomugga Road					
			75,169	-	-	
66301	SR30 - Canbelego Road					
		Maintenance grading	2,664	3,361	3,361	
66311	SR31 - Moolah Road					
			25,184	10,440	-	
66321	SR32 - Developmental Road					
			14,597	-	-	
66331	SR33 - Nymagee Station Road					
			17,096	1,931	-	
66341	SR34 - Wallacevale Road					
			24,593	360	-	
66351	SR35 - Osterly Downs Road					
		Grid inspection	33,428	288	288	
66361	SR36 - Palesthan Road					
		Maintenance grading	986	48,314	37,706	
66371	SR37 - Bimbella Road					
			1,026	-	-	
66381	SR38 - CSA Access Road					
			355	3,163	-	
66391	SR39 - Coombie Road					
			6,031	-	-	
66391	SR40 - Filtration Plant Road					
			-	-	-	
66411	SR41 - Tilpa Weir Road					
			106	-	-	
66421	SR42 - Endeavor Mine Road					
		Pothole patching	2,177	3,471	-	
66431	SR43 - Sewerage Works Road					
			-	-	-	
66441	SR44 - Old Reservoir Road					
			9,342	-	-	
66461	SR46 - Rosevale Road					
		Maintenance grading	26,375	125,101	50,861	
66481	SR48 - Euabalong Tip Road					
			-	-	-	
	<b>TOTAL</b>		<b>\$ 1,407,815</b>	<b>\$ 370,249</b>	<b>\$ 148,884</b>	<b>\$ 25,091.00</b>
		Allocation 2018/2019				1,325,470
		BALANCE TO SPEND (EX GST)				955,221
		BALANCE TO SPEND (inc Commitments)				930,130

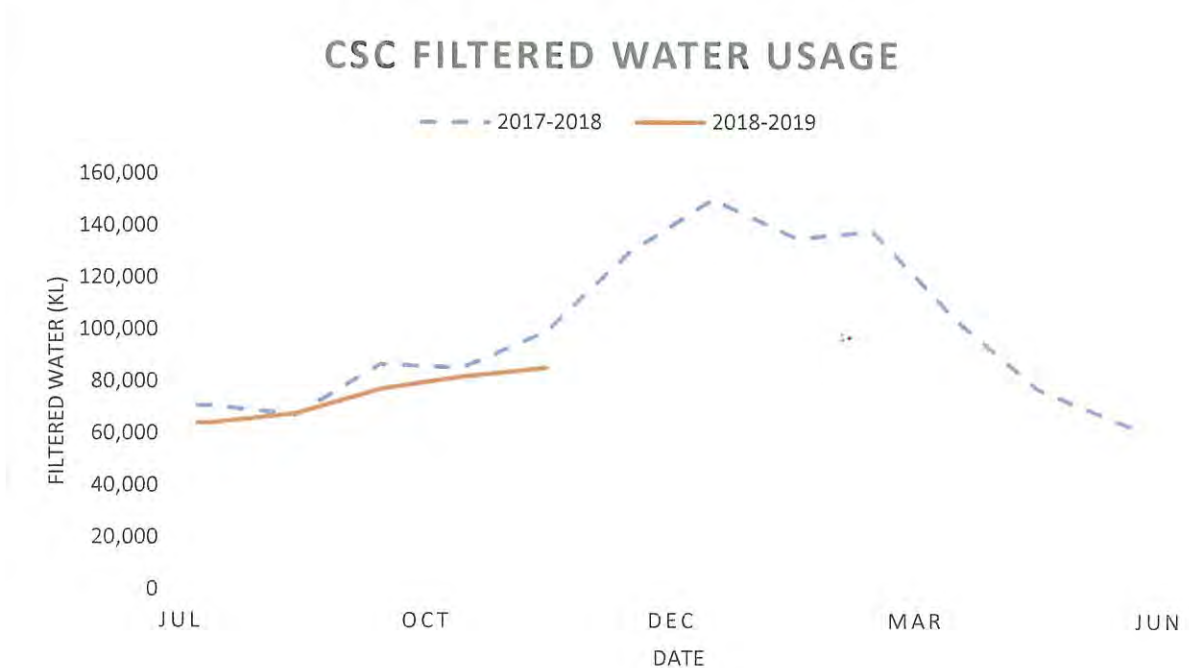
Cost Code	Regional Roads Maintenance	Description of Works	Expenditure			Commitments
			2017/2018	2018/2019	November	
	<b>Asset Inspections</b>					
70001	Regional Roads	Inspections	5,267	5,870	138	
	TOTAL Asset Inspections					
	<b>Traffic Facilities</b>					
71001	Shire Roads	Guideposts	45,035	3,319	512	
	TOTAL Traffic Facilities					
	<b>MR228 Whitbarrow Way</b>					
72282,83,85	Sealed Pavement	Signs	20,618	2,702	392	
	TOTAL MR228					
	<b>MR407 Mulya Road</b>					
74070,71,73	Sealed Pavement	Washout	55,521	116,643	4,043	545
74072,74	Unsealed Pavement		246,178	134,857	-	
	TOTAL MR407					
	<b>MR411 Tipping Way</b>					
74110,11,12,13,14	Sealed Pavement	Reseal preparation	12,104	17,035	1,348	
	TOTAL MR411					
	<b>MR416 The Wool Track</b>					
74160, 61	Sealed Pavement		16,281	7,418	-	488
74162,64	Unsealed Pavement		107,340		-	
	TOTAL MR416					
	<b>MR419 Glenwood Road</b>					
74190	Sealed Pavement		4,337	713	-	
74192-74194	Unsealed Pavement		84,074	74,962	-	
	TOTAL MR419					
	<b>MR423 Lachlan Valley Way</b>					
74230,31	Sealed Pavement	Late invoice	25,717	9,572	325	
	TOTAL MR423					
	<b>RR7518 Fifty Two Mile Road</b>					
75180,81,85	Sealed Pavement		37,991	6,050	-	
75182,83,84	Unsealed Pavement		213,283	44,820	-	
	TOTAL RR7518					
	<b>RR7521 Kiacatoo Road</b>					
75210,11,12,14	Sealed Pavement	Reseal preparation	15,813	9,432	719	
	TOTAL RR7521					
	<b>RR7522 The Wool Track</b>					
75220,24	Unsealed Pavement		49,835	19,150	-	
	TOTAL RR7522					
	<b>MR461 Priory Tank/Balowra Road</b>					
7,461,074,611	Sealed Pavement	Pothole patching	2,961	5,808	3,475	
74614 76100 101	Unsealed Pavement		72,765	58,791	-	
	TOTAL MR461					
	<b>MR68 Curranyalpa Road</b>					
76800 76804	Unsealed Pavement		46,905	-	-	
	TOTAL MR68					
	<b>MR7524 Frederick Street</b>					
79000	Sealed Pavement		-	-	-	
	TOTAL MR68					
	<b>TOTAL</b>		\$ 1,062,025	\$ 517,144	\$ 10,951	\$ 1,033
		<b>Allocation 2018/2019</b>			<b>1,336,608</b>	
		<b>BALANCE TO SPEND (EX GST)</b>			<b>819,464</b>	
		<b>BALANCE TO SPEND (inc Commitments)</b>			<b>818,431</b>	

---

This report provides a summary of the water condition and activity for the month of November 2018.

