



# **COBAR SHIRE COUNCIL**

## **ORDINARY MEETING AGENDA**

**THURSDAY, 27 FEBRUARY 2020**

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## ~ ORDER OF BUSINESS ~

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Business for the meeting will be as follows:

Message from the Chair:

*In the spirit of open, accessible and transparent government, Cobar Shire Council Ordinary and Committee Meetings are video recorded and webcast. By speaking at a Council or Committee Meeting, members of the public agree to being recorded and webcast. Cobar Shire Council accepts no liability for any defamatory, discriminatory or offensive remarks or gestures that are made during the course of the Council or Committee Meeting. Opinions expressed or statements made by individuals are the opinions or statements of those individuals and do not imply any form of endorsement by Cobar Shire Council.*

1. Apologies:
    - Clr Lilliane Brady OAM (Mayor).
    - Councillor Peter Yench has requested a leave of absence for two (2) months.
  2. Declaration of Interests
  3. Condolences
  4. Public Access Forum
    - Nil.
  5. Confirmation of Minutes
    - Ordinary Meeting of Council – Thursday, 30 January 2020.
  6. Matters Arising from Minutes
  7. Mayoral Report
  8. General Manager's Report – Part A (Action)
  9. General Manager's Report – Part B (Information)
  10. General Manager's Report – Part C (Confidential)
  11. Matters of Urgency
  12. Correspondence
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## ~ COUNCIL'S VISION ~

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Our Vision is for Cobar Shire to be an attractive, healthy and caring environment in which to live, work and play, achieved in partnership with the community through initiative, foresight and leadership.

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## ~ COUNCIL'S MISSION ~

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Our Mission is to provide sound and sensible government and ensure that works and services are delivered effectively and equitably to the community of Cobar Shire.

Council will also develop and constantly review its policy on the maintenance of its road network with current priorities to include the sealing of the following strategic roads within the Shire;

- Ivanhoe Road
  - Louth Road
  - Tilpa Road
- 

## ~ COUNCIL'S VALUES ~

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- Council has adopted the following Values that should be reflected in how the whole organisation operates and interacts with others:
- Continually strive for improvement in every aspect of Council's activities and recognise initiative.
- All activities are to be customer focused and provide equity for all.
- Involve the community in decision making through open government and consultative processes.
- Foster and promote sustainable ecological and economic development, rural pursuits and industries that contribute to the wealth of the region and in keeping with the environment and residents lifestyle.
- Conserve and protect the natural beauty of the area.
- Promote a spirit of regional cooperation particularly in regard to planning, infrastructure, economic development, tourism and employment.

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## ~ COUNCIL'S CHARTER ~

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A Council has the following charter (Section 8, *Local Government Act 1993*):

- To provide directly or on behalf of other levels of government, after due consultation, adequate, equitable and appropriate services and facilities for the community and to ensure that those services and facilities are managed efficiently and effectively.
- To exercise community leadership.
- To exercise its functions in a manner that is consistent with and actively promotes the principles of cultural diversity.
- To promote and to provide and plan for the needs of children.
- To properly manage, develop, protect, restore, enhance and conserve the environment of the area for which it is responsible, in a manner that is consistent with and promotes the principles of ecologically sustainable development.
- To have regard to the long term and cumulative effects of its decisions.
- To bear in mind that it is the custodian and trustee of public assets and to effectively account for and manage the assets for which it is responsible.
- To facilitate the involvement of Councillors, members of the public, users of facilities and services and council staff in the development, improvement and coordination of local government.
- To raise funds for local purposes by the fair imposition of rates, charges and fees, by income earned from investments and, when appropriate, by borrowings and grants.
- To keep the local community and the State government (and through it, the wider community) informed about its activities.
- To ensure that, in the exercise of its regulatory functions, it acts consistently and without bias, particularly where an activity of the council is affected.
- To be a responsible employer.

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**CLAUSE 1A – MAYORAL REPORT**

**FILE: C13-1-5**

**AOP REFERENCE: 3.1**

**ATTACHMENT: NO**

**AUTHOR: *Acting Mayor, Councillor Peter Abbott***

Report to be tabled.

**RECOMMENDATION**

**That Council accepts the information contained in the Mayoral Report for the months of January and February 2020.**

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**CLAUSE 2A – COUNCIL HOUSING STOCK**

**FILE: A10-1      AOP REFERENCE: 3.3.2.1**

**ATTACHMENT: NO**

**AUTHOR: *General Manager, Peter Vlatko***

**Purpose**

To provide a report to Council to determine the Housing Stock.

**Background**

Council have an aging housing stock, with majority of the fleet requiring significant upgrades and maintenance to be brought up to standard. Another issue that we are facing is that a number of our properties are currently three bedrooms one bathroom, which is not suitable for attracting families.

There is also a current lack of executive level properties, especially suitable properties to attract a General Manager/ Directors or Director of Nursing.

Given the commercial nature of the information to be provided in the report it is recommended that Council considers a further report in Committee of the Whole Closed Council with the press and public excluded.

**RECOMMENDATION**

**That the report regarding the Council Housing Stock be considered in the Committee of the Whole Closed Council with the press and public excluded for the reason as stated in Section 10A (2) (d) (g) of the Local Government Act 1993, as discussions of this information in Open Council would prejudice the commercial position of the person who supplied it.**



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**CLAUSE 3A – LEASE OF TOWN HALL CINEMA BUILDING, 5 BARTON STREET, COBAR NSW 2835**

**FILE: A10-19**

**AOP REFERENCE: 1.6.4**

**ATTACHMENT: NO**

**AUTHOR: *General Manager, Peter Vlatko***

**Purpose**

The purpose of this report is for Council to reconsider the recommendation to enter into a new lease and the rental increase of the Town Hall Cinema Building, 5 Barton Street, Cobar NSW 2835.

**Background**

The Tenant has written to Council to seek an amendment to the rental increase and lease term.

The new lease term commenced on 5 February 2020.

**Issues**

Given the commercial nature of this matter it is recommended that Council considers a further report in the Committee of the Whole Closed Council.

**RECOMMENDATION**

**That a report regarding a new lease for the Town Hall Cinema Building, 5 Barton Street, Cobar, be considered in the Committee of the Whole Closed Council with the press and public excluded for the reasons stated in Sections 10A (2)(d)(i) of the *Local Government Act 1993*, as discussions of this matter in open Council would prejudice the commercial position of the person who supplied it.**

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**CLAUSE 4A – LEASE OF COBAR CARAVAN PARK**

**FILE: A10-1-9**

**AOP REFERENCE: 1.6.4**

**ATTACHMENT: NO**

**AUTHOR: *General Manager, Peter Vlatko***

**Purpose**

The approve the variations to the current Cobar Caravan Park Lease.

**Background**

Negotiations have been conducted to improve the process and the contribution to Capital Works at the Caravan Park.

**Issues**

Given the commercial nature of this matter it is recommended that Council considers a further report in the Committee of the Whole Closed Council.

**RECOMMENDATION**

**That a report regarding the Lease of Cobar Caravan Park, be considered in the Committee of the Whole Closed Council with the press and public excluded for the reasons stated in Sections 10A (2)(d)(i) of the *Local Government Act 1993*, as discussions of this matter in open Council would prejudice the commercial position of the person who supplied it.**

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**CLAUSE 5A – SECTION 356 DONATIONS 2020/2021**

**FILE: D3-1 AOP REFERENCE: 1.4.5 ATTACHMENT: YES (PAGE 75)**

**AUTHOR: *Director of Finance and Community Services, Kym Miller***

**Purpose**

For Council to consider requests for donations pursuant to its Donations Policy for the financial year 2020/2021. This policy has been adopted to ensure compliance with Section 356 of the Local Government Act 1993 and transparency within the Cobar community.

**Background**

Council advertised in the local media for requests for donations from interested community organisations to submit their application by 31 January 2020.

Five (5) applications approximating \$16,000 were received. All have been checked against the policy requirements and comply. The allowance in the draft budget is similar to recent years at (approx.) \$16,000. Further contributions are made to the ‘Roosters’ for grounds maintenance which appear in the parks and gardens cost centre. The draft budget will also contain \$5,000 value for the Outback Science and Engineering Challenge which was recently re-established.

To ensure that an equitable evaluation is made Councillors have workshopped the applications. Councillors will need to consider the applications on a merit basis with an appreciation of the Donations Policy and associated guidelines. Each applicant has been able to review the policy and guidelines prior to lodging an application.

The attachment to this report summarises the applications.

Applications are called for at this time of year to enable them to be incorporated into the budget plans for the coming financial year. However, it is recognised that some circumstances are unknown and ad-hoc applications may arise throughout the financial year. These will need to be considered by Council as and when they arise.

In-line with prior years Council may consider continuing to contribute \$100.00 of Quids to Cobar High School, Cobar Public School and St Johns Primary School for their end of year awards ceremony and \$100.00 cash to Euabalong West Primary School for its end of year awards ceremony.

At the June 2018 Ordinary Meeting of Council, the Mayor and General Manager were authorised to award community donations up to \$5,000 per annum and report such matters to the February Ordinary Meeting of Council each year.

No material donations have been awarded up until the time of preparing this report.

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## **RECOMMENDATION**

- 1. That Council award donations for the budget year ending 30 June 2020/2021 as follows:**
  - a. Cobar Arts Council an amount equivalent to their general rate for 2020/2021 (approximately \$2,300.00) provided that their rates are paid.**
  - b. Kubby House an amount equivalent to their water and sewer access charge for 2020/2021 (approximately \$2,000.00) provided that these items are paid.**
  - c. Cobar Clay Shooting Club a cash donation of \$3,000.00.**
  - d. Cobar Girl Guides an amount equivalent to their general rate for 2020/2021 (approximately \$1,500.00) provided that their rates are paid.**
  - e. Cobar Pony Club an amount equivalent to their water access charge and annual license fee (approximately \$1,480.00) provided these amounts are paid and a further cash donation of \$300.00.**
  - f. Auto Club of Cobar an amount equivalent to their general rate (approximately \$1,000.00) provided that this amount is paid and a further cash donation of \$4,000.00.**
  - g. One hundred dollars in Cobar Quids to each of the three schools in Cobar for their year-end awards.**
  - h. One hundred dollars cash to Euabalong West Public School for its year-end awards.**

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**CLAUSE 6A – REQUEST FROM RSL SUBBRANCH TO OVERSEE THEIR FUNDS**

**FILE: B2-1**

**AOP REFERENCE: 2.1**

**ATTACHMENT: NO**

**AUTHOR: *Director of Finance & Community Services, Kym Miller***

**Purpose**

For Council to approve the keeping of monies belonging to the Cobar Subbranch of the RSL in Trust.

**Background**

The Committee of the Cobar Subbranch of the RSL have requested Cobar Shire Council to act as custodians of their bank accounts.

They have formed the view that this will provide a consistent well managed approach rate than the books following changing committee persons.

Any withdrawals would be only made if supported by a (signed) resolution of the committee.

As Council would not be deciding how the money would be spent a formal Trust Deed is not required.

The funds would be included in Council's schedule of restricted funds each year.

As a good will gesture Council will apply its average interest earned rate to the funds.

The monies are generally being accumulated towards the renovation of the memorial in Drummond Park.

**RECOMMENDATION**

- 1. That Council agree to act as custodians of the Cobar Subbranch of the RSL's funds, acknowledging that it will not influence on how the funds are expended.**
- 2. That funds may only be withdrawn by the RSL on the presentation of a signed minute from the Committee.**

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**CLAUSE 7A – QUARTER 2 2019/2020 BUDGET REVIEW**

**FILE: L5-22      AOP REFERENCE: 3.3      ATTACHMENT: YES (PAGE 76-80)**

**AUTHOR: *Director of Finance and Community Services, Kym Miller***

**Purpose**

To present to Council the budget review for the second quarter of the 2019/2020 financial year and to recommend changes to the 2019/2020 Budget.

**Background**

Council is required to receive a budget review statement that shows the estimate of income and expenditure as set out in its Annual Operational Plan and a revised estimate of the income and expenditure for that year at the end of each quarter except the fourth quarter.

Appearing as attachments to this report are:

- Section 94 Contribution details;
- A report from the Director of Finance and Community Services indicating that he believes the financial position is satisfactory having regard to the adopted estimates for the 2019/2020 year;
- A schedule of movements in the capital budget from adoption up to and including the proposed amendments. This is identified as Attachment 1.

**Executive Summary**

**Methodology notes:** Significant items only are recommended for amendment. Minor under and overs on other individual budget lines will not provide a significant combined quantum to warrant amending.

**Operating Items**

The Lilliane Brady Village has been revalued to account for the NSW Government's contribution towards the upgrading of the facility. The amount will appear in the annual statements as a contribution. No cash is involved and the credit in the balance sheet will be surplus. The value is \$6 million dollars.

A book loss of \$37k will be incurred on the sale of the block of land upon which the new hospital building is located.

After a successful campaign by Renew our Libraries the state funding for Cobarr's Library will increase by \$40k. It is a requirement that this funding be expended on library capital or operations – the adjustment can be considered neutral.

As previously reported recovery of doubtful debts will result in a write back of \$435k

The amount to be received under the Roads to Recovery program will increase upon our initial budget estimate by \$750k. It is to be noted that this will only be recorded as income in 2019/2020 if the nominated work is carried out. Engineering staff have forecast that this will happen. The increase includes \$500k drought assistance which must be expended by 30 June 2020.

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The 'decanting' of the museal items and staff to enable the development will require a further \$50k this financial year. It may be that depending on tender results that this is funded under the grant but that will not be known for some time.

Anecdotally due to the downturn in activity following the Endeavor closure the swimming pool and youth centre will report \$20k each revenue loss.

The airport will require a further \$25k in operating money. This is now able to be more reliably budgeted as the RPT parameters are known.

