

COBAR SHIRE COUNCIL



ORDINARY MEETING AGENDA

THURSDAY, 27 JULY 2017

~ ORDER OF BUSINESS ~

Business for the meeting will be as follows:

1. Apologies
 2. Declaration of Interests
 3. Condolences
 4. Public Access Forum
 - Lydon McIntyre.
 5. Confirmation of Minutes
 - Ordinary Meeting of Council – Thursday, 22 June 2017.
 6. Matters Arising from Minutes
 7. Notice of Motions
 8. Mayoral Report
 9. General Manager's Report – Part A (Action)
 10. General Manager's Report – Part B (Information)
 11. General Manager's Report – Part C (Confidential)
 12. Matters of Urgency
 13. Correspondence
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(These reports are confidential in accordance with Section 10A (2) (c) (d)(i) of the Local Government Act 1993 as the discussion of the information in Open Council would if disclosed confer a commercial advantage on a person with who the council is conducting (or proposes to conduct) business and the commercial information is of a confidential nature that would if disclosed prejudice the commercial position of the person who supplied it).

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~ COUNCIL'S VISION ~

Our Vision is for Cobar Shire to be an attractive, healthy and caring environment in which to live, work and play, achieved in partnership with the community through initiative, foresight and leadership.

~ COUNCIL'S MISSION ~

Our Mission is to provide sound and sensible government and ensure that works and services are delivered effectively and equitably to the community of Cobar Shire.

Council will also develop and constantly review its policy on the maintenance of its road network with current priorities to include the sealing of the following strategic roads within the Shire;

- Ivanhoe Road
 - Louth Road
 - Tilpa Road
-

~ COUNCIL'S VALUES ~

Council has adopted the following Values that should be reflected in how the whole organisation operates and interacts with others:

- Continually strive for improvement in every aspect of Council's activities and recognise initiative.
- All activities are to be customer focused and provide equity for all.
- Involve the community in decision making through open government and consultative processes.
- Foster and promote sustainable ecological and economic development, rural pursuits and industries that contribute to the wealth of the region and in keeping with the environment and residents lifestyle.
- Conserve and protect the natural beauty of the area.
- Promote a spirit of regional cooperation particularly in regard to planning, infrastructure, economic development, tourism and employment.

~ COUNCIL'S CHARTER ~

A Council has the following charter (Section 8, *Local Government Act 1993*):

- To provide directly or on behalf of other levels of government, after due consultation, adequate, equitable and appropriate services and facilities for the community and to ensure that those services and facilities are managed efficiently and effectively.
- To exercise community leadership.
- To exercise its functions in a manner that is consistent with and actively promotes the principles of cultural diversity.
- To promote and to provide and plan for the needs of children.
- To properly manage, develop, protect, restore, enhance and conserve the environment of the area for which it is responsible, in a manner that is consistent with and promotes the principles of ecologically sustainable development.
- To have regard to the long term and cumulative effects of its decisions.
- To bear in mind that it is the custodian and trustee of public assets and to effectively account for and manage the assets for which it is responsible.
- To facilitate the involvement of Councillors, members of the public, users of facilities and services and council staff in the development, improvement and coordination of local government.
- To raise funds for local purposes by the fair imposition of rates, charges and fees, by income earned from investments and, when appropriate, by borrowings and grants.
- To keep the local community and the State government (and through it, the wider community) informed about its activities.
- To ensure that, in the exercise of its regulatory functions, it acts consistently and without bias, particularly where an activity of the council is affected.
- To be a responsible employer.

NOTICE OF MOTION – RECENTLY INTRODUCED DISCLOSURE REQUIREMENTS

FILE: C12-3

ATTACHMENT: NO

AUTHOR: *Councillor, Peter Abbott*

RECOMMENDATION

That the Local Government Association of NSW be immediately approached to begin negotiations with the NSW Government bureaucracy to have Councillor's disclosure requirements made practical.

Background

The recently introduced draconian requirements for Local Government Councillors to disclose increasingly greater arm's length interests are unnecessary and more in keeping with those of Company Directors. While Councillors may have broad input into the direction that Council's spending takes, there is no direct input involved. To expect a Councillor to know or indeed to somehow have a fiscal interest for a distant cousin who has three years of paid rates is ridiculous.

The requirements need streamlining and brought into line with reality. Where the possibility that corruption is a genuine risk then disclosures are obviously necessary. However the pecuniary and non-pecuniary interests required to be declared by Councillors cover most bases. These added requirements achieve little except wasting the valuable time of officers trying to assist Councillors to ensure that they have not neglected the tiniest detail which results in a qualified audit for the Shire.

NOTICE OF MOTION – ASBESTOS WITHIN COBAR SHIRE

FILE: A10-1

AOP REFERENCE: 4.4.2.4

ATTACHMENT: NO

AUTHOR: *Councillor, Peter Yench*

RECOMMENDATION

That Cobar Shire Councils Director of Engineering Services conduct an inspection of the Water Storage areas around Cobar.

Background

At the Workshop last week, it was advised that Asbestos is of concern within our Cobar Shire and if we could have our Director of Engineering Services or the relevant staff from that Department conduct an inspection of the Water Storage Area, the recreational area around the Water Tank, the water recreational area around the Newey, around the Old Donkey at the rubbish tip and the pipe works at the old water trough near the water storage area.

I am aware that in the past asbestos piping has been dumped in these locations.

I believe that we need to undertake these inspections to ensure that we are within the legal guidelines.

NOTICE OF MOTION – IMPROVING HEALTH SERVICES TO COBAR AND SURROUNDING SERVICES

FILE: C13-7 & H1-1

ATTACHMENT: NO

AUTHOR: *Councillor, Peter Yench*

RECOMMENDATION

That Cobar Shire Council lobbies all Health Departments, including the Department of Premier and Cabinet, Local Member, all surrounding Councils and that a momentary stop be put on all hospitals and future planning for hospitals currently being built until such time as an operational plan is developed and services are improved to reflect the needs of the community and that it is backed up by the State Government.

Background

That Council lobbies all Health Departments, including the Department of Premier and Cabinet, Local Member, all surrounding Councils and that a momentary stop be put on all hospitals currently being built.

We all want new hospitals however unless there is a Health plan that is fully equipped and that all services are provided that we have had in the past we should not be going backwards, Cobar in the past had a 30 bed Hospital and all of the services required.

Our current Hospital Staff and Doctors do a wonderful job with what they have got.

That by building new hospitals it's not going to solve the issue in the bush, Doctors are working over 60 hours a week, opening surgeries at night to fill the backlog.

I feel that the Government are incompetent, common sense needs to prevail, solution to the doctor shortage needs to be addressed.

We need to learn from our mistakes, I also believe that these Shire areas that are lacking doctors and medical services should be approached to write a letter, with information contained along the same lines.

No good buying a new car if you have no one to drive it.

They need to realize the facts and planning needs to be improved.

I was born in Cobar 71 years ago at the Cobar Hospital, today with the local health situation my mother would have to drive 300km to have me, also surgery should be brought back and be able to be undertaken in the hospital.

As the medical profession over the years has deteriorated you can no longer have these services provided to you. Only just recently an elderly lady injured her hand on Friday afternoon and she was given first aid service and pain killers, she spent the night in Hospital and was told to go to Dubbo at 7am the next morning (which her husband did) she then sat in the waiting room until 6pm until the injury was attended to, is this good for Cobar?

Currently are young people who are starting off families are leaving Cobar, which is requiring the mines to have a mining camp on the edge of town for labor supply, our elderly people are leaving Cobar to be closer to medical services, if there is any doubt take a walk down the main street to the real estate's agents and see how many houses are for sale in Cobar. This is happening all over rural regions, we are losing our population and until the health problems are improved or fixed up this will continue to happen.

We need competent leaders who are interested in fixing our problems, not just bandaid solutions, with the attitude of build a new hospital she will be right mate, don't worry about the services.

NOTICE OF MOTION – REQUEST FOR COUNCILLOR TRAINING

FILE: C12-7

AOP REFERENCE: 3.1.4.1

ATTACHMENT: NO

AUTHOR: *Councillor, Peter Yench*

RECOMMENDATION

That the General Manager be requested to hold a training session for all Councillors on Meeting procedures as soon as practical.

Background

I believe that Council Meetings need to be controlled in accordance with the Council Meeting Procedures in order to ensure that all Councillors and the Mayor have a better understanding of the roles and responsibilities at Council Meetings.

**NOTICE OF MOTION – COUNCIL MEETING PROCEDURE
AMENDMENT**

FILE: P5-3

AOP REFERENCE: 3.1.4.2

ATTACHMENT: NO

AUTHOR: *Councillor, Peter Yench*

RECOMMENDATION

That the Council Meeting Procedures be amended to indicate that Councillors speaking to a Motion either for or against are required to stand.

CLAUSE 1A – MAYORAL REPORT

FILE: C13-1-5

AOP REFERENCE: 3.1

ATTACHMENT: NO

AUTHOR: *Mayor, Councillor Lilliane Brady OAM*

Report to be tabled.

RECOMMENDATION

That Council accepts the information contained in the Mayoral Report for the month of July 2017.

CLAUSE 2A – WESTERN DIVISION GROUP OF COUNCILS

FILE: L5-4-4

AOP REFERENCE: 3.2.1.2

ATTACHMENT: NO

AUTHOR: *General Manager, Peter Vlatko*

Report to be tabled.

CLAUSE 3A – POLICY REMOVAL**FILE: P5-20, P5-12, P5-28, P5-15, P5-26, P5-10, P5-39, P5-23, P5-22, P5-8, C8-12, P5-69, P5-94, P5-57, P5-68, A2-7-13, P5-52, P5-45, P5-17, P5-41****AOP REFERENCE: 3.1.5.2****ATTACHMENT: NO****AUTHOR: *General Manager, Peter Vlatko*****Purpose**

The purpose of this Report is to provide Council with the information it requires to remove non relevant, non-current and superseded Policies from its Register.

Background

Following the election of a new Council in September, Council must review all of their Policies within twelve (12) months of the election of a new Council.

All policies are regularly reviewed and updated and are placed on Councils Website once adopted.

The following Policies are to be removed from Councils Policy Register:

Policy	File No	Reason for Removal
Code for Residential Flat Buildings	P5-20	Out of date - superseded by legislation changes.
Code for the Control of Hawking and Peddling of Articles of Human Food	P5-12	Controlled under separate legislation.
Code for Advertising Structures	P5-28	Superseded by legislation changes.
Code for the Construction of Awnings and Verandahs in the CBD	P5-15	Can be covered through a DA.
Code for the Erection of Caretaker's Flats in General Industrial Zone, Town of Cobar	P5-26	Superseded by legislation changes.
Code for the Disposal of Surplus Fill	P5-10	No longer required.
Code for the Use of Council's Line Marking Machine	P5-39	No longer required.
Drugs and Alcohol in the Workplace	P5-23	Superseded by Fit for Work Policy.
Code for the Regulation of Drugs and Alcohol in the Workplace	P5-23	Covered by Fit for Work Policy.
Provision of Information and Interaction between Councillors and Staff	P5-22	Covered by Code of Conduct Policy.
Dwellings Moveable Control and Regulation Code	P5-8	Covered by Legislation.
Social Plan 2011-2016	C8-12	This is no longer a regulatory requirement.
Support of Major Events Policy	P5-69	The Policy has not been used since 2009 – There is no need for a Policy as event

		approval can go through Council.
Loss of Drivers Licence/ Plant Operators Certificates Policy	P5-94	Standard condition of employment.
Use of Personal Mobile Phones in the Workplace	P5-57	Included in Induction process.
Workplace Amenities Policy	P5-68	No longer relevant.
Human Resources Management Plan	A2-7-13	The Management Plan has been replaced.
Council Facilities Staff Access Policy	P5-52	Included in Induction process.
Access and Equity Policy	P5-45	Superseded by Disability Inclusion Action Plan.
Return to Work Program	P5-17	Superseded by Return at Work Program.
Child Protection Policy	P5-41	Covered by Legislation.