### 1. Potable Water Supply and Quality

The Council filtered 85,284 kL this month, down from 99,330 kL last year, as shown in the figure below. The plant ran for an average of 14.24 hours/day with an average output of 56 litres/second.



Raw water, with an average turbidity of 4.9 and pH of 7.7, was treated to a finished turbidity of 0.1 and pH of 7.5. The turbidity, pH levels, chlorine and fluoride trends of the million tank reservoir for each day of the month is shown in Appendix A of this document. Each parameter except fluoride and free chlorine was within the critical control point limits and therefore within water quality requirements. The fluoride dosing was non-compliant for part of the month. This was caused by the non-availability of the Councils one trained fluoride operator, the other Councils water plant operators have attended a fluoride training course at the end of September and are concluding their practical training. The free chlorine was found to be low at the racecourse, however, no harmful microbiology was detected. The cause of the low chlorine event was determined to be the settling and lack of water use at the racecourse.

## 2. Water Faults and Erroneous Readings

### a) Customer Complaints

The following complaints for discoloured drinking water, water odour, water main breaks or taste issues were logged with the Council over the month:

#### Water:

Date	Description	Location	Status
6/11/2018	Dirty Water	Harcourt St	Resolved
7/11/2018	Dirty Water	Becker St	Resolved
7/11/2018	Dirty Water	Frederick St	Resolved

### b) Water Treatment Plant

There was a total of 2 plant faults within the water treatment facility this month, minor faults are excluded from this report. The main faults identified were:

Date	Description	Location	Status
3/11/18	Chlorine False Alarm	Filtration Plant	Resolved
20/11/18	Black Out, Power Lost	Filtration Plant	Resolved

### c) Pump Stations, Reservoirs and Reticulation

No faults were identified by the Council and recorded this month.

## 3. Plant Upgrades and Preventative Maintenance Programs

### a) Water treatment plant

The usual day to day maintenance was undertaken on the water treatment plant. This included: turbidity meters recalibration, pH probe recalibration, chlorine display meter recalibration, intakes and rapid mixer pressure cleaning, Alum auger cleaning, Alum and Soda Ash hopper and discharge line clean outs, and carbon filter cleaning. Chlorine inspections of the water treatment plant and the 7Meg facility were conducted.