Demolition of the Broomfield Street house will require a further \$35k.

### **Capital Items**

Recommendations are shown on attachment 2. A number of key works have had budget votes in the current financial year e.g. The Wool Track but these will appear in the 2020/2021 and beyond budgets.

### **RECOMMENDATION**

- 1. That the Capital Budget for 2019/2020 is revised by the amounts detailed in Attachment 1.**
- 2. That the Operating Budget for 2019/2020 is revised by the amounts detailed in this report.**

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**CLAUSE 8A – UPGRADE OF THE OLD INDUSTRIAL AREA OF COBAR**

**FILE: A10-48 & L5-22 AOP REFERENCE: 4.3.1.1 ATTACHMENT: NO**

**AUTHOR: *Acting Director Engineering Services, Simon Pradhan***

**Purpose**

To give Council an opportunity to make a decision regarding the future upgrade of the roads and drainage in the old industrial area of Cobar.

**Background**

Council staff were asked to examine options of upgrading the roads around the old industrial area in Cobar namely Old Bourke Road, Cornish Street, Campbell Street, Dapville Street, Hartman Street, Gibbes Street, Dunstan Street, Wrightville Street Brickworks Road and Lavina Street.

Following a request for quotation, Tonkin Consulting were engaged to investigate the two most likely options to be suitable for addressing the drainage and road alignment issues:

Option A: Being a full street design including curb and channel and underground drainage.

Option B: Street design based on existing roads with minimal work and mainly open swale / table drains and no curb and channel.

**Issues**

Tonkin Consulting presented both options to the February Councillor workshop. This report gives Council an opportunity to make a decision regarding the future upgrade of the roads and drainage in the old industrial area of Cobar.

Option A is considered the most palatable option, although preliminary estimates come in at \$7,325,137.00 Ex GST.

Option B has been assessed as not being feasible to construct due to the required size of the swale drains and limited roadway width. These factors would mean that many existing services, including sections of Telstra, power and water would need to be relocated, the cost of which makes the option financially unviable.

The next step in the project would be to commission a detailed design for the entire area. This design should be broken down into construction stages either based on priority or a specific dollar value so that works can be completed where the highest value for money is achieved at each stage. It would be prudent to continue to detail design with Tonkin Consulting, as they have developed a good understanding of the issues on site and would be able to use the information they have already collected at no additional cost.



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### **Financial Implications**

Should Council elect to adopt Option A, it should be noted that many roads throughout the area are in poor condition and decisions will need to be made on the renewal method in the near future. For example, should a road that is needing to be reseal, be resealed even though it is identified under Option A for reconstruction. However, there would need to be 5 stages of work done prior. These decisions will need to be carefully considered and an amount off community consultation may need to be carried out.

The cost of the detailed design will be met out of the current budget allocation for the old industrial area.

### **RECOMMENDATION**

- 1. That Council adopt Option A – Full Street design including curb and channel as its preferred concept design for the old industrial area Cobar.**
- 2. That Council engage Tonkins Consulting to complete the detailed design and staging plan for the Cobar old industrial area based on their previous work on this project.**

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## **CLAUSE 9A – COBAR WATER STORAGE INVESTIGATION**

**FILE: W2-12**

**AOP REFERENCE: 4.1.1.1**

**ATTACHMENT: NO**

**AUTHOR: *Acting Director Engineering Services, Simon Pradhan***

### **Purpose**

To provide Council with a project brief on the investigation and assessment of options to increase the capacity of formal and informal water storages in Cobar.

### **Background**

Following much discussion relating to the drought proofing of the township of Cobar, Engineering staff were asked to arrange the creation of a project brief to complete a scoping study to investigate and assess the options of increasing the capacity of formal and informal water storages around town.

Study was to examine:

- Deepening and increasing the storage capacity of the Newey;
- Deepening and increasing the storage capacity of the Old Reservoir;
- Creating a storage area to capture runoff from rainfall at the Cobar storages.

### **Issues**

Council engaged Tonkin Consulting to develop the project brief for the above feasibility study. Initial samples of silt were taken from the Newey for preliminary testing for heavy metals and other contaminants. These initial tests did not identify any issues with the silt.

A draft of the project brief has been presented to Council via a workshop in February. The brief has been split into two stages.

Stage one – Involving liaison with stakeholder groups, water balance modelling using historical data for each site. A high-level feasibility study and an overview of infrastructure required to make the water accessible to the existing water network or individual locations. The completion of stage one would also provide recommendations if stage two should be undertaken.

Stage two – Involves detailed catchment analysis, feature survey, geotechnical investigations, including infiltration, dispersive and any areas of suspected leaks, risk assessment and analysis of the infrastructure required to integrate these storages into the current system (e.g. pump stations, rising mains etc). A formal presentation to be made to Council.

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### **Options**

In completing the draft project brief Tonkin Consulting Identified that this project, on the face of it, may struggle to provide any meaningful (or cost effective) drought mitigation measures in the future. This is due to the low average rainfall in the area, the need to store the water during wet years for use during drought years and the likely cost to install the required infrastructure to integrate these storages with Councils current network.

It is the opinion of the Acting Director Engineering Services, Simon Pradhan, that stage one be completed now so that a better-informed decision can be made when allocating funds for the budget for the next financial year. It should be noted that if works were to proceed then it would be prudent to complete these works whilst the areas are relatively dry.

### **Budget Implications**

Funds are available from the Cobar Shire Water Fund.

### **RECOMMENDATION**

**That Council engage Tonkin Consulting to complete stage one of the Cobar Water Storage Investigation as an addition to the scope of the development of a project brief.**

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**CLAUSE 10A – WATER TREATMENT PLANT EASEMENT**

**FILE: A10-41**

**AOP REFERENCE: 4.4.4.2**

**ATTACHMENT: NO**

**AUTHOR: *Water and Sewer Manager, Victor Papierniak***

**Purpose**

The purpose of this report is to seek Council approval to sign and affix the Council Seal to all documentation regarding the easements associated with the Essential Energy connection at the Water Treatment Plant.

**Background**

Pursuant to the Section 88B instrument, detailing electricity easements of the Conveyancing Act 1919, it is intended to create an easement affecting Lot 73/DP755649 for:

- Overhead powerlines 20m wide;
- Underground powerlines 2m wide;
- Multi-purpose electrical installation 5.8m wide.

These documents are required to be signed by Council and have the Council Seal affixed.

**RECOMMENDATION**

**That Council authorise the Mayor and the General Manager to sign all relevant documentation under the Common Seal of Council.**

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**CLAUSE 11A – DRAFT LOCAL STRATEGIC PLANNING STATEMENT**  
**FILE: T5-18 AOP REFERENCE: 1.6, 2.1, 2.2, 3.2 & 3.3 ATTACHMENT: YES**  
**(PAGE 81-96)**

**AUTHOR: *Director of Planning & Environmental Services, Garry Ryman***

**Purpose**

To seek approval from Council to place the Draft Local Strategic Planning Statement on public exhibition for twenty eight (28) days.

**Background**

Council staff have been working with the Department of Planning Industry and Environment to prepare Council's Draft Local Strategic Planning Statement. Councillors were briefed on the purpose and intent of the document on 10 October 2019 at the October Councillor Workshop. The attached document has been prepared with comments made during the workshop included in the document.

This Local Strategic Planning Statement (LSPS) sets the framework for the economic, social and environmental land use needs over the next 20 years. The LSPS has also taken account of land use planning in adjacent Councils. It also works with council's Community Strategic Plan (CSP) and Local Environmental Plan (LEP). The LSPS gives effect to the Far West Regional Plan, implementing the directions and actions at a local level. The LSPS planning priorities, directions and actions provide the rationale for decisions about how we will use our land to achieve the community's broader goals.

This LSPS has been prepared in accordance with clause 3.9 of the *Environmental Planning and Assessment Act 1979* (EP&A Act). The LSPS brings together and builds on the planning work found in Council's other plans, studies and strategies, such as the Local Environmental Plan (LEP) and Community Strategic Plan (CSP). The LSPS also gives effect to the Far West Regional Plan 2036, implementing the directions and actions at a local level. The LSPS planning priorities and actions provide the rationale for decisions about how we will use our land to achieve the community's broader land use vision.



The LSPS is a draft at this stage and changes can be made post exhibition prior to being accepted as a final document. The proposed timeline is to exhibit the draft in March, refine the document during April and report to Council in May 2020 with a view of adopting the final document.

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**RECOMMENDATION**

**That Council place the draft Local Strategic Planning Statement (LSPS) on public exhibition inviting submissions with an exhibition period of not less than 28 days.**

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**CLAUSE 12A – DROUGHT COMMUNITIES EXTENSION PROGRAM  
FUNDING PROJECTS – ROUND 2**

**FILE: G4-17 & G4-43      AOP REFERENCE: 3.1.1.3    ATTACHMENT: YES  
(PAGE 97-108)**

**AUTHOR: *Grants Officer, Brytt Moore***

**Purpose**

To have the project proposals for submission under Round Two of the Drought Communities Extension Program Funding endorsed.

**Background**

The Australian Government committed to provide an additional \$1 million each to 122 drought-affected Councils and shires under the Drought Community Programme – Extension.

These measures are designed to provide an immediate economic stimulus to drought-affected communities by investing in projects that support jobs and business income. Cobar Shire Council was included as one of the Councils announced.

Attached for reference is a recently released Frequently Asked Questions (FAQ's) relating to the programme and eligible expenditure.

**Issues**

Given the requirement of the Funding Program it is recommended that, Council considers the below nine projects:

1. Bus and Taxi Shelter upgrade – estimated cost – \$120,000;
2. 150 Year Celebrations for Cobar Community – allocation – \$100,000;
3. PA system in Main Street – estimated cost – \$60,000;
4. Toilets/ shower block at Dalton Park Horse Complex – estimated cost – \$300,000;
5. Shade cover over BBQ area at Dalton Park – estimated cost – \$20,000;
6. Country Women's Association (CWA) – Accessibility ramp – estimated cost – \$20,000;
7. Cobar Memorial Swimming Pool – Swimming Club/ Yabbies and School Carnival shade – estimated cost – \$15,000;
8. Copper City and Heritage Park fence photo display – estimated cost – \$40,000;
9. Footpath Upgrades – estimated cost – \$325,000.

**Financial Implications**

The above projects would be financed through the \$1 million Drought Communities Extension Program. The ongoing operational costs associated with infrastructure projects be incorporated into ongoing maintenance budget approvals to capture life of project costs.

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## **RECOMMENDATION**

**That the nine project proposals for Round Two of the Drought Communities Extension Program Funding be endorsed by Council:**

- 1. Bus and Taxi Shelter upgrade – estimated cost – \$120,000;**
- 2. 150 Year Celebrations for Cobar Community – allocation – \$100,000;**
- 3. PA system in Main Street – estimated cost – \$60,000;**
- 4. Toilets/ shower block at Dalton Park Horse Complex – estimated cost – \$300,000;**
- 5. Shade cover over BBQ area at Dalton Park – estimated cost – \$20,000;**
- 6. Country Women’s Association (CWA) – Accessibility ramp – estimated cost – \$20,000;**
- 7. Cobar Memorial Swimming Pool – Swimming Club/ Yabbies and School Carnival shade – estimated cost – \$15,000;**
- 8. Copper City and Heritage Park fence photo display – estimated cost – \$40,000;**
- 9. Footpath upgrades – estimated cost – \$325,000.**



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**CLAUSE 13A – REVIEW OF CAPITAL WORKS AND GRADING PROGRAM 2019/2020**

**FILE: R5-57**

**AOP REFERENCE: 3.3.3**

**ATTACHMENT: YES  
(UNDER SEPARATE COVER)**

**AUTHOR: *Acting Director of Engineering Services, Simon Pradhan***

**Purpose**

To advise Council about changes made to the 2019/2020 Capital Works and Grading Program due to resource issues including staff, water and network needs and to seek approval for the subsequent changes to the Roads to Recovery Projects as detailed below.

**Background**

The current Capital Works and Grading Program was originally developed at the start of the 2019/2020 financial year and was created on the basis of a number of factors including:

- A desktop review of the road network requirements;
- That Councils five grader crews would be fully operational for the period; and
- An expectation that there would be some rainfall events that could be taken advantage of for road maintenance requirements.

Upon a mid-year review of the program it is apparent that some works will not be completed as originally scheduled due to resourcing issues including injury, illness, and recruitment of staff, water availability and additional funding and project demands. An updated capital works and grading program is attached showing the works which we are in a position to complete this financial year using our current available resources, and subsequently those works which are not achievable. It should be noted however that where possible Council will explore utilising external resources to complete the identified under resourced works.

**Issues**

The above resource demands combined with additional drought funding received from Roads to Recovery, \$500,000 of which needs to be spent prior to 30 June 2020, has necessitated a review of those priorities on which the original program was based.

Council have had two grader crews not operational for a significant period of time.

It has become apparent reviewing the grading program that the desktop condition rating review of the roads that was originally undertaken could be considered particularly pessimistic in some areas which means that the funds allocated to some roads has not been fully expended even though works have been undertaken and the road was brought to a satisfactory condition.

Since the creation of the original 2019/2020 Capital Works and Grading Program Council was advised from RMS that projects such as the Meadow Glen Rest Area CHR and the 78 Mile Widening on the Barrier Highway would be going ahead this

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financial year. These projects were not scheduled to be completed in the original program.

In November 2019, the Government announced that Council was to receive an additional \$1,085,211 allocation under Roads to Recovery as part of a drought funding package. 50% of this additional funding needs to be spent by 30 June 2020 (in addition to our annual allocation), with the remainder by 31 December 2020. This means that our 2019/2020 allocation under Roads to Recovery is \$1,627,816.