These Policies can be viewed on Council's Website or a copy can be provided to upon request.

Legal Situation

Under Section 252 of the Local Government Act 1993, policies must be adopted within 12 months of the commencement of the new Council term.

Local Government (General) Regulations 2005.

Policy Implications

To provide more relevant and up to date policies.

Financial Implications

Nil.

Options

- The attached policies be removed by Council;
- That the attached policies not be removed by Council.

RECOMMENDATION

That Council agree to remove the Policies as listed above.

CLAUSE 4A – CARRIED FORWARD CAPITAL EXPENDITURE**FILE: L5 -22 AOP REFERENCE: 3.1 ATTACHMENT: YES (PAGE 76)****AUTHOR: *Director of Finance and Community Services, Kym Miller*****Purpose**

To advise Council of an indicative list of capital items which need to be carried forward from the year end 30 June 2017 to the budget year ending 30 June 2018.

Background

The schedule below lists major items which were budgeted for in year ended June 30 2017 but were unable to be completed. The values will be refined as part of the preparation of the 2017 statutory (audited) accounts and re-presented to Council as part of the Q1 Budget Review. Operating expenses to be carried forward will also be reported to Council as part of that process. The style of operating expenditure that will typically be required to be carried forward will be either partially completed project based works or projects for which cash has been received but have not been able to be commenced.

All carried forward items will be ‘cash backed’ as at 30 June 2017.

The Director of Engineering also needs to ensure that consideration is given to satisfying Roads to Recovery and Block Grant requirements in finalising year end reviews.

This interim advice and resolution is required to enable staff to continue work on the projects.

Financial Implications

The items carried forward will be incorporated into the Quarter 1 Budget Review and will be funded from cash restricted as at June 30 2017.

RECOMMENDATION

That Council approve the list of items included in this report to be continued in year ending June 30 2018 and that the amounts are formally included in the 2017/2018 budget as part of the Quarter 1 Budget Review.

CLAUSE 5A - RATE ABANDONMENTS 2016/2017

FILE: R2-1

AOP REFERENCE: 3.1.1.2

ATTACHMENT: NO

AUTHOR: *Office Coordinator, Jo Louise Brown*

Purpose

To inform Council in regard to the various rates and charges that are required to be abandoned in 2016/2017.

Background

Various rates and charges which have been levied during 2016/2017 are required to be abandoned due to amalgamated assessments, sale of land, pensioner rebates and other changes.

RECOMMENDATION

That Council write-off rates and charges totalling \$120,177.47 for 2016/2017 as follows subject to Auditors approval:

Pension Rebates	113,140.45
Hidden Leaks Allowance	2,821.10
Category/Service Changes	<u>4,215.92</u>
	\$120,177.47

CLAUSE 6A - APPOINTMENT OF A CONSULTANT TO DEVELOP COBAR REGIONAL AIRPORT MASTER PLAN

FILE: T3 -17- 8

AOP REFERENCE: 3.3.4.1

ATTACHMENT: NO

AUTHOR: *Asset Manager, Anil J DeSilva*

Purpose

To advise and inform Council of the outcome of the evaluation of request for quotations (RFQ) for developing the masterplan for Cobar Airport which was endorsed by Airport Advisory Committee.

Background

Council received \$60,000 in grant funding from 'Building Resilience to Climate Change' to a develop Cobar Airport Master Plan. Subsequently Council sought RFQ from suitably qualified consultants for Master Plan development for the Cobar Regional Airport by advertising on Tenderlink.

The RFQ opened on Friday, 12 May 2017 and closed at 5.00pm on Thursday, 15 June 2017.

By the closure date a total of 6 applications had been received. RFQs were opened in front of Christine Barker (Records Officer), Sharon Moore (Records Assistant) and Cindy Freeman (Records Assistant).

Statutory Environment

The EOI process has been conducted in accordance with Section 55 of the Local Government Act 1993 and Part 7 of the Local Government (General) Regulation 2005.

RECOMMENDATION

That a further report on Appointment of a Consultant to Develop Cobar Regional Airport Master Plan development be considered in Committee of the Whole Closed Council with the press and public excluded for the reason as stated in Section 10A (2) (c) (d)(i) of the *Local Government Act 1993* as the discussion of the information in Open Council would if disclosed confer a commercial advantage on a person with who the council is conducting (or proposes to conduct) business and the commercial information is of a confidential nature that would if disclosed prejudice the commercial position of the person who supplied it).

**CLAUSE 7A – WESTERN SLOPES PIPELINE COMMUNITY
CONSULTATIVE COMMITTEE**

FILE: G-1-1

AOP REFERENCE: 1.6.3

ATTACHMENT: NO

AUTHOR: *Director of Planning & Environmental Services, Garry Ryman*

Purpose

The purpose of this report is for Council to consider nominating a representative to become a member of the Community Consultative Committee (CCC).

Background

Council has been invited by Michael Silver, Independent Chair of the CCC to nominate a representative to sit on the committee.

It is proposed that the CCC will comprise of two committees. One committee focused on the northern end of the pipeline and another for the southern end. Cobar is part of the proposed CCC for the southern end of the pipeline.

The role as a committee member is voluntary and members will be expected to contribute constructively to committee discussions, attend around four meetings a year and communicate information about the Western Slopes Pipeline project to and from the committee to the broader community.

For more information about the Community Consultative process please visit:

<http://www.planning.nsw.gov.au/communityconsultativecommittees>

Nominations should be lodged by Friday, 28 July 2017.

RECOMMENDATION

That Council consider nominating a representative to become a member of the Western Slopes Pipeline Community Consultative Committee.

CLAUSE 8A – DRAFT LAND USE MASTER PLAN FOR THE NEWEY**FILE: P1-7****AOP REFERENCE: 4.4.3****ATTACHMENT: YES****(UNDER SEPARATE COVER)****AUTHOR: *Director of Planning and Environmental Services, Garry Ryman*****Purpose**

The purpose of this report is to consider the draft Newey Land Use Master Plan in accordance with the resolution from the June 2017 Ordinary Meeting of Council.

Background

At the June Ordinary Council Meeting it was resolved as follows:

“That a report on the Draft Land Use Master Plan for the Newey be deferred to the next meeting.”

“That consideration of the motion “that a gate be installed at the Newey at the entrance road way immediately in order to cease all free camping at the Newey to ensure that Council is not liable and that as an alternative, as a temporary alternative Council opens up Ward Oval” be considered at the next Ordinary Council Meeting.”

The draft Plan was finalised and distributed to Councillors on 21 June 2017 and provided limited reading time prior to the meeting. Consideration of the matter was deferred and is resubmitted for consideration.

The plan identifies objectives and actions to guide local management decisions relating to the Newey, with specific regard to applicable land use planning controls under the *Environmental Planning and Assessment Act 1979*.

The timeframe nominated in the resolution did not enable the option of a plan of management under the *Crown Lands Act 1989*. Such a plan is not a mandatory requirement unless specifically required by the Minister under the Act.

A number of management issues relevant to the Newey have been identified with objectives and actions developed for each of the issues.

While the plan comments in general terms about potential projects, application of the plan is limited to providing a management framework to assist with future infrastructure decisions.

The plan also includes a breakdown of the Newey into five separate management precincts, again to guide future decision making.

Issues

The plan highlights that the use of the Newey for the purpose of a camping ground (and / or caravan park) is a prohibited land use under the *Cobar Local Environmental Plan 2012*.

There are no higher level planning instruments under the *Environmental Planning and Assessment Act 1979* which overturn or vary this non-discretionary prohibition. Therefore, without legislative change Council cannot consent to camping at the Newey.

The following dot-point summary is provided to outline what would be needed to seek legislative change and secure necessary approvals. The timeline for this at best will take months, which could become years, given the Crown land tenure of the Newey.

- Consult with NSW Lands (landowner) to seek its view on a planning proposal to amend the Cobar LEP 2012 to make camping a permissible use.
- Consult with NSW Planning and Environment to seek initial comments regarding preparation of the planning proposal.
- Engage a consultant to prepare the planning proposal.
- Report to Council.
- Seek a gateway determination from NSW Planning and Environment to proceed with the planning proposal.
- Prepare any required studies from the gateway process.
- Consult with required state agencies.
- Exhibition of planning proposal and any associated technical studies.
- Report to Council following exhibition.
- Planning proposal sent back to NSW Planning and Environment requesting approval to prepare draft LEP.
- Prepare final LEP and submit to NSW Planning and Environment.
- LEP made with notice in government gazette.
- Consult with NSW Lands concerning licensing, rent, plans of management, land transfer options and/or requirements for the operation of a camping ground (and/or caravan park).
- Prepare and submit development application and associated construction certificate application for relevant work.
- Prepare application for approval to operate a camping ground (and/or caravan park) under S68 of the *Local Government Act 1993*.
- Receive all required consent and approvals.
- Develop and commission the site.
- Commence operating on receipt of all final approvals.

An alternative approach to address any shortfall in the number and/or variety of camping options in Cobar is for relevant stakeholders to consider alternative sites where camping is a permissible use. For example, the following zones under the Cobar Local Environmental Plan 2012.

- RU1 – Primary Production;
- R1 – General Residential;
- RE 2 – Private Recreation;
- E3 – Environmental Management.

This approach may consider new sites or add to existing activities on established sites. Existing sites may include Cobar Caravan Park, Cobar Camels Rugby Club, Dalton Park Horse Complex and Ward Oval.

The first step for any person or stakeholder considering either a new site or an existing site would be to undertake a planning site analysis to determine the development potential, servicing requirements, likely compliance with relevant standards and compatibility with existing or adjoining land uses.

Any proposals for a new site or expansion of an existing site will need to obtain relevant consents and approvals as required by NSW legislation.

RECOMMENDATION

- 1. That Council considers the draft “Newey” Land Use Master Plan for the purpose of public exhibition.**
- 2. That Council publicly exhibit the draft “Newey” Land Use Master Plan for a period of at least 28 days.**
- 3. That Council at its Ordinary Meeting on 28 September 2017 consider a further report in respect of the draft “Newey” Land Use Master Plan.**
- 4. That the General Manager and Directors consult with interested stakeholders concerning the promotion and supply of accommodation options for visitors to Cobar and report back to the Council. The consultation process is to consider a wide range of camping and caravanning options having regard to relevant legislation.**

**CLAUSE 9A – COPPER CITY HOTEL AND MOTEL DEVELOPMENT
APPLICATION**

FILE: 2017/LD-016 AOP REFERENCE: 1.6.3.1 ATTACHMENT: NO
AUTHOR: *Manager Planning and Environmental Services, Stephen Poulter*

Report to be tabled.

CLAUSE 10A – USE OF EFFLUENT BY COBAR BOWLING AND GOLF CLUB

FILE: S3-5

AOP REFERENCE: 4.1.4

ATTACHMENT: NO

AUTHOR: *Director of Engineering Services, Stephen Taylor*

Background

This report deals with the annual charge to the Cobar Bowling and Golf Club for the continued use of Council's effluent at an annual fee of \$15,750.00

Issues

Council advised the Cobar Bowling and Golf Club on the 26 August 2014 to continue the annual charge of \$15,000.00 for the purchase of effluent for the period 01/07/2015 to 30/06/2016, with an annual review to be undertaken.

As there has been no increase over the past three years a CPI Increase of 5% has been set for the period 01/07/2016 to 30/06/2017.

Financial Implications

Based on Council's calculations the total estimated cost of effluent used by the club for the period 01/07/2016 to 30/06/2017 is expected to be approximately \$25,843.00 based on a cost of \$0.35 per kilo litre.

Conclusion

It is obvious that the Cobar Bowling and Golf Club is gaining a benefit by virtue of payment of the \$15,750.00 in lieu of the actual cost of the effluent.

There is, however, an alternative argument that this effluent would be wasted if not utilised by the Cobar Bowling and Golf Club and additionally, the club is providing a well patronised facility in the form of the only golf course in Cobar.