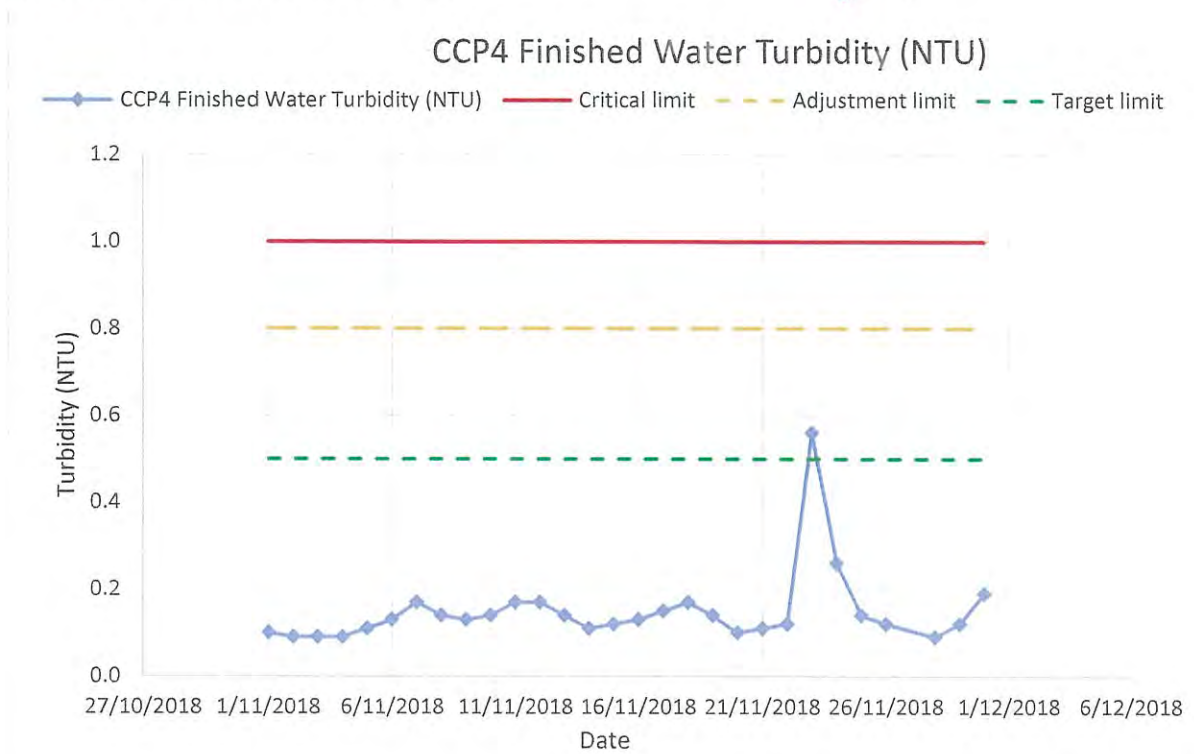
### b) Pump Stations and Reticulation

N/A

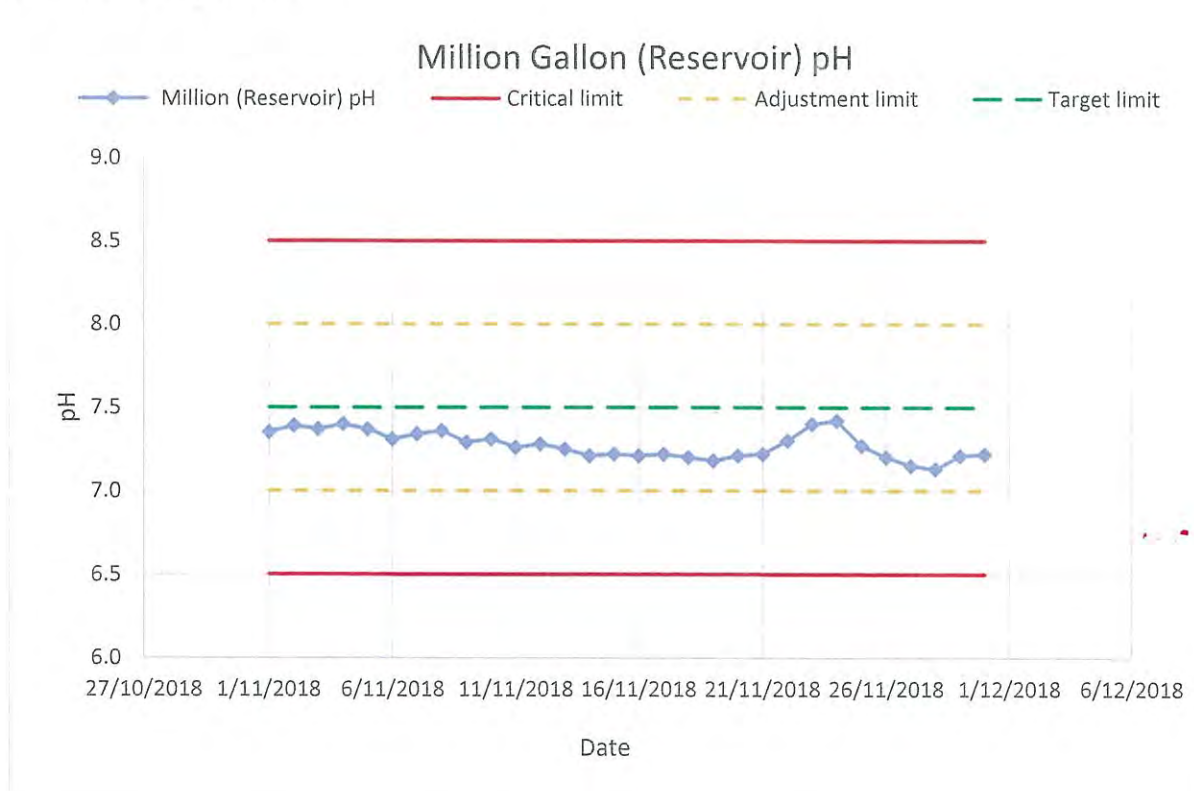
<b>Notes:</b>

Appendix A: Reservoir Tank Readings

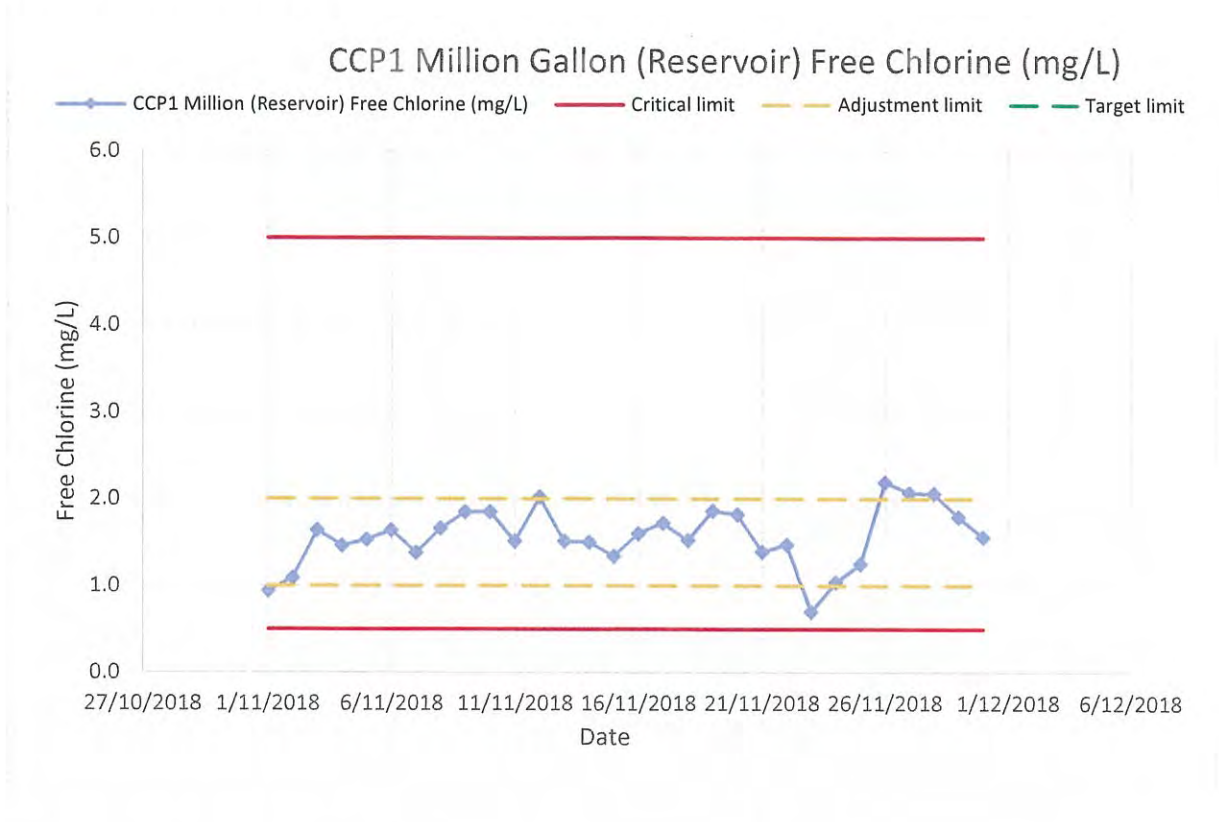
Reservoir Tank Water Turbidity (NTU)



