



COBAR SHIRE COUNCIL

ORDINARY MEETING AGENDA

THURSDAY, 27 AUGUST 2020

~ ORDER OF BUSINESS ~

Business for the meeting will be as follows:

Message from the Chair:

In the spirit of open, accessible and transparent government, Cobar Shire Council Ordinary and Committee Meetings are video recorded and webcast. By speaking at a Council or Committee Meeting, members of the public agree to being recorded and webcast. Cobar Shire Council accepts no liability for any defamatory, discriminatory or offensive remarks or gestures that are made during the course of the Council or Committee Meeting. Opinions expressed or statements made by individuals are the opinions or statements of those individuals and do not imply any form of endorsement by Cobar Shire Council.

1. Apologies
 2. Declaration of Interests
 3. Condolences
 4. Public Access Forum
 - Cobar Health Council.
 5. Confirmation of Minutes
 - Ordinary Meeting of Council – Thursday, 23 July 2020.
 6. Matters Arising from Minutes
 7. Mayoral Report
 8. General Manager's Report – Part A (Action)
 9. General Manager's Report – Part B (Information)
 10. Matters of Urgency
 11. Correspondence
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~ COUNCIL'S VISION ~

Our Vision is for Cobar Shire to be an attractive, healthy and caring environment in which to live, work and play, achieved in partnership with the community through initiative, foresight and leadership.

~ COUNCIL'S MISSION ~

Our Mission is to provide sound and sensible government and ensure that works and services are delivered effectively and equitably to the community of Cobar Shire.

Council will also develop and constantly review its policy on the maintenance of its road network with current priorities to include the sealing of the following strategic roads within the Shire;

- Ivanhoe Road
 - Louth Road
 - Tilpa Road
-

~ COUNCIL'S VALUES ~

- Council has adopted the following Core Values that should be reflected in how the whole organisation operates and interacts with others:

	Accountability	Communication	Effective Leadership	Integrity	Team Work
We Value	We are responsible for our actions, our behaviour and the satisfactory completion of allocated tasks	We communicate openly and respectfully, sharing timely and appropriate information with others	We lead by positive example, embodying all of Council's agreed Values	We are consistently honest, transparent, ethical and fair, regardless of the situation	We work collaboratively to achieve shared goals for Council and the community
My Behaviours	I actively participate in the organisation	I consider how I say it, why I say it, when I say it and where I say it	I act with courage, challenge the status quo and seek out ways to improve our organisation	I do and say the right thing, even when no one is watching	I share my knowledge, skills and experience with others
	I take full ownership of my role, including my mistakes, and learn from my actions	I listen actively and ask questions to gain a shared understanding	I support and encourage others to learn, develop and grow	I take personal responsibility for my own actions and behaviour	I support others to achieve goals and celebrate success
	I inspire excellence by performing my role with pride	I show empathy and consider things from others' point of view	I am approachable and treat others consistently and respectfully	I uphold strong moral principles and do what I say I am going to do	I consciously choose to work positively with others
	I acknowledge my actions and behaviour can impact and influence outcomes	I provide and receive timely, constructive feedback	I inspire and expect everyone to always do their best	I am professional, treating others just as I expect to be treated	I commit to working together to find solutions

~ COUNCIL'S CHARTER ~

A Council has the following charter (Section 8, *Local Government Act 1993*):

- To provide directly or on behalf of other levels of government, after due consultation, adequate, equitable and appropriate services and facilities for the community and to ensure that those services and facilities are managed efficiently and effectively.
- To exercise community leadership.
- To exercise its functions in a manner that is consistent with and actively promotes the principles of cultural diversity.
- To promote and to provide and plan for the needs of children.
- To properly manage, develop, protect, restore, enhance and conserve the environment of the area for which it is responsible, in a manner that is consistent with and promotes the principles of ecologically sustainable development.
- To have regard to the long term and cumulative effects of its decisions.
- To bear in mind that it is the custodian and trustee of public assets and to effectively account for and manage the assets for which it is responsible.
- To facilitate the involvement of Councillors, members of the public, users of facilities and services and council staff in the development, improvement and coordination of local government.
- To raise funds for local purposes by the fair imposition of rates, charges and fees, by income earned from investments and, when appropriate, by borrowings and grants.
- To keep the local community and the State government (and through it, the wider community) informed about its activities.
- To ensure that, in the exercise of its regulatory functions, it acts consistently and without bias, particularly where an activity of the council is affected.
- To be a responsible employer.

CLAUSE 1A – MAYORAL REPORT

FILE: C13-1-5

AOP REFERENCE: 3.1

ATTACHMENT: NO

AUTHOR: *Mayor, Lilliane Brady OAM*

Report to be tabled.

RECOMMENDATION

That Council accepts the information contained in the Mayoral Report for the month of August 2020.

CLAUSE 2A – MODEL CODE OF CONDUCT POLICY

FILE: P5-8

AOP REFERENCE: 3.1.5

ATTACHMENT: YES

(UNDER SEPARATE COVER)

AUTHOR: *General Manager, Peter Vlatko*

Purpose

To adopt the revised Model Code of Conduct Policy.

Background

The Model Code of Conduct Policy was adopted by Council in June 2019. Following the release of the Office of Local Government Circular to Councils: 20-32/ 14 August 2020 / A708384, the new Model Code of Conduct and Procedures take effect immediately. This is because the amendments to the Procedures largely reflect existing practice following the Supreme Court's decision and the amendments to the Model Code of Conduct are minor in nature.

Councillors, administrators, members of staff, independent conduct reviewers and members of council committees including delegates of the council must comply with the provisions of Council's Code of Conduct in carrying out their functions as Council officials.

Councillors and General Managers must note the following:

- Consistent with the Supreme Court's decision, councils have the following options when taking disciplinary action against councillors for breaches of their codes of conduct under the new Procedures:
 - that a councillor be formally censured for the breach under section 440G of the *Local Government Act 1993* (the Act), or
 - that a councillor be formally censured for a breach under section 440G and the matter referred to OLG for further disciplinary action under the misconduct provisions of the Act.
- The process for censuring councillors for breaches of the code of conduct has been significantly strengthened to ensure councillors are made publicly accountable to their electors for their conduct. When censuring councillors, councils are required to specify in their resolution the grounds on which the councillor is being censured by disclosing the investigator's findings and determination and any other grounds that the council considers may be relevant or appropriate.
- Councillors may seek to avoid public censure for breaches of the code of conduct by voluntarily agreeing to undergo training or counselling, to apologise for their conduct or to give undertakings not to repeat their conduct before the investigator finalises their report to the council. Investigators can finalise their investigations without a report to the council where they consider these to be an appropriate outcome to the matter they are investigating. However, it will remain open to investigators to finalise their report and to recommend censure where they consider this is appropriate and warranted.
- The process for referral by councils of code of conduct breaches by councillors to OLG for further disciplinary action under the misconduct provisions of the Act has been streamlined. Investigators are required to consult with OLG before recommending the referral of matters to ensure the

conduct in question is sufficiently serious to warrant disciplinary action for misconduct and that there is sufficient evidence of the breach to allow OLG to take further disciplinary action.

- Other amendments have been made to the Procedures to:
 - allow panels of conduct reviewers to be appointed without a resolution of the council, and
 - allow the referral of investigators' reports to OLG for action under the misconduct provisions of the Act where the council will not have a quorum to deal with the matter.

Amendments to the Model Code of Conduct

- The Model Code of Conduct has been amended to:
 - remove as a breach, failure to comply with a council resolution requiring action in relation to a code of conduct breach (because it is now redundant)
 - update the language used to describe the various heads of discrimination in clause 3.6 to reflect more contemporary standards
 - include in the definition of council committee and council committee members, members of audit, risk and improvement committees (ARICs) in anticipation of the commencement of the requirement for all councils to appoint an ARIC following the next local government elections.
- Amendments have also been made to the gifts and benefits provisions of the Model Code of Conduct in response to feedback from some councils. The amendments:
 - lift the \$50 cap on the value of gifts that may be accepted to \$100
 - clarify that items with a value of \$10 or less are not "gifts or benefits" for the purposes of the Model Code of Conduct and do not need to be disclosed
 - clarify that benefits and facilities provided by councils (as opposed to third parties) to staff and councillors are not "gifts or benefits" for the purposes of the Model Code of Conduct, and
 - remove the cap on the value of meals and refreshments that may be accepted by council officials in conjunction with the performance of their official duties.
- Councils are not obliged to amend their codes of conduct to lift the cap on the value of gifts that may be accepted if they do not wish to. It is open to councils to retain the existing \$50 cap or to impose another cap that is lower than \$100 – **Cobar Shire Council will not be lifting the cap on the value of gifts.**

Issues

Key changes to the Code are summarised by the Office of Local Government (OLG) Circular: 20-32/ 14 August 2020 / A708384 which have been listed under the background section of this Report and is attached for your records.