RECOMMENDATION

That the current fee to the Cobar Bowling and Golf Club for the use of effluent be fixed at the annual charge of \$15,750.00 and be reviewed annually.

CLAUSE 11A – DALTON PARK HORSE COMPLEX LICENCE AGREEMENTS

FILE: P1-4-3

AOP REFERENCE: 3.3.4.2

ATTACHMENT: NO

AUTHOR: *Environmental Supervisor, Melissa Gunn*

Purpose

The purpose of this report is to recommend new temporary licence agreements for users of Dalton Park Horse Complex from 1 July 2017 to 30 June 2018.

Background

The licence agreements for the users of the Dalton Park Horse Complex expired on 30 June 2017.

Organisation / Individual	Purpose of licence
Cobar Pony Club	Pony Club and activities associated with such a club.
Cobar Miners Race Club	Race club and activities associated with such a club.
Mr S Griffiths and Mrs C Griffiths	Stabling, training of horses and associated activities.
Ms Sharon Whitehurst	Stabling, exercising of horses for sporting events and associated horse activities.
Ms Christie Wheeler, Mr Geoff Turton, Mr Kevin and Mrs Maree Wheeler	Stabling, training and exercising of horses and associated activities.
QS Outback	Quantum savvy horsemanship clinics, practice days, events and associated activities.
Mr Wayne Prisk	Stabling and training of race horses and associated activities.

The Cobar Rodeo Committee is understood to no longer have a committee and no advice has been received seeking a licence for 2017/2018.

Issues

Council acting as Trust Manager for the Reserve may renew the 12 month temporary licences for the period 1 July 2017 to 30 June 2018.

The issue of a licence not exceeding 12 months duration does not require approval from the Minister under the *Crown Land Act 1989*.

Fees payable for the licences are included in Council's 2017/2018 Fees and Charges.

RECOMMENDATION

1. That Council acting as Trust Manager for the Dalton Park Racecourse (R630019) Reserve Trust, resolve to offer a 12 month temporary licence agreement to following organisations and individuals as detailed below for the period 1 July 2017 to 30 June 2018:

Organisation / Individual	Purpose of licence
Cobar Pony Club	Pony Club and activities associated with such a club.
Cobar Miners Race Club	Race club and activities associated with such a club.
Mr S Griffiths and Mrs C Griffiths	Stabling, training of horses and associated activities.
Ms Sharon Whitehurst	Stabling, exercising of horses for sporting events and associated horse activities.
Ms Christie Wheeler, Mr Geoff Turton, Mr Kevin and Mrs Maree Wheeler	Stabling, training and exercising of horses and associated activities.
QS Outback	Quantum savvy horsemanship clinics, practice days, events and associated activities.
Mr Wayne Prisk	Stabling and training of race horses and associated activities.

2. That Council acting as Trust Manager for the Dalton Park Racecourse (R630019) Reserve Trust, resolve to affix the Trust seal to the 12 month temporary licence agreements for the following organisations and individuals to cover the period 1 July 2017 to 30 June 2018, if the offers are accepted:

- **Cobar Pony Club;**
- **Cobar Miners Race Club;**
- **Mr S Griffiths and Mrs C Griffiths;**
- **Ms Sharon Whitehurst;**
- **Ms Christie Wheeler, Mr Geoff Turton, Mr Kevin and Mrs Maree Wheeler;**
- **QS Outback;**
- **Mr Wayne Prisk.**

CLAUSE 12A – BATHURST STREET RESERVE LICENCE AGREEMENT

FILE: P1-2-2

AOP REFERENCE: 3.3.4.2

ATTACHMENT: NO

AUTHOR: *Environmental Supervisor, Melissa Gunn*

Purpose

The purpose of this report is to recommend a new temporary licence agreement for the user of Bathurst Street Reserve from 1 July 2017 to 30 June 2018.

Background

The current 12 month temporary licence for the Cobar Tennis Club for the purpose of the operation of the Cobar Tennis Club and associated activities expired on 30 June 2017 and should be renewed.

Issues

Council acting as Trust Manager for the Reserve needs to renew the above licence for the period 1 July 2017 to 30 June 2018.

The issues of a licence not exceeding 12 months duration does not require approval from the Minister under the *Crown Land Act 1989*.

Fees payable for the licence are include in Council's 2017/2018 Fees and Charges.

RECOMMENDATION

- 1. That Council acting as Trust Manager for the Bathurst Street Reserve Trust, resolve to offer a 12 month temporary licence agreement to the Cobar Tennis Club for the purpose of the operation of the Cobar Tennis Club and associated activities to cover the period 1 July 2017 to 30 June 2018.**
- 2. That Council acting as Trust Manager for the Bathurst Street Reserve Trust, resolve to affix the Trusts seal to the 12 month temporary licence agreement for the Cobar Tennis Club to cover the period 1 July 2017 to 30 June 2018 if the offer is accepted.**

CLAUSE 13A – MINUTES OF THE ECONOMIC TASKFORCE**FILE: D2-17 AOP REFERENCE: 2.1ATTACHMENT: YES (PAGE 77-80)****AUTHOR: *Director Corporate and Economic Development, Angela Shepherd*****Purpose**

To summarise the outcomes of the Economic Taskforce Meeting held on 18 July 2017.

Background

The most recent meeting of the Economic Taskforce was 18 July 2017. Participants were provided with an update on the truck wash bay, the Regional Marketing and Promotion project, Capture the Feeling initiative and the development of the Destination Cobarr website and Facebook page. An update on initiatives at the Museum were presented.

Issues

The Taskforce also explored the idea of collaboration between businesses and Council and better ways to market Cobarr. One issue members believed should be addressed is the issue of business owners and employees parking in the main street and that suitable alternatives are required and should be promoted to be used. The following recommendations are made to Council:

RECOMMENDATION: That Council endorse the Taskforce to write to CBD business owners urging them and their employees to not park in the main street, outlining why and what the alternative options are.

RECOMMENDATION: That a report be presented to the next Taskforce meeting outlining the cost of sealing the Grand Hotel carpark and the carpark adjacent to the cinema.

The Taskforce again discussed the draft Newey Land Use Plan and developed the following resolution:

RESOLUTION: The majority of Taskforce members resolved that legal free camping should be available in the Shire.

This was not a unanimous decision, but one decided by majority vote of members.

Financial Implications

There are no financial implications of the above actions.

RECOMMENDATION

That Council resolves to accept the recommendations of the Economic Taskforce that:

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- 1. Council endorse the Taskforce to write to CBD business owners urging them and their employees to not park in the main street, outlining why and what the alternative options are.**
 - 2. A report be presented to the next Taskforce meeting outlining the cost of sealing the Grand Hotel carpark and the carpark adjacent to the cinema.**
 - 3. That Council notes the resolution of the Economic Taskforce that the majority of Taskforce Members resolved that legal free camping should be available in the Shire.**

CLAUSE 1B – DEVELOPMENT APPROVALS: 15 JUNE 2017 – 30 JUNE 2017

FILE: T5-1

AOP REFERENCE: 1.6.3.1

ATTACHMENT: NO

AUTHOR: Director of Planning & Environmental Services, Garry Ryman

Complying Development Approvals

There were no Complying Development Applications approved under delegated authority for the period 15 June 2017 – 30 June 2017.

The value of Complying Development approvals for 2016/2017 to date is Nil.

The value of Complying Development approvals for the similar period in 2015/2016 was Nil.

Local Development Approvals

The following Local Development Applications have been approved under delegated authority for the period 15 June 2017 – 30 June 2017.

CERTIFICATE NO.	ADDRESS	DESCRIPTION	VALUE (\$)
2017/LD-00020	23 Wood St, Cobar	Shed	\$20,000
2017/LD-00021	25 Tindera St, Cobar	Awning & Deck	\$4,242
2017/LD-00023	76 Marshall St, Cobar	Kitchen Renovation & Extended Front Fence	\$18,000
2017/LD-00025	8 Barton St, Cobar	Patio Cover	\$5,980

The value of Local Development approvals for 2016/2017 to date is \$1,274,552.00.

The value of Local Development approvals for the similar period in 2015/2016 was **\$1,870,178.00.**

Construction Certificates

There were no Construction Certificates approved under delegated authority for the period 15 June 2017 – 30 June 2017.

RECOMMENDATION

That the information detailing the Local Development and Construction Certificate approvals for the period 15 June 2017 – 30 June 2017 be received and noted.

CLAUSE 2B – DEVELOPMENT APPROVALS: 1 JULY 2017 – 19 JULY 2017**FILE: T5-1****AOP REFERENCE: 1.6.3.1****ATTACHMENT: NO****AUTHOR: *Director of Planning & Environmental Services, Garry Ryman*****Complying Development Approvals**

There were no Complying Development Applications approved under delegated authority for the period 1 July 2017 – 19 July 2017.

The value of Complying Development approvals for 2017/2018 to date is Nil.

The value of Complying Development approvals for the similar period in 2016/2017 was Nil.

Local Development Approvals

The following Local Development Applications have been approved under delegated authority for the period 1 July 2017 – 19 July 2017.

CERTIFICATE NO.	ADDRESS	DESCRIPTION	VALUE (\$)
2017/LD-00024	48 Green St, Cobar	Patio Cover	\$7,000
2017/LD-00026	17 Belagoy St, Cobar	Shed & Slab	\$13,000

The value of Local Development approvals for 2017/2018 to date is \$20,000.00.

The value of Local Development approvals for the similar period in 2016/2017 was **\$6,500.00.**

Construction Certificates

There were the following Construction Certificates approved under delegated authority for the period 1 July 2017 – 19 July 2017.

CERTIFICATE NO.	ADDRESS	DESCRIPTION
2017/CB-00017	84 Marshall St, Cobar	Carport
2017/CB-00019	23 Wood St, Cobar	Shed
2017/CB-00021	8 Barton St, Cobar	Patio Cover
2017/CB-00020	48 Green St, Cobar	Patio Cover
2017/CB-00018	76 Marshall St, Cobar	Kitchen Renovation & Extended Front Fence
2017/CB-00023	17 Belagoy St, Cobar	Shed & Slab

RECOMMENDATION

That the information detailing the Local Development and Construction Certificate approvals for the period 1 July 2017 – 19 July 2017 be received and noted.

CLAUSE 3B – MONTHLY STATUS REPORT

FILE: C13-10

AOP REFERENCE: 3.1

ATTACHMENT: NO

AUTHOR: *General Manager, Peter Vlatko*

COUNCIL RESOLUTIONS 22 MARCH 2012					
NUMBER	ITEM	RESOLUTION NUMBER	ACTION BY	ACTION REQUIRED	OUTCOME
162	Council – Clause 16A - Liquid Trade Waste Policy – Costs and Implementation Method	14.3.2012	DES/SM/DPES	Adopts option one (1) for the upgrading of the existing trade waste outlets and purchase the required pre-treatment units and complete the installation works on all trade waste premises with all costs to be funded out of the Sewer Fund Reserves with a no-interest three (3) year loan to local proprietors of businesses, and further that repayment will be a condition of approval on their Liquid Trade Waste licence agreement as per the NSW Office of Water regulations.	Lack of staff resources has prevented implementation of resolution. Discussions were being undertaken with Dubbo City Council through the LMWUA for Dubbo Trade Waste Officer to implement a Trade Waste Program for several Councils within the LMWUA. Change in Local Government structure likely to affect progress of this proposal. Matter to be reviewed given resources are available. Dubbo Regional Council are currently advertising for a Trade Waste Officer to enable Dubbo to provide trade waste services for all LMWUA Councils.
COUNCIL RESOLUTIONS 24 APRIL 2013					

NUMBER	ITEM	RESOLUTION NUMBER	ACTION BY	ACTION REQUIRED	OUTCOME
380	Committee of the Whole Closed Council – Clause 1C – Notice of Rescission Motion – Consideration of Tourism Cost Centre	95.4.2013	DCED	That in the year 2013/2014 that Council develops a tourism management plan that details appropriate commitments and plans that aid the tourist industry in Cobar.	Council is currently preparing a four plan for the Great Cobar Heritage Centre, tourism and events. Expect draft plan to Council in August.