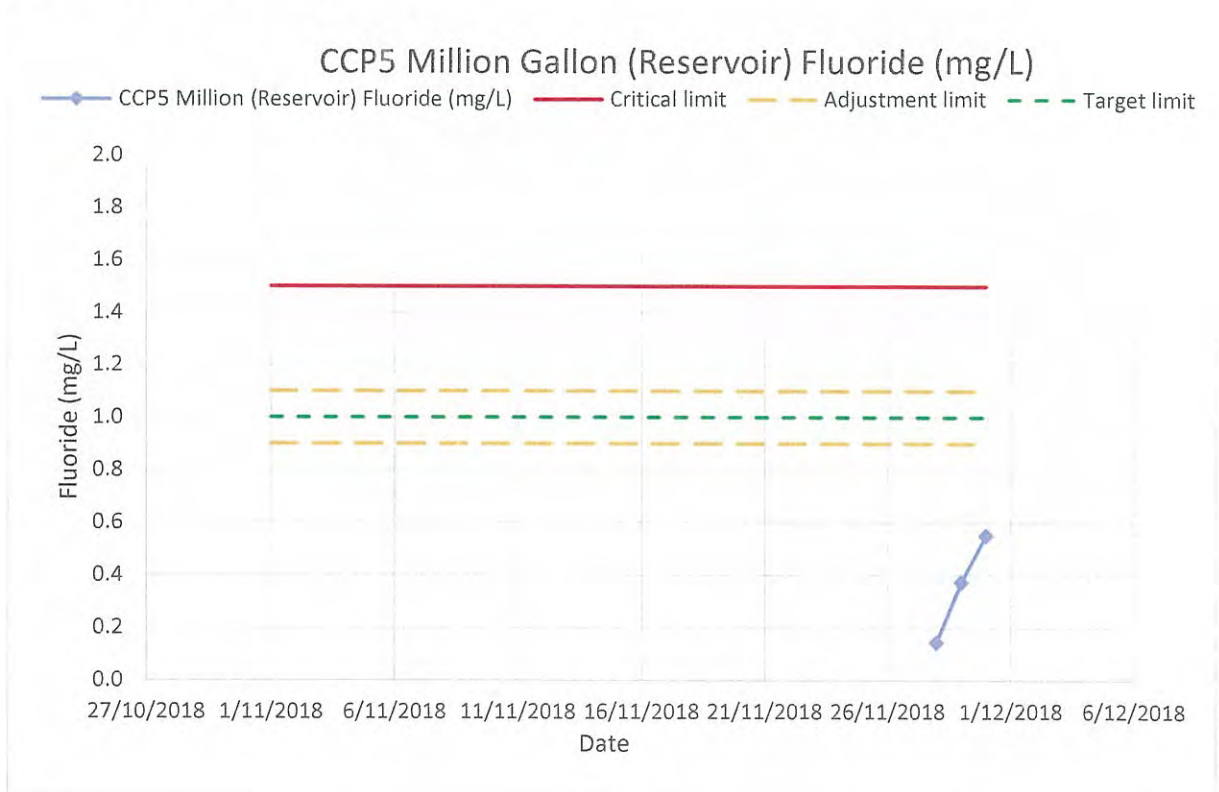
Reservoir Tank pH Levels



Reservoir Tank Chlorine Levels



Reservoir Tank Fluoride Levels





## Appendix B: Laboratory Results

The summary for the laboratory analysis results for the potable water this month are shown below:

Analysis Type	Characteristic	Guideline Value	Units	Mean	Median	Min	Max	Sample Count	% meeting guideline values
Microbiology									
	E. coli	0.0000	cfu/100 mL	0.0000	0.0000	0	0	2	100.00
	Free Chlorine	0.2 - 5	mg/L	0.6650	0.6650	0.08	1.25	2	50.00
	pH	6.5 - 8.5		7.6550	7.6550	7.31	8	2	100.00
	Temperature	30.0000	C	25.0000	25.0000	24.7	25.3	2	100.00
	Total Chlorine	5.0000	mg/L	0.9100	0.9100	0.17	1.65	2	100.00
	Total Coliforms	0.0000	cfu/100 mL	0.0000	0.0000	0	0	2	100.00
	Turbidity	5.0000	NTU	0.6600	0.6600	0.18	1.14	2	100.00

---

**MINUTES OF THE COBAR YOUTH COUNCIL  
MEETING HELD IN THE COUNCIL CHAMBERS ON  
MONDAY 22 OCTOBER 2018 COMMENCING AT 4:24PM**

---

**PRESENT:** Hannah Kriz, Narelle Kriz, Angela Shepherd, Kelly Archer, Konnah Sime, Julie Payne, Andrew Roberts and Matt Botten.

**APOLOGIES:** Chloe Polack.

---

**MINUTES FROM THE PREVIOUS MEETING**

**MOTION:** That the Minutes of the Meeting held on Monday, 21 May 2018 be accepted as true and correct record of that Meeting.

**Konnah Sime / Angela Shepherd**

**CARRIED**

**BUSINESS ARISING FROM MINUTES**

- ❖ No business arising.
- 

**CORRESPONDENCE**

- ❖ No correspondence.
- 

**GENERAL BUSINESS**

- ❖ The Cobar Youth Council discussed what was to happen on the day of the Colour Run:
    - Members were to meet up at the Youthie at 5:30am to help set everything up;
    - People were to be assigned to a booth to help when everyone arrived;
    - After the run was finished, the members were to clean up the area and pack everything away. Then go to the markets to work on the donut store.
- 

**NEXT MEETING**

The next meeting for the Cobar Youth Council will be held on Monday, 29th of October 2018 at 4:30pm in the Youthie.

**THERE BEING NO FURTHER BUSINESS THE MEETING CLOSED AT 4.47PM**

# Far North West Joint Organisation

---

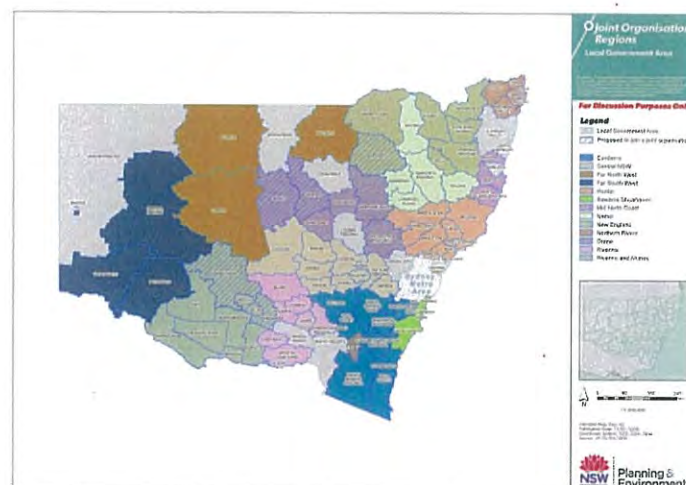
## Meeting Minutes

### ORDINARY BOARD MEETING

Tuesday, 21 November 2018

2:06pm

Bourke Shire Council,  
Council Chambers



MEMBERS: BOURKE, COBAR & WALGETT

---

# Present

## VOTING BOARD MEMBERS

Name	Organisation
Cr Lillian Brady OAM	Mayor Cobar Shire Council, Chairperson
Cr Lachlan Ford	Deputy Mayor Bourke Shire Council, Alternate representative
Cr Ian Woodcock	Deputy Mayor Walgett Shire Council, Alternate representative

## NON-VOTING MEMBERS

Name	Organisation
Mr Ross Earl	General Manager Bourke Shire Council
Mr Peter Vlatko	Interim Executive Officer FNWJO and General Manager Cobar Shire Council/
Mr Paul Mann	General Manager, Walgett Shire Council
Mrs Karen Purser	Engagement Officer, Office of Local Government

## OBSERVERS

Name	Organisation
Mr Mark Riley	FNWJO Project Officer
Ms Jaleen Caples	Principal Project Officer – LG Skills Strategy, Office of Local Government
Mr Peter Evans	Sector Development, Office of Local Government

The meeting opened at 10am.