Road inspections have identified that the sealed road network has suffered from limited resealing over previous years, particularly in the township of Cobar itself. It would be prudent to undertake significant resealing works this financial year as the risk of delaying the required works may mean the seals are unable to be salvaged and full road rehabilitation required.

The additional funds available to Council through Roads to Recovery present a unique opportunity for Council to make a significant dent in the backlog of required resealing works.

### **RECOMMENDATION**

- 1. That Council receive and note the information contained in the attached Capital and Grading Works Program.**
- 2. That Council allocate up to \$961,607 of Roads to Recovery funds to resealing of roads in the 2019/2020 financial year.**

**CLAUSE 1B – DEVELOPMENT APPROVALS: 4 DECEMBER 2019 – 18 FEBRUARY 2020**

**FILE: T5-1                      AOP REFERENCE: 1.6.3.1                      ATTACHMENT: NO**  
**AUTHOR: Director of Planning & Environmental Services, Garry Ryman**

**Complying Development Approvals**

No Complying Development Applications have been approved under delegated authority for the period 4 December 2019 – 18 February 2020.

**The value of Complying Development approvals for 2019/2020 to date is Nil.**

The value of Complying Development approvals for the similar period in 2018/2019 was Nil.

**Local Development Approvals**

The following Local Development Applications were approved under delegated authority for the period 4 December 2019 – 18 February 2020.

<b>CERTIFICATE NO.</b>	<b>ADDRESS</b>	<b>DESCRIPTION</b>	<b>VALUE (\$)</b>
2019/LD-00038	23 Yarran Circle, Cobar	Demolition of existing structures	\$37,834.43
2019/LD-00027	30 Barton St, Nymagee	Pipeline	\$238,000
2019/LD-00040	7 Linsley St, Cobar	Detached shed & tanks	\$16,490
2019/LD-00039	5 Clark St, Mt Hope	Amenities block	\$100,000

**The value of Local Development approvals for 2019/2020 to date is \$6,313,955.00.**

The value of Local Development approvals for the similar period in 2018/2019 was **\$26,099,980.00.**

**Construction Certificates**

The following Construction Certificates were approved under delegated authority for the period 4 December 2019 – 18 February 2020.

<b>CERTIFICATE NO.</b>	<b>ADDRESS</b>	<b>DESCRIPTION</b>
2019/CB-00017	Cooma Downs	Dwelling
2019/CB-00018	7 Linsley St, Cobar	Detached shed & tanks
2019/CB-00016	5 Clark St, Mt Hope	Amenities block

**RECOMMENDATION**

**That the information detailing the Local Development and Construction Certificate approvals for the period 4 December 2019 – 18 February 2020 be received and noted.**

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**CLAUSE 2B – MONTHLY STATUS REPORT****FILE: C13-10****AOP REFERENCE: 3.1****ATTACHMENT: NO****AUTHOR: *General Manager, Peter Vlatko***

<b>COUNCIL RESOLUTIONS 25 SEPTEMBER 2014</b>					
<b>NUMBER</b>	<b>ITEM</b>	<b>RESOLUTION NUMBER</b>	<b>ACTION BY</b>	<b>ACTION REQUIRED</b>	<b>OUTCOME</b>
627	Council – Clause 10A – Adoption of Management Plan for Lot 18 DP213415	188.9.2014	<b>GM</b>	<p>That Council authorise the General Manager to negotiate a lease or licence for an appropriate term and conditions with the Cobar Bowling and Golf Club Ltd.</p> <p>That Council authorise the Mayor and General Manager to sign any lease or licence under the Common Seal of Council.</p>	<p>December 2017 target will not be met.</p> <p>Timeframe to be reviewed.</p> <p>Staff working on this subject to resources available.</p> <p>Discussions commenced with Club Board to resolve the issue.</p>
<b>COUNCIL RESOLUTIONS 28 APRIL 2016</b>					
<b>NUMBER</b>	<b>ITEM</b>	<b>RESOLUTION NUMBER</b>	<b>ACTION BY</b>	<b>ACTION REQUIRED</b>	<b>OUTCOME</b>
870	Committee of the Whole Closed Council – Report 1C – Analysis of Plant and Equipment Hire and Trades and Miscellaneous Services Register	58.4.2016	<b>GM</b>	That any future projects within Cobar Shire that we look at supporting the local businesses (where applicable) to ensure their viability and have a review of the Policy.	Policy to be reviewed and all purchases to have quotes provided and encourage the use of locals.

**COUNCIL RESOLUTIONS 9 MARCH 2017**

1007	Council – Clause 7B – Expenditure for Roads Network	59.3.2017	<b>DES</b>	That a Rest Area be built along The Wool Track and that it be named after Duncan Gay.	The Wool Track application was submitted on 31/12/2019 – Rest Area incident in submission.
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**COUNCIL RESOLUTIONS 27 APRIL 2017**

1021	Council – Clause 11A – Minutes of the Economic Taskforce April Meeting	81.4.2017	<b>GM</b>	<p>That Council resolves to further investigate the idea of a freight depot for Cobar and report back to the Taskforce.</p> <p>That a Call for Expressions of Interest from businesses who would like to engage the services of a security company to monitor their premises and answer alarms to establish demand for such a service.</p> <p>That Council resolves to approach Mr Hausler in regards to the future of his rail track and loco for use in a public space in Cobar.</p>	<p>Council is currently discussing milestones for inclusion in the Funding agreement for the new Industrial Estate. Once timeframes have been allocated and a scope of works finalised, further discussions will be conducted with those companies which showed interest in this venture, especially Livestock and Bulk Carriers Association and freight companies.</p> <p>One on one visits to potential businesses commenced to determine interest in such a venture. Strong interest so far.</p> <p>No action to date.</p>
1025	Council – Clause 7B – Expenditure for Roads	92.4.2017	<b>DES</b>	That RMS be contacted in relation to a turning lane being installed at the	Letter has been sent to RMS to request improvements to entrance to

	Network			Meadow Glen Rest Area as a matter of urgency.	Meadow Glen Rest Area.  Funds have been allocated for work in 2019/2020.
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**COUNCIL RESOLUTIONS 24 AUGUST 2017**

<b>NUMBER</b>	<b>ITEM</b>	<b>RESOLUTION NUMBER</b>	<b>ACTION BY</b>	<b>ACTION REQUIRED</b>	<b>OUTCOME</b>
1071	Council Meeting – Clause 6A – Sale of Land at Duffy Drive	205.8.2017	<b>DFCS</b>	That the two blocks of land which are the subject of this report be auctioned with the reserve to be determined by Council at the meeting preceding the advertised auction date.	One block now sold, one block has been auctioned and no sale.  Land is now on the open market for sale.
1081	Council Meeting – Clause 5B – Meeting Minutes	220.8.2017	<b>DES</b>	That Council look into acquiring Public Stock Watering Points as a method of guaranteeing access to water for Council use.	Investigation to be undertaken.  Lack of staff resources has restricted progress.

**COUNCIL RESOLUTIONS 28 SEPTEMBER 2017**

<b>NUMBER</b>	<b>ITEM</b>	<b>RESOLUTION NUMBER</b>	<b>ACTION BY</b>	<b>ACTION REQUIRED</b>	<b>OUTCOME</b>
1092	Council Meeting – Clause 12A – Minutes of Economic Taskforce Meeting	248.9.2017	<b>PC</b>	That Council identify the Pulpulla Road as a high priority for its ability to contribute to tourism and economic development and that Council work with National Parks and Wildlife Service to establish a plan of action and budgets to maintain it to a standard suitable for all vehicle access.	Initial discussions held with NPWS with positive feedback. Discussion held with Destination NSW - there are possible funding options, success more likely if more developments undertaken at Mt Grenfell. Council awaiting to see what developments the Mt Grenfell Board progress prior to seeking this funding.

				<p>That Council investigate options of providing street signage to locate key facilities, such as the pool, sports facilities and water recreation areas.</p> <p>That the celebrations to mark Cobar's 150<sup>th</sup> Anniversary be an item on Council's agenda and that projects be scoped and indicative budgets developed.</p> <p>That Council convene a meeting of major contractors to identify a list of ideas that could be undertaken to improve the efficiency of working across mine sites and reduce the costs of doing business in Cobar. Discuss options for implementing the ideas with the mines in Cobar Shire.</p>	<p>Council has submitted a grant application through Fixing Country Roads to address the upgrade required – Awaiting approval.</p> <p>Location and type of signs currently being investigated – orders to be placed in May.</p> <p>New Tourism Manager currently investigating work already done, how to reinvigorate this committee etc and this will form part of a future presentation to Council on events and festivals.</p> <p>No action to date.</p>
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**COUNCIL RESOLUTIONS 22 FEBRUARY 2018**

<b>NUMBER</b>	<b>ITEM</b>	<b>RESOLUTION NUMBER</b>	<b>ACTION BY</b>	<b>ACTION REQUIRED</b>	<b>OUTCOME</b>
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1124	Council Meeting – Notice of Motion – Re- Location of Western Division Office	05.2.2018	<b>GM</b>	That Cobar Shire Council request the NSW Government to re-locate the Western Division Office from Dubbo to Cobar.	Letter sent to Minister.
1131	Council Meeting – Clause 5A – Development Application 2018/LD- 00004	13.2.2018	<b>DPES</b>	That Council establishes a Policy for Fencing in Urban Areas in Cobar.	Resources are not available for this at this time.

### COUNCIL RESOLUTIONS 22 MARCH 2018

<b>NUMBER</b>	<b>ITEM</b>	<b>RESOLUTION NUMBER</b>	<b>ACTION BY</b>	<b>ACTION REQUIRED</b>	<b>OUTCOME</b>
1141	Council Meeting – Notice of Motion – Government Incentive Programs for Attracting Health Care Professionals to the Region	46.3.2018	<b>GM</b>	That Council seek an urgent meeting with the Deputy Premier and the Minister for Health to seek a commitment from the NSW Government to establish and provide incentives and programs for the attraction and delivering Doctors, Specialists and other staff to rural communities such as Cobar and in particular the Western Area of NSW.	Letter's sent seeking support. Awaiting response in order to organise the meeting.  Letters of support received and forwarded to Ministers Office.  Mayor supported the Gwydir Council in providing representation to Canberra to raise the issue.  Deputy Mayor and General Manager addressed the Premier and Deputy Premier at Narromine recently on this matter and was accepted as a regional and NSW problem that they are working on.
1142	Council Meeting – Notice of Motion –	47.3.2018	<b>GM</b>	That Council write to John Holland Rail, being the entity that maintains	Negotiations between John Holland Rail, RMS and Council has



	Installation of an Independent Pedestrian Crossing			the RailCorp assets for Rural NSW, to increase the width to accommodate two vehicles crossing at same time on the level crossing on Bourke Road between Railway Parade South and Railway Parade North and install an independent pedestrian crossing.	commenced.  RMS have provided funding for the approaches – Council now seeking John Holland to contribute to the installation of pedestrian crossings.
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#### COUNCIL RESOLUTIONS 28 JUNE 2018

NUMBER	ITEM	RESOLUTION NUMBER	ACTION BY	ACTION REQUIRED	OUTCOME
1180	Council Meeting – Notice of Motion – Arid Research Centre	140.6.2018	GM	That a submission be made to the Prime Minister of Australia and the Premier of NSW seeking their support and consideration of establishing an Arid Research Centre in Cobar for the Far Western NSW.  That a letter and submission be made to the National Farmers Association that a letter of support be sought.	Submission being prepared when resources available.  To be completed by August 2019.

#### COUNCIL RESOLUTIONS 24 SEPTEMBER 2018

NUMBER	ITEM	RESOLUTION NUMBER	ACTION BY	ACTION REQUIRED	OUTCOME
1219	Council Meeting – Clause 9A – Minutes of the Economic Taskforce	242.9.2018	GM	That Council resolve to accept the recommendation of the Economic Taskforce that:	Discussion held with General Managers of the Mines in Cobar. Matter to be considered and a further

	Meeting – Tuesday, 14 August 2018			Council investigate the possibility of the local mining companies setting up a buy local scheme for their employees.	report to be provided.
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**COUNCIL RESOLUTIONS 28 FEBRUARY 2019**

<b>NUMBER</b>	<b>ITEM</b>	<b>RESOLUTION NUMBER</b>	<b>ACTION BY</b>	<b>ACTION REQUIRED</b>	<b>OUTCOME</b>
1252	Council Meeting – Notice of Motion – Date Change for Clearing Consent	03.2.2019	<b>GM</b>	That Council together with RDA Orana, Far North West Joint Organisation and the Western Division Councils lobby the Federal Government to have the methodology changed that all farms in the Western area have the same opportunity to participate in the emission reduction fund as currently stands for some properties at present and seek the State Government support.	Letter sent to RDA Orana seeking support.
1269	Council Meeting - Clause 13A – Raw Water Supply to Dalton Park Horse Complex	25.2.2019	<b>GO</b>	That Council resolve to seek grant funding for \$202,140 for the extension of a raw water pipeline to the Dalton Park Racecourse as outlined in Option 3 of the attached report.	Grant funding to be applied for.

**COUNCIL RESOLUTIONS 24 APRIL 2019**

<b>NUMBER</b>	<b>ITEM</b>	<b>RESOLUTION NUMBER</b>	<b>ACTION BY</b>	<b>ACTION REQUIRED</b>	<b>OUTCOME</b>
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1277	Council Meeting – Notice of Motion – Fringe Benefits Tax (FBT) Including Living Away From Home Allowance Exempted for Remote Mining Community such as Cobar	63.4.2019	<b>GM</b>	That Cobar Shire Council lobby both the Federal Government and the Association of Mining Related Councils to have Fringe Benefits Tax (FBT) including Living Away From Home Allowance exempted for remote mining communities such as Cobar.  That Council have discussions about a percentage of miners and those who are working on specific projects who should legally be required to live in town, to be held with the State Government.	Submission being prepared and discussions held with local mines.
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#### COUNCIL RESOLUTIONS 23 MAY 2019

NUMBER	ITEM	RESOLUTION NUMBER	ACTION BY	ACTION REQUIRED	OUTCOME
1291	Council Meeting – Clause 9A – The Newey Plan of Management – Community Engagement	96.5.2019	<b>DPES</b>	That the Newey Plan of Management be implemented as written, with Option 2 accepted.	Newey Plan consultation document being amended to a draft Plan of Management based on option 2.  Further action pending receipt of approval of initial Crown Reserve categorization by Crown Lands.

