

COBAR SHIRE COUNCIL



ORDINARY MEETING AGENDA



THURSDAY 8 DECEMBER 2016

~ ORDER OF BUSINESS ~

Business for the meeting will be as follows:

1. Apologies
 2. Public Access Session – Peak Gold Mine
 3. Declaration of Interests
 4. Condolences
 5. Confirmation of Minutes
 - Ordinary Meeting of Council – Thursday, 24 November 2016
 6. Matters Arising from Minutes
 7. Mayoral Report
 8. General Manager’s Report – Part A (Action)
 9. General Manager’s Report – Part B (Information)
 10. Matters of Urgency
 11. Correspondence
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~ COUNCIL'S VISION ~

Our Vision is for Cobar Shire to be an attractive, healthy and caring environment in which to live, work and play, achieved in partnership with the community through initiative, foresight and leadership.

~ COUNCIL'S MISSION ~

Our Mission is to provide sound and sensible government and ensure that works and services are delivered effectively and equitably to the community of Cobar Shire.

Council will also develop and constantly review its policy on the maintenance of its road network with current priorities to include the sealing of the following strategic roads within the Shire;

- Ivanhoe Road
 - Louth Road
 - Tilpa Road
-

~ COUNCIL'S VALUES ~

Council has adopted the following Values that should be reflected in how the whole organisation operates and interacts with others:

- Continually strive for improvement in every aspect of Council's activities and recognise initiative.
- All activities are to be customer focused and provide equity for all.
- Involve the community in decision making through open government and consultative processes.
- Foster and promote sustainable ecological and economic development, rural pursuits and industries that contribute to the wealth of the region and in keeping with the environment and residents lifestyle.
- Conserve and protect the natural beauty of the area.
- Promote a spirit of regional cooperation particularly in regard to planning, infrastructure, economic development, tourism and employment.

~ COUNCIL'S CHARTER ~

A Council has the following charter (Section 8, *Local Government Act 1993*):

- To provide directly or on behalf of other levels of government, after due consultation, adequate, equitable and appropriate services and facilities for the community and to ensure that those services and facilities are managed efficiently and effectively.
- To exercise community leadership.
- To exercise its functions in a manner that is consistent with and actively promotes the principles of cultural diversity.
- To promote and to provide and plan for the needs of children.
- To properly manage, develop, protect, restore, enhance and conserve the environment of the area for which it is responsible, in a manner that is consistent with and promotes the principles of ecologically sustainable development.
- To have regard to the long term and cumulative effects of its decisions.
- To bear in mind that it is the custodian and trustee of public assets and to effectively account for and manage the assets for which it is responsible.
- To facilitate the involvement of Councillor's, members of the public, users of facilities and services and council staff in the development, improvement and coordination of local government.
- To raise funds for local purposes by the fair imposition of rates, charges and fees, by income earned from investments and, when appropriate, by borrowings and grants.
- To keep the local community and the State government (and through it, the wider community) informed about its activities.
- To ensure that, in the exercise of its regulatory functions, it acts consistently and without bias, particularly where an activity of the council is affected.
- To be a responsible employer.

PUBLIC ACCESS – PEAK GOLD MINE

FILE: M4-6

AOP REFERENCE: 3.2

ATTACHMENT: NO

AUTHOR: *Executive Assistant – General Manager/ Mayor, Janette Booth*

Purpose

To thank Peak Gold Mine for addressing and hosting Council.

Background

Peak Gold Mine Members will address Council on the future of Peak Gold Mine and provide Council with the information presented to their recent public meeting and to answer any questions that Council may have.

RECOMMENDATION

That Council resolves to thank Peak Gold Mine for their address and Council looks forward to continuing to work with Peak Gold Mine into the future.

CLAUSE 1A – MAYORAL REPORT

FILE: C13-1-5

AOP REFERENCE: 3.1

ATTACHMENT: NO

AUTHOR: *Mayor, Councillor Lilliane Brady OAM*

Report to be tabled.

RECOMMENDATION

That Council accepts the information contained in the Mayoral Report for the month of December 2016.

CLAUSE 2A – FAR WEST INITIATIVE

FILE: L5-24

AOP REFERENCE: 3.1.5.1

ATTACHMENT: NO

AUTHOR: *General Manager, Peter Vlatko*

Purpose

To provide Council submission for the Far West Initiative Proposal.

Background

The Minister for Local Government has provided public consultation throughout the Shire and the Far West Councils and is seeking submissions in relation to the establishment of a Far West body.

Submissions are due on the 16th of December 2016 for the Far West Initiative Proposal. Public Meetings were held in Euabalong, Nymagee and two in Cobar.

The General Manager will provide under separate cover a draft for Council's consideration.

RECOMMENDATION

That the submission to the Far West Initiative be endorsed.

CLAUSE 3A– COBAR SOUND CHAPEL

FILE: A10–1-16

AOP REFERENCE: 2.2.2.2

ATTACHMENT: YES

(PAGE 22-27)

AUTHOR: *Director of Planning & Environmental Services, Garry Ryman*

Purpose

The purpose of this report is to recommend that Council provides in principle support for the Cobar Sound Chapel project.

Background

An outline of the project prepared by Georges Lentz is provided as an attachment.

The proposed site for the Sound Chapel project is Lot 287 in DP914515. The title for the land is held by the Minister for Public Works.

In principle approval has been provided by the Hon. Dominic Perrottet MP, Minister for Finance, Services and Property, to transfer the land to Cobar Shire Council for nominal consideration.

No work has commenced on having the land transferred to Council pending such action being authorised by the Council.

The primary purpose use of the subject land will remain unchanged from that when the land was acquired by the then Minister for Public Works in 1901 being for the supply of water to Cobar.