Councillor Brady chaired the meeting

### AGENDA ITEM 1 - APOLOGIES

Apologies were received from Cr Barry Holman, Mayor Bourke Shire Council, Cr Manuel Martinez, Mayor Walgett shire Council, and Mr Ashley Albury, Director Department of Premier and Cabinet (DPC) Regional – Central West and Far West; who were absent from the meeting.

Moved by Councillor L Ford and seconded by Councillor I Woodcock.

MOTION

That such apologies be accepted.

**CARRIED**

### AGENDA ITEM 2 - DECLARATIONS ON INTEREST

No interests were declared.

**AGENDA ITEM 3 - CONFIRMATION OF THE MINUTES**

The Board had before it the report of its Ordinary Meeting held on 23 October 2018.

Moved by Councillor I Woodcock and seconded by Councillor L Ford.

MOTION

That the minutes of the proceedings of the Far North West Joint Organisation at the Ordinary meeting held on 23 October 2018 be taken as read, confirmed as correct minutes and signed by the Chairperson and the Executive Officer. **CARRIED**

**AGENDA ITEM 4 - MATTERS ARISING FROM MINUTES**

No matters were raised.

**AGENDA ITEM 5 – CHAIRPERSONS REPORT**

Chairpersons Report.

The Chairperson advised the meeting that as part of her attendance at the Local Government New South Wales Annual Conference held in Albury in October 2018, a meeting of the various Chairpersons of Joint Organisations had been convened with discussions taking place regarding the potential formation of "JO Chairs Group" that would meet on a regular basis. The Chairperson advised the FNWJO meeting that she spoke against such a proposal with the Chairs ultimately deciding not to pursue such a formalised Group, but decided to leave their options open to meet when and if necessary.

Moved by Councillor L Ford and seconded by Councillor I Woodcock

MOTION

That such information be noted. **CARRIED**

**AGENDA ITEM 6 - REPORTS**

**AGENDA ITEM 6A – APPOINTMENT OF EXECUTIVE OFFICER**

The Board had before it the report of the Interim Executive Officer in regard to the timing and process for the appointment of an Executive Officer. The Chairperson welcomed Mr Mark Riley to the role of Project Officer with the FNWJO.

Moved by Councillor I Woodcock and seconded by Councillor L Ford

MOTION

1. That the report be noted.
2. That the Interim Executive Officer be requested to report to the February 2019 meeting of the FNWJO in respect of a recruitment process to be undertaken for the Executive Officers position including the preparation of a Position Description, on the basis of such position being part time.
3. That Local Government Management Solutions be requested to submit a recruitment proposal for inclusion in such report with a view to the position being advertised following the February 2019 Board Meeting. **CARRIED**

**AGENDA ITEM 6b – TENDER FOR AIR SERVICES FOR COBAR, BOURKE, WALGETT and/or LIGHTNING RIDGE**

The Board had before it the report of the Interim Executive Officer in regard to the preparation of tender documentation for the provision of Air Services for Cobar, Bourke, Walgett and/or Lightning Ridge. The Project Officer provided an update on the status of the preparation of the tender,

Moved by Councillor I Woodcock and seconded by Councillor L Ford  
MOTION

1. That the report be noted.
  2. That an Extraordinary Meeting of the Board be convened, on a date yet to be determined, to consider and approve the tender documentation for the provision of Air Services for Cobar, Bourke, Walgett and/or Lightning Ridge prior for advertising.
  3. That such Extraordinary Meeting be held at the Cobar Shire Council, Council Chambers via teleconference.
- CARRIED**

**AGENDA ITEM 6c – STATEMENT OF REGIONAL PRIORITIES**

The Board had before it the report of the Interim Executive Officer in regard to the preparation of the Statement of Regional Priorities.

Moved by Councillor I Woodcock and seconded by Councillor L Ford  
MOTION

1. That a Strategic Planning Workshop of the FNWJO Board of the FNWJO for the purposes of developing a Statement of Regional Priorities be held commencing at 9.30am on 12 December 2018 at the Bourke Shire Council, Council Chambers.
  2. That Mayors, Deputy Mayors and General Managers of each FNWJO member Council be invited to the Workshop.
- CARRIED**

**AGENDA ITEM 6d – STATEMENT OF BUSINESS ETHICS**

The Board had before it the report of the Interim Executive Officer in regard to a Statement of Business Ethics for the FNWJO.

Moved by Councillor I Woodcock and seconded by Councillor L Ford  
MOTION

1. That the Statement of Business Ethics as attached to the report of the Interim Executive Officer be adopted.
  2. That the Statement of Business Ethics be included in FNWJO tender documentation and be published on the FNWJO website.
- CARRIED**

## **AGENDA ITEM 6e – \$5 MILLION TOURISM AND CULTURAL FUND**

The Board had before it the report of the Interim Executive Officer in regard to funding provided by the NSW State Government to the FNWJO in respect of Tourism and Cultural projects.

Moved by Councillor L Ford and seconded by Councillor I Woodcock  
MOTION

1. That the General Managers of Bourke, Cobar and Walgett be requested to provide to the Interim Executive Officer by 3 December 2018, details of their Council approved projects to be funded by way of \$1.5m to each Council under this Grant Fund.
2. That the Interim Executive Officer be requested to seek formal advice from the Department of Premier and Cabinet seeking urgent clarification as to whether the \$1.5m in funding to each Council can be utilised to support an existing grant application as Councils contribution to that project.
3. That an Extraordinary Meeting of the Board be convened for 12 December 2018, at a time yet to be determined, to consider and approve the projects from member Councils under the Tourism and Cultural Grant Fund.
4. That it be noted that the remaining \$500,000 from the Tourism and Cultural Grant Fund is proposed to be utilised by the FNWJO for tourism signage infrastructure pending discussions regarding a similar contribution from Destination NSW and cross border Councils in Queensland.

**CARRIED**

## **AGENDA ITEM 7 – CORRESPONDENCE**

The Interim Executive Officer advised that there was no correspondence.