COUNCIL RESOLUTIONS 22 AUGUST 2013

NUMBER	ITEM	RESOLUTION NUMBER	ACTION BY	ACTION REQUIRED	OUTCOME
435	Council – Clause 9A – Determination of Status of Mt Gap Road	187.8.2013	AM	That Mt. Gap Road within Mt. Gap Station shall be dedicated a public road and remain on the Roads Register as a Shire Road.	Waiting on gazettal by Western Lands.

COUNCIL RESOLUTIONS 25 SEPTEMBER 2014

NUMBER	ITEM	RESOLUTION NUMBER	ACTION BY	ACTION REQUIRED	OUTCOME
627	Council – Clause 10A – Adoption of Management Plan for Lot 18 DP213415	188.9.2014	DPES	That Council authorise the General Manager to negotiate a lease or licence for an appropriate term and conditions with the Cobar Bowling and Golf Club Ltd. That Council authorise the Mayor and General Manager to sign any lease or licence under the Common Seal of Council.	Matter to be finalised by December 2017. Agreement to be prepared for negotiations commencing July 2017.

COUNCIL RESOLUTIONS 23 APRIL 2015

NUMBER	ITEM	RESOLUTION NUMBER	ACTION BY	ACTION REQUIRED	OUTCOME
701	Council – Clause 7A – EOI – Lease, Management and Maintenance of Cobar Regional Airport	59.04.2015	AM	That on completion of all requirements for certification of Cobar Regional Airport master planning be commenced, in conjunction with preparation of a business plan exploring potential commercial development of the Airport.	Airport Committee Meeting held in Q2. Grant application submitted for Master Plan. Workout for Tender. Tender Evaluation Report provided to July Ordinary Council Meeting – No further action required.
702	Council – Clause 8A – Maintenance of Stock Control Structures	60.04.2015	DES	That Council recompile a comprehensive Grid Register which is expected to take approximately 6 to 12 months to complete depending on resources available and location of grids with the Register including GPS coordinates, photos of the grid, an assessment on the condition of the grid and its associated infrastructure.	Staff being appointed to undertake project. Identification has commenced and register started. Anticipated work to be completed by December 2017.

COUNCIL RESOLUTIONS 24 SEPTEMBER 2015

NUMBER	ITEM	RESOLUTION NUMBER	ACTION BY	ACTION REQUIRED	OUTCOME
793	Council – Clause 9A – O’Neill Road Water	197.09.2015	SM/ DES	That Council undertakes flow and pressure testing on the existing	NSW Public Works have been engaged to undertake a network

	Supply			main on Lerida Road during the summer peak demand to determine the availability of water. That a full report be provided to Council when available.	analysis of the Cobar water supply reticulation to determine the pressure and availability of water in the entire network.
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COUNCIL RESOLUTIONS 22 OCTOBER 2015

NUMBER	ITEM	RESOLUTION NUMBER	ACTION BY	ACTION REQUIRED	OUTCOME
799	Finance and Policy Committee – Notice of Motion – Services to O’Neill Road and Sutherland Drive	210.10.2015	DES/SM	That an investigation be undertaken into a water subsidy for the residents of O’Neill Road for the summer months similar to what we do for the Villages.	No action to date. Matter to be included in Network Analysis.

COUNCIL RESOLUTIONS 26 NOVEMBER 2015

NUMBER	ITEM	RESOLUTION NUMBER	ACTION BY	ACTION REQUIRED	OUTCOME
809	Works Committee – Notice of Motion – Report 2A - RMS Repair Program for 2016/2017	226.11.2015	DES	That if funding is not obtained that Council continues to nominate MR407 Mulya Road in subsequent years until funding is obtained.	Funding was not received for the 2016/2017 financial year. A new application will be submitted for the 2017/2018 program.
817	Council – Clause 7A – Cobar Sewerage Treatment Land Being Lot 24 in DP837494, Application for	236.11.2015	DES	That Council apply for a 12 month short term licence over crown land parcel Lot 24 in DP837494. That the Mayor and General	Matter being reviewed given no action to date.

	<p>Licence to Occupy Crown Land and Approval for Land Acquisition</p>			<p>Manager be authorised to execute the licence documents under the Common Seal of Council.</p> <p>That the costs associated with the licence be paid from operating expenses for the Cobar Sewerage Treatment Works.</p> <p>That Council acquire by compulsory acquisition the whole of the land contained in Lot 24 DP837494 Sewerage Works Road, Cobar (hereafter called the acquisition land).</p> <p>That the acquisition of land be acquired pursuant to Section 187 of the Local Government Act 1993 and the Land Acquisition (Just Compensation) Act 1991 for commercial purposes for the continued operation and management of the Cobar Sewerage Treatment Works.</p> <p>That the acquisition land value be paid upon completion of the acquisition of the acquisition land, to the Department of Primary Industries on behalf of the Crown in full and final payment of all</p>	
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			<p>those interests including the rights of the Crown pursuant to Section 104 of the <i>Native Title (NSW) Act 1994</i> and Section 54(2) of the <i>Land Acquisition (Just Terms Compensation) Act 1991</i>.</p> <p>That the survey plans and other acquisition documents for the acquisition of the acquisition land be signed under the Common Seal of Council.</p> <p>That the Council authorise the Mayor and General Manager to sign all acquisition documents.</p> <p>That the acquisition land be acquired as operational land pursuant to the provisions of Section 31 of the <i>Local Government Act 1993</i>.</p> <p>That pursuant to the provisions of Section 190 of the <i>Local Government Act 1993</i> all minerals are excluded from the acquisition.</p> <p>That Council makes the necessary application to the Minister or Governor so that the acquisition can be completed.</p>	
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				That the costs associated with compulsory acquiring the land be paid from the Sewer Reserve Fund.	
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COUNCIL RESOLUTIONS 10 DECEMBER 2015					
NUMBER	ITEM	RESOLUTION NUMBER	ACTION BY	ACTION REQUIRED	OUTCOME
821	Council – Notice of Motion – Establishment of a Cobar Community Trust	251.12.2015	GM	That Council investigates the establishment of a Cobar Community Trust with the aim of sourcing grants for the improvement of facilities, infrastructure or anything of benefit to the Cobar Community and Shire.	No action to date. Deputy Mayor to provide additional information to assist the progression of the matter.
836	Council – Committee of the Whole Closed Council – Clause 2C – Incorporation of Lilliane Brady Village into the New Cobar Multi-Purpose Service	281.12.2015	GM	That subject to the proposed changes in the draft Memorandum of Understanding (MOU) and Term Sheet detailed in Councils resolution of 26 November 2015 that Council progress positively the incorporation of the Lilliane Brady Village into the proposed new Multi-Purpose Service with the 10 extra aged care beds to be attached directly to the Lilliane Brady Village. That the information and discussions held concerning the proposed new Cobar Multi-Purpose	Advice provided to relevant Health Authorities. MOU signed. Council working with Government Contractor in relation to design. Advice has been received from Local Health that MPS documents will be provided to us by year end. Meeting with Council and the Community was held on 1 & 2 December 2016. Refer to Action Item 1050 – No

				Service incorporating the Lilliane Brady Village remains confidential within the Committee of the Whole Closed Council.	further action required.
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COUNCIL RESOLUTIONS 25 FEBRUARY 2016

NUMBER	ITEM	RESOLUTION NUMBER	ACTION BY	ACTION REQUIRED	OUTCOME
844	Works Committee – Report 3A – 2WEB Transmitter Investigation Report	14.2.2016	DFCS	<p>That Council approve the installation of the 2WEB FM re-broadcast transmitter at the existing Fort Bourke Water Treatment Plant.</p> <p>That the installation cost and application to the Australian Communication and Media Authority for the required apparatus licence be charged against Cobar - television budget.</p> <p>That Council applies for a five year licence.</p> <p>That this is a once off payment contribution and no additional or ongoing costs will be covered by Cobar Shire Council.</p>	<p>Contact has been instigated with 2WEB and actions commenced.</p> <p>Expected that the application process will take up to 8 months.</p> <p>May - Phone call made to find out the status of the application, they have confirmed that the application has been received and is being progressed.</p> <p>June - Letter sent to find out the progression of the application – no response has been received yet.</p> <p>July – Email correspondence has been sent to the Department.</p>

COUNCIL RESOLUTIONS 28 APRIL 2016

NUMBER	ITEM	RESOLUTION NUMBER	ACTION BY	ACTION REQUIRED	OUTCOME
865	Confirmation of the Minutes – Traffic Committee Meeting	53.4.2016	DES	That the works required on the Booroomugga Road and Barrier Highway intersection at Canbelego be prioritized as high and if funding is required that funding be sought.	RMS have advised they will undertake a full REF before any work is undertaken. Works are proposed to be funded by RMS in 2017/2018. A design for the removal of material required to improve visibility has been provided to RMS. RMS have included the work in the draft program for 2017/2018.
870	Committee of the Whole Closed Council – Report 1C – Analysis of Plant and Equipment Hire and Trades and Miscellaneous Services Register	58.4.2016	GM	That any future projects within Cobar Shire that we look at supporting the local businesses (where applicable) to ensure their viability and have a review of the Policy.	Policy to be reviewed and all purchases to have quotes provided and encourage the use of locals.
879	Council – Clause 6A – Raw Water Supply to Dalton Park Horse Complex	68.4.2016	DFCS	That the Raw Water Supply to Dalton Park Horse Complex be listed on Councils 10 Year Long Term Financial Plan and that Council seek any available grant funding in the interim.	In draft budget. Business Case to be considered.

COUNCIL RESOLUTIONS 26 MAY 2016

NUMBER	ITEM	RESOLUTION NUMBER	ACTION BY	ACTION REQUIRED	OUTCOME
880	Finance & Policy Committee – Report 4B – Grant Funding	81.5.2016	DFCS	That Staff investigate and report back to Council the possibility of utilising the existing facilities at the Cobar Regional Airport for flight training.	Matter to be addressed by Taskforce.
COUNCIL RESOLUTIONS 23 JUNE 2016					
905	Council – Clause 3A – Occupancy at the Community Centre for the Cobar Mobile Children’s Services Inc	113.6.2016	DPES	That Council commence planning for a permanent toilet so that consideration of a toilet can be undertaken by Council if grant applications fail.	Planning has started for a permanent toilet. Once grant funding has been identified an application will be made.
COUNCIL RESOLUTIONS 22 SEPTEMBER 2016					
951	Council – Clause 10A – Dalton Park Horse Complex – Proposed Advisory Sign	180.9.2016	DPES	That Council approve the Director of Planning and Environmental Services to install an advisory sign at the Dalton Park Horse Complex confirming that use of the complex is available for use by licence holders only.	The need for this sign is being reviewed at the User Group Meeting.
COUNCIL RESOLUTIONS 24 NOVEMBER 2016					
971	Council – Clause 4A – Internal Audit Committee	228.11.2016	DFCS	That Council receive a further Report on the (re) formation of the Internal Audit Committee by 31 March 2017.	Further Report to be provided to the August Ordinary Council Meeting. This is due to the unavailability of Paul Manns. Initial Meeting to be held in June 2017.