#### COUNCIL RESOLUTIONS 27 JUNE 2019

NUMBER	ITEM	RESOLUTION NUMBER	ACTION BY	ACTION REQUIRED	OUTCOME
1299	Council Meeting –	122.6.2019	<b>AWSM</b>	Investigate the costs associated	Investigations being undertaken.

	Clause 10A – Allocation Forecast and Ramifications			with purchasing raw water from upstream users.	
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#### COUNCIL RESOLUTIONS 25 JULY 2019

NUMBER	ITEM	RESOLUTION NUMBER	ACTION BY	ACTION REQUIRED	OUTCOME
1304	Council Meeting – Notice of Motion – Supermarkets Dispensing Pharmaceuticals	142.7.2019	<b>GM</b>	That Local Government NSW be requested to seek to lobby both State and Federal Governments to maintain the status quo and refuse access of pharmaceutical products being sold through supermarkets.	No action to date.

#### COUNCIL RESOLUTIONS 22 AUGUST 2019

NUMBER	ITEM	RESOLUTION NUMBER	ACTION BY	ACTION REQUIRED	OUTCOME
1312	Council Meeting – Notice of Motion – Support for the Introduction of FIFO Legislation	170.8.2019	<b>GM</b>	That Council write to the Premier and the Minister to seek their support in introducing legislation similar to the Queensland Government in relation to the new FIFO laws which reinforce local jobs for communities (Strong and Sustainable Resources Community Act QLD).	No action to date.
1313	Council Meeting – Notice of Motion – Requests for Additional Water Storage	171.8.2019	<b>GM</b>	That Cobar Shire Council investigate the cost associated with deepening the Old Reservoir for the water to be used for Council's Parks and Gardens.	Scoping Plan being developed for Council consideration. Phase 1 investigations being undertaken by Tonkins.

				That Cobar Shire Council seek approval from the Peak Gold Mine to allow the deepening of the Newey Reservoir for storage of water for the purpose of watering the Golf Course and for Council's Parks and Gardens.	Informed discussion held at CWB Meeting.  Peak representatives are investigating the project for themselves to undertake.
1315	Council Meeting – Clause 4A – Risk and Audit Committee	175.8.2019	<b>DFCS</b>	<p>That the Risk and Audit Committee be increased to six members comprising three independent community members and three Councillors.</p> <p>That Council advertise for expressions of interest from the community in the position.</p> <p>That the matter, including the appointment of a Councillor, be further considered at a future Council meeting when the expressions of interest for the independent community member have been received.</p>	No response. Will move to appoint one more Councillor at November Council Meeting.

**COUNCIL RESOLUTIONS 26 SEPTEMBER 2019**

<b>NUMBER</b>	<b>ITEM</b>	<b>RESOLUTION NUMBER</b>	<b>ACTION BY</b>	<b>ACTION REQUIRED</b>	<b>OUTCOME</b>
1321	Council Meeting – Clause 5A – Procedures for the Administration	196.9.2019	<b>AGM</b>	That the draft Procedures for the Administration of the Model Code of Conduct be placed on public	Draft Procedures for the Administration of the Model Code of Conduct be placed on public

	of the Model Code of Conduct Policy			exhibition for 28 days and if no submissions received it be adopted.	exhibition.
1324	Council Meeting – Clause 8A – Capital Works Program 2019/2020	199.9.2019	<b>ADES</b>	That the \$402,000 is withdrawn from Shire Road 24 and that it remains in the budget until workshopped at the October Meeting and that the remaining Capital Works Program for the year ended 30 June 2020 be adopted.	\$402,000 is withdrawn from Shire Road 24 has been Workshopped.  Works Program discussed at February Workshop. Suggest deficit \$402,000 as workload with addition R2R will make it hard to use these funds.

**COUNCIL RESOLUTIONS ADJOURNED COUNCIL MEETING 24 OCTOBER 2019 HELD ON 14 NOVEMBER 2019**

<b>NUMBER</b>	<b>ITEM</b>	<b>RESOLUTION NUMBER</b>	<b>ACTION BY</b>	<b>ACTION REQUIRED</b>	<b>OUTCOME</b>
1338	Council Meeting – Committee of the Whole Closed Council – Clause 1C – Lease of Town Hall Cinema Building	241.11.2019 33COW.11.2019	<b>GM</b>	That Council authorise the General Manager to enter into a new lease with Western Studio of Performing Arts, in respect of the Town Hall Cinema Building being substantially consistent with the existing lease for a term of up to two (2) years with an option for a third year, with the rental increased to \$820.00 monthly (with annual CPI Increases) at the start of the new lease term.  That Council authorise the Mayor and General Manager to sign all relevant lease Agreement documentation for Town Hall Cinema, 5 Barton Street, Cobar	Lease documents being prepared.  Further report provided to February Ordinary Council Meeting.

under the Common Seal of Council.

**COUNCIL RESOLUTIONS ADJOURNED COUNCIL MEETING 28 NOVEMBER 2019**

<b>NUMBER</b>	<b>ITEM</b>	<b>RESOLUTION NUMBER</b>	<b>ACTION BY</b>	<b>ACTION REQUIRED</b>	<b>OUTCOME</b>
1341	Council Meeting – Clause 3A – State Government Funding for NSW Public Libraries – Renew our Libraries Campaign	246.11.2019	GM	<p>That Council resolve to support the Renew our Libraries Campaign Phase Two.</p> <p>That Council make representation to the local State Member(s), Roy Butler, in relation to the need for a sustainable state funding model for the ongoing provision of public library services.</p> <p>That Council write to the Hon. Don Harwin, Minister for the Arts and the Hon. Walt Secord, Shadow Minister for the Arts, calling for bipartisan support for Consumer Price Index (CPI) indexation of state funding for NSW public libraries, as well as legislation of all elements of the 2019-2020 to 2022-2023 NSW state funding model.</p> <p>That Council take a leading role in lobbying for sustainable state government funding for libraries.</p> <p>That Council endorse the</p>	Council are supporting the Renew our Libraries Campaign Phase Two – No further action required.

				distribution of the NSW Public Libraries Association NSW Library sustainable funding advocacy information in Council Libraries, as well as involvement in any actions proposed by the Association.	
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COUNCIL RESOLUTIONS COUNCIL MEETING 13 DECEMBER 2019					
NUMBER	ITEM	RESOLUTION NUMBER	ACTION BY	ACTION REQUIRED	OUTCOME
1344	Council Meeting – Clause 2A – Streetlighting Upgrade to LED Technology	266.12.2019	GM	That Council approve and fund the bulk replacement of Councils 800 streetlights to LED technology in accordance with Essential Energy’s offer at a total cost payable to Essential Energy of \$447,000. With a contingency allowance of \$22,000 (5%) and estimated NSW Government credits for energy saving of \$49,000 the net cost to Council is \$420,000.	Approved – No further action required.
1345	Council Meeting – Clause 3A – Local Traffic Committee	267.12.2019	ADES	<p>That the Minutes of the May and November Local Traffic Committee be received and noted.</p> <p>That Council resolve to adopt the following recommendations from the Local Traffic Committee:</p> <ul style="list-style-type: none"> <li>▪ That Council write to RMS to change the pedestrian crossing at Cobar Public School to a</li> </ul>	<p>Local Traffic Committee minutes received and noted – No further action required.</p> <p>Concurrence received from Public School that pedestrian crossing on Blakey Street should be a children’s</p>



				<p>children’s crossing during school times only;</p> <ul style="list-style-type: none"> <li>▪ That Council write to RMS to investigate if the current point at which the school bus uses as a turnaround area on the Barrier Highway (HW8) east of Cobar near Scrubby Valley is appropriate and apply for grant funding to upgrade the area (if required);</li> <li>▪ That Council write to RMS in regard to School Bus route signage to be installed along the bus route to Nymagee – RMS to provide funding;</li> <li>▪ That Council write to RMS to investigate the suitability for a proposed new location for a disabled carpark on Linsley Street closer to the Brennan Centre, any new location must comply with Australian Standards;</li> <li>▪ That Council in partnership with RMS investigate implementing a 40km/h High Pedestrian Activity Area (HPAA) in the CBD area of</li> </ul>	<p>crossing during School times only.</p> <p>RMS have inspected the site and found it to be a satisfactory location, some minor earthworks need to be undertaken. Signage has been erected.</p> <p>RMS have approved funding for installation of bus route signage on the highways.</p> <p>RMS inspected the site and found it to be suitable. Council to undertake works.</p> <p>Ongoing.</p>
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				Cobar on Marshall Street.	
1346	Council Meeting – Clause 7B – Engineering Works Report	277.12.2019	ADES	<p>That the information contained in the Engineering Works Report detailing maintenance on Shire and Regional Roads, State Highways, Water Sewer Mains, Resources for Regions Projects and other Major Grant Works be received and noted.</p> <p>That Council support the application under Fixing Country Roads for The Wool Track with a Council contribution \$1.5 million.</p> <p>That Council support the application for Pulpulla Road (Mount Grenfell) with a Council contribution of \$500,000.</p> <p>That Council support the application for Byrock Road with a Council contribution of \$300,000.</p>	<p>Information received and noted – No further action required.</p> <p>Application supported – No further action required.</p> <p>Application supported – No further action required.</p> <p>Application supported – No further action required.</p>
1347	Council Meeting – Committee of the Whole Closed Council – Clause 1C – Request for Quotation – Supply and Delivery of One (1) Backhoe Loader	284.12.2019 37COW.12.2019	FA	That Council approve the purchase of (1) CASE 580ST from CNH Australia (CASE Construction) Earthmoving Equipment Australia.	Backhoe Loader has been delivered – No further action required.
1348	Council Meeting – Committee of the Whole Closed Council – Clause 2C – Cobar	284.12.2019 38COW.12.2019	WSE	That the tender submitted by Utilstra Pty Ltd be passed over due to non-compliance as detailed in the attached report, Section 5.1.	Tender passed over – No further action required.

	Reticulation Replacement Tender			That the tender submitted by Killards Infrastructure Pty Ltd, in the Recommended Tender Amount of \$3,921,100.00 (including GST), be accepted for Contract No. 10024491 for Cobar Reticulation Replacement.	Killards commenced work. Expected to be completed by August 2020.
1349	Council Meeting – Committee of the Whole Closed Council – Clause 3C – Bulk Water Treatment Chemical Tender (T711920HUN)	284.12.2019 39COW.12.2019	<b>WSE</b>	That Council reject the recommendation given by the Tender Evaluation Committee for the reasons outlined in this report and therefore does not accept any of the tenders.  That Council retender for the procurement of Bulk Water Treatment Chemicals.	Discussions with Regional Procurement for new tender.

**COUNCIL RESOLUTIONS EXTRAORDINARY COUNCIL MEETING 30 JANUARY 2020**

<b>NUMBER</b>	<b>ITEM</b>	<b>RESOLUTION NUMBER</b>	<b>ACTION BY</b>	<b>ACTION REQUIRED</b>	<b>OUTCOME</b>
1350	Council Meeting – Committee of the Whole Closed Council – Clause 3C – Cobar Sewage Scheme – Sewer Pump Stations and Inlet Works Tender	5.1.2020 3COW.1.2020	<b>WSE</b>	That the tender from Endacom P/L be passed over for failing the mandatory non-price assessment.  That the tender submitted by Precision Civil P/L, in the tender amount of \$1,675,807.00 (including GST), be accepted for Contract No.10024521 for Cobar Sewage Scheme - SPS and Inlet Works.	Tender passed over – No further action required.  Tender accepted – No further action required.

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				That \$525,000 from Council Sewer Reserves be allocated to this project over the financial years 2019/2020 and 2020/2021.	
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**RECOMMENDATION**

**That the information contained in the monthly status report be received and noted, with the following items to be removed: 1341, 1344, 1345 Part 1, 1346, 1347, 1348 Part 1 and 1350.**

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**CLAUSE 3B – INVESTMENT REPORT AS AT 31 DECEMBER 2019****FILE: B2-7****AOP REFERENCE: 3.1.1.7****ATTACHMENT: NO****AUTHOR: *Financial Accountant, Sandra Davey*****Purpose**

Section 625 of the Local Government Act 1993 and Clause 212 of the Local Government (General) Regulation 2005 and the Council's investment policy require Council's investments to be reported to the Council on a monthly basis.

**Issues**

The table below shows the balances of Council's Investments as at the end of December 2019. Term deposits have differing terms to spread the maturity dates throughout the year. The amount restricted in the Audited Financial Report for Employee Leave Entitlements is \$444,000.