Legal Situation

The Model Code of Conduct is prescribed under section 440 of the *Local Government Act 1993* (LGA) and the *Local Government (General) Regulation 2005* (the Regulation).

If a council fails to adopt a new code of conduct and procedures based on the new Model Code of Conduct and Procedures within six months of their prescription, the provisions of the new Model Code of Conduct and Procedures will automatically override any provisions of a council's adopted code of conduct and procedures that are inconsistent with those contained in the Model Code of Conduct and Procedures through the operation of sections 440(4) and 440AA(4) of the Local Government Act 1993 (unless the inconsistent provisions of a council's adopted code of conduct are more onerous than those contained in the Model Code of Conduct).

Policy Implications

The amended Code of Conduct Policy and Procedures will replace the Code of Conduct adopted by Council in June 2019.

Financial Implications

Nil.

RECOMMENDATION

That Council adopts the Model Code of Conduct Policy.

CLAUSE 3A – CHRISTMAS AND NEW YEAR CLOSURE**FILE: C6-16****AOP REFERENCE: 3.1.5****ATTACHMENT: NO****AUTHOR: *General Manager, Peter Vlatko*****Purpose**

To inform Council of the procedures for the Christmas and New Year period 2020/2021 and delegate to the Mayor and General Manager.

Background

This report deals with the closure of Council over the Christmas and New Year period and with the setting of meeting dates over that same period.

Issues

The Council Offices (including the main Administration building and Children's Services) will be closed from close of business Friday 18 December 2020 and will re-open the morning of Monday 11 January 2021. Permanent full-time 'indoor' staff will be paid three days concessional leave between Christmas Day and New Years' Day with the remainder of the closure to be taken from individual leave entitlements.

Council Depots will also be closed from close of business Friday 18 December 2020, resuming normal business from Monday 11 January 2021. There will be a skeleton crew of Depot employees working through the closure period to ensure the continuation of required services. Normal rosters will apply to emergency callouts and alterations to garbage collection days will be advertised in the Cobar Weekly.

The Cobar Shire & TAFE Library will be closed from close of business on Thursday 24 December 2020 and re-open the morning of Monday 4 January 2021.

The temporary Visitor Information Centre located in Linsley Street, Cobar will only be closed on Friday 25 December 2020 and Friday 1 January 2021.

By adopting the above office closure arrangements for December/January, allowance can be made for the adequate preparation of reports and meeting agendas.

It is common practice in many Council's to delegate joint authority to the Mayor and General Manager to deal with matters of an urgent nature during the period that there are no Council Meetings. In this case, that authority would be for the period commencing on Friday 11 December 2020 which is the day after the December Council meeting and terminating on 25 February 2021 which is the date of the first Council meeting for 2021.

This delegated authority is conferred jointly which means that the Mayor or General Manager cannot act in isolation on any urgent matters. If there are any urgent matters to be dealt with, they are automatically reported to the first Ordinary Council Meeting of 2021.

RECOMMENDATION

That the Mayor and General Manager be delegated authority, jointly, to deal with matters of an urgent nature for the period commencing 11 December 2020 to 25 February 2021 and that if any urgent matters are dealt with under this authority that they be reported to the February 2021 Ordinary Meeting of Council.

CLAUSE 4A – LANDFILL SITE REHABILITATION

FILE: W1-10 AOP REFERENCE: 1.6.5 ATTACHMENT: YES (PAGE 51-63)

AUTHOR: *Director Finance and Community Services, Kym Miller*

Purpose

To formally advise Council of the rehabilitation issues surrounding the Louth Road Landfill and to set a timetable for recognising the matter in the audited accounts.

Background

Cobar Shire Council is operating several landfill sites but the ‘village sites’ are unlicensed due to the low volume of waste that they handle. They are not contained within these rehabilitation expectations.

The Auditor General has taken a whole of local government sector approach and is expecting Councils to identify the contingent liabilities and introduce the figure into the audited accounts. Recognising the liability also requires the creation of a funding mechanism to be able to commence the expenditure on rehabilitation when appropriate.

Cobar Shire Council has had Morrison Low do an estimate of the rehabilitation costs and this is contained in the attachments. It has been accepted as a reliable figure at this point and is \$7.5m.

Council officers are currently redesigning the landfill – whilst this project has been on foot for a while the proposed design has been impacted after considering the recent fire with a maximum cell size being implemented. The opportunity to raise more disposal revenue is also being explored.

For these reasons it is recommended that any formal accounting entry of Landfill Contingent Liability and the funding mechanism be deferred until the year ended 30 June 2022 when there will be much more complete information. Council has however progressed the matter to a point where the obligation has been identified and can be developed at an appropriate pace.

RECOMMENDATION

- 1. That Council receive and note the information prepared by Morrison Low.**
- 2. That Council introduce the liability for Landfill rehabilitation into the audited accounts at 30 June 2022 or later if enough information is still unavailable.**

CLAUSE 5A – UNAUDITED FINANCIAL STATEMENTS 2019/2020

FILE: A12-2 & F2-2-24 AOP REFERENCE: 3.1 ATTACHMENT: YES

(PAGE 64-65)

AUTHOR: Director of Finance and Community Services, Kym Miller

Purpose

To approve the referral of the draft Financial Statements for the year ended 30 June 2020 to the Audit Office of New South Wales for audit and to authorise the signing of a statement as to Council’s opinion of the General Purpose Financial Report.

Background

Section 413 (1) of the *Local Government Act 1993* requires that the Annual Financial Statements be referred for audit by Council.

Section 413 (2)(c) requires that Council by resolution includes in the Annual Financial Statements a statement as to its opinion on the General Purpose Financial report.

Draft Financial Statements have been prepared. Contract Audit staff on behalf of the Audit Office of New South Wales staff are expected to commence the audit in early September.

The key pages of the draft statements and the statement of opinion are attached.

RECOMMENDATION

- 1. That Council in accordance with Section 413 (1) of the Local Government Act 1993 Council refer the draft Financial Statements for the year ended 30 June 2020 for Audit.**
- 2. That Council in accordance with Section 413 (2) (c) Mayor Lilliane Brady OAM, a Councillor, General Manager, Mr Peter Vlatko and the Responsible Accounting Officer sign the required statement as to Council’s opinion of the accounts.**

CLAUSE 6A – DONATION OF A LARGE INDUSTRIAL BIN TO THE COBAR AND DISTRICT (CAMELS) RUGBY UNION CLUB

FILE: P5-48, W1-6 & C12-1 AOP REFERENCE: 5.1.2 ATTACHMENT: NO

AUTHOR: *Director Finance Community Services, Kym Miller*

Purpose

To approve a donation to the “Cobar Camels Rugby Club” to assist them with their container deposit refund operation.

Background

The Cobar Camels Rugby Club is currently operating as the agent for the container deposit scheme in Cobar. It appears that this recycling project is being very well supported by the Cobar community as in the first three weeks of operation they received nearly forty thousand containers for refund. As it develops the amount of waste going to landfill will decrease significantly. However, there is now an increase in boxes and plastic bags needing to be disposed of.

The margins in container deposit recycling are very tight and even with a volunteer organisation the overhead has the capacity to make it non-viable.

It is therefore recommended that the Council support this by allowing a commercial bin and collection at the rate of one collection per month for no charge, with a review after twelve months. This follows the precedent set in April 2018 for the then agent The Empire Hotel. The forgone revenue of \$1,120 is based on the current Fees and Charges. This will be charged against the Donations budget line.

RECOMMENDATION

- 1. That a commercial bin and monthly collection be provided to the Cobar and District Rugby Union Club at no charge to assist with the dumping of surplus packaging arising from their container deposit refund operation.**
- 2. That the contribution be reviewed after twelve months.**

Regional Roads

Council has received total block grant funding of \$1,614,660. Additionally, there is the REPAIR program funding of \$400,000 for a 5km extension of The Wool Track.

Carry Over Funding from 2019/2020 Program

Capital Projects

The following list of projects that had not been completed in 2019/2020 was presented and considered by Council:

Resolved to be carried forward:

▪ MR 7518 Fifty-Two Mile Road – Acres Billabong culverts	\$407,850
▪ MR 411 Tipping Way – Bend realignment	\$ 50,000
▪ SR 7 Mt Gap – Causeway stabilisation	\$ 50,000
▪ MR407 Mulya Road – Gravel resheeting	\$246,830
▪ SR36 Palesthan Road – Gravel resheeting	\$ 66,500
Total	\$820,180

Flood Damage

Council has been approved for \$1.7 million for use in emergency works as a result of February's flood damage. Some works have already been completed under emergency repair shortly after the event.