## **AGENDA ITEM 8 - GENERAL BUSINESS**

### a) OFFICE of LOCAL GOVERNMENT UPDATE

The Board reports having met with Ms Karen Purser, Engagement Manager ; Jaleen Caples ,LG Skills Strategy ; Peter Evans, Sector Development all from the Office of Local Government (OLG), who provided an update on various matters

- Code of Meeting Practice : Ms Purser advised that a new, yet to be prescribed, Model Code of Meeting Practice had been released by the Minister for Local Government for the information of councils and joint organisations so that they can familiarise themselves with the Code ahead of its prescription. The Code aims to provide a uniform set of meeting rules for councils across the State to help ensure more accessible, orderly, effective and efficient meetings. The new code adopts principles so that meetings are transparent, informed, inclusive and respectful. The Office of Local Government will provide more detailed guidance when the new code is prescribed.
- LG Skills Strategy: Ms Caples advised of the availability of funding for Councils to undertake training for staff as part of the OLG's Skill Strategy. A PowerPoint presentation is attached herewith for information.
- OLG Human Resource (HR) Assistance : Mr Evans advised that he had been seconded from Sutherland Council to the OLG to assist Councils improve their HR capability which included the availability of templates in respect of the development of HR policies.

Moved by Councillor I Woodcock and seconded by Councillor L Ford  
MOTION

1. That the Interim Executive Officer be requested to prepare a revised Code of Meeting Practice in line with the Office of Local Government Model Code of Meeting Practice for consideration by the Board at its February 2019 meeting noting that such Code will not be able to be adopted until the NSW Government prescribes the recently released Model Code.
2. That the information as provided by the OLG in respect of the NSW Local Government Skills Strategy be noted.
3. That the Interim Executive Officer be requested to liaise with FNWJO member Council General Managers and the Executive Officer of the Orana JO with a view to developing and identifying potential training courses across the two JO areas under the Skills Strategy.
4. That the availability of a HR Resource through the OLG be noted. **CARRIED**

b) FNWJO GRANT FUNDING ARRANGEMENTS

Following advice from Director DPC Regional – Central West and Far West, the Project Officer updated the Board in respect of the payment of those funds previously announced by the NSW Government to the FNWJO as part of the formation of the JO as follows:

- \$500,000 for the Joint Organisation to employ an Executive Officer and any support staff required : *"The Funding deed has been drafted and is currently with our legal team for assessment. This will then be signed of by the Deputy Secretary for Regional NSW, this should be completed by the end of next week. The draft deed has been forwarded to both the JO's Interim Executive Officer and Project Officer for review."*
- \$250,000 for the Joint Organisation to update existing western road plans in their region : *The deeds for these funds "are currently being drafted with the funds to be deposited to the JO by Christmas this year."*
- \$250,000 to the Joint Organisation towards planning support with NSW Public Works : *The deeds for these funds "are currently being drafted with the funds to be deposited to the JO by Christmas this year."*
- \$5 million for the Joint Organisation to invest in tourism and culture infrastructure projects to grow the visitor economy : *The deeds for these funds "are currently being drafted with the funds to be deposited to the JO by Christmas this year."*
- Funding to re-establish Far West Air Services to Cobar, Bourke and Lightning Ridge or Walgett with the opportunity to upgrade airport facilities in the north : *"DPC have been working closely with the JO to finalise the tender and are about to engage solicitors to draft the contracts and provide advice on the final tender document. An air service consultancy is currently being engaged to provide advice on the evaluation of the tenders." A deed is to be drafted to coincide with tenders being called with a view that funds are deposited to the JO by Christmas this year.*

Moved by Councillor I Woodcock and seconded by Councillor L Ford  
MOTION

That such information be noted and that the Interim Executive Officer be requested to continue liaising with the Director DPC Regional – Central West and Far West, with a view to funds being deposited with the JO by Christmas 2018. **CARRIED**

c) WESTERN DIVISION CONFERENCE.

The General Manager, Bourke Shire Council, advised the meeting of the Western Division Conference to be held in Bourke on 24, 25 and 26 February 2019.

Moved by Councillor I Woodcock and seconded by Councillor L Ford  
MOTION

1. That such information be noted.
2. That member Councils make their own arrangements in respect of attendance at the Conference. **CARRIED**



AGENDA ITEM 8 – NEXT MEETING DATE

The next Far North West Joint Organisation Meeting will be an Extraordinary Meeting to be held on Wednesday, 12 December 2018 at a time to be advised at Bourke Shire Council Chambers.

MEETING CLOSED AT 11.55AM

---

**MINUTES OF THE RURAL ROADS ADVISORY COMMITTEE  
MEETING HELD AT COBAR ON  
22 NOVEMBER 2018 COMMENCING AT 2:00PM**

---

**PRESENT**

Deputy Mayor Peter Abbott (Cobar Shire Council), Clr Peter Maxwell (Cobar Shire Council), Clr Bob Sinclair (Cobar Shire Council), Clr Christopher Lehmann (Cobar Shire Council), Stephen Taylor (Cobar Shire Council), George Milllear (Tiltagoona), Andrew Farnsworth (Innesowen), Peter Vlatko (Cobar Shire Council), and Carly Hunter (Cobar Shire Council).

**RECOMMENDATION:** That the apologies received from Mayor Lilliane Brady OAM (Cobar Shire Council), Clr Janine Lee Barrett (Cobar Shire Council), Barry & Pauline Oliver (Kaleno) and Julie & Justin McClure (Kalara).

*Bob Sinclair / George Milllear*

**CARRIED**

---

**ITEM 1 - CONFIRMATION OF MINUTES**

**FILE: R5-36**

**Author: *Director of Engineering Services, Stephen Taylor***

**RECOMMENDATION:** That the Committee adopt the Minutes of the Rural Roads Advisory Committee Meeting held on Wednesday 1 August 2018 as a true and accurate reflection of the proceedings of that Meeting.

*Andrew Farnsworth / Bob Sinclair*

**CARRIED**

---

**MATTERS ARISING FROM THE MINUTES**

- Traffic counter to be placed on Fifty Two Mile Road and Louth Road. Have not been place due to limited resources.

---

**ITEM 2 – RURAL ROADS ADVISORY COMMITTEE – STATUS REPORT**

**FILE: R5-36**

**AUTHOR: *Director of Engineering Services, Stephen Taylor***

- **Item 73** – Ongoing. Update - guardrail was scheduled to occur however rain in the area and road closures made the contractor unable to reach the site (in the week of 5 November 2018). The contractor is to confirm next availability.
- **Item 94** – To be removed – Peter advised that the policy has been reviewed and updated. The new policy states travel until 50km or at the discretion of the Roads Manager.