The transfer of the land to Council will provide local ownership of a water supply asset and facilitate an ancillary land use, which will not conflict with the ongoing use of the land as part of the Cobar town water supply.

A copy of DP914515 together with aerial images of the site are provided in the attachment. The land comprises the site of the “Silver Tank” and the associated pipeline corridor. The land as shown on the plan has an area of 12ac 1r. 23p.

Issues

It is recommended that the land, if transferred to Council, be classified as Operational Land under the *Local Government Act 1993* which is considered consistent with its primary purpose of being part of the Cobar Water Supply System.

The proposed Sound Chapel project is a permissible use with consent under the *Cobar Local Environmental Plan 2012*.

If the Council provides in principle support to the Sound Chapel project it will be necessary for the proponent to lodge a Development Application.

If the land is transferred to Council then it is envisaged that Council would offer the proponent of the Sound Chapel a licence to use/occupy the site. The terms and conditions of any such licence would be subject to a separate report and approval of the Council.

The project provides an opportunity to establish a unique attraction in Cobar. The project is essentially an adaptive reuse of an abandoned water tank.

The project in my view is both culturally and artistically complex, but simple to implement.

Financial Implications

No specific budget is required for this project.

Financial commitment to the project at this stage is limited to staff time. Transfer of the land will be for nominal consideration and for water supply operational reasons will benefit the Council.

Costs associated with the transfer may be met from within existing budget allocations.

RECOMMENDATION

- 1. That Council provides in principle support to the proposed Sound Chapel project comprising an adaptive reuse of the “Silver Tank” located on Lot 287 DP914515.**
- 2. That Council authorises the transfer of Lot 287 DP914515 to Cobar Shire Council for nominal consideration.**
- 3. That the Mayor and General Manager be authorised to execute the transfer documents under the Common Seal of Council.**

CLAUSE 4A – ALLOWANCE FOR LEAKS POLICY

FILE: P5-104 AOP REFERENCE: 3.1.1.4 ATTACHMENT: YES (PAGE 28-34)

AUTHOR: *General Manager, Peter Vlatko*

Purpose

The purpose of this Report is for Council to adopt the Allowance for Leaks Policy.

Background

The property owner is responsible for the maintenance and repair of their water service (from Council's water meter). The property owner is responsible for all water that passes through their water meter, as a consequence, concealed water leaks can result in significant unexpected costs to property owners. Accordingly, Council has received applications from property owners regarding possible allowances where there have been concealed water leaks on properties.

Following the October Ordinary Council Meeting on Thursday, 27 October 2016 the Policy was placed on public exhibition for 28 days.

No submissions were received.

A copy of the draft Policy is contained within the attachments.

Issues

This policy specifically advises how to process applications where there has been water lost through concealed water leaks.

A concealed water leak is defined as a water leak that is hidden from view and there is no visible evidence of lush or green grass, damp soil or damp walls or floors. A leak is not considered concealed if it is not under something solid, eg, concrete path, house.

Policy Implications

This Policy will be added to Council's Policy Register once adopted.

Financial Implications

The allowance will cover 50% of the increase in water usage and will only be available once every five years at the same property. The allowance will be funded from the Water Fund.

RECOMMENDATION

That Council resolve to adopt Allowance for Leaks Policy.

CLAUSE 1B – DEVELOPMENT APPROVALS: 16 NOVEMBER 2016 – 29 NOVEMBER 2016

FILE: T5-1 AOP REFERENCE: 1.6.3.1 ATTACHMENT: NO
AUTHOR: Director of Planning & Environmental Services, Garry Ryman

Complying Development Approvals

There were no Complying Development Applications approved under delegated authority for the period 16 November 2016 – 29 November 2016.

The value of Complying Development approvals for 2016/2017 to date is Nil.

The value of Complying Development approvals for the similar period in 2015/2016 was Nil.

Local Development Approvals

The following Local Development Applications have been approved under delegated authority for the period 16 November 2016 – 29 November 2016.

CERTIFICATE NO.	ADDRESS	DESCRIPTION	VALUE (\$)
2016/LD-00035	7 Clifton Pl, Cobar	Front Fence	5,000
2016/LD-00034	13 Fisher St, Nymagee	Above Ground Swimming Pool	600

The value of Local Development approvals for 2016/2017 to date is \$502,010.00

The value of Local Development approvals for the similar period in 2015/2016 was **\$952,423.00**

Construction Certificates

The following Construction Certificates have been approved under delegated authority for the period 16 November 2016 – 29 November 2016.

CERTIFICATE NO.	ADDRESS	DESCRIPTION
2016/CB-00027	7 Clifton Pl, Cobar	Front Fence
2016/CB-00026	13 Fisher St, Nymagee	Above Ground Swimming Pool

RECOMMENDATION

That the information detailing the Local Development and Construction Certificate approvals for the period 16 November 2016 - 29 November 2016 be received and noted.