Council will complete the remainder of the works under IRW (Immediate Reconstruction Works) and have until the end of November to complete the program. If Council needs extra time beyond November, then the RMS will be very flexible in accommodating our request.

To expend these funds by November contract grading crews will be employed by Council to undertake these reconstruction works.

Grid and Culvert Replacement

Council has allocated \$1,250,000 for the upgrade of Council's culverts and grids on local roads. Council will work with landholders to identify the areas in need of repair. The supply and installation of grids and culverts will be tendered out to suitably qualified contractors.

A further report will be presented to Council when the schedule has been prepared.

The Wool Track

The Annual Operational Plan included \$8,000,000 expenditure on The Wool Track as part of a three-year \$50 million project. This will only occur if it is externally funded. For practical purposes it is excluded from the Works Program and recommendation.

Should the funding be received a revised Works Program will be presented to Council for consideration.

RECOMMENDATION

That the following Road Capital Works Program, including all carry-over items, be adopted for 2020/2021:

Regional Roads – Seal Extension:

- | | |
|--|-----------|
| ▪ The Wool Track | \$800,000 |
| ▪ Fifty-Two Mile Road Seal Extension – Initial sealing | \$407,850 |

Regional Roads – Re-sheeting:

- | | |
|--------------------|-----------|
| ▪ MR407 Mulya Road | \$246,830 |
|--------------------|-----------|

Shire Roads and Town Streets – Reseals:

- | | |
|--|-----------|
| ▪ Roads and streets requiring reseal as assessed by Engineering Team (R2R) | \$460,000 |
| ▪ Sundry funding for reseals at various locations | \$300,000 |

Shire Roads – Construction:

- | | |
|--|-------------|
| ▪ SR6 Pulpulla Road – Construction and initial seal 30km | \$5,568,000 |
|--|-------------|

Shire Roads – Gravel re-sheeting and stabilisation:

- | | |
|---|-----------|
| ▪ SR 10 Belarabon Road – Gravel re-sheeting | \$150,000 |
| ▪ SR 7 Mt Gap Road – Stabilising Causeway | \$50,000 |
| ▪ SR 31 Moolah Road – Gravel re-sheeting | \$150,000 |
| ▪ SR13 Bedooba Road – Gravel re-sheeting | \$177,000 |
| ▪ SR36 Palestham Road – Gravel re-sheeting | \$66,500 |
| ▪ Tipping Way Bend Alignment | \$50,000 |
| ▪ Other locations as identified on a priority basis | \$200,000 |

Grids and Culverts – Various locations throughout Rural Roads	\$1,250,000
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Flood Damage Funding – Reconstruction:

- | | |
|--|-------------|
| ▪ Locations needing reconstruction due to flood damage | \$1,700,000 |
|--|-------------|

CLAUSE 1B – DEVELOPMENT APPROVALS: 1 JULY 2020 – 18 AUGUST 2020

FILE: T5-1

AOP REFERENCE: 1.6.3.1

ATTACHMENT: NO

AUTHOR: *Director of Planning & Environmental Services, Garry Ryman*

Complying Development Approvals

There were no Complying Development Applications approved under delegated authority for the period 1 July 2020 – 18 August 2020.

The value of Complying Development approvals for 2020/2021 to date is \$0.00.

The value of Complying Development approvals for the similar period in 2019/2020 was **\$0.00**.

Local Development Approvals

There were no Local Development Applications approved under delegated authority for the period 1 July 2020 – 18 August 2020.

CERTIFICATE NO.	ADDRESS	DESCRIPTION	VALUE (\$)
2020/LD-00022	2-4 Carr St, Cobar	Shed	\$71,252.43
2020/LD-00025	20 Clifton Pl, Cobar	Colourbond fence	\$1,500
2020/LD-00009	Cobar Youth & Fitness Centre	Youth Centre Adds & Alts	\$1,978,702
2020/LD-00027	3 Cowper St, Cobar	Carport	\$15,000

The value of Local Development approvals for 2020/2021 to date is \$2,661,454.40.

The value of Local Development approvals for the similar period in 2019/2020 was **\$3,838,054.65**.

Construction Certificates

The following Construction Certificates were issued for the period 1 July 2020 – 18 August 2020.

CERTIFICATE NO.	ADDRESS	DESCRIPTION
2020/CB-00008	20 Clifton Pl, Cobar	Colourbond fence
2020/CB-00012	55 Morrison St, Cobar	Shed

RECOMMENDATION

That the information detailing the Local Development and Construction Certificate approvals for the period 1 July 2020 – 18 August 2020 be received and noted.

CLAUSE 2B – MONTHLY STATUS REPORT

FILE: C13-10

AOP REFERENCE: 3.1

ATTACHMENT: NO

AUTHOR: *General Manager, Peter Vlatko*

COUNCIL RESOLUTIONS 25 SEPTEMBER 2014					
NUMBER	ITEM	RESOLUTION NUMBER	ACTION BY	ACTION REQUIRED	OUTCOME
627	Council – Clause 10A – Adoption of Management Plan for Lot 18 DP213415	188.9.2014	GM	<p>That Council authorise the General Manager to negotiate a lease or licence for an appropriate term and conditions with the Cobar Bowling and Golf Club Ltd.</p> <p>That Council authorise the Mayor and General Manager to sign any lease or licence under the Common Seal of Council.</p>	<p>December 2017 target will not be met.</p> <p>Timeframe to be reviewed.</p> <p>Staff working on this subject to resources available.</p> <p>Discussions commenced with Club Board to resolve the issue, however the matter is on hold until resources are available.</p>

COUNCIL RESOLUTIONS 9 MARCH 2017					
NUMBER	ITEM	RESOLUTION NUMBER	ACTION BY	ACTION REQUIRED	OUTCOME
1007	Council – Clause 7B – Expenditure for Roads Network	59.3.2017	DES	That a Rest Area be built along The Wool Track and that it be named after Duncan Gay.	<p>The Wool Track application was submitted on 31/12/2019 – Rest Area incident in submission.</p> <p>May 2020 funding announcement expected (still awaiting announcement).</p>

COUNCIL RESOLUTIONS 28 SEPTEMBER 2017					
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NUMBER	ITEM	RESOLUTION NUMBER	ACTION BY	ACTION REQUIRED	OUTCOME
1092	Council Meeting – Clause 12A – Minutes of Economic Taskforce Meeting	248.9.2017	PC	<p>That Council investigate options of providing street signage to locate key facilities, such as the pool, sports facilities and water recreation areas.</p> <p>That Council convene a meeting of major contractors to identify a list of ideas that could be undertaken to improve the efficiency of working across mine sites and reduce the costs of doing business in Cobar. Discuss options for implementing the ideas with the mines in Cobar Shire.</p>	<p>Location and type of signs currently being investigated – orders to be placed in May.</p> <p>No action to date.</p>

COUNCIL RESOLUTIONS 22 FEBRUARY 2018

NUMBER	ITEM	RESOLUTION NUMBER	ACTION BY	ACTION REQUIRED	OUTCOME
1131	Council Meeting – Clause 5A – Development Application 2018/LD-00004	13.2.2018	DPES	That Council establishes a Policy for Fencing in Urban Areas in Cobar.	<p>Resources are not available for this at this time.</p> <p>This matter is considered a low priority.</p>

COUNCIL RESOLUTIONS 22 MARCH 2018

NUMBER	ITEM	RESOLUTION NUMBER	ACTION BY	ACTION REQUIRED	OUTCOME
1141	Council Meeting –	46.3.2018	GM	That Council seek an urgent	Letter's sent seeking support.

	Notice of Motion – Government Incentive Programs for Attracting Health Care Professionals to the Region			meeting with the Deputy Premier and the Minister for Health to seek a commitment from the NSW Government to establish and provide incentives and programs for the attraction and delivering Doctors, Specialists and other staff to rural communities such as Cobar and in particular the Western Area of NSW.	Awaiting response in order to organise the meeting. Letters of support received and forwarded to Ministers Office. Mayor supported the Gwydir Council in providing representation to Canberra to raise the issue.
1142	Council Meeting – Notice of Motion – Installation of an Independent Pedestrian Crossing	47.3.2018	GM	That Council write to John Holland Rail, being the entity that maintains the RailCorp assets for Rural NSW, to increase the width to accommodate two vehicles crossing at same time on the level crossing on Bourke Road between Railway Parade South and Railway Parade North and install an independent pedestrian crossing.	Negotiations between John Holland Rail, RMS and Council has commenced. RMS have provided funding for the approaches – Council now seeking John Holland to contribute to the installation of pedestrian crossings. RMS being consulted to provide funding for the project.

COUNCIL RESOLUTIONS 28 JUNE 2018

NUMBER	ITEM	RESOLUTION NUMBER	ACTION BY	ACTION REQUIRED	OUTCOME
1180	Council Meeting – Notice of Motion – Arid Research Centre	140.6.2018	GM	That a submission be made to the Prime Minister of Australia and the Premier of NSW seeking their support and consideration of establishing an Arid Research Centre in Cobar for the Far Western NSW.	Submission being prepared when resources available.