Investments for October	Rate	Bank	Opening Balance	Transfers to Investment	Transfers from Investment	Interest Earned	Closing Balance
NAB Sweep Acct		NAB	\$ 5,725,519	\$ 918,349	\$ 3,797,660	\$ 2,633	\$ 2,848,841
Mar-20	1.65%	NAB	\$ 1,003,983			\$ 1,407	\$ 1,005,390
Feb-20	2.10%	AMP	\$ 2,013,381			\$ 3,591	\$ 2,016,972
Mar-20	1.60%	NAB	\$ 0	\$ 2,000,000		\$ 1,666	\$ 2,001,666
Feb-20	1.70%	NAB	\$ 3,014,417			\$ 4,352	\$ 3,018,769
Feb-20	2.72%	Auswide	\$ 2,043,796			\$ 4,721	\$ 2,048,517
Feb-20	1.66%	ME	\$ 2,006,556			\$ 2,829	\$ 2,009,385
Jan-20	1.60%	NAB	\$ 1,502,960			\$ 2,042	\$ 1,505,003
Jan-20	1.85%	NAB	\$ 2,013,008			\$ 3,163	\$ 2,016,171
Jan-20	1.70%	NAB	\$ 1,004,759			\$ 1,451	\$ 1,006,210
Jun-20	2.75%	AMP	\$ 1,002,815			\$ 1,433	\$ 1,004,248
Feb-20	2.00%	AMP	\$ 1,005,544			\$ 1,691	\$ 1,007,235
Jun-20	2.75%	AMP	\$ 1,002,815			\$ 1,433	\$ 1,004,248
<b>TOTALS</b>	Average Int	<b>1.85%</b>	<b>\$23,339,553</b>	<b>\$2,918,349</b>	<b>\$3,797,660</b>	<b>\$32,413</b>	<b>\$22,492,655</b>

*I hereby certify that the above investments have been made in accordance with Section 625 of the Local Government Act 1993 and Clause 212 of the Local Government (General) Regulation 2005 and the Council's Investment Policy.*



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**Financial Accountant****RECOMMENDATION****That Council receive and note the Investment Report as at 31 December 2019.**

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**CLAUSE 4B – INVESTMENT REPORT AS AT 31 JANUARY 2020****FILE: B2-7****AOP REFERENCE: 3.1.1.7****ATTACHMENT: NO****AUTHOR: *Financial Accountant, Sandra Davey*****Purpose**

Section 625 of the Local Government Act 1993 and Clause 212 of the Local Government (General) Regulation 2005 and the Council's investment policy require Council's investments to be reported to the Council on a monthly basis.

**Issues**

The table below shows the balances of Council's Investments as at the end of January 2020. Term deposits have differing terms to spread the maturity dates throughout the year. The amount restricted in the Audited Financial Report for Employee Leave Entitlements is \$444,000.

Investments for October	Rate	Bank	Opening Balance	Transfers to Investment	Transfers from Investment	Interest Earned	Closing Balance
NAB Sweep Acct		NAB	\$ 2,848,841	\$ 3,341,667	\$ 3,395,912	\$ 2,511	\$ 2,797,107
Mar-20	1.65%	NAB	\$ 1,005,390			\$ 1,409	\$ 1,006,799
Feb-20	2.10%	AMP	\$ 2,016,972			\$ 3,597	\$ 2,020,570
Mar-20	1.60%	NAB	\$ 2,001,666			\$ 2,720	\$ 2,004,386
Feb-20	1.70%	NAB	\$ 3,018,769			\$ 4,359	\$ 3,023,128
Feb-20	2.72%	Auswide	\$ 2,048,517			\$ 4,732	\$ 2,053,249
Feb-20	1.66%	ME	\$ 2,009,385			\$ 2,833	\$ 2,012,218
Apr-20	1.58%	NAB	\$ 1,505,003	\$ 2,000,000	\$ 1,505,003	\$ 87	\$ 2,000,087
Apr-20	1.60%	NAB	\$ 2,016,171	\$ 2,000,000	\$ 2,016,171	\$ 701	\$ 2,000,701
Jun-20	1.58%	NAB	\$ 1,006,210	\$ 1,000,000	\$ 1,006,210	\$ 649	\$ 1,000,649
Jun-20	2.75%	AMP	\$ 1,004,248			\$ 1,435	\$ 1,005,684
Feb-20	2.00%	AMP	\$ 1,007,235			\$ 1,694	\$ 1,008,929
Jun-20	2.75%	AMP	\$ 1,004,248			\$ 1,435	\$ 1,005,684
<b>TOTALS</b>	Average Int	<b>1.82%</b>	<b>\$22,492,655</b>	<b>\$8,341,667</b>	<b>\$7,923,295</b>	<b>\$28,164</b>	<b>\$22,939,191</b>

*I hereby certify that the above investments have been made in accordance with Section 625 of the Local Government Act 1993 and Clause 212 of the Local Government (General) Regulation 2005 and the Council's Investment Policy.*



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**Financial Accountant****RECOMMENDATION****That Council receive and note the Investment Report as at 31 January 2020.**

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**CLAUSE 5B – BANK RECONCILIATION, CASH FLOW & LOAN FACILITY  
SUMMARIES AS AT 31 DECEMBER 2019**

**FILE: B2-7**

**AOP REFERENCE: 3.1.1.5**

**ATTACHMENT: NO**

**AUTHOR: *Financial Accountant, Sandra Davey***

**Purpose**

Council has requested that the following financial information be presented to each meeting of Council: reconciled bank balance, cash flow statement, and loan facility.

**Issues**

**Bank Reconciliation**

Balance as per Bank Statement	10,000
Add Outstanding Deposits & Receipting	2535
Less Unpresented Cheques	(-)
<b>Reconciled Balance</b>	<b>12,535</b>

*In accordance with the requirements of the Local Government Act, 1993, I hereby certify that the Cash Book has been reconciled with the appropriate Bank Statements on a daily basis during the month and that the reconciliations have been recorded.*



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Financial Accountant

**Monthly Total Funds Available for the Last 12 Months**

Month	Investment Balances	Operating Account	Total Available Funds
Dec 18	17,009,717	18,601	17,020,318
Jan 19	15,870,216	(11,175)	15,706,591
Feb 19	15,980,048	(5,842)	15,974,206
Mar 19	18,000,631	9,011	18,009,642
Apr 19	19,443,263	9,382	19,452,645
May 19	18,397,880	12,261	18,410,141
June 19	23,661,843	14,072	23,675,915
July 19	24,031,003	18,852	24,049,855
Aug 19	24,556,636	17,069	24,573,705
Sep 19	23,822,866	15,272	23,838,158
Oct 19	22,180,056	10,983	22,191,039
Nov 19	23,339,553	30,254	23,369,807
Dec 19	22,348,841	12,535	22,361,376

*The amount restricted in the Audited Financial Report for Employee Leave Entitlements is \$444,000.*

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**Cash Flow**

December		Description	Forecast
Forecast	Actual		January
30,254	30,254	Bank Balance Forward	12,535
250,000	240,366	FAG / R2R / RMCC	900,000
14,637	14,637	RMS Agency	14,637
350,000	141,214	Rates /Water/User Charges	450,000
150,000	56,256	Private Works/Debtors	150,000
180,000	0	LBV – Residents Fees & Subsidies	180,000
200,000	170,518	Child Care/In Home Care	150,000
1,000,000	879,311	Net Movement of Investments	(500,000)
400,000	591,215	Sundry Income & Grants	300,000
		<i>Less</i>	
(2,500,000)	(1,365,836)	Creditors	(1,500,000)
(790,000)	(770,470)	Wages / Salaries	(790,000)
10,000	12,535	Bank Reconciliation Cr/(Dr)	10,000

**Loan Facility Report as at 31 December 2019**

Swimming Pool and Street Upgrade Loan (6.22%) <i>Principal and Interest = \$22,265</i>	(926,537.06)
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**RECOMMENDATION**

**That Council receive and note the Bank Reconciliation, Monthly Total Funds Available, Cash Flow and Loan Facility Report as at 31 December 2019.**



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**CLAUSE 6B - BANK RECONCILIATION, CASH FLOW & LOAN FACILITY SUMMARIES AS AT 31 JANUARY 2020**

**FILE: B2-7**

**AOP REFERENCE: 3.1.1.5**

**ATTACHMENT: NO**

**AUTHOR: *Financial Accountant, Sandra Davey***

**Purpose**

Council has requested that the following financial information be presented to each meeting of Council: reconciled bank balance, cash flow statement, and loan facility.

**Issues**

**Bank Reconciliation**

Balance as per Bank Statement	10,000
Add Outstanding Deposits & Receipting	1,615
Less Unpresented Cheques	(32,961)
<b>Reconciled Balance</b>	<b>(21,346)</b>

*In accordance with the requirements of the Local Government Act, 1993, I hereby certify that the Cash Book has been reconciled with the appropriate Bank Statements on a daily basis during the month and that the reconciliations have been recorded.*



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Financial Accountant

**Monthly Total Funds Available for the Last 12 Months**

Month	Investment Balances	Operating Account	Total Available Funds
Jan 19	15,870,216	(11,175)	15,706,591
Feb 19	15,980,048	(5,842)	15,974,206
Mar 19	18,000,631	9,011	18,009,642
Apr 19	19,443,263	9,382	19,452,645
May 19	18,397,880	12,261	18,410,141
June 19	23,661,843	14,072	23,675,915
July 19	24,031,003	18,852	24,049,855
Aug 19	24,556,636	17,069	24,573,705
Sep 19	23,822,866	15,272	23,838,158
Oct 19	22,180,056	10,983	22,191,039
Nov 19	23,339,553	30,254	23,369,807
Dec 19	22,492,655	12,535	22,505,190
Jan 19	22,939,191	(21,346)	22,917,845

*The amount restricted in the Audited Financial Report for Employee Leave Entitlements is \$444,000.*

### Cash Flow

January		Description	Forecast
Forecast	Actual		February
12,535	12,535	Bank Balance Forward	(21,346)
900,000	889,000	FAG / R2R / RMCC	1,500,000
14,637	14,637	RMS Agency	14,637
450,000	487,486	Rates /Water/User Charges	150,000
150,000	170,393	Private Works/Debtors	150,000
180,000	193,544	LBV – Residents Fees & Subsidies	180,000
150,000	143,799	Child Care/In Home Care	180,000
(500,000)	(418,372)	Net Movement of Investments	500,000
300,000	484,125	Sundry Income & Grants	400,000
		<i>Less</i>	
(1,500,000)	(1,210,452)	Creditors	(2,500,000)
(790,000)	(745,349)	Wages / Salaries	(790,000)
10,000	(21,346)	Bank Reconciliation Cr/(Dr)	10,000

### Loan Facility Report as at 31 January 2020

Swimming Pool and Street Upgrade Loan (6.22%) <i>Principal and Interest = \$22,265</i>	(909,167.19)
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### RECOMMENDATION

**That Council receive and note the Bank Reconciliation, Monthly Total Funds Available, Cash Flow and Loan Facility Report as at 31 January 2020.**

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**CLAUSE 7B – PURCHASING ANALYSIS OF CONTRACTORS****FILE: T3-15-6****AOP REFERENCE: 3.3.4****ATTACHMENT: NO****AUTHOR: *Financial Accountant, Sandra Davey*****Purpose**

The purpose of this report is to provide information on the for works let over \$80,000 inclusive of GST.

**Background**

Throughout the year Council uses various contractors for the supply of plant and equipment and trades and miscellaneous services for many of Council's activities.

These Contractors and Suppliers are engaged by quotations for small projects and tenders for larger projects following Councils Procurement Policy.

Council has requested that a report be provided for works let over \$80,000 inclusive of GST.

The table below indicates the contractors and suppliers that were engaged for services over \$80,000 inclusive of GST for the period 1 July 2019 – 31 January 2020 and the method of procurement used:

<b>Contractor</b>	<b>Description of Works and Method of Procurement</b>	<b>December/January</b>	<b>2019/2020</b>
Broughton Contracting	Plant Hire (Tender)	\$12,524	\$213,735
Urquhart Haulage Contractors	Haulage (Tender)	\$10,194	\$207,205
Rollers Australia	Plant Hire (Tender)	\$43,127	\$169,971
Cobar Toyota	Vehicle Purchases	\$283	\$175,129
Stabilised Pavements of Australia	Pavement Stabilising (Tender)	\$54,285	\$190,790
Look No Further	Labour Hire	\$9,928	\$95,546
Sainsbury Automotive	Vehicle Purchases	\$856	\$288,804
NSW Public Works (now DPI Public Works)	Government Consulting Services	\$0	\$114,763
L&R Group	Pool Management (Tender)	\$132,335	\$221,452
JC Aus Plumbing	Plumbing Work	\$26,705	\$125,758
BTX Group	Chemicals	\$38,770	\$80,844
TA Booth Transport	Water Cart Hire (Tender)	\$54,945	\$156,651
Killeen Plant Hire	Acres Billabong (Tender)	\$21,560	\$232,782
Access Environmental Planning	Bore Licensing	\$14,400	\$123,100
LC Water	Water Treatment Plant (Tender)	\$0	\$110,988
Inland Petroleum	Fuel (Tender)	\$163,359	\$395,149
Rosmech Sales and Services	Purchase of Street Sweeper (Tender)	\$0	\$366,277

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<b>Contractor</b>	<b>Description of Works and Method of Procurement</b>	<b>December/January</b>	<b>2019/2020</b>
Marsdens Law Group	Legal Services (Tender)	\$0	\$180,961
Dunn and Hillam Architects	Various Projects (Youth Centre, Early Learning Centre)	\$0	\$112,642
Exeloo	Drummond Park Toilet	\$0	\$133,650
Crushrite	Gravel Crushing (Tender)	\$0	\$388,416
Earth Moving Equipment	Purchase of Backhoe	\$182,270	\$182,270
Department of Planning and Industry – Public Works	Government Consulting Services	\$105,031	\$197,368

### **RECOMMENDATION**

**That Council receive and note the information contained within this report.**

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**CLAUSE 8B – MEETING MINUTES**

**FILE: C8-17 & R5-36**

**AOP REFERENCE: 3.1**

**ATTACHMENT: YES**

**(PAGE 109-121)**

**AUTHOR: *Executive Assistant General Manager/ Mayor, Janette Booth***

**Background**

Councillors and Council Staff are required to represent Council at a variety of meetings.