CLAUSE 2B – MONTHLY STATUS REPORT

FILE: C13-10

AOP REFERENCE: 3.1

ATTACHMENT: NO

AUTHOR: *General Manager, Peter Vlatko*

COUNCIL RESOLUTIONS 22 MARCH 2012					
NUMBER	ITEM	RESOLUTION NUMBER	ACTION BY	ACTION REQUIRED	OUTCOME
162	Council – Clause 16A - Liquid Trade Waste Policy – Costs and Implementation Method	14.3.2012	DES/SM/DPES	Adopts option one (1) for the upgrading of the existing trade waste outlets and purchase the required pre-treatment units and complete the installation works on all trade waste premises with all costs to be funded out of the Sewer Fund Reserves with a no-interest three (3) year loan to local proprietors of businesses, and further that repayment will be a condition of approval on their Liquid Trade Waste licence agreement as per the NSW Office of Water regulations.	Lack of staff resources has prevented implementation of resolution. Discussions were being undertaken with Dubbo City Council through the LMWUA for Dubbo Trade Waste Officer to implement a Trade Waste Program for several Councils within the LMWUA. Change in Local Government structure likely to affect progress of this proposal.
COUNCIL RESOLUTIONS 24 APRIL 2013					
NUMBER	ITEM	RESOLUTION NUMBER	ACTION BY	ACTION REQUIRED	OUTCOME
380	Committee of the Whole Closed Council – Clause 1C – Notice of Rescission Motion – Consideration of Tourism Cost Centre	95.4.2013	DCCS/MTPR	That in the year 2013/2014 that Council develops a tourism management plan that details appropriate commitments and plans that aid the tourist industry in Cobar.	Action plan instigated for implementation of resolution. Interim Report provided to March 2014 Ordinary Council Meeting. Expect Plan to be developed in 2016/2017 as part of overall IP&R.

COUNCIL RESOLUTIONS 22 AUGUST 2013

NUMBER	ITEM	RESOLUTION NUMBER	ACTION BY	ACTION REQUIRED	OUTCOME
435	Council – Clause 9A – Determination of Status of Mt Gap Road	187.8.2013	ESM	That Mt. Gap Road within Mt. Gap Station shall be dedicated a public road and remain on the Roads Register as a Shire Road.	Waiting on gazettal by Western Lands.

COUNCIL RESOLUTIONS 24 JULY 2014

NUMBER	ITEM	RESOLUTION NUMBER	ACTION BY	ACTION REQUIRED	OUTCOME
583	Works Committee Meeting – Report 3A – Road Capital Works Program 2014/2015	128.7.2014	DES/ESM/RM	That Council trials the use of chemical and cementitious stabilisation of the unsealed road network in conjunction with gravelling.	Trial undertaken in-conjunction with 2016/2016 Capital Works Program Report to be prepared for Council in Q4 2016/2017.

COUNCIL RESOLUTIONS 25 SEPTEMBER 2014

NUMBER	ITEM	RESOLUTION NUMBER	ACTION BY	ACTION REQUIRED	OUTCOME
627	Council – Clause 10A – Adoption of Management Plan for Lot 18 DP213415	188.9.2014	DPES	That Council authorise the General Manager to negotiate a lease or licence for an appropriate term and conditions with the Cobar Bowling and Golf Club Ltd. That Council authorise the Mayor and General Manager to sign any lease or licence under the Common Seal of Council.	Negotiating – ongoing.

COUNCIL RESOLUTIONS 11 DECEMBER 2014

NUMBER	ITEM	RESOLUTION NUMBER	ACTION BY	ACTION REQUIRED	OUTCOME
660	Council – Clause 7A – Office of Local Government Promoting Better Practice Review of Cobar Shire Council – Report Action plan Status	245.12.2014	GM	That Staff continue to work towards the completion of any work required by the recommendations contained within the Promoting Better Practice Review of Cobar Shire Council Report and detailed within the reviewed Action Plan.	General Manager to review and report on status to February 2017 Ordinary Council Meeting.
COUNCIL RESOLUTIONS 23 APRIL 2015					
NUMBER	ITEM	RESOLUTION NUMBER	ACTION BY	ACTION REQUIRED	OUTCOME
701	Council – Clause 7A – EOI – Lease, Management and Maintenance of Cobar Regional Airport	59.04.2015	ESM/DES	That on completion of all requirements for certification of Cobar Regional Airport master planning be commenced, in conjunction with preparation of a business plan exploring potential commercial development of the Airport.	Airport Committee Meeting scheduled to be held in Q2. Grant application submitted for Master Plan.
702	Council – Clause 8A – Maintenance of Stock Control Structures	60.04.2015	ESM/DES	That Council recompile a comprehensive Grid Register which is expected to take approximately 6 to 12 months to complete depending on resources available and location of grids with the Register including GPS coordinates, photos of the grid, an assessment on the condition of the grid and its associated infrastructure.	Staff being appointed to undertake project. Identification has commenced and register started.

COUNCIL RESOLUTIONS 24 SEPTEMBER 2015

NUMBER	ITEM	RESOLUTION NUMBER	ACTION BY	ACTION REQUIRED	OUTCOME
793	Council – Clause 9A – O’Neill Road Water Supply	197.09.2015	SM/ DES	That Council undertakes flow and pressure testing on the existing main on Lerida Road during the summer peak demand to determine the availability of water. That a full report be provided to Council when available.	No action to date.

COUNCIL RESOLUTIONS 22 OCTOBER 2015

NUMBER	ITEM	RESOLUTION NUMBER	ACTION BY	ACTION REQUIRED	OUTCOME
799	Finance and Policy Committee – Notice of Motion – Services to O’Neill Road and Sutherland Drive	210.10.2015	DES/SM	That an investigation be undertaken into a water subsidy for the residents of O’Neill Road for the summer months similar to what we do for the Villages.	No action to date.