				That a letter and submission be made to the National Farmers Association that a letter of support be sought.	
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COUNCIL RESOLUTIONS 28 FEBRUARY 2019

NUMBER	ITEM	RESOLUTION NUMBER	ACTION BY	ACTION REQUIRED	OUTCOME
1269	Council Meeting - Clause 13A – Raw Water Supply to Dalton Park Horse Complex	25.2.2019	GO	That Council resolve to seek grant funding for \$202,140 for the extension of a raw water pipeline to the Dalton Park Racecourse as outlined in Option 3 of the attached report.	Grant funding to be applied for.

COUNCIL RESOLUTIONS 24 APRIL 2019

NUMBER	ITEM	RESOLUTION NUMBER	ACTION BY	ACTION REQUIRED	OUTCOME
1277	Council Meeting – Notice of Motion – Fringe Benefits Tax (FBT) Including Living Away From Home Allowance Exempted for Remote Mining Community such as Cobar	63.4.2019	GM	That Cobar Shire Council lobby both the Federal Government and the Association of Mining Related Councils to have Fringe Benefits Tax (FBT) including Living Away From Home Allowance exempted for remote mining communities such as Cobar. That Council have discussions about a percentage of miners and those who are working on specific projects who should legally be	Submission being prepared and discussions held with local mines.

				required to live in town, to be held with the State Government.	
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COUNCIL RESOLUTIONS 23 MAY 2019

NUMBER	ITEM	RESOLUTION NUMBER	ACTION BY	ACTION REQUIRED	OUTCOME
1291	Council Meeting – Clause 9A – The Newey Plan of Management – Community Engagement	96.5.2019	DPES	That the Newey Plan of Management be implemented as written, with Option 2 accepted.	A draft Plan of Management has been forwarded to the Department Planning, Industry & Environment – Crown Lands as required by S39 of the <i>Local Government Act 1993</i> . On 21/7/2020 the Department requested changes. The draft Plan was amended and returned on 18/8/2020. It is expected to be approval to exhibit is imminent.

COUNCIL RESOLUTIONS 27 JUNE 2019

NUMBER	ITEM	RESOLUTION NUMBER	ACTION BY	ACTION REQUIRED	OUTCOME
1299	Council Meeting – Clause 10A – Allocation Forecast and Ramifications	122.6.2019	WSM	Investigate the costs associated with purchasing raw water from upstream users.	An application to NRAR has been submitted on 29 th June 2020, requesting an increase of 1,300ML of allocation per year. The application is currently being assessed.

COUNCIL RESOLUTIONS 25 JULY 2019

NUMBER	ITEM	RESOLUTION NUMBER	ACTION BY	ACTION REQUIRED	OUTCOME
1304	Council Meeting – Notice of Motion –	142.7.2019	GM	That Local Government NSW be requested to seek to lobby both	No action to date.

	Supermarkets Dispensing Pharmaceuticals			State and Federal Governments to maintain the status quo and refuse access of pharmaceutical products being sold through supermarkets.	
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COUNCIL RESOLUTIONS COUNCIL MEETING 13 DECEMBER 2019

NUMBER	ITEM	RESOLUTION NUMBER	ACTION BY	ACTION REQUIRED	OUTCOME
1345	Council Meeting – Clause 3A – Local Traffic Committee	267.12.2019	ADES	<p>That Council resolve to adopt the following recommendations from the Local Traffic Committee:</p> <ul style="list-style-type: none"> ▪ That Council write to RMS to change the pedestrian crossing at Cobar Public School to a children’s crossing during school times only; ▪ That Council in partnership with RMS investigate implementing a 40km/h High Pedestrian Activity Area (HPAA) in the CBD area of Cobar on Marshall Street. 	<p>Concurrence received from Public School that pedestrian crossing on Blakey Street should be a children’s crossing during School times only.</p> <p>Letter to RMS sent for approval.</p>

COUNCIL RESOLUTIONS ADJOURNED COUNCIL MEETING 26 MARCH 2020 HELD ON 9 APRIL 2020

NUMBER	ITEM	RESOLUTION NUMBER	ACTION BY	ACTION REQUIRED	OUTCOME
1367	Council Meeting – Committee of the Whole Closed Council –	59.3.2020 13COW.3.2020	OC	That Council offer the land in the first instance to the adjoining owners at a price which is sufficient	Letters will be sent to adjoining owners to see if they wish to purchase the unsold items from Sale

	Clause 1C – Section 713 – Sale of Land at Auction			<p>to cover the legal costs.</p> <p>That should the adjoining owners decline the offer, the General Manager and Mayor be authorised to sell them.</p> <p>That the details remain within the Committee of the Whole Closed Council until all parcels of land are sold.</p>	<p>of Land Auction.</p> <p>Contracts have been sent for Shuttleton blocks and 24 Balowra Rd, Nymagee.</p>
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COUNCIL RESOLUTIONS COUNCIL MEETING HELD ON 23 APRIL 2020

NUMBER	ITEM	RESOLUTION NUMBER	ACTION BY	ACTION REQUIRED	OUTCOME
1369	Council Meeting – Clause 6B – Local Traffic Committee Minutes	70.4.2020	GM	<p>That Council resolve to adopt the following recommendations from the Local Traffic Committee:</p> <p>That Council adopt the recommendation from the Local Traffic Committee requesting that parking between Khans Supermarket in Linsley Street and to the Corner of Linsley Street and Marshall Street be changed from rear to kerb parking to parallel parking;</p> <p>That Council adopt the recommendation from the Local Traffic Committee to investigate</p>	<p>Investigations to be undertaken.</p> <p>Investigations to be undertaken, action has also been listed as an action item in the Disability</p>

				three potential sites for a disabled parking spaces at the Western end of Marshall Street.	Inclusion Action Plan 2020-2024.
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COUNCIL RESOLUTIONS COUNCIL MEETING HELD ON 28 MAY 2020					
NUMBER	ITEM	RESOLUTION NUMBER	ACTION BY	ACTION REQUIRED	OUTCOME
1375	Council Meeting – Clause 6A – Council’s Annual Operational Plan, Budget, Fees and Charges and Revenue Policy	89.5.2020	DFCS	<p>That Council seek assistance from the Federal Government to be allocated ten new bed licenses immediately for the Lilliane Brady Village.</p> <p>That Council seek the NSW Government to provide ‘top up’ income to cover the holding costs of the extensions to the Lilliane Brady Village of approximately \$200,000 per annum from hand over date until ten new bed licenses are issued.</p>	<p>Submission in progress</p> <p>Approach will be made after building hand over.</p>
1380	Council Meeting – Committee of the Whole Closed Council – Clause 3C – Call for Expression of Interest – Cobar Heritage Centre Upgrades (T3-20-6)	103.5.2020	PC	<p>That the following companies are invited to Tender for the upgrades at the Great Cobar Heritage Centre:</p> <p>North Construction and Building, (Dubbo); Hutchinson Builders (Tweed Heads, NSW); David Payne Construction (Dubbo, NSW).</p>	Companies to be invited to Tender.

COUNCIL RESOLUTIONS COUNCIL MEETING HELD ON 25 JUNE 2020

NUMBER	ITEM	RESOLUTION NUMBER	ACTION BY	ACTION REQUIRED	OUTCOME
1382	Council Meeting – Notice of Motion – Old Reservoir Bitumen and Clean Up	106.6.2020	GM	<p>That the area referred to as the “Old Res” be turned into a pristine area for the use of townspeople and visitors. It now contains a large quantity of water and is ideal for picnics and barbeques all year round.</p> <p>That the road from town out to the Old Res be bitumen sealed as soon as funds are available along with a shade area and barbeque for the use of all.</p> <p>Subject to points 1 & 2 that the costings and implications be sought including grant funding opportunities and a further report bought back to Council.</p> <p>That the Old Res works go onto the 10-year plan if works approved.</p>	Costings to be undertaken and 10 Year Plan updated – No further action required.