Included in the attachments to this agenda are copies of the minutes and the Status Reports of those meetings which have been held recently for the information of Councillors. They include:

- Cobar Liquor Accord Meeting – Tuesday, 10 December 2019 (no Status Report);
- Rural Roads Advisory Committee Meeting – Wednesday, 5 February 2020 (Status Report);
- Cobar Liquor Accord Meeting – Tuesday, 11 February 2020 (no Status Report).

No resolutions for Council adoption.

**RECOMMENDATION**

**That the Minutes and Status Reports of the Cobar Liquor Accord and Rural Roads Advisory Committees be received and noted.**

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**CLAUSE 9B – SECOND QUARTERLY REVIEW OF THE ANNUAL OPERATIONAL PLAN 2019/2020 (Q2)**

**FILE: L5-22**

**AOP REFERENCE: 3.1**

**ATTACHMENT: YES  
(UNDER SEPARATE COVER)**

**AUTHOR: *General Manager, Peter Vlatko***

**Purpose**

To provide Council with a detailed review of all actions outlined in the Annual Operational Plan 2019/2020 for the second quarter (ie October to December 2019).

**Background**

At the June 2019 Ordinary Council Meeting, Council adopted the 2019/2020 Annual Operational Plan (AOP) and Budget. Council is obligated to review the AOP and Budget each quarter, under the NSW Integrated Planning and Reporting legislation and guidelines. It should be remembered that this review is only for the period October to December 2019 and does not cover actions or activities that have occurred since then. However, this paper aims to highlight major issues that may arise in Q3 of 2019/2020.

**Issues**

Each responsible officer has provided the attached review of their operations. All actions outlined in the AOP have been addressed and statistics are provided where appropriate.

A summary of the major projects undertaken in Q2 in 2019/2020 and the emerging concerns for Q3 in 2019/2020 are as follows:

**Governance and Economic Development**

- Nymagee Progress Association Meeting was attended on 27 November 2019, discussions were held around Nymagee Water - Public Works' visit and scoping study, lack of water and NIL potable water, Septic tank issues at the Nymagee hall, Nymagee Tennis/ Cricket shed mostly completed (minor works left), Nymagee town tank fencing, Toilets in Nymagee park, Nymagee Tip and issues surrounding the fencing and removal of old signage. Pink Ladies meeting attended on 3 October 2019 with discussions on Melbourne Cup Day for the residents and families, FOMG, holding a stall and activities for the residents.
- Outback Arts meeting attended in Coonamble on 26 November 2019, discussions around what has been happening in each area, available grants, successful grants in each area, still working on a strategic plan and Council reports format.
- Interagency meetings held every second month, the last was on the 21 November 2019. No Council representative attended. Minutes received and noted. The next meeting to be held on 20 February 2020, however the Chair and Secretary of these meetings are no longer working for associated organisations, so unsure of its future. If they do go ahead, it will likely be merged with the Mental Health Network meetings. Minutes reflected meeting dates set for 2020, discussions around current service providers, NDIS, resignations of Bernie Martin and Georgina Brown noted.
- Council have written to the Government to seek incentives to support living in rural areas.

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- Council have applied for a grant to do a research study on the implication of FIFO/DIDO on Cobar and similar sized communities.
  - One (1) Cobar Police Community Precinct Committee was held in Q2. The Police reported that the crime statistics are very similar to the same period in 2018/2019.
  - Two Liquor Accord Meetings were held in Q2. Discussions were held on the Plan B "Win a Swag Promotion" and the Licensed Premises Christmas and New Year trading hours.
  - Fees and Charges were reviewed and adopted for 2019/2020 as part of Council's Annual Operation Plan in June. Rate recovery and Debt recovery are conducted as per Council's Debt Recovery Policy. Outstanding rate balances have been reduced from \$1,797,313.76 at the 30 June 2019 to \$714,458.88 at the 31 December 2019.
  - Grants applied for in align with Councils strategic plans are as follows: Cobar Show Society - upgrades to facilities; Cobar Miners Race Club - amenities block; BBRF - Ward Oval and Early Learning Precinct; BBRF - community investment stream - Cobar Viability Strategic Plan; Fixing Local roads - SR6 and SR26; Fixing Country Roads - The Wool Track and Regional School Holiday Activities - Cobar Swimming Pool.
  - A Sale of Land for Unpaid Rates Under Section 713 was conducted on the 25 October 2019. Settlement of these properties should be finalised in January 2020 and any properties handed in will be sold by private treaty.
  - No service level reviews were undertaken in Q2. Parks and Gardens is the only service area marked for review that has not been finalised.
  - Policies and Procedures for WHS have been developed, regularly reviewed and any changes or new policies/procedures are relayed to all staff. To meet our consultation requirements, the Council's WHS Committee are asked to contribute in these reviews and managers/supervisors are asked to discuss any changes with employees. Council conducts a yearly StateCover WHS Audit to highlight any areas that need attention, and complete yearly StateWide Continuous Improvement Pathway (CIP) program to further improve our safety systems in an area of risk chosen by them. Nationally Recognised Training in WHS and high-risk activities carried out by Council employees is provided where required.
  - In Q2, Records staff participated in manual handling training to ensure compliance with Work Health & Safety and to learn how to safely move archive boxes and the compactus shelves. To improve compliance when undertaking disposals; archiving instructions have been created and distributed for the cashier and creditor records to ensure staff are better able to interpret the General retention and disposal authority: local government records (GA39). Recalled Council files for the end of year shutdown to ensure better protection of Council files.
  - In Q2, the processes for receiving and filing 149 Certificates was reviewed and updated to ensure accuracy is being retained. The Records team also reviewed the day to day management of mailsc and introduced new changes to flagging emails to ensure emails are processed efficiently; as multiple records staff are often in mailsc at the same time to try to keep up with the volume of emails. Templates have been developed for requests to IT for changes to access and security which can be easily changed to incorporate additional files. Councils IT staff implemented new strategies to ensure that mailsc was archiving correctly and emails were better able to be retrieved.
  - Council introduced GEM Awards in 2018 to encourage staff to nominate their peers for "Going the Extra Mile", the awards are presented at a quarterly BBQ for all staff. GEM Award winners for Q2 were Carolyn White (WHS Officer) and Tim Lee (Workshop Supervisor).

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- Council are focusing on all areas of health and well-being for staff and promoting other training and activities throughout the business including an all staff health and wellbeing day to be held in February 2020.

### **Corporate and Community Services**

- No Q2 comments from the Director of Nursing for the Lilliane Brady Village, due to staffing availability and other conflicting deadlines.
- Grant submitted under Stronger Country Communities Fund for a Youth Development Officer or youth events.
- Library held pre-school story time, rhyme and craft sessions – 92 children attended with parents/ carers – 6 craft sessions were offered in October. 29 children attended.
- Funding has been applied for Youth Week 2020.
- Family Day Care had one (1) new Educator start.
- The Tourism committee continues to meet monthly to discuss, organise and plan events, festivals and promote tourism for Cobar. The committee successfully planned and ran the Festival of the Miners Ghost and continues to work together on the planning for Cobar's Grey Mardi Gras 2020 and the 150 Years of Cobar celebrations.

The Committee has a variety of different members that attend each meeting providing feedback, suggestions and ideas. The committee is heavily involved in the planning process of the 150 years of Cobar celebration. Some events confirmed include: Official Opening of 150 Years, Back to Cobar weekend with bands in the bush, 150 years themed Cobar Races and Show, Cobar Spring Fair, Cobar Seniors Week festivities, Cobar Pub Crawl (past and present), Historical town tours, Classic old bombs and relics, Musical, Arts Exhibitions, 150 Objects of Cobar Exhibition, Cobar during the 50's, 60's and 70's, Mines Rescue Challenge, Rugby Union Reunion and Old Time Ball at RSL Club.

- The Festival of the Miners Ghost was held 22nd-27th October 2019. This was a successful well attended event by the community. Major sponsors included Cobar Shire Council, Glencore CSA Mine, Peak Gold Mine and Endeavor Mine. Minor sponsorship and in-kind donations received from numerous community business's and groups. During the festival the following events included: Art Exhibition, Cemetery Tours, Memorial unveils, Cobar Markets with Live entertainment by Mick Green, Glencore CSA Fireworks display, Lost Miners Event, Mini mining exhibition at the Heritage Park with mines rescue demonstrations, mini mining game, entertainment and 16 exhibition stalls, mine tours hosted by the Peak Gold Mine. Festival of the Miners Ghost was promoted on all social and digital media platforms within the Cobar Shire Council. Newspaper articles and advertising in Cobar and Dubbo programs distributed to neighboring VICS, Kidman Way Committee and delivered at Melbourne caravan and camping show.
- Seniors Week draft program is completed and festivities will occur from 9-13 March 2020. Smarty grants application was successful with grant funding of \$1,500 received. Promotional material to be distributed in February for Seniors Week.
- Australia Day celebrations occurred on Australia Day: 26 January 2020 at the Cobar Memorial Swimming Pool. A full program has been planned with Triathlon, Swimming Relays, Naturalisation and Australia Day Awards Ceremony, official opening of the 150 Years celebrations with the annual events calendar and logo to be presented plus numerous novelty events to be enjoyed by all ages. This year Australia Day Ambassador is Dr Clio Cresswell.



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- Grey Mardi Gras will occur 3-6 April 2020. The festival program has been finalised and entertainment and venue bookings have been secured. An online ticketing agent has been engaged and tickets will go live early January 2020. A full program has been established with Dinner Dance, Street Parade and Markets, Outdoor concert with Gig on the Grass, craft workshops, novelty events and games, kids' amusement, classic car show and shine, sporting activities and dance lessons. A marketing plan has been established and promotional material is being finalised for distribution. Save the dates for the festival have also been distributed a trade shows during the year.
  - Library Arcade meeting room has been well utilised with 45 bookings.
  - An exhibition of paint-pour acrylics by local artist Sue Cox was installed in Q2 at the Library.
  - The Great Cobar Heritage Centre Curator has facilitated a workshop with the Mount Grenfell Board to inspect and review textile collection in internal store for conservation, clean and to re-store aboriginal artifacts and collection. All items have now been cataloged and archival documents and items have been stored.
  - In Q2, CYFC have completed our competitions, our gymnastic program in partnership with PCYC has been running well. Now on a break for school holidays. CYFC have sent two staff away for training which now allows us to assist the PCYC, 2 other training sessions will be required before we can run our own. Attendance usage numbers are down from 8,373 last quarter to 5,790 this quarter. Playgroup and the gym have seen less attendance (mine retrenchments and the uncertainty of employment has seen mine usage fall). Playgroup has seen a usage full as a number of other groups have open their own playgroups.
  - The Great Cobar Heritage Centre visitors' statistics for this quarter are a total of 3,521 visitors to the centre. With 1,787 visitors in October, 874 in November and 860 in December. Shop sales for the quarter are \$11,285 for October, \$5,264 November and \$5,530 for December of \$22,079 shop sales for the quarter.
  - Office 365 has been rolled out. Sharepoint, Vault and other apps are to be rolled out during Q3 2019/2020. New computers and laptops are being rolled out during Q3 2019/2020 to replace outdated and failing computers. Proactive notices for alerts, outages and general information have been developed and are used for communicating with IT users. Security awareness training draft has been developed and is awaiting review.
  - Ward Oval Masterplan - Grant application submitted in December 2019 for new show ground facility and childcare precinct including surrounding roads, landscaping and storage sheds. Plans progressing with the Show Ground Facility.
  - Library - 658 physical items and 52 eBooks and eAudio were added to the collection in Q2. 385 items = value \$8,023 (at cost) were removed. 4,883 items loaned (includes 442 eBook and eAudio loans). 27 new members joined in Q2. Total membership = 2,257 members. 5,376 visits counted. Activities provided for Cobar residents: Bookaholics meetings - 12 attended; LBV readers' group - 23 attended; adult craft sessions - 20 attended; FOMG kids' colouring-in competition - 30 entries; Library Anniversary party - 35 attended and adults Christmas colouring-in competition - 10 entries.

### Engineering

- General maintenance works have been undertaken. The pump to Ward Oval has failed and in-conjunction with the heat, the turf has died off. Council are working towards having the pump repaired and will endeavour to bring the oval back in Q3.

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- At the Annual Induction Day all outdoor employees are retrained in the 6 SWMS relevant across the whole organisation. A review of Council's WHS Management System will identify the risks and hazards in the workplace, and SWMS will be created from this. Training of the SWMS will follow, through consultation in supervisors meetings, toolbox talks and on the job training.
  - Local Traffic Committee meetings: There has only been one Traffic Committee meeting held in Q2, which was on 19 November 2019 – Recommendations to Council - Change pedestrian crossing at Cobar Public School to a children's crossing during school times only, Council in partnership with RMS investigate implementing a 40km/h in High Pedestrian Activity Area (HPAA) in CBD of Cobar Marshall St, RMS investigate the suitability for a proposed new location for a disabled carpark on Linsley Street closer to the Brennan Centre. Next meeting of the Local Traffic Committee will be 18 February 2020.  
Rural Roads Advisory Committee: One meeting held in Q2, which was on 28th November 2019 - Next meeting: 5 February 2020. It was a standard meeting with the focus on updating the Status Report and a recommendation that Council follow-up on a nonphysical stock barrier.
  - Dubbo Council is investigating engaging a consultant to act on behalf of the region west Councils to work with the government on a pipeline proposal between Burrendong Dam and Nyngan.
  - Tender awarded to Killard Infrastructure. As part of Cobar Shire Council's proactive commitment to improving water quality, Killard Infrastructure were successful with the \$3.9 million reticulation tender for water main renewal work in Cobar. The majority of works will start on the north west side of town and move through to the north east section. The southern side of town is only expected to require minor replacement sections. Works are scheduled to commence after Australia Day. Water cut-offs and road closures will be scheduled to minimise inconvenience and we appreciate your patience while we complete this project.
  - Hydrant maintenance program developed and being undertaken.
  - Gravel crushed at Big Red Pit.
  - Grain Road - gravel carting and spreading is in progress on the project site. Mixing of the base layer scheduled to commence in February.
  - Council have undertaken kerb and gutter maintenance in Linsley Street to Louth Road, out the front of the Brennan Centre and near the Medical Centre - corner of Linsley Street and Harcourt Street. The street sweeper has ensured that the kerb and gutters are clean.
  - Council have cleaned out the drain behind Booroomugga Street, we have an REF in place to clean the drain out near the Golfie and are now at the back of the park, there is about another 150m to go to complete the vegetation removal.
  - A new irrigation system has been installed at Euabalong Oval along with the oval being levelled and turf laid, new play equipment was also installed.