COUNCIL RESOLUTIONS 26 NOVEMBER 2015

NUMBER	ITEM	RESOLUTION NUMBER	ACTION BY	ACTION REQUIRED	OUTCOME
809	Works Committee – Notice of Motion – Report 2A - RMS Repair Program for 2016/2017	226.11.2015	DES	That if funding is not obtained that Council continues to nominate MR407 Mulya Road in subsequent years until funding is obtained.	No advice received from RMS to date.
817	Council – Clause 7A –	236.11.2015	DES	That Council apply for a 12 month	Action plan instigated for

	<p>Cobar Sewerage Treatment Land Being Lot 24 in DP837494, Application for Licence to Occupy Crown Land and Approval for Land Acquisition</p>			<p>short term licence over crown land parcel Lot 24 in DP837494.</p> <p>That the Mayor and General Manager be authorised to execute the licence documents under the Common Seal of Council.</p> <p>That the costs associated with the licence be paid from operating expenses for the Cobar Sewerage Treatment Works.</p> <p>That Council acquire by compulsory acquisition the whole of the land contained in Lot 24 DP837494 Sewerage Works Road, Cobar (hereafter called the acquisition land).</p> <p>That the acquisition of land be acquired pursuant to Section 187 of the Local Government Act 1993 and the Land Acquisition (Just Compensation) Act 1991 for commercial purposes for the continued operation and management of the Cobar Sewerage Treatment Works.</p> <p>That the acquisition land value be paid upon completion of the acquisition of the acquisition land, to the Department of Primary</p>	<p>implementation of resolutions.</p>
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			<p>Industries on behalf of the Crown in full and final payment of all those interests including the rights of the Crown pursuant to Section 104 of the <i>Native Title (NSW) Act 1994</i> and Section 54(2) of the <i>Land Acquisition (Just Terms Compensation) Act 1991</i>.</p> <p>That the survey plans and other acquisition documents for the acquisition of the acquisition land be signed under the Common Seal of Council.</p> <p>That the Council authorise the Mayor and General Manager to sign all acquisition documents.</p> <p>That the acquisition land be acquired as operational land pursuant to the provisions of Section 31 of the <i>Local Government Act 1993</i>.</p> <p>That pursuant to the provisions of Section 190 of the <i>Local Government Act 1993</i> all minerals are excluded from the acquisition.</p> <p>That Council makes the necessary application to the Minister or Governor so that the acquisition can be completed.</p>	
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				That the costs associated with compulsory acquiring the land be paid from the Sewer Reserve Fund.	
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COUNCIL RESOLUTIONS 10 DECEMBER 2015

NUMBER	ITEM	RESOLUTION NUMBER	ACTION BY	ACTION REQUIRED	OUTCOME
821	Council – Notice of Motion – Establishment of a Cobar Community Trust	251.12.2015	GM	That Council investigates the establishment of a Cobar Community Trust with the aim of sourcing grants for the improvement of facilities, infrastructure or anything of benefit to the Cobar Community and Shire.	No action to date.
822	Council – Notice of Motion – Bypass for Heavy Vehicles	252.12.2015	GM	That the alternate Heavy Vehicle Bypass through Cobar be added to the 10 Year Strategic Business Plan.	Matter to be raised with the review of IP&R Documents in Q2-Q3.
836	Council – Committee of the Whole Closed Council – Clause 2C – Incorporation of Lilliane Brady Village into the New Cobar Multi-Purpose Service	281.12.2015	GM	That subject to the proposed changes in the draft Memorandum of Understanding (MOU) and Term Sheet detailed in Councils resolution of 26 November 2015 that Council progress positively the incorporation of the Lilliane Brady Village into the proposed new Multi-Purpose Service with the 10 extra aged care beds to be attached directly to the Lilliane Brady Village. That the information and	Advice provided to relevant Health Authorities. MOU signed. Council working with Government Contractor in relation to design. Advice has been received from Local Health that MPS documents will be provided to us by year end. Meeting with Council and the Community was held on 1 & 2 December 2016.

				discussions held concerning the proposed new Cobar Multi-Purpose Service incorporating the Lilliane Brady Village remains confidential within the Committee of the Whole Closed Council.	
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COUNCIL RESOLUTIONS 25 FEBRUARY 2016					
NUMBER	ITEM	RESOLUTION NUMBER	ACTION BY	ACTION REQUIRED	OUTCOME
844	Works Committee – Report 3A – 2WEB Transmitter Investigation Report	14.2.2016	DCCS	<p>That Council approve the installation of the 2WEB FM re-broadcast transmitter at the existing Fort Bourke Water Treatment Plant.</p> <p>That the installation cost and application to the Australian Communication and Media Authority for the required apparatus licence be charged against Cobar - television budget.</p> <p>That Council applies for a five year licence.</p> <p>That this is a once off payment contribution and no additional or ongoing costs will be covered by Cobar Shire Council.</p>	No action to date, matter being reviewed by GM.
COUNCIL RESOLUTIONS 28 APRIL 2016					

NUMBER	ITEM	RESOLUTION NUMBER	ACTION BY	ACTION REQUIRED	OUTCOME
865	Confirmation of the Minutes – Traffic Committee Meeting	53.4.2016	DES	That the works required on the Booroomugga Road and Barrier Highway intersection at Canbelego be prioritized as high and if funding is required that funding be sought.	RMS have advised they will undertake a full REF before any work is undertaken. Staff to provide design and incorporation of new Fire Tank project.
870	Committee of the Whole Closed Council – Report 1C – Analysis of Plant and Equipment Hire and Trades and Miscellaneous Services Register	58.4.2016	GM	That any future projects within Cobar Shire that we look at supporting the local businesses (where applicable) to ensure their viability and have a review of the Policy.	Policy to be reviewed and all purchases to have quotes provided and encourage the use of locals.
874	Council – Clause 1A – Mayoral Report	61.4.2016	GM	Following the Launch of the Orana Regional Bio-Hub Report that the General Manager investigate the next step to progressing this project and Report back to Council.	Council to be updated once information is confirmed on status of project.
879	Council – Clause 6A – Raw Water Supply to Dalton Park Horse Complex	68.4.2016	DCCS	That the Raw Water Supply to Dalton Park Horse Complex be listed on Councils 10 Year Long Term Financial Plan and that Council seek any available grant funding in the interim.	To be involved in the review of the IP&R documentation (Q2-3).