COUNCIL RESOLUTIONS COUNCIL MEETING HELD ON 23 JULY 2020

NUMBER	ITEM	RESOLUTION NUMBER	ACTION BY	ACTION REQUIRED	OUTCOME
1389	Council Meeting – Clause 3A – Resources	134.7.2020	GM	That Council approve the following applications for Resources for	Resources for Regions funding application approved by Council –

	for Regions Program – Round 7			Regions funding Round 7 – \$4,425,921: 1. \$3 million – Install additional water reticulation lines for the town of Cobar; 2. \$1,375,921 – Stage 1 of Old Industrial Estate – drainage works; 3. \$50,000 – Business Plan for future projects – Upgrade of Cobar Memorial Swimming Pool toilets and kiosk.	No further action required.
1390	Council Meeting – Clause 4A – Disability Inclusion Action Plan 2020-2024	135.7.2020	GM	That Council adopts the Disability Inclusion Action Plan 2020-2024.	Adopted – No further action required.
1391	Council Meeting – Clause 5A – Carried Forward Budget Items	136.7.2020	DFCS	That Council note the items 1 and 3 in the attached schedule. That the items 2 and 4 in the attached schedule be carried forward into 2020-2021 financial year.	Now included in Works Program – No further action required.
1392	Council Meeting – Clause 7A – Local Roads and Community Infrastructure	138.7.2020	GO	That Council approve the following applications for Local Roads and Community Infrastructure – \$1,085,211: 1. \$300,000 – Towards Drummond Park upgrades, including shade and rotunda repairs; 2. \$350,000 – Town CCTV;	Local Roads and Community Infrastructure projects approved by Council – No further action required.

				<p>3. \$175,000 – Sealing the carpark behind the Grand Hotel/Landmark Russell including drainage and lighting;</p> <p>4. \$115,000 – Sealing the Town Hall Cinema carpark including drainage and lighting;</p> <p>5. \$145,211 – Town beautification, including but not limited to a Cobar sign on the North entrance to Cobar, wall mural, various planting and landscaping upgrades.</p> <p>That the amount allocated to the fifth project should decrease to ensure projects 1 – 4 are carried out if firm quotations come in above these estimated figures.</p>	
1393	Council Meeting – Clause 8A – Rate Abandonments 2019/2020	139.7.2020	OC	<p>That Council write-off rates and charges totalling \$374,021.51 for 2019/2020 as follows, subject to Auditors approval:</p> <p>As tabled.</p>	Rates written off – No further action required.
1394	Council Meeting – Clause 9A – Cobar Miners Memorial Project – Version 3 – Environmental Assessment	140.7.2020	DPES	<p>That Council grants approval for the Cobar Miners Memorial Project to proceeds pursuant to Section 5.5 of the <i>Environmental Planning and Assessment Act 1979</i>.</p> <p>That voting on this matter be recorded on the basis of an automatic division as required by</p>	Approval granted – No further action required.

				legislation.	
1395	Council Meeting – Committee of the Whole Closed Council – Clause 1C – Cobar Water Board Water Access Agreement	155.7.2020 33COW.7.2020	GM	That Council authorise the Mayor and General Manager under the Common Seal of Council to sign the Cobar Water Boards Water Access Agreement.	Signed under Seal – No further action required.
1396	Council Meeting – Committee of the Whole Closed Council – Clause 2C – Expression of Interest – Replacement of Enterprise Resource Planning (ERP) Software (T3-20-5)	155.7.2020 34COW.7.2020	FA	That the following companies are invited to Tender for the Replacement of ERP Software: <ul style="list-style-type: none"> - IT Vision Australia; - Magiq Software Pty Ltd; - Open Office; - Open Systems Technol; - SolOrient Pty Ltd. 	Tender documents being finalised.
1397	Council Meeting – Committee of the Whole Closed Council – Clause 3C – Bulk Water Treatment Chemicals Tender (T112021OROC)	155.7.2020 35COW.7.2020	WSG	That Council accepts recommendation 1 of the Regional Procurement Tender Evaluation Committee to award Ixom Operations Pty Ltd with the contract to supply chlorine gas between the period from 1 August 2020 to 30 June 2022. That Council accepts recommendation 9 of the Regional Procurement Tender Evaluation Committee to allow a 12-month extension based on satisfactory supplier performance, which may	Tender accepted – No further action required.

				<p>take the contract through to 30 June 2023.</p> <p>That Council accepts the recommendation of the In-house Tender Evaluation Committee to award BTX Group with the contract to supply of the following chemicals between the period from 1 August 2020 until 30 June 2022:</p> <ul style="list-style-type: none"> - Potassium Permanganate; - PAC (Powdered Activated Carbon); - Sodium Fluoride; - Aluminium Chlorohydrate; - Dense Soda Ash; - Polymer. 	
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RECOMMENDATION

That the information contained in the monthly status report be received and noted, with the following items to be removed: 1382, 1389, 1390, 1391, 1392, 1393, 1394, 1395 and 1397.

CLAUSE 3B – INVESTMENT REPORT AS AT 31 JULY 2020**FILE: B2-7 AOP REFERENCE: 3.1.1.7****ATTACHMENT: NO****AUTHOR: *Financial Accountant, Sandra Davey*****Purpose**

Section 625 of the Local Government Act 1993 and Clause 212 of the Local Government (General) Regulation 2005 and the Council's Investment Policy require Council's investments to be reported to the Council on a monthly basis.

Issues

The table below shows the balances of Council's Investments as at the end of July 2020. Term deposits have differing terms to spread the maturity dates throughout the year. The amount restricted in the Audited Financial Report for Employee Leave Entitlements is \$444,000.

Investments for October	Rate	Bank	Opening Balance	Transfers to Investment	Transfers from Investment	Interest Earned	Closing Balance
NAB Sweep Acct		NAB	\$ 7,803,314	\$2,831,784	\$5,522,158	\$ 1,164	\$ 5,114,104
Aug-20	1.80%	AMP	\$ 2,014,541			\$ 3,080	\$ 2,017,620
Dec-20	0.85%	NAB	-\$ 0	\$2,000,000		\$ 1,071	\$ 2,001,071
Aug-20	1.65%	Auswide	\$ 2,012,508			\$ 2,820	\$ 2,015,328
Aug-20	1.60%	ME	\$ 2,011,158			\$ 2,733	\$ 2,013,891
Nov-20	1.15%	ME	\$ 3,003,214			\$ 2,933	\$ 3,006,147
Nov-20	1.25%	ME	\$ 2,002,809			\$ 2,126	\$ 2,004,935
Dec-20	0.90%	NAB	\$ 1,000,370			\$ 757	\$ 1,001,127
Feb-21	1.20%	AMP	\$ 1,000,033			\$ 1,009	\$ 1,001,042
Aug-20	1.80%	AMP	\$ 1,006,625			\$ 1,539	\$ 1,008,164
Feb-21	1.20%	AMP	\$ 1,000,033			\$ 1,019	\$ 1,001,052
TOTALS	Average Int	1.34%	\$22,854,604	\$4,831,784	\$5,522,158	\$20,252	\$22,184,482

I hereby certify that the above investments have been made in accordance with Section 625 of the Local Government Act 1993 and Clause 212 of the Local Government (General) Regulation 2005 and the Council's Investment Policy.



Financial Accountant**RECOMMENDATION****That Council receive and note the Investment Report as at 31 July 2020.**

**CLAUSE 4B – BANK RECONCILIATION, CASH FLOW & LOAN FACILITY
SUMMARIES AS AT 31 JULY 2020**

FILE: B2-7

AOP REFERENCE: 3.1.1.5

ATTACHMENT: NO

AUTHOR: *Financial Accountant, Sandra Davey*

Purpose

Council has requested that the following financial information be presented to each meeting of Council: reconciled bank balance, cash flow statement, and loan facility.

Issues

Bank Reconciliation

Balance as per Bank Statement	10,000
Add Outstanding Deposits & Receipting	1,845
Less Unpresented Cheques	(100)
Reconciled Balance	11,745

In accordance with the requirements of the Local Government Act, 1993, I hereby certify that the Cash Book has been reconciled with the appropriate Bank Statements on a daily basis during the month and that the reconciliations have been recorded.



Financial Accountant

Monthly Total Funds Available for the Last 12 Months

Month	Investment Balances	Operating Account	Total Available Funds
July 19	24,031,003	18,852	24,049,855
Aug 19	24,556,636	17,069	24,573,705
Sep 19	23,822,866	15,272	23,838,158
Oct 19	22,180,056	10,983	22,191,039
Nov 19	23,339,553	30,254	23,369,807
Dec 19	22,492,655	12,535	22,505,190
Jan 20	22,939,191	(21,346)	22,917,845
Feb 20	23,778,444	13,581	23,792,025
Mar 20	21,487,630	11,329	21,498,959
Apr 20	19,267,134	(5,826)	19,261,308
May 20	21,929,833	11,299	21,941,132
June 20	22,854,604	12,152	22,866,756
July 20	22,184,482	11,745	22,196,227

The amount restricted in the Audited Financial Report for Employee Leave Entitlements is \$444,000.