					Paul Manns and Michael Zannes have accepted positions on the Internal Audit Committee.
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COUNCIL RESOLUTIONS 8 DECEMBER 2016

980	Council – Clause 3A – Cobar Sound Chapel	255.12.2016	DPES	That Council authorises the transfer of Lot 287 DP914515 to Cobar Shire Council for nominal consideration. That the Mayor and General Manager be authorised to execute the transfer documents under the Common Seal of Council.	Letter sent to NSW Public Works to activate transfer. Transfer documents being prepared by NSW Finance. Receipt of documents for execution by Council is imminent.
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COUNCIL RESOLUTIONS 23 FEBRUARY 2017

982	Council – Notice of Motion – Park Naming – Euabalong West	04.2.2017	DES	That Council name the park at Euabalong West the John J Burke Park and that a sign be erected in the park to signify the naming.	Signs have been delivered to Euabalong and will be erected shortly – No further action required.
983	Council – Notice of Motion – Augmentation of Water Supply Euabalong/ Euabalong West	05.2.2017	DES	That Council seek funding for the establishment of a bore and associated works in the Lachlan River aquifer adjacent to Euabalong for the purpose of augmenting the raw water supply for the two villages.	Grant funds being investigated.
996	Council – Clause 12A – Minutes of the Economic Taskforce February Meeting and	20.2.2017	DCED	That Council increase lobbying efforts seeking government investment in promotion of outback NSW in a similar manner to that undertaken in	Investigations being undertaken into changing tourism landscape with office for new tourism zone to be located in Dubbo, what funding is

	Terms of Reference			<p>Queensland.</p> <p>That Council diversify the activities and expand the Festival of the Miners Ghost and form a 2020 Committee to develop an even larger and exciting festival program to celebrate the 150 year anniversary of Cobar.</p> <p>That Council allocate sufficient funding to update the Cobar Shire Council webpage to increase the tourism focus to 'sell' Cobar to the tourism industry.</p>	<p>currently available etc. Will report to Council when further information is available.</p> <p>Working with Arts Council to develop much larger arts program, with Heath Budd on Miners Games, Miners Memorial Committee for memorial service and associated events, Peak for surface tours and fossicking tours, Council for tours of Great Cobar and cemetery. Draft program will be available at July Meeting.</p> <p>Bayside Solutions engaged and skeleton of site agreed to. Content being written. Photo comp to run in August to provide photos. Expect to launch in September. Tourism Facebook page – Destination Cobar – now operating.</p>
997	Committee of the Whole Closed Council – Clause 1C – Defective Building Work – Cobar Brigade Station, Lot 10 Railway Pde South, Cobar	36.2.2017	DPES	<p>That Council authorises the General Manager to commence with a defects claim against Castlereagh Construction Group Pty Ltd.</p> <p>That Council authorises the General Manager to negotiate with the NSW Rural Fire Service funding opportunities for the demolition and rebuilding of the Cobar Brigade</p>	<p>Advice provided to Council Solicitor – Matter ongoing.</p> <p>Letter sent to NSW Rural Fire Service seeking assistance.</p> <p>Negotiations ongoing.</p>

				Station building from floor level up and report back to Council.	
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COUNCIL RESOLUTIONS 9 MARCH 2017

1007	Council – Clause 7B – Expenditure for Roads Network	59.3.2017	DES	That a Rest Area be built along the Wool Track and that it be named after Duncan Gay.	Matter to be raised with funding request for Wool Track.
1009	Committee of the Whole Closed Council – Clause 2C – Lease of 53 Linsley Street	67.3.2017	DPES	That Council authorise the Director of Planning and Environmental Services to enter into a new lease with Dr Indra Karalasingham in respect of 53 Linsley Street, Cobar being substantially consistent with the existing lease for a term of up to five (5) years.	Letter sent to Dr Indra confirming resolution. Matter referred to Council’s Solicitor to prepare and register lease.
1010	Committee of the Whole Closed Council – Clause 3C – Lease of Town Hall Cinema Building	67.3.2017	DPES	That Council authorise the Director of Planning and Environmental Services to enter into a new lease with Angela White, Western Studio of Performing Arts, in respect of the Town Hall Cinema Building being substantially consistent with the existing lease for a term of up to two (2) years with an option for a third year.	Draft lease prepared and forwarded to Lessee for signing.

COUNCIL RESOLUTIONS 27 APRIL 2017

1011	Council – Notice of Motion – Funding for Medical Centre Extensions	69.4.2017	DCED	That Council support the current endeavours of Council and the Outback Division to secure funding to proceed with the Medical Centre	Federal Government grant submitted by Outback Division of GPs (ODGPs), in partnership with Cobar Shire Council, seeking funding for an
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				application.	extension and fit out to the total value of \$415,000 successful. Still awaiting decision on location of GP services in new MPS model. Grant application successful – No further action required.
1014	Council – Clause 4A – Cobar Sewer Upgrade Project	74.4.2017	DES	<p>That Council applies to Infrastructure NSW for an amendment of the project scope for the Cobar Sewer Upgrade Project to include a refurbishment of Council’s three other operating pump stations and to install a screen compactor at an estimated total cost of \$1,050,000.</p> <p>That Council notes that approximately \$600,000 of the available funding will be uncommitted and Council will consider options for those remaining funds once the pump stations and screen compactor projects have been completed.</p>	Council report has been provided to NSW Public Works for assessment and preparation of a request for change of scope to Infrastructure NSW.
1021	Council – Clause 11A – Minutes of the Economic Taskforce April Meeting	81.4.2017	DCED	<p>That Council resolves to set aside the May Taskforce Meeting to workshop the Newey Plan of Management, input into it and to identify solutions to the issue of free camping in Cobar.</p> <p>That Council resolves to further investigate the idea of a freight depot for Cobar and report back to the</p>	<p>The draft was not available for the May Meeting, however the topic was discussed at the July Meeting.</p> <p>Initial positive discussions held with Livestock and Bulk Carriers Association who will provide further</p>

				<p>Taskforce.</p> <p>That a Call for Expressions of Interest from businesses who would like to engage the services of a security company to monitor their premises and answer alarms to establish demand for such a service.</p> <p>That Council resolves to approach Mr Hausler in regards to the future of his rail track and loco for use in a public space in Cobar.</p>	<p>information. Trying to identify a Truckwash bay site where a depot could be collocated.</p> <p>One on one visits to potential businesses have commenced to determine interest in such a venture. Strong interest so far.</p> <p>No action to date.</p>
1025	Council – Clause 7B – Expenditure for Roads Network	92.4.2017	DES	That RMS be contacted in relation to a turning lane being installed at the Meadow Glen Rest Area as a matter of urgency.	<p>Letter has been sent to RMS to request improvements to entrance to Meadow Glen Rest Area.</p> <p>Letter has been acknowledged by RMS and they are programming work subject to available funding.</p>

COUNCIL RESOLUTIONS 9 MAY 2017

NUMBER	ITEM	RESOLUTION NUMBER	ACTION BY	ACTION REQUIRED	OUTCOME
1033	Council Meeting – Committee of the Whole Closed Council - Clause 1C – Scrap Metal Collection and	119.5.2017	MPES	<p>To accept the tender submitted by Sims Metal Management for the initial two (2) year term.</p> <p>That Council confirms its</p>	NetWaste currently preparing contract documents for execution by each participating Council.

	Recycling Tender			involvement in the contract to the NetWaste Projects Coordinator and execute the contract documents as appropriate.	
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COUNCIL RESOLUTIONS – EXTRAORDINARY COUNCIL MEETING - 8 JUNE 2017

NUMBER	ITEM	RESOLUTION NUMBER	ACTION BY	ACTION REQUIRED	OUTCOME
1034	Committee of the Whole Closed Council – Clause 1C - Selection of Successful Tenderer for the Cobar Water Treatment Plant Replacement	123.6.2017	DES	That the information contained within the resolution remain confidential within the Committee of the Whole Closed Council until such time as the Contract has been signed.	Tender appointed, Contracts signed – No further action required.

COUNCIL RESOLUTIONS 22 JUNE 2017

NUMBER	ITEM	RESOLUTION NUMBER	ACTION BY	ACTION REQUIRED	OUTCOME
1035	Council Meeting – Clause 1A –Mayoral Report	128.62017	GM	That a Public Forum Session be added to Council's Ordinary Council Meeting.	Public Forum Session added to Ordinary Council Meetings – No further action required.
1036	Council Meeting – Clause 1A –Mayoral Report	129.6.2017	GM	That the Guidelines for Speaking at Council Meetings and the Request to Address Council Form be adopted.	Guidelines for Speaking at Council Meetings and the Request to Address Council Form adopted – No further action required.
1037	Council Meeting – Publication Guide – Government Information (Public	130.6.2017	GM	That Council adopts the Publication Guide dated 1 June 2017 as the current Policy of Council.	Publication Guide adopted – No further action required.

	Access) Act 2009				
1038	Council Meeting – Murrin Bridge Boundary Re- Alignment	131.6.2017	GM	That Cobar Shire Council provides support for the proposal for the realignment of the property known as Murrin Bridge (Lot 4 in DP 1077452, Lot 5 in DP 1077452, Lot 6 in DP 1077452, Lot 2 in DP 1002836) from Cobar Shire Council to Lachlan Shire Council as indicated in the attached plan.	Letter sent to Lachlan Shire Council for actioning – No further action required.
1039	Council Meeting – Clause 4A – Nymagee Old School Community Centre	132.6.2017	GM	That Council authorises the Mayor and General Manager to sign a Licence Agreement with the Nymagee Progress Association Incorporated to occupy and manage the Nymagee Old School Community Centre building and grounds.	Licence Agreement signed – No further action required.
1040	Clause 5A – Review of Current Water Restrictions	133.6.2017	GM	That Council adopts that there are no water restrictions from 23 June 2017 to 1 September 2017.	Water Restrictions adopted – No further action required.
1041	Clause 6A – Adoption of Integrated Planning and Reporting Documents	134.6.2017	DFCS	That Council adopt the 2017/2018 Operational Plan and Budget as exhibited after adjusting revenue downwards by \$2.7m for a timing difference in grant receipts. That Council adopt the 2017/2018 Capital Expenditure Budget as exhibited. That Council adopt the Long Term	2017/2018 Operational Plan and Budget adopted – No further action required. 2017/2018 Capital Expenditure Budget adopted – No further action required. Long Term Financial Plan adopted –

				<p>Financial Plan as exhibited after adjusting for the timing differences contained in 1 above.</p> <p>That Council adopts the schedule of Fees and Charges as exhibited for 2017/2018.</p> <p>That Council adopts the Revenue Policy as exhibited for 2017/2018.</p> <p>That Council adopts the Delivery Program 2016/2017 to 2020/2021 as exhibited.</p> <p>That Council adopts the Cobar Community Strategic Plan – Cobar Shire 2030.</p> <p>That Council notes the feedback from the Nymagee Progress Association and thanks them accordingly.</p>	<p>No further action required.</p> <p>2017/2018 Fees and Charges adopted – No further action required.</p> <p>Revenue Policy adopted – No further action required.</p> <p>Delivery Program 2016/2017 to 2020/2021 adopted – No further action required.</p> <p>Cobar Community Strategic Plan – Cobar Shire 2030 adopted – No further action required.</p> <p>Feedback noted and Nymagee Progress Association verbally thanked at the Meeting – No further action required.</p>
1042	Clause 7A – 2017/2018 Making of Rates and Annual Charges Report	135.6.2017	OC	As per resolution.	Rates adopted – No further action required.
1043	Clause 9A – Minutes of the Economic Taskforce	137.6.2017	DCED	That the Economic Taskforce Meeting on 18 July 2017 consider the draft Plan of Management for the Newey Reservoir as part of the community consultation process and provide input and comment to	Draft Plan of Management for the Newey Reservoir considered at the Economic Taskforce Meeting – No further action required.

				it.	
1044	Clause 10A – Cobar Hospital Planning Proposal	138.6.2017	DPES	<p>That Council authorises the Director of Planning and Environmental Services on behalf of the Council to request a gateway determination from the NSW Department of Planning and Environment in respect of the Gateway Planning Proposal Report prepared by Anthony Williams, Senior Town Planner, APP Corporation Pty Ltd and dated 6 June 2017.</p> <p>That voting on this matter be recorded on the basis of an automatic division as required by legislation.</p>	<p>Gateway application submitted and approved.</p> <p>Planning proposal to be placed on public exhibition.</p>
1045	Clause 11A – Draft Land Use Master Plan for the Newey	139.6.2017	DPES	That the report on the Draft Land Use Master Plan for the Newey be differed to the next meeting.	Further report on the Draft Land Use Master Plan for the Newey provided to the July Ordinary Council Meeting – No further action required.
1046	Clause 12A – Integrated Planning and Reporting Framework – Resource Strategy – Workforce Plan	141.6.2017	HRM	That Council resolves to adopt the updated four-year Workforce Plan as attached.	Workforce Plan adopted – No further action required.
1047	Clause 13A – Integrated Planning and Reporting Framework – Resource Strategy – Asset Management Policy,	142.6.2017	AM	That Council resolves to adopt the updated Asset Management Policy, Asset Management Strategy 2017 and Recreational Asset Management Plan.	Asset Management Policy, Asset Management Strategy 2017 and Recreational Asset Management Plan adopted – No further action required.