COUNCIL RESOLUTIONS 26 MAY 2016

NUMBER	ITEM	RESOLUTION NUMBER	ACTION BY	ACTION REQUIRED	OUTCOME
880	Finance & Policy Committee – Report	81.5.2016	DCCS	That Staff investigate and report back to Council the possibility of	Matter to be addressed by Taskforce.

	4B – Grant Funding			utilising the existing facilities at the Cobar Regional Airport for flight training.	
COUNCIL RESOLUTIONS 23 JUNE 2016					
905	Council – Clause 3A – Occupancy at the Community Centre for the Cobar Mobile Children’s Services Inc	113.6.2016	DPES	That Council commence planning for a permanent toilet so that consideration of a toilet can be undertaken by Council if grant applications fail.	Planning has started for a permanent toilet. Once grant funding has been identified an application will be made.
911	Council – Clause 10A – Economic Taskforce	120.6.2016	MPES	That Council prepare a Plan of Management for the Newey Reserve and review the free camping issue in Cobar.	Plan of Management being investigated. Draft Report being prepared for Councils consideration in March 2017.
912	Council – Clause 10A – Economic Taskforce	121.6.2016	SPO	That Council lobby the Minister for Tourism and Destination NSW to outline their vision for promoting Outback NSW.	No action to date.
914	Council – Clause 10A – Economic Taskforce	123.6.2016	SPO	That the Taskforce review their Terms of Reference at their next meeting and report their recommendations to the new Council.	Call for Community Members undertaken and report provided to November Ordinary Council Meeting. Membership confirmed, first meeting held 30 November 2016. At the next Economic Taskforce Meeting agreement on Terms of Reference. Further Report to be provided to February Council Meeting.
916	Recommendations to Council from Committee of the Whole (Closed Council)	132.6.2016	GM	That the General Manager provide a report on the cost of providing a water network that eliminates contaminated water delivery.	Report to be provided to February Ordinary Council Meeting.

COUNCIL RESOLUTIONS 22 SEPTEMBER 2016

951	Council – Clause 10A – Dalton Park Horse Complex – Proposed Advisory Sign	180.9.2016	DPES	That Council approve the Director of Planning and Environmental Services to install an advisory sign at the Dalton Park Horse Complex confirming that use of the complex is available for use by licence holders only.	Action incomplete.
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COUNCIL RESOLUTIONS 27 OCTOBER 2016

961	Council – Clause 8A – Allowance for Leaks Policy	205.10.2016	RO	That Council consider, at the December Ordinary Council Meeting, the draft Allowance for Leaks Policy along with any submissions received following the public exhibition period.	Further Report provided to the December Ordinary Council Meeting – No further action required.
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COUNCIL RESOLUTIONS 24 NOVEMBER 2016

970	Council – Clause 3A – 2015/2016 Annual Report	227.11.2016	GM	That the information contained in the 2015/2016 Annual Report be received and noted. That a copy of Council’s Annual Report be provided to the Minister and such other persons and bodies as the regulations may require. That the Annual Report be placed on Council’s Website.	Noted – No further action required. Annual Report distributed – No further action required. Annual Report on Council’s Website – No further action required.
971	Council – Clause 4A – Internal Audit	228.11.2016	DCCS	That Mr Paul Manns and Mr Michael Zannes be invited to join Cobarr Shire	Invitation sent – No further action required.

	Committee			Council's Internal Audit Committee as Community Members. That Council receive a further Report on the (re) formation of the Internal Audit Committee by 31 March 2017.	Further Report to be provided to the March Ordinary Council Meeting.
972	Council – Clause 2A – Significant Variations to Budget Reported Under Regulation 202 of the General Regulations 2005 and the Local Government Act	229.11.2016	DCCS	That the monitoring of the pool meter readings be completed monthly at the Cobar Memorial Swimming Pool.	Procedure in place – No further action required.
973	Council – Clause 2A – Significant Variations to Budget Reported Under Regulation 202 of the General Regulations 2005 and the Local Government Act	230.11.2016	DCCS	That the significant variations to the 2015/2016 Budget are received and noted and that they are incorporated into the Quarter 1 2016/2017 Budget Review.	Significant variations to the 2015/2016 Budget noted and incorporated into the Quarter 1 2016/2017 Budget Review – No further action required.
974	Council – Clause 6A – Quarter 1 2016/2017 Budget Review	232.11.2016	DCCS	That the operating budget for 2016/2017 is revised by the items detailed in this report and that no revisions are made to the capital budget for 2016/2017.	Noted – No further action required.
975	Council – Clause 7A – Membership of Economic Taskforce	233.11.2016	SPO	That Council determines the membership of the Economic Taskforce.	Determined – No further action required.
976	Council – Clause 7A – Membership of Economic Taskforce	234.11.2016	SPO	That the following nominations be accepted for membership on the Economic Taskforce:	Memberships accepted – No further action required.

				Heath Budd; Kirk Grogan; Miranda Riley; John Stingemore; John Dineen; Lillian Simpson; Roy Simpson; Heather Christie; Michael Prince; Jill Prince.	
977	Clause 8A – Quotation for the Supply of Trade and Miscellaneous Services 2015/2018	235.11.2016	EA-DES	That Lake Cargelligo Electrical Services be placed on Council's Register of approved Contractors for the Provision of Trades and Miscellaneous Services 2015/2018 on the understanding that they must obtain all necessary insurances before any activities for Council commence.	Contract Register amended – No further action required.

RECOMMENDATION

That the information contained in the monthly status report be received and noted, with the following items to be removed: 961, 970, 971 Part 1, 972, 973, 974, 975, 976 and 977.