Cash Flow

June		Description	Forecast
Forecast	Actual		August
12,152	12,152	Bank Balance Forward	11,745
3,000,000	1,746,941	FAG / R2R / RMCC	2,000,000
14,637	14,637	RMS Agency	14,637
150,000	771,895	Rates /Water/User Charges	350,000
200,000	124,819	Private Works/Debtors	150,000
280,000	222,767	LBV – Residents Fees & Subsidies	250,000
125,000	21,906	Child Care/In Home Care (Net)	50,000
1,000,000	690,374	Net Movement of Investments	(1,000,000)
1,500,000	341,682	Sundry Income & Grants	500,000
		<i>Less</i>	
(3,000,000)	(3,138,856)	Creditors	(3,000,000)
(780,000)	(820,062)	Wages / Salaries	(780,000)
10,000	11,745	Bank Reconciliation Cr/(Dr)	10,000

Loan Facility Report as at 31 July 2020

Swimming Pool and Street Upgrade Loan (6.22%) <i>Principal and Interest = \$22,265</i>	(784,642.63)
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RECOMMENDATION

That Council receive and note the Bank Reconciliation, Monthly Total Funds Available, Cash Flow and Loan Facility Report as at 31 July 2020.

CLAUSE 5B – MATERIAL VARIATIONS TO BUDGET ESTIMATE 2020/2021

FILE: L5-22-1

AOP REFERENCE: 3.1

ATTACHMENT: NO

AUTHOR: *Director Finance and Community Services, Kym Miller*

Purpose

To advise Council of material differences in actual income and expenditure from the estimated income and expenditure for the financial years ending 30 June 2021.

Background

The Local Government (General) Regulations 2005 require that Council be “*advised at the next Council meeting of any instance where the actual income or expenditure is materially different to the estimated income or expenditure*”.

1. The RMS have advised that their forecast for Cobar Shire Councils R.M.C.C contract will be to the order of \$1.5m for this financial year, up on budget by \$600K. The contract is by its terms a breakeven contract and an equal increase in expenditure will result in a neutral budget position. However, the additional labour input required will be to the order of three FTEs. *How this is sourced or diverted from other projects has not been finalised yet.*
2. A further Repair Program grant was advised after the release and adoption of the budget. The capital component of this will be applied to The Wool Track sealing and the Shire’s contribution will come as in prior years by reducing maintenance expenditure on Regional Roads. This is the first year at least in contemporary times that this amount had been received in consecutive years. This equates to additional sealing expenditure on The Wool Track of \$800k and a reduction of \$400k in Regional Roads maintenance.
3. Whilst not reflected in a single line the insurance premiums have exceeded budget by \$100k. The increased cost has been attributed to flood and fire claims and are consistent across the sector and not just Cobar.
4. The amount received for Pulpulla Road upgrade is \$5m which is \$2.5m greater than forecast. The adopted budget anticipated the grant to be received over two years.

These items will be formally reflected in the first quarter budget review.

RECOMMENDATION

That Council receive and note the report Material Variations to Budget Estimate 2020/2021 report.

CLAUSE 6B – CUSTOMER COMPLAINTS/ REQUESTS REPORT

FILE: P5-86 AOP REFERENCE: 3.3.1 ATTACHMENT: YES (PAGE 66)

AUTHOR: *Office Coordinator, Jo-Louise Brown*

Purpose

To report to Council a review of Customer complaints / requests recorded for the year ended 30 June 2020.

Background

Council has adopted a Customer Service Ethos statement. Best practice requires that Council officers present a report to Council on its customer service performance for the year.

Customer complaints/requests have been recorded and collated for the year ended 30 June 2020 through Work Orders in the Customer Services module of CivicView. The advantage of this is that it is integrated into Council's overall software and is reportable.

Records staff have also started recording email requests into CivicView this year to improve the accountability and reporting of requests.

The analysis appears as an attachment to this report.

RECOMMENDATION

That the Customer Complaints Report be received and noted.

CLAUSE 7B – PURCHASING ANALYSIS OF CONTRACTORS**FILE: T3-15-6****AOP REFERENCE: 3.3.4****ATTACHMENT: NO****AUTHOR: *Financial Accountant, Sandra Davey*****Purpose**

The purpose of this report is to provide information on the for works let over \$80,000 inclusive of GST.

Background

Throughout the year Council uses various contractors for the supply of plant and equipment and trades and miscellaneous services for many of Council's activities.

These Contractors and Suppliers are engaged by quotations for small projects and tenders for larger projects following Councils Procurement Policy.

Council has requested that a report be provided for works let over \$80,000 inclusive of GST.

The table below indicates the contractors and suppliers that were engaged for services over \$80,000 inclusive of GST for the period 1 June 2020 – 31 July 2020 and the method of procurement used.

Contractor	Description of Works and Method of Procurement	Current Month	2020/2021
Killard Infrastructure	Reticulation (Tender)	871,237	871,237
JR May Earthmoving	Plant Hire (Tender)	82,280	82,280

RECOMMENDATION

That Council receive and note the information contained in this report.

CLAUSE 8B – ENGINEERING WORKS REPORT

FILE: C6-20-2

AOP REFERENCE: 4.3.2

ATTACHMENT: NO

AUTHOR: *General Manager, Peter Vlatko*

Purpose

To inform Council of completed and ongoing Engineering Works for the period of June 2020.

Background

State Highways

Maintenance Work

- Sign and guidepost replacement works as required – **ongoing**;
- Pothole repairs – **ongoing**.

Urban Roads/Shire Roads/Regional Roads

Maintenance Work

- Maintenance/Spot Grading – RR7518, SR36, SR13, SR11 and SR26;
- The February 2020 flood damage initial repairs are ongoing and a declaration has been issued.

Construction Work

- Gravelling on SR19 and SR36;
- Crushing gravel at Kia-ora and Paddington Pit (SR31).

Water and Sewer

Maintenance Work

- Approximately 1,400 hydrants inspected and serviced. Repairs ongoing to identified defective hydrants – **ongoing**;
- Sewer manhole inspection program commenced. Including: condition assessment, painting, cleaning, pest control and repair – **ongoing**;
- Pest control within sewer reticulation network being carried out where necessary – **ongoing**;
- Repairs are being undertaken to the Sewer Treatment Plant embankment – **ongoing**;
- A chlorine installation audit and identified remedial works are being undertaken – **ongoing**;

-
- Audit of hire risk trees that may cause significant damage to water trunk mains and sewer lines is being undertaken;
 - The raw water tank was desilted and super chlorinated on 24th July 2020.

Water Operations

- The Water Treatment Plant is producing approximately 1.5 ML per day. Water restrictions were completely lifted on 1 June 2020. Burrendong Dam level is at 36.2%.

Urban Services (Parks, Gardens, Waste and Airport):

- Tree removed from Inland Petroleum corner. New tree is at the depot. New tree surround has been fabricated in the workshop. Tree and surround expected to be installed within the next fortnight;
- Cleared south/west area of Drummond Park has top soil in place. Irrigation system components here to be installed and replanting of garden section near path to be completed before end of August;
- Automatic gate actuators at Cemetery have been replaced;
- Heavy duty aerator has been ordered. Expected ~ 3 weeks delivery;
- Waste disposal facility:
 - Old Hospital demolition waste and Girl Guides house/shed waste has been received, compacted and covered.
 - Operating expectations have been changed to limit exposed waste to single 30m face, being pushed off and covered every weekday.
 - Earth works are finished for now and revised long-term operating plan is being investigated.

Electrical:

- Offer sent out for Electrical Supervisor role was declined. Will re-advertise at later date;
- New NMI allocated for electrical connection to Depot rear compound, for water pump, truck wash, emulsion tank, etc.;
- Museum carpark lights disconnected, cabling removed and earthworks completed in preparation for mobility ramp to be installed.

Workshop (Mobile Fleet Maintenance):

- RMS Heavy Vehicle Inspections carried out with a high number of minor defects. More than 50% of these have been resolved and now passed. All expected to be resolved and passed by due date in September;
- Decision made not to advance with very limited applications received for vacant Mechanic role – to be re-advertised at later date;
- New fuel truck chassis is in Orange at Almighty Industries being fitted with the fuel tank and delivery system. Delivery expected end of August/early September.

Cobar Shire Council Depot Compound Works:

- Truck Wash:
 - Components are on site;
 - Development Application still being processed – final location being revised, based on idea to remove all trees to east and move away from Depot fence;
 - Contract for new NMI/metering contract has been signed. Public works are estimating 8 months before they will have the supply installed, so chasing a timeline and price from a contractor in Dubbo, (just to check). Commissioning still expected to be done with generator.

- Emulsion Unit:
 - Tank is on site;
 - Civil Design to be finalised;
 - Roads team have started clearing rear Depot compound;
 - As per the Truck Wash, electrical supply will come from the new NMI/metering point and distribution board.