	Asset Management Strategy and Recreational Asset Management Plans				
1048	Clause 3B – Unsealed Road Stabilisation Trials Report	146.6.2017	DES	That an investigation be reported to Council in relation to bore costs on rural roads.	Report is being prepared and will be reported to August Ordinary Council Meeting.
1049	Matter of Urgency – Internal Audit Committee	156.6.2017	DFCS	<p>That a further Independent Member be invited to join the Internal Audit Committee so as to have majority of Independent Members.</p> <p>That the General Manager be authorised in conjunction with the current Internal Audit Committee to select the person (s) to be invited.</p>	Doug McKay has been invited to join the Internal Audit Committee as an Independent Member and he has accepted the position – No further action required.
1050	Committee of the Whole Closed Council – Clause 1C – Legal Documents to Incorporate the Lilliane Brady Village into a Multi-Purpose (Health) Service	158.6.2017	DFCS	<p>That the suite of documents as attached be approved in principle.</p> <p>That the Mayor and General Manager be delegated to make minor amendments to the suite of documents as attached provided that these variations do not materially alter the intent of the documents.</p> <p>That the commercial terms negotiated with the Provider be presented to Council for consideration and endorsement.</p>	<p>NSW Health have been advised and are now preparing the EOI Document.</p> <p>Council Officers are collating the documents which will be attached to the EOI document and preparing other information which will be required for due diligence investigations.</p>

				<p>That the Mayor and General Manager be delegated to sign the documents as attached when finalised under seal.</p> <p>That a 'tracked changes' copy of the final documents when signed be presented to Closed Council for noting.</p>	
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RECOMMENDATION

That the information contained in the monthly status report be received and noted, with the following items to be removed: 701, 836, 982, 1011, 1034, 1035, 1036, 1037, 1038, 1039, 1040, 1041, 1042, 1043, 1045, 1046, 1047 and 1049.

CLAUSE 4B – SIGNIFICANT VARIATIONS TO BUDGET REPORTED UNDER REGULATION 202 OF THE GENERAL REGULATIONS 2005 OF THE LOCAL GOVERNMENT ACT 1993

**FILE: C8-4-5, L5-22-4 AOP REFERENCE: 3.1, 3.3.3 ATTACHMENT: NO
AUTHOR: *Director of Finance and Community Services, Kym Miller***

Purpose

To advise Council of significant variations to the 2017/2018 Budget as per Regulation 202 of the Local Government Regulations (General) 2005 which support the Local Government Act 1993.

Background

It is a regulatory requirement that any significant variation to budget is reported to Council at the next possible Ordinary Meeting after it becomes known.

A grant (capital contribution) of \$1m has been received under the Fixing Country Roads program. The money will supplement the \$200k already allocated from the Roads to Recovery program to the seal extension of The Grain Road. This increased income and capital expenditure will have no impact on the operating surplus/deficit after capital grants and contributions.

A grant for \$593k for flood damage restoration has been advised which will be spent on Rural Road maintenance (\$365k) and Shire Road maintenance (\$227k). The Shire's contribution to these identified works is \$29k which will come from existing road maintenance budget lines. Accordingly there will be no impact upon the operating surplus or deficit.

RECOMMENDATION

That the significant variations contained within this report be received and noted and incorporated in the first quarter of 2017/2018 budget review.

CLAUSE 5B – CUSTOMER COMPLAINTS REPORT

FILE: P5 -86 AOP REFERENCE: 3.3.1 ATTACHMENT: YES (PAGE 81-94)

AUTHOR: *Director Finance and Community Services, Kym Miller*

Purpose

To report to Council a review of Customer complaints recorded for the year ended 30 June 2017.

Background

Council has adopted a Customer Service Ethos statement. A Customer Service Policy will also be presented to Council this year.

Best practice requires that Council officers present a report to Council on its customer service performance for the year.

Customer complaints have been recorded and collated for the first time in year ended 30 June 2017 in a software package known as ‘Spiceworks’. This aspect of reporting is generally known as Customer Relationship Management i.e. CRM. From 1 July this year our CRM reporting has been using CivicView V9 software. The advantage if this is that it is integrated into Council’s overall software.

The analysis appears as an attachment to this report.

RECOMMENDATION

That the Customer Complaints Report be received and noted.

CLAUSE 6B - ARREARS OF RATE BOOK 2016/2017

FILE: R2-1

AOP REFERENCE: 3.1.1.2

ATTACHMENT: NO

AUTHOR: *Office Coordinator, Jo Louise Brown*

Background

The total outstanding Arrears of Rates as at 30 June 2017 is \$1,190,225.65.

Rates..... \$683,901.64 which compares to \$503,243.12 as at 30 June 2016.

User Pay Water..... \$472,439.20 which compares to \$446,807.89 as at 30 June 2016.

Legal Costs..... \$33,884.81 which compares to \$29,730.56 as at 30 June 2016.

Unknown owners \$251,073.20 which compares to \$241,566.08 as at 30 June 2016.

Recovery action will be continued by staff as a priority.

RECOMMENDATION

That Council receives and notes the information in relation to Clause B – Arrears of Rate Book 2016/2017.

CLAUSE 7B – INVESTMENT REPORT AS AT 30 JUNE 2017**FILE: B2-7****AOP REFERENCE: 3.1.1.7****ATTACHMENT: NO****AUTHOR: Finance Manager, Neil Mitchell****Purpose**

The table below shows the balances of Council's Investments as at the report date. Term deposits have differing terms in order to spread the maturity dates throughout the year. The amount restricted in the Financial Accounts as at 30 June 2016 for Employee Leave Entitlements is \$321,156.

Investment	Opening Balance	Transfers to Investments	Transfers from Investment	Interest Earned	Closing Balance
NAB Sweep Acct	\$2,627,491	\$5,419,303	\$6,769,112	\$4,893	\$1,282,575
NAB Term Deposits					
2.47% (Sep) 4036	\$2,011,528	\$2,000,000	\$2,012,477	\$4,062	\$2,003,113
1.75% (Jul) 4037	\$2,017,457			\$2,901	\$2,020,358
1.75% (Jul) 4038	\$1,000,907			\$1,483	\$1,002,390
2.47% (Sep) 4039	\$2,000,000			\$2,301	\$2,002,301
2.50% (Dec) 4040	\$2,000,000			\$274	\$2,000,274
2.90% (Jun) 4042	\$508,030		\$508,676	\$646	\$0
2.90% (Jun) 4043	\$508,030		\$508,676	\$646	\$0
2.90% (Jun) 4045	\$508,030		\$508,676	\$646	\$0
AMP Bank					
2.80% (Jul) 4044	\$1,010,399			\$2,325	\$1,012,724
2.60% (Jul) 4048	\$1,000,502			\$2,142	\$1,002,644
Bank West					
2.50% (Jul) 4046	\$2,003,014			\$4,115	\$2,007,129
TOTALS	\$17,195,388	\$7,419,303	\$10,307,617	\$26,434	\$14,333,508

Annualised Average return on Investment for the Month: 2.02%

I hereby certify that the above investments have been made in accordance with Section 625 of the Local Government Act 1993, and Clause 212 of the Local Government (General) Regulation 2005 and the Council's investment policy.



Finance Manager

RECOMMENDATION

That Council receive and note the Investment Report as at 30 June 2017.

**CLAUSE 8B – BANK RECONCILIATION, CASH FLOW & LOAN FACILITY
SUMMARIES AS AT 30 JUNE 2017**

FILE: B2-7

AOP REFERENCE: 3.1.1.5

ATTACHMENT: NO

AUTHOR: *Finance Manager, Neil Mitchell*

Purpose

Council has requested that the following financial information be presented to each meeting of Council: reconciled bank balance, cash flow statement, and loan facility.

Bank Reconciliation

Balance as per Bank Statement	10,000
Add Outstanding Deposits	7,089
Less Unpresented Cheques	(7,774)
Balance as per Cash Book	9,315

In accordance with the requirements of the Local Government Act, 1993, I hereby certify that the Cash Book has been reconciled with the appropriate Bank Statements on a daily basis during the month and that the reconciliations have been recorded.



Finance Manager

Summary of Total Funds Available at Month End for the Last 12 Months

Month	Investment Balances	Operating Account	Total Available Funds
Jul-16	10,572,739	-35,035	10,537,704
Aug-16	12,473,670	23,471	12,497,141
Sep-16	12,021,822	9,621	12,031,443
Oct-16	11,613,771	22,420	11,636,191
Nov-16	11,940,671	18,370	11,959,041
Dec-16	12,536,805	8,633	12,545,438
Jan-17	11,948,235	6,467	11,954,702
Feb-17	12,204,249	23,486	12,227,735
Mar 17	10,025,496	4,540	10,030,036
Apr-17	12,080,221	5,820	12,086,041
May-17	13,195,388	16,200	13,211,588
Jun 17	14,333,508	9,315	14,342,823

The amount restricted in the Financial Accounts for Employee Leave Entitlements is \$321,156.

Cash Flow

June		Description	Forecast
Forecast	Actual		July
16,200	16,200	Bank Balance Forward	9,315
		Regional Roads Block Grant <i>(estimated)</i>	527,300
2,712,628	2,712,628	Financial Assistance Grant <i>(prepayment)</i>	
873,000	873,038	RMS Ordered/Routine Works	1,864,961
13,940	13,943	RMS Agency	14,300
425,000	313,345	Rates /Water/User Charges	910,000
150,000	378,709	Private Works/Debtors	150,000
240,000	179,956	LBV – Residents Fees & Grant	177,000
150,000	214,674	Child Care/In Home Care	170,000
(1,375,768)	(1,349,809)	Net Movement of Investments	(612,876)
45,000	87,461	Sundry Income & Grants	60,000
		<i>Less</i>	
(2,500,000)	(2,641,688)	Creditors	(2,500,000)
(740,000)	(789,142)	Wages / Salaries	(760,000)
10,000	9,315	Closing Reconciled Bank Balance Cr/(Dr)	10,000

Borrowing Instruments as at 30 June 2017	
Swimming Pool and Street Upgrade Loan (6.22%)	(1,410,243)
2 x Tyre Rollers Lease <i>(Implicit rate of 6.87%, Quarterly)</i>	(100,089)
Bomag Tyre Roller Lease <i>(Implicit rate of 5.63%)</i>	(55,429)

RECOMMENDATION

That Council receive and note the Bank Reconciliation, Cash Flow and Loan Facility Report as at 30 June 2017.

CLAUSE 9B – MEETING MINUTES

FILE: C6-31

AOP REFERENCE: 3.1

ATTACHMENT: YES

(PAGE 95-99)

AUTHOR: *Executive Assistant General Manager/ Mayor, Janette Booth*

Background

Councillors and Council Staff are required to represent Council at a variety of meetings.

Included in the attachments to this agenda are copies of the minutes and the Status Reports of those meetings which have been held recently for the information of Councillors. They include:

- Airport Advisory Committee – Monday, 6 March 2017 (no Status Report);
- Cobar Youth Council – Friday, 23 June 2017 (no Status Report);
- Airport Advisory Committee – Monday, 17 July 2017 (no Status Report).

RECOMMENDATION

That the Minutes of the Cobar Airport Advisory and Cobar Youth Council Committees be received and noted.

CLAUSE 10B – UPDATE ON INFRASTRUCTURE PROJECT FINANCES**FILE: G4-29****AOP REFERENCE: 4.1.4.2****ATTACHMENT: NO****AUTHOR: *Director of Engineering Services, Stephen Taylor*****Purpose**

To provide Council with an update on the infrastructure projects budgets and expenditure as at 30 June 2017.