CLAUSE 3B – LILLIANE BRADY VILLAGE ANNUAL AUDITED FINANCIAL REPORTS

FILE: C8-4-6

AOP REFERENCE: 3.1

ATTACHMENT: YES

(UNDER SEPARATE COVER)

AUTHOR: *Director of Corporate and Community Services, Kym Miller*

Item deferred from previous meeting.

Purpose

To receive the Annual Audited Financial Reports for the Lilliane Brady Village as at 30 June 2016.

Background

Whilst part of Council, various legislative and accreditation requirements for the Lilliane Brady Village require that a separate set of Financial Statements be prepared and audited. Accordingly, the statements appearing as an attachment to this report are required to be received and noted and not adopted.

RECOMMENDATION

That the Annual Audited Financial Reports for the Lilliane Brady Village for the year ended 30 June 2016 be received and noted.

CLAUSE 4B – MEETING MINUTES

**FILE: R5-36, D2-17, Personnel AOP REFERENCE: 3.1 ATTACHMENT:
YES (PAGE 35-41)**

AUTHOR: *Executive Assistant General Manager/ Mayor, Janette Booth*

Background

Councillors and Council staff are required to represent Council at a variety of meetings.

Included in the attachments to this agenda are copies of the minutes and the Status Reports of those meetings which have been held recently for the information of Councillors. They include:

- General Managers Review Committee Meeting – Thursday, 17 November 2016;
- Rural Roads Advisory Committee Meeting – Thursday, 24 November 2016 (no Status Report);
- Draft Economic Taskforce Committee Meeting – Tuesday, 29 November 2016 (no Status Report).

RECOMMENDATION

That the Minutes of the General Managers Review, Rural Roads Advisory and Economic Taskforce Committee Meetings be received and noted.

CLAUSE 5B – UPDATE ON INFRASTRUCTURE PROJECT FINANCES**FILE: G4-29****AOP REFERENCE: 4.1.4.2****ATTACHMENT: NO****AUTHOR: General Manager, Peter Vlatko****Purpose**

To provide Council with an update on the infrastructure projects budgets and expenditure as at 30 November 2016.

Background

Cobar Shire Council was successful in obtaining funding for three projects through the Resources for Regions Restart NSW provided by the NSW State Government. One project has been completed with two projects ongoing.

Financial Implications

	Restart NSW Funding	Cobar Shire Council Funding	Expended as at 30 November 2016	Project Status
Water Treatment Plant	\$15,550,000	\$200,000	\$786,738	- Tendering process has begun.
Sewerage Scheme Refurbishments Expansion and Upgrade	\$2,100,000	\$100,000	\$438,309	- The Ward Oval Pump station refurbishment has been completed. In optimisation stage on controls and pump levels. - Lagoon upgrade on ground works have been delayed due to weather conditions with clearing around the lagoons currently being addressed by Water and Sewer Staff.

RECOMMENDATION

That Council receive and note the updated financial information for the two Restart NSW Resources for Regions infrastructure projects.

CLAUSE 6B – EXPENDITURE FOR ROADS NETWORK

FILE: R5-31

AOP REFERENCE: 4.3.2

ATTACHMENT: NO

AUTHOR: *Director of Engineering Services, Stephen Taylor*

To be tabled.

Purpose

To provide Council with financial information on the expenditure on Council's Local and Regional Roads.

Background

A report detailing the Expenditure on Capital/R2R (orange), Council's Shire Local Roads (blue) and Regional Roads Network (green) is provided as an attachment to this agenda for Council's information.

RECOMMENDATION

That the information detailing the Expenditure for Council's Roads Network be received and noted.

CLAUSE 7B – ENGINEERING WORKS REPORT

FILE: C6-20-2

AOP REFERENCE: 4.3.2

ATTACHMENT: NO

AUTHOR: *Acting Director of Engineering Services, Peter Vlatko*

Purpose

To inform Council of completed and ongoing Engineering Works for the period of November 2016.

Background

Improved weather during November allowed progress to be made on the Nymagee widening project on Kidman Way and commencement on vegetation control on the State Highway and around urban areas in the shire. The vegetation control was coordinated with the Rural Fire Service to ensure fire breaks were in place surrounding urban area prior to the fire season.

State Highways

Maintenance Work

- Sign Replacement Works as required – **ongoing**;
- Pothole repairs – **ongoing**;
- Nymagee Project commenced on Section A - expected to have Section A completed by 22nd December 2016;
- Grader crew has commenced heavy patching on HW8 – **ongoing**.

Urban Roads/Shire Roads/Regional Roads

Maintenance Work

- Inspections on various Shire and Regional Roads - **ongoing**;
- Vegetation control on various roads - **ongoing**;
- SR12 – Commenced gravel haulage to northern end to cap the hills;
- SR12 – Maintenance grading on southern end to make safe;
- MR461 – Gravel resheeting and grading (Balowra Road) – **ongoing**.

Construction Work

Nil.

Water and Sewer

Maintenance Work

- Pest control within sewer reticulation network being carried out where necessary - **ongoing**;
- Sluice valve and hydrant repairs on town water supply reticulation – **ongoing**;
- Clearing and control of vegetation along the Nyngan to Cobar raw water pipeline easement (CWB) – **ongoing**;
- Investigation, inspection and locating of the town water reticulation mains within the town of Cobar for the purpose of assessing the serviceability, condition and sizes- **ongoing**;

The identification of the disused mains and interconnections that are still connected into the town reticulation along with valve and hydrant location for future main replacement and works program – **ongoing**;

- The Cobar Shire Council Sewerage Treatment Plant is currently having issues with its recovery from being subjected to a higher than normal loading over the last couple of months.
- This additional flow rate has washed a large number of non-biologicals into the primary aeration tank decreasing the do and mixing rates, the lack of aeration will lead to higher than normal odour levels leaving the Treatment Plant.