Resources for Regions

Construction of New Water Treatment Plant:

- The New Water Treatment Plant is operational and Council staff are operating the plant. The completion of the access road to the water plant has been delayed;
- The total expenditure to the end of June 2020, on the contract by Laurie Curran Water (LCW) is \$11,850,171. The EPA ordered more comprehensive testing to be undertaken on the soil in late 2019. LCW have provided the result of the testing in February 2020. The results are non-compliant against the Excavated Natural Material Order 2014. EPA's legal team is currently drafting a clean-up notice and it is expected to be released once further testing has been undertaken;
- Several defects have been identified as part of the defects liability period, Public Works Advisory (PWA) and LCW are in discussion regarding the rectification of defects.

RECOMMENDATION

That the information contained in the Engineering Works Report detailing maintenance on Shire and Regional Roads, State Highways, Water Sewer Mains, Resources for Regions Projects and other Major Grant Works be received and noted.

CLAUSE 9B – UPDATE ON INFRASTRUCTURE PROJECT FINANCES**FILE: G4-29 AOP REFERENCE: 4.1.3.3 & 4.4.4.2 ATTACHMENT: NO****AUTHOR: Water and Sewer Manager, Victor Papierniak****Purpose**

To provide Council with an update on the infrastructure projects budgets and expenditure as at 31 July 2020.

Background

Cobar Shire Council was successful in obtaining funding for three projects through the Resources for Regions Restart NSW provided by the NSW State Government. One project has been completed with two ongoing projects. Council also obtained Restart NSW Funding through the Safe and Secure Water Program.

Financial Implications

Projects	Restart NSW Funding	Cobar Shire Council Funding	Expended as at 31 July 2020	Project Status
Water Treatment Plant (WTP)	\$15,750,000	\$200,000	\$11,850,171	<ul style="list-style-type: none">- The WTP is operational. Minor defects will be fixed by the contractor, operator training is ongoing.- Testing of the imported fill is being undertaken by EPA. NSW Health has advised that the recycled water is safe for recycling in the WTP.- Construction of the road to the WTP is anticipated to be completed in January 2021 subject to the EPA's clean up notice.- The WTP was officially opened by the Deputy Premier and Mayor 2 October 2019.

<p style="text-align: center;">Sewerage Scheme Refurbishments Expansion and upgrade</p>	<p>\$2,100,000</p>	<p>\$500,000</p>	<p>\$669,195</p>	<ul style="list-style-type: none"> - The Ward Oval Pump Station refurbishment and Lagoon upgrade have been completed. - Application to change scope of works to include upgrade of all sewer pump stations and pre-treatment screening for sewer influent has been approved. - Tender awarded to Precision Civil. Procurement for project is currently underway.
<p style="text-align: center;">Water Mains Cleaning and Replacement and Water Storage Refurbishment Project</p>	<p>\$6,900,000</p>	<p>\$0</p>	<p>\$2,751,653.73</p>	<ul style="list-style-type: none"> - Killard Infrastructure Pty Ltd have been awarded the reticulation project. Killard have commenced work and expected to be completed in November 2020. - Reservoirs are currently in design. Expected to tender in September 2020.

RECOMMENDATION

That Council receive and note the updated financial information for the three Restart NSW Resources for Regions infrastructure projects.

CLAUSE 10B – DISCLOSURE OF INTEREST – COUNCILLORS AND DESIGNATED PERSONS

FILE: C12-3-1

AOP REFERENCE: 3.1

ATTACHMENT: NO

AUTHOR: *General Manager, Peter Vlatko*

Background

The Annual Disclosure of Interest Returns in accordance with Section 449 of the Local Government Act 1993 for Councillors and Designated Persons have been completed for the period 1 July 2019 to 30 June 2020.

These documents are tabled and will be held in Council's Records.

RECOMMENDATION

That Council note the Annual Disclosure of Interest Returns for Councillors and Designated Persons for the period 1 July 2019 to 30 June 2020.

CLAUSE 11B – GRANT FUNDING

FILE: G4-17

AOP REFERENCE: 3.1.1.3

ATTACHMENT: NO

AUTHOR: *Grants Officer, Brytt Moore***Grant Update****Council Grants**

Grant and Department	Activity	Amount Applied For	Status	Council Funding Required	Deadline for project, comment
Grants Applied for					
Transport NSW	Construction of two new bus shelters: 1. Cobar High School – Mopone Street; 2. Cobar TAFE – Bathurst Street.	Total applied for - \$44,000	Pending	No co-contribution.	No forecasted outcome dates.
NSW Government Stronger Country Communities Fund – Round 3	Cobar Youth and Fitness Centre Upgrade – Stage 2	\$388,147	Pending	No co-contribution.	Council have actively sought an update for the outcome of this application. We have been advised that an announcement will be made in the coming weeks.
NSW Government Stronger Country Communities Fund – Round 3	Youth Development Officer – 18-month tenure	\$165,647	Pending	No co-contribution.	Council have actively sought an update for the outcome of this application. We have been advised that an announcement will be made in the coming weeks.
NSW Government Stronger Country Communities Fund – Round 3	Euabalong Scenic Walking Trail	\$222,500	Pending	No co-contribution.	Council have actively sought an update for the outcome of this application. We have been advised that an announcement will be made in the coming weeks.

NSW Government – Transport for NSW, Fixing Local Roads	SR26 – completion of sealing Wilga Downs Road – 13.8km.	\$2,685,225	Pending	\$300,000	Council were notified that Pulpulla Road was successful – this was in the same round as this application however, as yet, Council have not been notified of this applications status.
Fixing Country Roads – (Tranche 2)	The Wool Track	\$51,362,500	Pending	\$1,500,000 Cobar Shire Council over three years. \$600,000 Central Darling Shire over three years.	Total project \$53,462,500 – outcome anticipated May 2020 (However Tranche 1 announcement was delayed, this may impact Tranche 2’s announcement).
Active Transport	Construction of Bathurst Street footpath – from the Caravan Park corner to Cobar TAFE.	\$166,057	Pending	\$60,000 from Council’s footpath budget to be contributed if successful.	Outcome anticipated September 2020.
Active Transport	Construction of pedestrian refuge at the intersection of Maidens and Blakey Street (previously misreported as Woodiwiss Avenue)	\$52,924	Pending	\$10,000 from Council’s footpath budget to be contributed if successful.	Outcome anticipated September 2020.
Local Government Authorities Arts and Cultural Funding	Continued Museum Upgrades	\$426,414.00	Pending	Nil for this application.	Delayed due to COVID-19, outcome expected in the coming weeks.
Showgrounds Stimulus Funding	Seal carpark, electrical upgrades in stabling area, demolish existing stables and install 90 new (compliant) stables.	\$668,314.20	Pending	Nil for this application.	Outcome expected September 2020.
Community Building Partnerships	Refurbishment of soft fall in the Splash Park area of Cobar Memorial Swimming Pool	\$8,119	Pending	Matching co-contribution required of \$8,119.	Outcome expected September 2020.

Crown Lands	To undertake demolition of unsafe structures on various Crown Land Reserves managed by Council.	\$10,617.00	Pending	Nil for this application.	Outcome expected October 2020.
Local Roads and Community Infrastructure	Council applied for works that are additional to their pre-COVID-19 Works Program for 2020/2021. Works will need to be completed by the 30 June 2020. Our works schedules were submitted.	\$1,085,211	Pending	No co-contribution.	While this money is guaranteed, our works schedules were submitted and are awaiting approval.

Grant Outcomes

Grant and Department	Activity	Amount Applied For	Status	Council Funding Required	Comment
Grants Announced					
Growing Local Economies Fund	Design and costing of new Industrial Estate for Cobar.	\$150,000	Successful	Nil	Monies allocated to develop a design and costing for the proposed new Industrial Estate.
Regional Arts NSW – CASP	Crafting Cobar Workshops – celebrating 150 years of our town.	\$5,000	Successful	In-kind \$2,280 for volunteers and venue.	Notified of successful application on 2 December 2019. We have been granted an extension due to COVID-19.
Regional Arts NSW – CASP	Metal Smithing in a Mining Town workshop.	\$1,990	Successful	In-kind \$1,880 for volunteers and venue.	Notified of successful application on 2 December 2019. We have been granted an extension due to COVID-19.
Streets as Shared Spaces	Install 170 meters of footpath along Blakey Street to link walking trail, line marking and install animal cut-outs along walking trail at the Newey.	\$47,090.60	Unsuccessful	\$5,000	Outcome expected August 2020.
Aged Care Workforce Retention Grant	Two ‘bonus’ payments for eligible Aged Care Workers undertaking direct care	\$34,240.00	Successful	Nil for this application.	Made in two payments, first \$17,120 has been received by council and will be rolled out

	services in residential aged care. The purpose of the grant is to provide eligible aged care providers (Cobar Shire Council on behalf of the LBV) with funding to pay the retention bonus payments in hope to retain staff during COVID-19.				to eligible staff this week. The total figure may change slightly as we amend hours actually worked over a four week period with the department, but grant will remain successful.
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Current Grant Opportunities:

- **Tackling Tough Times Together (TTTT)** – Council assisted grant. Council will assist the Cobar Girl Guides to apply for a grant through the TTTT scheme to hopefully gain funding for landscaping, fencing and other works not included in the current Girl Guides Hall upgrades. Applications close on 27 August 2020.
- **Resources for Regions** – Cobar Shire Council has been allocated \$4,425,921 through the Resources for Regions funding stream. Application process still required. Business case studies must be submitted for any project over \$1 million. Each project requires a separate application. This program aims to support ongoing prosperity of mining communities in regional NSW by funding projects that will increase economic opportunities, improve local amenities and deliver positive social outcomes. Projects must be started within 12 months of approval and completed within three years. Projects already budgeted for in Councils’ budget or funded through other funding streams are ineligible to be applied for. Applications close on 2 September 2020.
- **NSW Small Business Month Grant** – Local Councils are invited to apply for up to \$2,000 each in grant funding. The grants can be used to host activities for business communities across the state from 1 to 31 October 2020. There is no co-contribution required, applications close 31 August 2020.