Background

Cobar Shire Council was successful in obtaining funding for three projects through the Resources for Regions Restart NSW provided by the NSW State Government. One project has been completed with two ongoing projects.

Financial Implications

	Restart NSW Funding	Cobar Shire Council Funding	Expended as at 30 June 2017	Project Status
Water Treatment Plant	\$15,550,000	\$200,000	\$972,996	- Contract for the design and construction of the new Water Treatment Plant has been let to Laurie Curran Water Pty Ltd.
Sewerage Scheme Refurbishments Expansion and upgrade	\$2,100,000	\$100,000	\$448,973	- The Ward Oval Pump station refurbishment has been completed. - Lagoon upgrade on ground works has been completed, final connection of power controllers for irrigation system will be completed shortly. - Public Works preparing report for Infrastructure NSW on grit and rag removal and pump station upgrades.

RECOMMENDATION

That Council receive and note the updated financial information for the two Restart NSW Resources for Regions infrastructure projects.

CLAUSE 11B – EXPENDITURE FOR ROADS NETWORK

FILE: R5-31

AOP REFERENCE: 4.3.2

ATTACHMENT: YES

(PAGE 100-110)

AUTHOR: *Director of Engineering Services, Stephen Taylor*

Purpose

To provide Council with financial information on the expenditure on Council's Local and Regional Roads.

Background

A report detailing the Expenditure on Capital/R2R (orange), Council's Shire Local Roads (blue) and Regional Roads Network (green) is provided as an attachment to this agenda for Council's information.

RECOMMENDATION

That the information detailing the Expenditure for Council's Roads Network be received and noted.

CLAUSE 12B – ENGINEERING WORKS REPORT

FILE: C6-20-2

AOP REFERENCE: 4.3.2

ATTACHMENT: NO

AUTHOR: *Director of Engineering Services, Stephen Taylor*

Purpose

To inform Council of completed and ongoing Engineering Works for the period of July 2017.

Background

Part C of the Nymagee Project on the Kidman Way is almost complete. The widening, stabilising and sealing of the all areas has been completed. A section of sealing has failed and will be repaired by the contractor at their cost. Drainage and tidy up activities are currently being undertaken.

State Highways

Maintenance Work

- Sign replacement works as required – **ongoing**;
- Pothole repairs – **ongoing**;

Urban Roads/Shire Roads/Regional Roads

Maintenance Work

- Inspections on various Shire and Regional Roads;
- SR 11 – Maintenance grading;
- SR 13 – Slashing;
- SR 21 – Maintenance grading;
- SR 23 – Maintenance grading;
- SR 24 – Maintenance grading;
- SR 25 – Maintenance grading;
- SR 36 – Maintenance grading;
- SR 40 – Shoulder restoration;
- MR 407 – Vegetation control and pothole patching;
- MR 411 – Vegetation control;
- MR 416 – Maintenance grading;
- RR 7518 – Maintenance grading;
- RR 7521 – Vegetation control;
- MR 461 – Vegetation control;
- MR 68 – Maintenance grading.

Construction Work

- Resealing has been commenced on MR461 Priory Tank Road but rain at the end of June prevented completion of this work. The remainder of the resealing will now be undertaken in September/ October when the weather is warmer.

Water and Sewer

Maintenance Work

- Pest control within sewer reticulation network being carried out where necessary - **ongoing**;
- Sluice valve and hydrant repairs on town water supply reticulation in the Belegoy Street/ Tindera Street area – **ongoing**;
- Clearing and control of vegetation along the Nyngan to Cobar raw water pipeline easement (CWB) – **ongoing**;
- NSW Public Works surveyor completed a survey of the network to locate valves and hydrants as part of the network analysis. The initial network analysis report is due to be supplied mid-August. – **ongoing**;
- Hydrant location and inspection and testing on the town reticulation network for future main replacement and works program – **ongoing**.

Urban Works

Parks

- General maintenance carried out within parks and reserves within the Shire as required – **ongoing**;
- A general clean-up and lifting of tree vegetation has commenced at the Newey – **ongoing**;
- Commencement of Stage 2 of Drummond Park playground upgrade – **ongoing**.

Street Cleaning and Tree Removal

- New street trees have been planted in the garden beds on Marshall Street. – **ongoing**;
- Street cleaning and maintenance – **ongoing**.

Resources for Regions

Construction of New Water Treatment Plant

- The contract for the design and construction of the new Water Treatment Plant has been let to Laurie Curran Water. They are currently undertaking design with construction on site anticipated to commence in October 2017.

Construction of New Water Pipeline – Nyngan to Cobar

- The Cobar Water Board's Twin Pipeline Replacement Project is continuing, with the installation of valves and crossovers following the completion of pipe installation.

RECOMMENDATION

That the information contained in the Engineering Works Report detailing maintenance on Shire and Regional Roads, State Highways and Water Sewer Mains, Resources for Regions Projects and other Major Grant Works be received and noted.

CLAUSE 13B – ANALYSIS OF PLANT AND EQUIPMENT HIRE AND TRADES AND MISCELLANEOUS SERVICES REGISTERS

FILE: T3-15-6, P3-19-4 AOP REFERENCE: 3.3.4 ATTACHMENT: NO

AUTHOR: *Director of Engineering Services, Stephen Taylor*

Purpose

The purpose of this report is to provide information on the analysis and result of the engagement of Contractors under the Plant and Equipment Hire Rates 2015/2018 and Trade and Miscellaneous Services 2015/2018 Quotation Contracts for works let over \$80,000 inclusive of GST.

Background

Throughout the year Council uses various contractors for the supply of plant and equipment and trades and miscellaneous services for many of Council's activities.

These Contractors are usually engaged on a daily basis for small projects or by quotations for larger projects.

Council has requested that a report be provided for works let over \$80,000 inclusive of GST.

The table below indicates the contractors that were engaged for services over \$80,000 inclusive of GST for the period 1 July 2016 – 30 June 2017:

Contractor	Description of Works	June 2017	2016/2017
Bruces Contracting Services	Plant and Equipment Hire	\$17,094	\$447,039
Clarke Concreting & Excavation	Construction Work	\$78,041	\$280,067
Copper City Tyre Service	Tyre Services	\$0	\$85,520
JR May Earthmoving	Plant and Equipment Hire	\$0	\$156,156
Whacko Water Trucks	Plant and Equipment Hire	\$75,882	\$457,553
Rollers Australia	Plant and Equipment Hire	\$113,721	\$510,850
Westrac Equipment	Supply of parts and repairs of machinery	\$13,840	\$387,820
Look No Further	Labour Hire	\$7,837	\$103,994
McRowe	Plant and Equipment Hire	\$19,820	\$135,742
Broughton Contracting Services	Plant and Equipment Hire	\$2,037	\$137,718
Tree of Us Tree Services	Tree Services	\$3,820	\$87,588
TA Booth Transport	Plant and Equipment Hire	\$21,519	\$199,345
The Mining	Plant and Equipment Hire	\$0	\$87,160
EMS Equipment Hire	Plant and Equipment Hire	\$0	\$88,088
Kileen Plant Hire	Plant and Equipment Hire	\$121,883	\$121,883

RECOMMENDATION

That the information contained within this report be received and noted.

CLAUSE 14B – FOURTH QUARTERLY REVIEW OF THE ANNUAL OPERATIONAL PLAN 2016/2017

FILE: L5-22

AOP REFERENCE: 3.1

ATTACHMENT: YES

(UNDER SEPARATE COVER)

AUTHOR: *Director Corporate and Economic Development, Angela Shepherd*

Purpose

To provide Council with a detailed review of all actions outlined in the Annual Operational Plan 2016/2017 for the fourth quarter (ie April to June 2017).

Background

At the June 2016 Ordinary Council Meeting, Council adopted the 2016/2017 Annual Operational Plan (AOP) and Budget. Council is obligated to review the AOP and budget each quarter, under the NSW Integrated Planning and Reporting legislation and guidelines. It should be noted that this review is only for the period April to June 2017 and does not cover actions or activities that have occurred since then. However, this paper aims to highlight major issues that may arise in Q1 of 2017/2018.

Issues

Each responsible officer has provided the attached review of their operations. All actions outlined in the AOP have been addressed and statistics are provided where appropriate.

A summary of the major projects undertaken in Q4 in 2016/2017 and the emerging concerns for Q1 in 2017/2018 are as follows:

Governance and Economic Development

- The annual staff review process was completed in Q4, using new electronic software which reduced the amount of time required for the process. We continue to have difficulty in attracting staff for some positions, which is a sector wide problem. Alternative options are being investigated, such as short consultancies to fill the gaps. The development of the next staff survey has commenced.
- Staff are currently implementing an electronic risk management system to improve our performance in this area. It will also allow employees to electronically record risk assessments, hazard identification, incidents/accidents and more importantly provide Council with a recording and reporting tool for all of the above.
- Civic View 9 was rolled out across the organisation with considerable resources required to ensure the smooth transition, including the use of a specialist consultant. Civic View has since been sold to a new company.
- The Economic Taskforce has been meeting monthly and have been making a range of recommendations to Council. There continues to be strong participation in this group.
- A new suite of IP&R documents were developed and approved by Council in Q4, including new ten year budgets, AOP, Delivery Program and Community Strategic Plan. Reviews of the Asset Management Plans continue and more

will be reviewed in the coming quarter. The Workforce Management Plan was also updated.

- A new Economic Development Action Plan was adopted by Council and the Crime Prevention Plan was updated.
- The Disability Inclusion Action Plan was adopted by Council and funding included in the 2017/ 2018 budget for implementation.
- Council received a \$5,000 grant for reconciliation week, and are working with a member of the Cobar Lands Council to develop an awareness project to mark the anniversaries of Marbo and the referendum.
- The DA for the Miners Memorial has been approved and two grant applications were made seeking funding to allow construction to commence.
- There continues to be some confusion over the new regional tourism arrangements for NSW. Whilst the government has released some infrastructure funding programs, there is still a lack of funding for promotional activities for the state. In stark contrast, Queensland, Western Australia and the Northern Territory governments have been pushing their attractions hard in recent years.
- The Crafternoons art project is well underway with a series of art and craft sessions at the Youthie and Library held on weekends. This is a funded project aimed at increasing involvement in the arts and has been strongly supported with most sessions having full wait lists.
- The Capture the Feeling project has commenced, aimed at encouraging Cobar residents to highlight the reasons they love living in Cobar. The ideas will contribute to the marketing project Council has received funding for to promote Cobar to potential residents as a great place to live, work and play.
- Work on the 2017 Great Cobar Business Awards is underway with the Cobar Business Association. The presentation evening will be held Saturday 3 September at the Golfie. Councillors are encouraged to attend.
- Organisation of the Festival of the Miners Ghost is well underway. A draft program will be available in August. The weekend will commence with a tour of the Great Cobar and a service to remember lost miners in Heritage Park, followed by a meet and greet BBQ at the front of the museum on Friday, 27 October.

Community Services

- There are currently no vacancies at the LBV and a consultant was engaged during the quarter to assess residents to ensure maximum funding was received per resident which resulted in an increase in income which will assist in offsetting the losses from vacancies from the previous six months. It continues to be a challenge to recruit staff. The MOU has been signed between Council and the NSW Government and the government is currently seeking potential operators for the LBV.
- There continues to be good collaboration between child care providers, with the first three units of the Diploma course completed. Council is currently working with Tafe to develop up the next set of units. Concern remains in regards to changes in federal government policies around subsidisation of child care and the affect that may have on Council's services. There are reviews currently underway. Council has been lobbying and discussion our situation with the federal department and inputting into the reviews.