### **Planning and Environmental Services**

- No public health incidents occurred in Q2.
- No water samples taken of public pools as no test equipment available. Inspections were undertaken focusing on pool operator testing regimes.
- New lease variation has been negotiated for the Cobar Caravan Park and supported by Council to be signed off in Q3.
- Depot upgrade works – rear laydown area is being completed in accordance with Depot Masterplan. Acid shed project is almost complete. No further works scheduled for commencement at this point in time.

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- All relevant upgrades to the Cobar Youth and Fitness Centre are progressing through the design and planning stage.
  - Great Cobar Heritage Centre - this project is progressing through a design and planning stage. Some minor preparatory works have commenced on the northern side of the building to make way for the new access ramp into the building.
  - Plan of management for the Newey Reservoir - Awaiting advice from Crown Lands.
  - Draft Waste Management Strategy has been developed and is awaiting discussion at a Manex meeting.
  - Stray and neglected horses are still being reported on outskirts of town and on the Kidman Way North. Have started to try and lure to trap these horses within the old Grain handling compound to deal with them appropriately.
  - Microchipping service still available with a larger than usual influx of group chippings done due to Police blitz on working dogs travelling on vehicles. Registration services available at the Administration building as well as online.
  - Abandoned vehicles removed from areas where they present a public danger. There is a noticeable increase in burnt-out vehicles being dumped on reserves bordering town. These are picked up when time permits.
  - Completed a field day with Euabalong Common Trust for African Boxthorn projects. Limited participations with community groups due to drought conditions.

### **Legal Situation**

Council must review the AOP six monthly and the budget quarterly as per the NSW Integrated Planning and Reporting guidelines. Council chooses to review the AOP in line with the budget.

### **Policy Implications**

The report outlines what has been achieved to date, what has not been achieved and why, and highlights any concerns regarding the actions in the AOP. Councillors are encouraged to read through the report to get an understanding of where each of the actions has progressed to and to understand any possible issues that may need addressing in future quarters.

### **Financial Implications**

Any financial implications are outlined in the budget review.

### **Risk Implication**

Any risks to achieving outcomes are listed in the report.

## **RECOMMENDATION**

**That Council receives and notes the second quarterly review of the 2019/2020 Annual Operational Plan, covering the period October to December 2019.**

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**CLAUSE 10B – EXPENDITURE FOR ROADS NETWORK**

**FILE: R5-31**

**AOP REFERENCE: 4.3.2**

**ATTACHMENT: YES**

**(PAGE 122-126)**

**AUTHOR: *Acting Director of Engineering Services, Simon Pradhan***

**Purpose**

To provide Council with financial information on the expenditure on Council's Local and Regional Roads.

**Background**

A report detailing the Expenditure on Capital/R2R (orange), Council's Shire Local Roads (blue) and Regional Roads Network (green) is provided as an attachment to this agenda for Council's information.

**RECOMMENDATION**

**That the information detailing the Expenditure for Council's Roads Network be received and noted.**

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## **CLAUSE 11B – ENGINEERING WORKS REPORT**

**FILE: C6-20-2**

**AOP REFERENCE: 4.3.2**

**ATTACHMENT: NO**

**AUTHOR: *Acting Director of Engineering Services, Simon Pradhan***

### **Purpose**

To inform Council of completed and ongoing Engineering works for the period of December 2019 and January 2020.

### **Background**

#### **State Highways**

##### **Maintenance Work**

- Sign and guidepost replacement works as required – **ongoing**;
- Pothole repairs – **ongoing**.

#### **Urban Roads/Shire Roads/Regional Roads**

##### **Maintenance Work**

- Maintenance/ Spot Grading – SR24, MR416 and RR7522.

##### **Construction Work**

- SR20 Grain Road 12km Seal Extension Project – works are continuing on site, however there has been delays due to wet weather. Gravel haul and spreading works have commenced, with stabilizing works re-scheduled to commence in March 2020.

#### **Water and Sewer**

##### **Maintenance Work**

- Complete town hydrant maintenance and repair works – **ongoing**;
- Pest control within sewer reticulation network being carried out where necessary - **ongoing**;
- Seven water faults were reported during the month and were resolved;
- Repairs are being undertaken to the Sewer Treatment Plant embankment – **ongoing**;
- A chlorine installation audit and identified remedial works are being undertaken – **ongoing**.

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## **Water Operations**

- The Water Treatment Plant is producing approximately 3.0ML per day. Odds and Evens Water Restrictions with hand watering only between 6pm and 8pm have been introduced for Cobar to ensure demand is controlled. Burrendong Dam levels (2.5%) continue to fall and future restrictions on High Security Town Water are a possibility.

## **Urban Services (Parks, Gardens, Waste and Airport):**

- Pump at Ward Oval failed before Christmas and spare parts were not available to repair. Spares have since been sourced, pump repaired, addition water cycles and recent rains means the grass on the oval survived and is starting to recover. Water cycles have been set back to same as prior failure;
- Letters for Cobar sign for west entry (Wilcannia Road) into town have been received and location for install approved. Final configuration is being confirmed, with risk assessment, before signs will be placed into footings;
- Blackout in afternoon on 19 January 2019 left Cobar Airport without mains power for over 24 hours and contributed to a few other issues at the airport. Full details under Electrical;
- Council had 1 resignation from the Urban Services Team. Currently we have 3 vacancies in this team and 1 on maternity leave;
- Council have managed to engage a contract loader driver to assist us with operating the loader at the Waste Depot and will start training on operation of the Depot this week.

## **Electrical:**

- Our electrical employee has been on leave following a non-work related injury during the Christmas and New Year's break. Uncertain yet when they will be able to return to work;
- IE Contracting has been registered as creditor/contract with Cobar Shire Council for assistance with various electrical and automation works;
- Blackout in afternoon of 19 January left Cobar Airport without mains power for over 24 hours. The backup generator had a minor problem preventing it from starting immediately but was running the same afternoon that the mains power tripped. Follow up work on the generator was completed by the Workshop once mains power was returned, to prevent the same issue in the future. Other issues at the airport associated with this outage:
  - Airport Weather Station was operable locally and via phone, but unresponsive to radio call. Now fixed following advice from builder;
  - Airport runway lighting failed to turn off after designated time, is now fixed;
  - Airport location beacon not operable. Recently repaired by Aviation Services technicians.

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- Airport had a break in through a window. Police were informed, official report completed and scene was examined. Loss was primarily limited to cost of damage and labour to temporarily secure the area, clean up and permanent repairs;
  - On Tuesday 11 February, an Air Pelican flight hit 6 plovers whilst taking off, this incident has been reported. Aircraft landed again and was inspected by appropriate personnel before being cleared to fly;
  - Scope for Cobar Water Board pump replacement project is being finalised. A basic evaluation for solar power installation has been completed showing reasonable payback at 7-8years, so have included solar connection point on new electrical Motor Control Centre;
  - Hermidale Pump Station Programmable Logistic Controller failed in January, second hand parts were sourced to keep us running for now.

### **Workshop (Mobile Fleet Maintenance):**

- Plant Risk Assessments completed and currently 103 outstanding actions yet to be completed. These vary from simple labelling to poorly designed lift points. Priority works have progressed, while others are being scheduled for when convenient;
- Proposals for 2,000hr maintenance service agreement has been received from Westrac, awaiting costing based on plant life cycle. This was requested as 2,000hr proposals are often deceptively low cost and true costs only evident if considering the full plant lifecycle;
- New CASE Backhoe arrived and passed workshop inspection with no problems. Operator feedback has been very positive.

### **Resources for Regions**

#### **Construction of New Water Treatment Plant**

- The New Water Treatment Plant is operational and Council staff are operating the plant. The contractor, Laurie Curran Water is providing ongoing training for Council operators. The completion of the access road to the water plant has been delayed;
- The total expenditure to the end of January 2020, on the contract by LCW is \$11,626,898. The EPA have requested further soil testing be carried out and the contractor has been instructed to carry out the testing. The test results will be released in February 2020 and provided to the EPA. EPA are currently seeking legal advice regarding any clean up notifications.

### **RECOMMENDATION**

**That the information contained in the Engineering Works Report detailing maintenance on Shire and Regional Roads, State Highways, Water Sewer Mains, Resources for Regions Projects and other Major Grant Works be received and noted.**

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**CLAUSE 12B – UPDATE ON INFRASTRUCTURE PROJECT FINANCES****FILE: G4-29****AOP REFERENCE: 4.1.3.3 & 4.4.4.2****ATTACHMENT: NO****AUTHOR: *Water and Sewer Manager, Victor Papierniak*****Purpose**

To provide Council with an update on the infrastructure projects budgets and expenditure as at 31 January 2020.

**Background**

Cobar Shire Council was successful in obtaining funding for three projects through the Resources for Regions Restart NSW provided by the NSW State Government. One project has been completed with two ongoing projects. Council also obtained Restart NSW Funding through the Safe and Secure Water Program.

**Financial Implications**

	<b>Restart NSW Funding</b>	<b>Cobar Shire Council Funding</b>	<b>Expended as at 31 January 2020</b>	<b>Project Status</b>
Water Treatment Plant (WTP)	\$15,750,000	\$200,000	\$11,626,898	<p>The WTP is operational. Minor defects will be fixed by the contractor, operator training is ongoing.</p> <p>Testing of the imported fill is being undertaken by EPA. NSW Health has advised that the recycled water is safe for recycling in the WTP.</p> <p>Construction of the road to the WTP will be completed in September 2020 subject to result in EPA testing.</p> <p>The WTP was officially opened by the Deputy Premier and Mayor on 2 October 2019.</p>



<p style="text-align: center;">Sewerage Scheme Refurbishments Expansion and upgrade</p>	<p>\$2,100,000</p>	<p>\$500,000</p>	<p>\$568,828</p>	<p>The Ward Oval Pump Station refurbishment and Lagoon upgrade have been completed.</p> <p>Application to change scope of works to include upgrade of all sewer pump stations and pre-treatment screening for sewer influent has been approved. Tender awarded to Precision Civil. Project to commence February 2020.</p>
<p style="text-align: center;">Water Mains Cleaning and Replacement and Water Storage Refurbishment Project</p>	<p>\$6,900,000</p>	<p>\$0</p>	<p>\$433,490</p>	<p>Killards have been awarded the reticulation project. Killards have commenced work and expected to be completed in August 2020.</p> <p>Reservoirs are currently in design. Expected to tender in May/ June 2020.</p>

### **RECOMMENDATION**

**That Council receive and note the updated financial information for the three Restart NSW Resources for Regions infrastructure projects.**

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**CLAUSE 13B – GRANT FUNDING**

FILE: G4-17

AOP REFERENCE: 3.1.1.3

ATTACHMENT: NO

AUTHOR: *Grants Officer, Brytt Moore***Grant Update****Council Grants**

<b>Grant and Department</b>	<b>Activity</b>	<b>Amount Applied For</b>	<b>Status</b>	<b>Council Funding Required</b>	<b>Deadline for project, comment</b>
<b>Grants Applied for</b>					
Transport for NSW – Freight, Strategy and Planning	EOI – Electric Vehicle Charging Location. Council to partner with NRMA	NRMA to incur costs for the design, installation, insurance and associated costs of the charging station \$15,000.	Pending	Council to contribute parking space and area for installation.	Invited to submit detailed business case into Second Round – outcome anticipated March 2020.
Transport NSW	Construction of two new bus shelters: 1. Cobar High School – Mopone Street; 2. Cobar TAFE – Bathurst Street.	New shelter – maximum grant value \$11,000.  Upgrade Shelter – maximum grant value \$2,200.	Pending	No co-contribution.	Outcome anticipated March 2020.
NSW Government Stronger Country Communities Fund – Round 3	Cobar Youth and Fitness Centre Upgrade – Stage 2	\$388,147	Pending	No co-contribution.	Outcome anticipated March 2020.

<b>Grant and Department</b>	<b>Activity</b>	<b>Amount Applied For</b>	<b>Status</b>	<b>Council Funding Required</b>	<b>Deadline for project, comment</b>
<b>Grants Applied for</b>					
NSW Government Stronger Country Communities Fund – Round 3	Youth Development Officer – 18 month tenure	\$165,647	Pending	No co-contribution.	Outcome anticipated March 2020.
NSW Government Stronger Country Communities Fund – Round 3	Euabalong Scenic Walking Trail	\$222,500	Pending	No co-contribution.	Outcome anticipated March 2020.
NSW Government – Transport for NSW, Fixing Local Roads	SR6 – Pulpulla Road – sealing Pulpulla Road from the Barrier Highway to the entrance into Mount Grenfell Reserve.	\$5,000,000	Pending	\$568,500	Outcome expected March 2020.
NSW Government – Transport for NSW, Fixing Local Roads	SR26 – completion of sealing Wilga Downs Road – 13.8km.	\$2,685,225	Pending	\$300,000	Outcome expected March 2020.
Building Better Regions Fund	Ward Oval Community Hub – including Early Learning Precinct.	\$6,732,075	Pending	\$55,000 (if this grant is successful, it will also include \$745,000 committed to the Ward Oval upgrades, and the \$4,255,000 from Growing Local Economies Fund), \$30,000 from Kubby House Childcare Centre, \$25,000 from Cobar Blues Football and Netball Club.	Total project cost: \$11,842,075.