Grant Funded Projects – Implementation

The following is a summary of works in progress for grant funded projects:

- **RCF Round 1 Museum Project** – Drawings and Gantt Chart (timeline) developed to map out the program and major milestones including Development Application (DA), Tendering, Construction to reopening. DA has been received, EOI process completed. Tender closes on 11 August 2020, with the review process in progress.
- **Heritage Near Me** – Museum Accessibility Project – being incorporated into above. Submitted as one Development Application (DA) for the Museum project. Council has undertaken procurement and selected successful contractor and the contract has been finalised. DA approved and Construction Certificate (CC) received. Ground works completed. Construction of ramp to commence week of 17 August 2020. To be constructed by 30 September 2020.
- **RCF Round 2 Exhibition Upgrade** – as above for RCF Rd 1.

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- **North West JO Tourism Fund** – as above for RCF Rd 1 and RCF Rd 2 Exhibition Upgrade.
 - **Miners Memorial** – The plans for the second concept have been finalised and the contractor has submitted price. Council working on approval process with the aim to commence construction in August. Project to be completed by end December 2020.
 - **Stronger Country Communities Funding (SCCF) – Toilet Project** – Drummond Park Toilet installed. Shade structure still be installed over head.
 - **SCCF – Girl Guides Hall** – Renovation of existing house at 9 Maidens Avenue. Work commenced. On target to be completed by end December 2020.
 - **SCCF – Youthie Upgrade – SCCF** – DA has been lodged, and construction documents currently being developed. EOI for building works currently open, closing end of August 2020. Tender to go out in September. The project is progressing
 - **Growing Local Economies Fund & Building Better Regions Fund – Ward Oval Community Hub and Early Learning Precinct** – Architectural plans have been developed (for Ward Oval) and further expanded after community session and with the feedback received from the users. Council has provided further feedback on these plans and they are yet to be finalised. The successful BBRF grant for the Early Learning Centre will now mean that the Ward Oval project will work collaboratively with the development of the ‘Ward Oval Community Hub including an Early Learning Precinct’ moving forward and likely go to tender as one package.
 - **Museums and Galleries of NSW – Museum Advisor Program** – A qualified Curator for a 1-year duration will provide professional guidance and curatorial advice – for new exhibitions. Successful applicant appointed. Lynn has visited several times but due to COVID-19, is working with Council remotely.
 - **Nymagee community toilets** – Location has been confirmed after extensive communications with the Nymagee community. Currently seeking quotes for the installation and entire package of works, an extension will need to be sought for this project.
 - **Basketball After Dark – National Ice Action Strategy** – Through the Local Drug and Action Team (LDAT) this program aims to have youth off the street after dark. Program started on 24 January 2020, running each fortnight, Friday nights from 9pm – 12pm. For 12yrs and older. Very well attended. Currently on hold, to recommence for remainder weeks after COVID-19.
 - **Drought Communities – Extension – Round 2 – \$1 million projects** – Funding deed has been signed and the scoping of approved projects has commenced.
 - **BBRF – Community Investment Stream** – Proposal to develop an Economic Resiliency Strategy for Cobar Shire Council, contract awarded to Balmoral Group and meetings/ research have begun.
 - **Combatting Social Isolation for Seniors** – Reach out to isolated seniors via outreach phone calls, delivery of books and craft. Cobar Shire & TAFE Library are delivering this project, commencing the phone calls component of the funding from Monday, 17 August 2020 between 11:00am–1:00pm, and Wednesday and Friday of the same week. This will continue until the funding is absorbed. This will be advertised also to capture those not already in the Library database.
 - **Safe and Secure Water Fund** – Tender awarded to Killard Infrastructure Pty Ltd, was accepted to undertake the pipe replacement and has commenced the contract with an expected completion date of November 2020. The Reservoir project is currently in design phase and is expected to be out to tender in July 2020.
 - **Restart NSW – Water Scoping Study, Euabalong, Euabalong West and Nymagee** – Draft reports have been received and are being reviewed.

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- **SR6 – Pulpulla Road – Sealing Pulpulla Road from the Barrier Highway to the entrance into Mount Grenfell Reserve – Deed yet to be signed.**

RECOMMENDATION

That the information contained in the grant funding report detailing grants applied for, grants announced and grants available be received and noted.

CLAUSE 12B – RATES RECONCILIATION REPORT AS AT 31 JULY 2020**FILE: R2-1****AOP REFERENCE: 3.1.1.6****ATTACHMENT: YES (PAGE 67-68)****AUTHOR: Office Coordinator, Jo-Louise Brown****Purpose**

To provide Council details of the Rate Reconciliation as at 31 July 2020.

FUND	LEVY 2020-2021	Pensioner Rebates	Abandoned Levy	Additional Levies	Sub Total 2020-2021	Arrears 30th Jun 20	Payments	Total Outstanding	Total Outstanding Previous Year	% Outstanding of Sub Total Plus Arrears
Business	459,383.60		-	-	459,383.60	79,204.05	84,894.97	453,692.68	425,476.39	84.24%
Farmland	727,675.49		-	-	727,675.49	51,190.73	37,846.17	741,020.05	641,632.92	95.14%
Mining	1,789,286.32		-	-	1,789,286.32	80,505.78	80,505.77	1,789,286.33	2,086,122.36	95.69%
Residential	1,192,833.76	43,322.69	-	520.00	1,150,031.07	183,638.97	84,250.38	1,249,419.66	1,296,302.98	93.68%
Overpayments					-	-170,530.76	4,946.30	-175,477.06	-153,227.09	102.90%
Legal Costs			-	-	-	33,919.11	1,716.10	32,203.01	58,420.50	94.94%
Interest			-	-	-	82,381.63	7,570.77	74,810.86	179,058.81	90.81%
General Rates	4,169,179.17	43,322.69	-	520.00	4,126,376.48	340,309.51	301,730.46	4,164,955.53	4,533,786.87	93.24%
Domestic Waste	652,348.00	16,677.31	382.00	244.00	635,532.69	60,953.30	86,298.12	610,187.87	570,044.69	87.61%
Sewerage	690,285.00	17,150.00	547.20	400.00	672,987.80	115,504.58	67,311.79	721,180.59	669,468.30	91.46%
Cobar Water	707,930.00	18,375.00	-	668.00	690,223.00	59,408.04	95,210.18	654,420.86	609,197.79	87.30%
Nymagee Water	28,308.00	525.00	-	-	27,783.00	9,779.30	4,453.73	33,108.57	35,134.23	88.14%
Euabalong Water	45,212.00	1,137.50	-	-	44,074.50	11,225.51	4,744.91	50,555.10	50,577.07	91.42%
Euab West Water	27,986.00	525.00	-	-	27,461.00	7,785.03	3,397.85	31,848.18	31,785.81	90.36%
Mt Hope Water	6,444.00	-	-	-	6,444.00	2,362.53	3,129.68	5,676.85	5,643.33	64.46%
Water Access	815,880.00	20,562.50	-	668.00	795,985.50	90,560.41	110,936.35	775,609.56	732,338.23	87.49%
Water Usage			-	-	-	309,565.18	205,618.62	103,946.56	368,461.22	33.58%
TOTAL	6,327,692.17	97,712.50	929.20	1,832.00	6,230,882.47	916,892.98	771,895.34	6,375,880.11	6,874,099.31	89.20%

RECOMMENDATION**That the Rates Reconciliation Report as at 31 July 2020 be received and noted.**



ATTACHMENTS

ORDINARY MEETING AGENDA

THURSDAY 27 AUGUST 2020

~ REFERENCE TO ATTACHMENTS ~

PART A – ACTION

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Clause 7A – Road Capital and Maintenance Works Program 2020/2021 Under Separate Cover

PART B – INFORMATION

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