**RECOMMENDATION:** That the Committee receive and note the information contained in the Status Report and items 75, 78, 84, 90, 91, 92, 93 are ongoing and 94 be removed.

*Bob Sinclair/ Chris Lehmann*

**CARRIED**

---

**ITEM 3 – EXPENDITURE REPORT**

**FILE: R5-36**

**AUTHOR: *Director of Engineering Services, Stephen Taylor***

- 
- Expenditure on some roads is inspections. There are two types of inspections; prompted inspections which is a response to a complaint to put up signs or after an event such as rain and routine inspections, which is generally undertaken by inspector and booked to a specific inspection number.

**RECOMMENDATION:** That the Committee receive and note the information contained in the Expenditure Report.

*Chris Lehmann / Peter Maxwell*

**CARRIED**

---

### **GENERAL BUSINESS**

#### **1. TCCI Roads Committee, George Milllear (Via email):**

- Update on current works at Acres Billabong:
  - **Council is obtaining a price from contractor to prepare the approaches as Councils resources are unable.**
- Windara Bend
  - **Contractor will be completing works while established in the area in November / December 2018.**
- Sandhill stabilization on the Fifty Two Mile Road:
  - **Work will be completed this financial year.**
- Coomeratta Road closed to heavy traffic. When will works be carried to render it safe for heavy traffic:
  - **Works will be scheduled when water becomes available in the area.**
- Road closure policy:
  - **Policy to be reviewed.**
- Rural Addressing Post:
  - **Council will advertise the process of missing or incorrect rural addressing post in the paper and on Councils Facebook so that the community understands the process.**
- Tilpa bridge approach
  - **The approach on the Cobar side of the Tilpa Bridge is rough.**

Bob Sinclair left the meeting at 3.20pm

- Meadow Glen Rest Area turning lane
  - **This is waiting funding from RMS.**

#### **2. SR 27 Cooneybar Road additive trial**

- Chris Lehmann rose that it has been around twelve months since the additive trial had been undertaken on SR27. He requested that a follow up, inspection and comparison of costs be undertaken to complete the trial.

#### **3. Bull dust holes on SR3 Nelyambo Bridge Road**

- 
- There have been complaints from the Tilpa district about big bull dust holes on SR3 near Budda Station and Wyloona Stations.

---

**FUTURE MEETING**

The next Rural Roads Advisory Committee Meeting will be on Wednesday 6 February 2018 at Mt Hope.

**THERE BEING NO FURTHER BUSINESS THE MEETING CLOSED AT 3.34 PM**

**ITEM 2 – RURAL ROADS ADVISORY COMMITTEE – STATUS REPORT**

**FILE: R5-36**

**AUTHOR: Director of Engineering Services, Stephen Taylor**

<b>COMMITTEE RESOLUTIONS 5 AUGUST 2015</b>	
	<b>DES/RDM</b>
73	<p>Re investigate the approach on bridges and additional danger areas on MR68 and SR3, and complete repairs.</p> <p>SR3 Bridge: Bridge abutments have been repaired. Approaches scheduled to be stabilised and resealed before Christmas. Completed.</p> <p>MR68 Bridges: Approaches scheduled to be stabilised and repaired before Christmas. Completed.</p> <p>Guard rails will be replaced when work is completed.</p> <p>Guardrail was scheduled to occur however rain in the area and road closures made the contractor able to reach the site (in the week of 5/11/18). The contractor is to confirm next availability. <b>Ongoing</b></p>
75	<p>Julie McClure has requested that Council investigate any funding opportunities for the upgrade of the Tilpa Weir campgrounds.</p> <p style="text-align: center;"><b>GM/SPO</b></p> <p>Julie McClure to provide Economic Development Manager with written plan and community ideas for upgrading of Tilpa Weir. Once Council receives this potential funding can be sought.</p>

			<b>Ongoing.</b>
<b>COMMITTEE RESOLUTIONS 26 NOVEMBER 2015</b>			
78	Councillor Bob Sinclair has requested that Council approach the State Government to obtain funding for the upgrade or removal of grids due to dangerous conditions that they cause road users.	<b>GM/DES</b>	Grid audit is complete. Council workshop will be held in June 2018. <b>Ongoing.</b>
<b>COMMITTEE RESOLUTIONS 2 AUGUST 2017</b>			
84	Council, in conjunction with landholders, seal the approaches of grids on regional roads on a program basis.	<b>DES</b>	Recommendation made to Council. Council is waiting on final audit of our grids in order to formulate a works program. <b>No further action required. Item placed on Council status report. Committee has requested item remain on Rural Roads status report.</b>
<b>COMMITTEE RESOLUTIONS 7 FEBRUARY 2018</b>			
90	That it be recommended to Council that it make RR7518 from Acres Billabong to Sand Hills a priority when allocating future funding.	<b>DES</b>	Application has been made to RMS for REPAIR program funding to seal this section of road. <b>Ongoing.</b>
91	An inspection of all culverts to be carried out and a register created to enable Council to determine priorities and budget for the whole Shire.	<b>RWM/RDM</b>	Current workload has restricted resources available to be allocated to this project. <b>Ongoing.</b>

<b>COMMITTEE RESOLUTIONS 1 AUGUST 2018</b>		
92	That at the next workshop Councillor's investigate nonphysical stock barrier options for alternative grids.	<b>COUNCILLORS</b> <b>Ongoing.</b>
93	That at the next workshop Councillor's discuss creating a Rural Addressing Directory with landholders information.	<b>COUNCILLORS</b> <b>Ongoing.</b>
<b>COMMITTEE RESOLUTIONS 22 NOVEMBER 2018</b>		
95	Council will advertise the process of missing or incorrect rural addressing post in the paper and on Councils Facebook so that the community understands the process.	<b>DES</b>
96	Chris Lehmann raised that it has been around twelve months since the additive trial had been undertaken on SR27. He requested that a follow up, inspection and comparison of costs be undertaken to complete the trial.	<b>DES</b>

\* **GM** = *General Manager*

\* **DES** = *Director of Engineering Services*

\* **RDM** = *Roads Development Manager*

\* **RWM** = *Roads Works Manager*

\* **RMS** = *Roads and Maritime Service*

\* **EDM** = *Economic Development Manager*

---

**MINUTES OF THE COBAR YOUTH COUNCIL  
MEETING HELD IN THE COUNCIL CHAMBERS ON  
TUESDAY 27 NOVEMBER 2018 COMMENCING AT 4:35PM**

---

**PRESENT:** Hannah Kriz, Narelle Kriz, Angela Shepherd, Kelly Archer, Clr Julie Payne, Andrew Roberts and Chloe Polack.

**APOLOGIES:** Matt Botten, Konnah Sime and Michael Collis.

**MINUTES FROM THE PREVIOUS MEETING**

**MOTION:** That the Minutes of the Meeting held on Monday, 22nd October 2018 be accepted as true and correct record of that Meeting.