-
- There has been strong utilisation rates for the Cobar Youth and Fitness Centre with over 6,000 visits for the quarter. There is strong use particularly during school holidays, games nights, playgroups and by community service groups (elderly and disability groups).
 - Likewise at the library there has been strong utilisation with 7,000 visits for the quarter. Storytime, craft sessions, school holiday activities were all well supported.
 - Visitor numbers are up slightly at the Visitor Information Centre. Steve Pearce, Architect, was in Cobar late June to discuss potential expansion of the museum and an initial report has been received. Work has commenced on the Destination Cobar website and the Destination Cobar Facebook page is now operating. The Great Cobar Heritage Centre has been awarded 4.5 stars by Trip Advisor. The new mineral display is almost complete.
 - Tenders have been received for consultants to undertake the airport masterplan. A consultant will be chosen in Q1.
 - The internal audit committee has been finalised and the charter is currently being completed. Further information will be provided to Council in August.

Engineering

- 4.6km of seal extension on Wilga Downs Road completed (Fixing Country Roads funding), 600m further than planned and the project still came in under budget.
- Kidman Way South – Part C widening project – 5.6km completed. There were some seal failures that had to be repaired at no cost by the contractor – a problem the contractors have been having this winter across the region.
- Reseals have been completed on the Wool Track (7km), Lachlan Valley Way (3km), 52 Mile Road (6km), Kiacatoo Road (5km), Frederick Street (2km), Priors Tank Road (3km completed, 5km to be undertaken in September), Lerida Road (5km), Bruce Cullenwood Road (2km), Rosevale Road (3km).
- The creek crossing on Wilgaroon Road was stabilised and sealed.
- Shoulder widening and stabilisation of Louth Road (within town limits) completed.
- A major problem impacting on our ability to undertake gravel resheeting and grading work is access to water.
- The contract to design and construct the new Water Treatment Plant was let and construction is expected to commence in September.
- Public Works have been engaged to complete the network analysis of the reticulation system. Their report is due in August.
- A tree replanting program was commenced, with the first lot of trees destined for the main street planted and plantings along Linsley St and Harcourt St in Drummond Park.
- Drummond Park Playground, stage 2, continues, with significant effort gone into design, quotation and planning.
- Raw water was installed to Dalton Park which will greatly reduce the cost of maintaining that park.
- The fourth quarter saw many problems with maintenance of the irrigation system at Ward Oval. Council will need to consider setting aside funds to replace the system as the current one is reaching the end of its life cycle.

Planning and Environmental Services

- The construction of a unisex accessible toilet and wheelchair storage at the Cobar Youth and Fitness Centre was completed. The exterior of the building was painted with volunteer assistance, and detailing later completed by Council staff.
- Construction on the Library arcade project continued. This project is due to be completed by 30 June 2017.
- Building and maintenance staff have been attending to house improvements and upgrades at Belagoy and Brough Street and maintenance works at the pool.
- Significant staff time has gone towards providing information and answering inquiries on large or complex Development Applications.
- Council has continued to review procedures for receiving waste in order to undertake planning activities at the Cobar Waste Depot.
- Annual waste reports have been lodged with the EPA and weeds reports with DPI.
- The Newey Land Use Masterplan was prepared.
- Land transfer for the Sound Chapel has been progressed and a meeting has been arranged with the proponent, sponsors and architect for mid-July to commence the design work.

Legal Situation

Council must review the AOP six monthly and the budget quarterly as per the NSW Integrated Planning and Reporting guidelines. Council chooses to review the AOP in line with the budget.

Policy Implications

The report outlines what has been achieved to date, what has not been achieved and why, and highlights any concerns regarding the actions in the AOP. Councillors are encouraged to read through the report to get an understanding of where each of the actions has progressed to and to understand any possible issues that may need addressing in future quarters.

Financial Implications

Any financial implications are outlined in the budget review.

Risk Implication

Any risks to achieving outcomes are listed in the report.

RECOMMENDATION

That Council receives and notes the fourth quarterly review of the 2016/2017 Annual Operational Plan, covering the period April to June 2017.

CLAUSE 15B – GRANT FUNDING**FILE: G4-17****AOP REFERENCE: 3.1.1.4****ATTACHMENT: NO****AUTHOR: *Director Corporate and Economic Development, Angela Shepherd*****Grant Update**

Grant and Department	Activity	Amount Applied For	Successful?	Council Funding Required	Deadline for Project
Grants Applied for					
RMS Walking and Cycling Programs	Funding for a consultant to develop an Active Transport Plan for the Shire.	\$45,000	Pending	\$15,000 – it's a grant that allows us to apply for 75% of funding. Our contribution could come from the footpaths budget or the grants matching budget.	The RMS has suggested we should apply for this grant to allow us to source more construction funding in the future.
RMS Walking and Cycling Programs	Funding to construct a series of 15 pram ramps (2.5m wide) linking the Brennan Centre to the supermarkets, pharmacy, taxi rank, Council and medical centres. They would replace the current non-compliant ramps making it easier for older people and people with prams to walk the route.	\$37,125	Pending	\$37,125 – it is a 50:50 grant with Council's contribution to come from either the footpaths budget or matching grants contribution.	Hoping to hear by August.
Club Grants – Cultural Infrastructure	Construction of the Miners Memorial	\$200,000	EOI pending	\$80,000 of community funding will be used as the Council contribution.	
Building Better Regions	Construction of the Miners Memorial	\$200,000	EOI pending	\$80,000 of	

Fund	Memorial			community funding will be used as the Council contribution.	
NSW Fisheries Recreational Fishing Grants	Native fingerlings for the Newey	\$500	Pending	\$500	
Social Housing Community Improvement Fund	Upgrade works at Dalton Park, including new playground equipment, a toilet, bbq and tables and chairs	\$50,000	Pending	\$50,000 from Other Playgrounds budget and up to \$24,200 from Grants Contributions.	Outcome notified by 31 August, works to be completed by Feb 2019
Innovation Fund	Capacity build staff and undertake service level reviews to identify efficiency gains, analyse service provision and inform future budgets	\$84,000	Pending	\$36,000	
Grand Parents Day	Host an interactive family day at the Youthie as part of the FOMG sharing information between the generations	\$1,000	Pending	Nil	

Grant and Department	Activity	Amount Applied For	Successful?	Council Funding Required	Comment
Grants Announced					
Regional Marketing and Promotion Fund	Develop marketing materials (print and written) and a series of adverts promoting Cobar as a great place to live, work and play	\$13,000	Successful	\$12,000	Expect to hear the outcome by 31 June.

Current Grant Opportunities

- Fixing Country Roads – closes 1 September. Three streams of funding: Roads and bridges construction, Bridge and route load assessments and Truck washes.
- Resources for Regions – EOI closes 18 August for economic and social projects. Co-contribution required.
- Stronger Country Communities Fund – closes 9 August. Each LGA given base allocation of \$750,000 to develop up project proposals.
- Regional Cultural Fund – closes 4 September, four categories - Large scale regional cultural infrastructure projects over \$1 million, Medium scale regional cultural infrastructure projects between \$60,000 and \$1 million, Small scale regional cultural infrastructure projects under \$60,000 and Operational projects.
- CASP grants- closes 27 July. For cultural development and arts projects. Can apply for up to \$5,000. Council investigating a series of workshops similar to the Crafternoons currently being undertaken.
- Community Building Partnership Grants – close 9 August. Councils and community groups can apply for infrastructure grants starting at \$2,500 upwards. Generally not more than \$20,000 awarded. Council looking at putting together a project for exhibitions at the museum.
- Stronger Communities Program – EOI closes 21 July. Projects between \$2,500 and \$20,000 with matching funds.
- Veterans Health Week - Veterans Health Week will run from 21 October, to 29 October, with the theme of ‘physical activity’. Closes 31 July. Can apply for up to 60% of costs (to \$1,200). Looking at possibilities of running things through the Youthie.

Grant Funded Projects – Implementation

The following is a summary of works in progress for grant funded projects:

- Nymagee Tennis Courts – The synthetic surface has been installed. Last part of project is to erect a new fence. A local contractor is undertaking this part of the project which should be completed shortly.
- Public Library Infrastructure Grant – Works have commenced, extension provided to end of September.
- CASP Grant for arts workshops. Workshops commenced in June across a range of art and craft areas, held at the Youthie or Library on weekends. Aimed at encouraging more people to be involved in creative pursuits. Very high participation rates with all workshops held to date fully prescribed.
- Reconciliation Week grant commenced to produce a series of story boards.
- The Outback Division of General Practitioners (ODGP) was successful in obtaining \$200,000 of funding under the Rural General Practice Grants Program for the extension of the Medical Centre. Council’s contribution will be \$123,000.

RECOMMENDATION

That the information contained in the grant funding report detailing grants applied for, grants announced and grants available be received and noted.

CLAUSE 16B – RATES RECONCILIATION REPORT AS AT 30 JUNE 2017**FILE: R2-1****AOP REFERENCE: 3.1.1.6****ATTACHMENT: YES (PAGE 111-112)****AUTHOR: Office Coordinator, Jo-Louise Brown****Purpose**

To provide Council details of the Rate Reconciliation as at 30 June 2017.

FUND	LEVY 2016-2017	Pensioner Rebates	Abandone d Levy	Additional Levies	Sub Total 2016-2017	Arrears 30th Jun 16	Payments	Total Outstanding	Total Outstanding Previous Year	% Outstanding of Sub Total Plus Arrears
Business	387,669.46		1,620.00	-	386,049.46	44,815.83	366,204.84	64,660.45	44,815.83	15.01%
Farmland	646,880.51		-	-	646,880.51	28,580.76	643,629.74	31,831.53	28,580.76	4.71%
Mining	1,593,798.63		-	-	1,593,798.63	80,895.62	1,501,709.92	172,984.33	80,895.62	10.33%
Residential	1,142,650.80	51,283.69	-	-	1,091,367.11	198,967.82	1,057,072.93	233,262.00	198,967.82	18.08%
Overpayments					-	-134,701.52	20,585.23	-155,286.75	-134,701.52	115.28%
Legal Costs			-	22,322.02	22,322.02	29,730.56	18,167.77	33,884.81	29,730.56	65.10%
Interest			-	43,625.07	43,625.07	91,093.80	15,944.39	118,774.48	91,093.80	88.16%
General Rates	3,770,999.40	51,283.69	1,620.00	65,947.09	3,784,042.80	339,382.87	3,623,314.82	500,110.85	339,382.87	12.13%
Domestic Waste	584,040.00	18,707.90	220.00	515.00	565,627.10	37,738.61	555,714.90	47,650.81	377,838.61	7.90%
Sewerage	587,440.00	19,698.83	2,305.85	240,114.82	805,550.14	101,765.42	807,236.79	100,078.77	101,765.42	11.03%
Cobar Water	641,210.00	21,393.78	360.00	-	619,456.22	33,490.53	612,497.50	40,449.25	33,490.53	6.19%
Nymagee Water	27,000.00	437.50	900.00	-	25,662.50	6,839.05	22,126.22	10,375.33	6,839.05	31.92%
Euabalong Water	43,200.00	1,137.50	600.00	-	41,462.50	9,674.44	39,084.53	12,052.41	9,674.44	23.57%
Euab West Water	26,400.00	481.25	-	-	25,918.75	3,928.18	23,759.92	6,087.01	3,928.18	20.39%
Mt Hope Water	6,300.00	-	-	-	6,300.00	154.58	5,472.56	982.02	154.58	15.21%
Water Access	744,110.00	23,450.03	1,860.00	-	718,799.97	54,086.78	702,940.73	69,946.02	54,086.78	9.05%
Water Usage			72,224.65	2,187,695.30	2,115,470.65	446,807.89	2,089,839.34	472,439.20	446,807.89	18.44%
TOTAL	5,686,589.40	113,140.45	78,230.50	2,494,272.21	7,989,490.66	979,781.57	7,779,046.58	1,190,225.65	1,319,881.57	13.27%

RECOMMENDATION

That the Rates Reconciliation Report as at the 30 June 2017 be received and noted.

ATTACHMENTS



ORDINARY MEETING AGENDA

THURSDAY 27 JULY 2017

~ REFERENCE TO ATTACHMENTS ~

PART A – ACTION

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PART B – INFORMATION

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Clause 16B – Rates Reconciliation Report as at 31 May 2017	111-112