Council staff are in the process of undertaking activities to remove the non-biologicals and improve the aeration abilities on the primary tank reducing the odour release.

- The reactivation of the Treatment Plants onsite disposal/drying channels to an operational state was required to help remove the loading pressure on the treatment system and as the Treatment Plant returns to normal operations these channels will be slowly removed of the day to day operational line until they have been returned to a standby overflow role only.
- The volume of the treated water in the wet weather storage tanks has been reduced to a level below the tanks wall seal and the uncontrolled discharges have ceased. The area is still very wet and this should improve as the weather heats up.

Construction Work

- Stage Two of the relocation and connections on the existing raw water supply mains at Fort Bourke will be completed by the end of the month and this will allow for greater control of raw water supply and obtain a higher level of backflow control from the mine connection and achieve the complete isolation of the old mine de-watering storage tank from the CWB system. – **ongoing**.

Urban Works

Parks

-
- Stage 1 of Drummond Park has been completed and now commencing Stage 2;
 - General maintenance carried out within parks and reserves within the Shire as required – **ongoing**;
 - Ongoing review of intersection visibility and vegetation obstruction will be continued on a regular period through the year – **ongoing**.

Street Cleaning and Tree Removal:

- Cleaning of Marshall Street within the CBD carried out with particular attention given to the removal of oils, stains and chewing gum;
- Removal of overhanging tree branched and shrubs that obstruct motorist view at intersections – **ongoing**.

Resources for Regions

Construction of New Water Treatment Plant

- The process for the creation of access easements for the electrical supplier and the construction works is underway.
- NSW Public Works have released the Tender to the market.
- The pre-tender meeting for the New Water Treatment Plant has been held in Cobar. This meeting was chaired by NSW Public Works on Councils behalf. A number of companies were in attendance. Feedback from the tenders was positive.

Construction of New Water Pipeline – Nyngan to Cobar

- The Cobar Water Board's Twin Pipeline Replacement Project contractor, National Australian Pipelines, is onsite in Nyngan. Site access issues (weather) and access approvals have been addressed and as the weather is improving works on the ground is expected to start next month with the first pipe delivery around the middle of the month.
- Works on the two pump stations will begin next month with the installation of new flow meters allowing the calculations for the jacking pump size and flow rates to be undertaken, this will allow for the final design to be completed.

Upgrade of Sewerage Facilities

- The Ward Oval Sewer Pump Station became operational, the contractor still has a small amount of work to complete, in the areas of the pump controls and the pre-wash alignments as we progress through the optimization period.
- With the clearing of vegetation and regrowth around the embankments of the Sewerage Oxidation Ponds nearing completion, works are continuing on the establishment of erosion control grass and irrigation system on the banks of lagoons with this work is being carried out by Council staff. Wet weather and regrown has delayed these works – **Ongoing**.

RECOMMENDATION

That the information contained in the Engineering Works Report detailing maintenance on Shire and Regional Roads, State Highways and Water Sewer Mains, Resources for Regions Projects and other Major Grant Works be received and noted.

CLAUSE 8B – GRANT FUNDING

FILE: G4-17

AOP REFERENCE: G4-17

ATTACHMENT: NO

AUTHOR: *Special Projects Officer, Angela Shepherd***Grant Update**

Grant and Department	Activity	Amount Applied For	Successful?	Council Funding Required	Deadline for Project
Grants Applied for					
Heritage Near Me Activation Grant	Undertake repairs to the roof, gutter, windows etc to waterproof an unused area at the Great Cobar Heritage Centre, paint, floor covers and electrical upgrade	\$90,200	Pending	\$6,820 from 'matching grants' allocation.	
Building Resilience to Climate Change	Undertake a masterplan of the Cobar Regional Airport	\$60,000	Pending	\$15,000 from the matching grants budget.	Announcement expected late 2016.
Community Building Partnerships	Construct a new shed to house the Pontiac and old fire engine at the Great Cobar Heritage Centre	\$12,280	Pending	Council would match with \$12,280 out of the matching grants budget. Total value of project \$24,560.	Announcement of successful applicants expected December 2016.
RMS Walking and Cycling Programs	Funding for a consultancy to develop an Active Transport Plan for the Shire.	\$45,000	Pending	\$15,000. It's a grant that allows us to apply for 75% of funding. Our contribution could come from the footpaths budget or the grants matching budget.	The RMS has suggested we should apply for this grant to allow us to source more construction funding in the future.
RMS Walking and Cycling Programs	Funding to construct a series of 15 pram ramps (2.5m	\$37,125	Pending	\$37,125 – it is a 50:50 grant with Council's	

	wide) linking the Brennan Centre to the supermarkets, pharmacy, taxi rank, Council, and medical centres. They would replace the current non-compliant ramps making it easier for older people and people with prams to walk the route			contribution to come from either the footpaths budget or matching grants contribution.	
Club Sport and Recreation Infrastructure Grants	Upgrade and Extension of the Cobar Youth and Fitness Centre	\$780,000	EOI pending	\$200,000 including some Peak funds and a sport and recreation grant already received.	Liquor & Gaming NSW will advise all applicants of the results of their EOI in November 2016.
Indent – Music NSW	Cobar Kids Can – 2017 Little Big Day Out for the Cobar Youth Council	\$5,000	Pending	Nil.	Announced early 2017.
EPA - Combating Illegal Dumping: Clean-up and Prevention Program Grants	Illegal dumping and prevention program	\$150,000	EOI Pending	Nil.	

Grant and Department	Activity	Amount Applied For	Successful?	Council Funding Required	Comment
Grants Announced					
Country Arts Support Program	Conduct a series of art and craft afternoons designed to bring the community together and develop more creative networks within the community.	\$5,000	Successful	Nil.	Project will take place in 2017.
Youth Week	Undertake a series of youth week activities	\$1,100	Successful	As per budget allocation.	