**Hannah Kriz / Chloe Polack**

**CARRIED**

**BUSINESS ARISING FROM MINUTES**

- No business arising.
- 

**CORRESPONDENCE**

- No correspondence.
- 

**GENERAL BUSINESS**

- Updated the Cobar Youth Council on how the Colour Run went:
  - At least 250 people attended the run.
  - A few people still registered on the morning, even though there was a cutoff date.
  - Profited approximately \$5,000.
  - Cobar Youth Council looked at changing the date of the Colour Run as there is a lot on when it usually happens (Miner's Ghost Festival and Running on Empty). An idea was to possibly combine the Colour Run with the Little Big Day Out. If a person participates in the Colour Run, they get free entry to the pool and to the event itself.
  - Community members asked about altering the Colour Run packs. Asking for a pack without a shirt and see if they could bring a white shirt instead. Cobar Youth Council discussed about altering the packs, switching items out or bringing new items in.
  - There are still two bags of dough from the donut stall, perhaps the committee of Cobar Youth Council can run another pop up stall to get rid of them.
  - Members of the Cobar Youth Council, when they are available, to help create Thank you packs, certificates or photos to send to the sponsors.
  - The members of Cobar Youth Council to think about the Colour Run and see if anything could be improved.
- A movie night at the Pool for ages 10 - 18 to be sorted out soon. Possibly January 18th or around late December, Narelle will contact the Pool and find out availability.
- The Cobar Youth Council was asked about the Little Big Day Out to be hosted at the Pool, but it was discussed that it can be hosted anywhere. The Little Big Day Out would be hosted on a Saturday and suited for families, charging \$50 a family. Narelle will find a definite date for the event.



- 
- Bringing the Rock Wall to an event was an idea, but it is still a little expensive (about \$5,000).
  - There is a state conference coming up and Narelle has said if members want to go, they can nominate themselves.
  - On Australia Day, if members of the Cobar Youth Council are available, they need to come down to where the event is being hosted and help out.
  - The Duck Race tickets for Australia Day need to start being sold in January. Cobar Youth Council to promote the event and sell the tickets. Narelle to get new ducks for the event.
- 

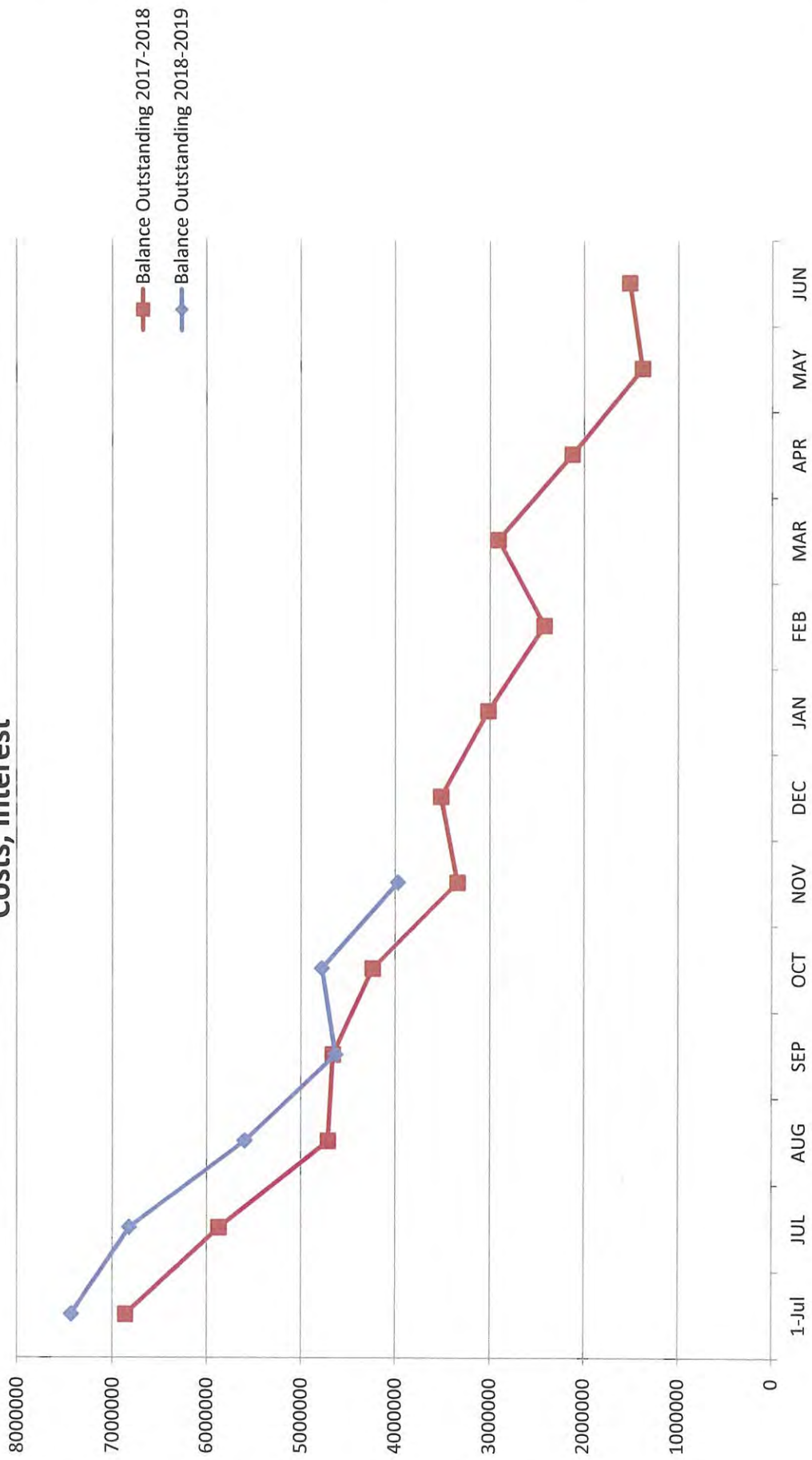
### **NEXT MEETING**

The next meeting for the Cobar Youth Council will be held on Tuesday, 8th January 2019 at 4:30pm in the Youthie.

**THERE BEING NO FURTHER BUSINESS THE MEETING CLOSED AT 5.01PM**

**Total Rates Outstanding  
Costs, Interest**

**General Rates, Water Access, Sewer Access, Domestic Waste, Legal**



**Rate Arrears 2018-2019**  
**General Rates, Water Access, Sewer, Domestic Waste, Interest & Legal Costs**