Current Grant Opportunities

- Social Housing Community Improvement Fund – will open in March. Investigate if it's possible to source grant funding for Dalton Park.
- Building Better Regions Fund – Opens 18 January 2017. Two streams, Investment Projects Stream closes 28 February 2017. Currently investigating options, including potable water pipe network replacement and miners memorial. Can apply for \$20,000-\$10m, on a 3:1 funding ratio. Second stream - Community Investments Stream. Closes 31 March 2017, can be used for festival funding. \$5,000 - \$10m. Considering a Festival of the Miners Ghost application.
- Anzac Community Grants application. Closes 24 February 2017. Up to \$2,000 for small projects. Investigating something for the Museum.

Grant Funded Projects – Implementation

The following is a summary of works in progress for grant funded projects:

- Nymagee Tennis Courts –synthetic surface completed. Minor drainage works to be undertaken when machinery in the area. Fencing materials ordered.
- Youth Opportunities –This project is coming to an end with just one more activity – nutrition and healthy eating to take place this month. The grant is to be acquitted by 31 December 2016.
- Environmental Education Grant – have worked with the schools to develop a poster promoting water quality in the Newey. Posters and flyers have been developed and a planting day was held with Cobar Public School. Final activities are currently being explored to complete the grant.
- Public Library Infrastructure Grant – initial discussions have been held regarding the design and grant requirements.
- Small Business Training – a series of workshops have been held, including visual merchandising and social media training.
- Energise Enterprise Funding for development of an Economic Action Plan – first draft received by Council. Likely to be completed in 2017.

RECOMMENDATION

That the information contained in the grant funding report detailing grants applied for, grants announced and grants available be received and noted.

CLAUSE 9B – RATES RECONCILIATION REPORT AS AT 30 NOVEMBER 2016**FILE: R2-1****AOP REFERENCE: 3.1.1.6****ATTACHMENT: YES (PAGE 42-43)****AUTHOR: Rates Officer, Jo-Louise Brown****Purpose**

To provide Council details of the Rate Reconciliation as at 30 November 2016.

FUND	LEVY 2016-2017	Pensioner Rebates	Abandoned Levy	Additional Levies	Sub Total 2016-2017	Arrears 30th Jun 16	Payments	Total Outstanding	Total Outstanding Previous Year	% Outstanding of Sub Total Plus Arrears
Business	387,669.46		-	-	387,669.46	44,815.83	242,767.82	189,717.47	167,245.99	43.87%
Farmland	646,880.51		-	-	646,880.51	28,580.76	365,307.58	310,153.69	296,489.50	45.92%
Mining	1,593,798.63		-	-	1,593,798.63	80,895.62	901,900.74	772,793.51	666,867.12	46.15%
Residential	1,142,650.80	50,795.22	-	-	1,091,855.58	198,967.82	569,738.89	721,084.51	679,499.17	55.86%
Overpayments					-	134,701.52	- 86,234.47	-48,467.05	-51,771.72	35.98%
Legal Costs			-	11,514.84	11,514.84	29,730.56	9,435.62	31,809.78	31,874.11	77.12%
Interest			-	5,827.43	5,827.43	91,093.80	6,474.99	90,446.24	69,035.74	93.32%
General Rates	3,770,999.40	50,795.22	-	17,342.27	3,737,546.45	339,382.87	2,009,391.17	2,067,538.15	2,191,904.86	50.71%
Domestic Waste	584,260.00	18,517.28	220.00	440.00	565,962.72	37,738.61	323,835.91	279,865.42	265,764.27	46.36%
Sewerage	643,116.63	19,534.37	140.00	1,958.20	625,400.46	101,765.42	410,982.27	316,183.61	306,574.85	43.48%
Cobar Water	640,850.00	21,196.89	360.00	-	619,293.11	33,490.53	378,321.04	274,462.60	259,194.32	42.04%
Nymagee Water	26,100.00	437.50	900.00	-	24,762.50	6,839.05	12,063.25	19,538.30	16,661.71	61.83%
Euabalong Water	42,600.00	1,137.50	600.00	-	40,862.50	9,674.44	23,751.91	26,785.03	26,244.06	53.00%
Euabalong West Water	26,400.00	437.50	-	-	25,962.50	3,928.18	13,542.53	16,348.15	14,688.04	54.69%
Mt Hope Water	6,300.00	-	-	-	6,300.00	154.58	4,266.39	2,188.19	1,446.45	33.90%
Water Access	742,250.00	23,209.39	1,860.00	-	717,180.61	54,086.78	431,945.12	339,322.27	318,234.58	44.00%
Water Usage	387,873.10		17,716.85	-	370,156.25	446,807.89	747,384.57	69,579.57	20,212.22	8.52%
TOTAL	6,128,499.13	112,056.26	19,936.85	19,740.47	6,016,246.49	979,781.57	3,923,539.04	3,072,489.02	3,102,690.78	43.92%

RECOMMENDATION**That the Rates Reconciliation Report as at the 30 November 2016 be received and noted.**

ATTACHMENTS



ORDINARY MEETING AGENDA

THURSDAY 8 DECEMBER 2016

~ REFERENCE TO ATTACHMENTS ~

PART A – ACTION

Page Number

Clause 3A – Cobar Sound Chapel 22-27

Clause 4A – Allowance for Leaks Policy 28-34

PART B – INFORMATION

Page Number

Clause 3B – Lilliane Brady Village Annual Audited Financial Reports
..... Under Separate Cover

Clause 4B – Meeting Minutes..... 35-41

Clause 9B – Rates Reconciliation Report as at 30 September 2016..... 42-43