Grant and Department	Activity	Amount Applied For	Status	Council Funding Required	Deadline for project, comment
<b>Grants Applied for</b>					
Fixing Country Roads	The Wool Track	\$51,362,500	Pending	\$1,500,000 Cobar Shire Council over three years. \$600,000 Central Darling Shire over three years.	Total project \$53,462,500 – outcome anticipated May 2020.
BBRF – Community investment stream	Proposal to develop an Economic Resiliency Strategy for Cobar Shire Council	\$67,324.00	Pending	\$22,442	Outcome anticipated May 2020.

### Grant Outcomes

Grant and Department	Activity	Amount Applied For	Status	Council Funding Required	Comment
<b>Grants Announced</b>					
Growing Local Economies Fund	Design and costing of new Industrial Estate for Cobar.	\$150,000	Successful	Nil	Monies allocated to develop a design and costing for the proposed new Industrial Estate.
NSW Seniors Festival 2020	Cobar Seniors Week – Let’s Celebrate Together from 9 March to 13 March 2020.	\$2,050	Successful	\$1,500 cash contribution for catering; \$800 in-kind for venue and entertainment.	9 March to 13 March 2020 – draft program completed.
Regional Arts NSW – CASP	Crafting Cobar Workshops – celebrating 150 years of our town.	\$5,000	Successful	In-kind \$2,280 for volunteers and venue.	Notified of successful application on 2 December 2019. Details to be finalised by March 2020.
Regional Arts NSW – CASP	Metal Smithing in a Mining Town workshop.	\$1,990	Successful	In-kind \$1,880 for volunteers and venue.	Notified of successful application on 2 December 2019. Details to be finalised by March 2020.

## Community Grants (applications assisted by Council)

### Grant Outcomes

Grant and Department	Activity	Amount Applied For	Status	Council Funding Required	Comment
<b>Grants Announced</b>					
Start Strong Capital Works Program	Cobar Mobile Children Services Building construction	\$1,373,368	Successful	CMCS contribution \$68,668.	Notified Mobile Children Services directly. No further details at this stage.
Infrastructure Grant through the NSW Club Grants	Cobar Miners Race Club – Amenities block	\$253,000	Pending	In-kind – Review of Environmental Factors (REF)	Jarrold Marsden has been notified to monitor emails for any correspondence regarding this application. Expected to be advised of outcome late March 2020.
Regional Agricultural Show Development Grants Program	Cobar Show Society – Upgrades and ticketing booths (upgrades to only affect infrastructure that will remain after Ward Oval upgrades)	\$124,589.28	Pending	\$26,147.32	Additional information was requested on 23 January 2020, this was supplied on the same day.

### Current Grant Opportunities:

- **Infrastructure Grant through the NSW Club Grants** – is funding for infrastructure that is accessible and available to the general public the majority of the time. This funding is broken into 3 categories, being Arts and Culture; Disaster Readiness and Community Infrastructure, and Sport and Recreation. Cobar Shire Council could apply for the Coach House upgrades at the Cobar Heritage Centre through the ‘Arts and Culture’ round. Local Government applicants are required to match the funding amount requested.

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- **Drought Communities Program – Extension** – \$1 million has been allocated to 122 eligible Councils. Application process still required. This grant is designed to provide an immediate economic stimulus to drought-affected communities by investing in projects that support jobs and business income. This money must be spent both locally and by December 2020. Please refer to documents sent on 18 November 2019 for information on what projects will be considered under this funding. Applications now open, no close date but encouraged to apply as soon as possible, once a list of eligible projects is collated, Council will submit their application.
  - **Active Transport Program – 2020/2021 Walking and Cycling Program** is designed to promote and encourage walking and cycling where possible. Aimed to ensure walking and cycling are the most convenient options for short trips to key destinations, especially for school aged children. Applications close Friday, 21 February 2020. At the time of this report being due for Council agendas, Council was aiming to submit two applications. More information will be available at the March Council meeting. No co-contribution required, however co-funded projects are favourable.

### **Grant Funded Projects – Implementation**

The following is a summary of works in progress for grant funded projects:

- **RCF Rd 1 Museum project** – Drawings and Gantt Chart (timeline) developed to map out the program and major milestones including Development Application (DA), Tendering, Construction to reopening. Strategies in place for Visitors Information Centre (VIC) temporary location during construction period. DA has been lodged with Council. Architects are working with specialist consultants to get tender documents ready. Project on target.
- **Heritage Near Me** – Museum accessibility project – being incorporated into above. Submitted as one DA for the Museum project. Council to receive tender ramp package in March. Ramp to be constructed by 30 June 2020.
- **RCF Rd 2 Exhibition Upgrade** – as above for RCF Rd 1.
- **North West JO Tourism Fund** – as above for RCF Rd 1 and RCF Rd 2 Exhibition Upgrade.
- **Miners Memorial** – Working with Architect and Engineers to finalise the second design with identified cost savings. After the plans are finalised, the Contractor will be asked to requote based on the changes.
- **SCCF – Toilet project** – Drummond Park Toilet installed. Shade structure still be installed over head.
- **SCCF – Girl Guides Hall** – Renovation of existing house. Architectural Design complete. Quantity Surveyor cost estimate completed. Development Application has been lodged. On budget, on time. Progressing well.
- **SCCF – Youthie Upgrade** – Working with Architects to finalise plans so that DA can be lodged in the near future. On budget, progressing slowly due to change in scope (removed upstairs accessibility).
- **Drought Projects** – Projects now completed and acquitted. Extension was applied for, for Main Street Shade Structure until end of March 2020, this has been approved.
- **Mt Hope Community Hall Toilets** – Contractor commenced building works. Progressing well.
- **Ward Oval** – The Architect is working on finalising drawings. DA to be lodged. Project continuing to proceed and be ready pending outcome of the BBRF grant.

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- **Public Reserves** – Boxthorn Removal Euabalong Common – Crown Land Public Reserve Funding – extension provided due to drought. Received in 2018 but due to Drought we have been unable to undertake the work. The contractor will be Broughton Field Services. Completion date of 27 March 2020, however if no rain occurs in the next week or so, a further extension will be sought.
  - **Safe and Secure Water Fund** – Tender awarded to Killards Pty Ltd, was accepted to undertake the pipe replacement and has commenced the contract with an expected completion date of August 2020. The Reservoir project is currently in design phase and is expected to be out to tender in May/ June 2020.
  - **Restart NSW – Water Scoping Study, Euabalong, Euabalong West and Nymagee** – Draft reports have been received, hydrology analysis still being conducted.
  - **Drought Stimulus Program - Regional School Holiday Activities** – This \$10,000 grant was applied for late December 2019 and received in January 2020. To be completed by 31 January 2020. Nil co-contribution was required from Council. Well attended, approximately 1,600 through the gates during this period – **No further action required.**
  - **Museums and Galleries of NSW – Museum Advisor Program** – A qualified Curator for a 1 year duration will provide professional guidance and curatorial advice – for new exhibitions. Successful applicant appointed. Lynn has now visited twice and is working with Council remotely also.
  - **Basketball After Dark – National Ice Action Strategy** – Through the Local Drug and Action Team (LDAT) this program aims to have youth off the street after dark. Program started on 24 January 2020, running each fortnight, Friday nights from 9pm – 12pm. For 12yrs and older. Very well attended.
  - **Growing Local Economies Fund** – Ward Oval Facility upgrades, Currently Preparing details (project delivery plan, budget and detailed scope of works) so the Funding Deed can be completed. Works not scheduled to begin until results for BBRF are released.
  - **Infrastructure NSW – Fixing Country Roads** - Sealing the Grain Road, construction has commenced on site, project to be completed by 30 June 2020.

*\* For the purpose of this report ‘Council assisted grant’ is when Council themselves cannot apply but are assisting an outside body with their application.*

## **RECOMMENDATION**

**That the information contained in the grant funding report detailing grants applied for, grants announced and grants available be received and noted.**

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**CLAUSE 14B – RATES RECONCILIATION REPORT AS AT 31 DECEMBER 2019****FILE: R2-1****AOP REFERENCE: 3.1.1.6****ATTACHMENT: YES (PAGE 127-128)****AUTHOR: Office Coordinator, Jo-Louise Brown****Purpose**

To provide Council details of the Rate Reconciliation as at 31 December 2019.

FUND	LEVY 2019-2020	Pensioner Rebates	Abandoned Levy	Additional Levies	Sub Total 2019-2020	Arrears 30 June 19	Payments	Total Outstanding	Total Outstanding Previous Year	% Outstanding of Sub Total Plus Arrears
Business	436,811.02		192.60	1,335.00	437,953.42	97,520.20	321,470.40	214,003.22	216,796.47	39.97%
Farmland	698,230.15		1,144.53	4,092.75	701,178.37	73,559.35	469,449.37	305,288.35	304,397.73	39.41%
Mining	1,735,921.14		-	-	1,735,921.14	400,201.22	1,281,764.26	854,358.10	1,300,595.20	40.00%
Residential	1,179,217.90	44,402.55	1,283.40	705.27	1,134,237.22	271,211.66	684,815.82	720,633.06	700,898.51	51.27%
Overpayments					-	-151,345.91	- 91,956.45	-59,389.46	-54,543.04	39.24%
Legal Costs			-	9,925.00	9,925.00	56,474.67	22,860.55	43,539.12	49,014.05	65.57%
Interest			13.89	13,724.21	<b>13,710.32</b>	178,709.75	50,183.32	142,236.75	131,763.99	73.92%
<b>General Rates</b>	<b>4,050,180.21</b>	<b>44,402.55</b>	<b>2,634.42</b>	<b>29,782.23</b>	<b>4,032,925.47</b>	<b>926,330.94</b>	<b>2,738,587.27</b>	<b>2,220,669.14</b>	<b>2,648,922.91</b>	<b>44.78%</b>
<b>Domestic Waste</b>	<b>633,814.00</b>	<b>16,972.50</b>	<b>883.50</b>	<b>711.00</b>	<b>616,669.00</b>	<b>56,740.45</b>	<b>402,398.86</b>	<b>271,010.59</b>	<b>261,317.90</b>	<b>40.24%</b>
<b>Sewerage</b>	<b>648,400.00</b>	<b>17,631.23</b>	<b>1,012.50</b>	<b>106,224.45</b>	<b>735,980.72</b>	<b>123,076.03</b>	<b>506,549.64</b>	<b>352,507.11</b>	<b>290,777.54</b>	<b>41.03%</b>
Cobar Water	687,053.00	18,943.73	729.00	4,316.00	671,696.27	52,566.28	451,080.03	273,182.52	271,954.79	37.72%
Nymagee Water	28,308.00	525.00	-	-	27,783.00	14,193.81	17,414.36	24,562.45	22,161.24	58.51%
Euabalong Water	45,212.00	1,050.00	-	-	44,162.00	12,473.16	29,917.61	26,717.55	25,962.81	47.17%
Euab West Water	27,371.00	437.50	-	-	26,933.50	6,694.55	16,912.80	16,715.25	16,120.06	49.71%
Mt Hope Water	6,444.00	-	-	-	6,444.00	1,526.90	4,574.74	3,396.16	3,300.88	42.61%
<b>Water Access</b>	<b>794,388.00</b>	<b>20,956.23</b>	<b>729.00</b>	<b>4,316.00</b>	<b>777,018.77</b>	<b>87,454.70</b>	<b>519,899.54</b>	<b>344,573.93</b>	<b>339,499.78</b>	<b>39.86%</b>
<b>Water Usage</b>			<b>22,851.99</b>	<b>660,587.12</b>	<b>637,735.13</b>	<b>603,711.64</b>	<b>818,016.29</b>	<b>423,430.48</b>	<b>90,013.48</b>	<b>34.11%</b>
<b>TOTAL</b>	<b>6,126,782.21</b>	<b>99,962.51</b>	<b>28,111.41</b>	<b>801,620.80</b>	<b>6,800,329.09</b>	<b>1,797,313.76</b>	<b>4,985,451.60</b>	<b>3,612,191.25</b>	<b>3,630,531.61</b>	<b>42.01%</b>

**RECOMMENDATION****That the Rates Reconciliation Report as at the 31 December 2019 be received and noted.**



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**CLAUSE 15B – RATES RECONCILIATION REPORT AS AT 31 JANUARY 2020****FILE: R2-1****AOP REFERENCE: 3.1.1.6****ATTACHMENT: YES (PAGE 129-130)****AUTHOR: Office Coordinator, Jo-Louise Brown****Purpose**

To provide Council details of the Rate Reconciliation as at 31 January 2020.

FUND	LEVY 2019-2020	Pensioner Rebates	Abandoned Levy	Additional Levies	Sub Total 2019-2020	Arrears 30 June 19	Payments	Total Outstanding	Total Outstanding Previous Year	% Outstanding of Sub Total Plus Arrears
Business	436,811.02		2,169.87	1,335.00	435,976.15	97,520.20	344,029.57	189,466.78	206,663.69	35.51%
Farmland	698,230.15		1,144.53	4,092.75	701,178.37	73,559.35	482,791.49	291,946.23	285,622.49	37.68%
Mining	1,735,921.14		-	-	1,735,921.14	400,201.22	1,325,516.54	810,605.82	1,127,095.20	37.95%
Residential	1,179,217.90	44,402.55	11,595.40	722.79	1,123,942.74	271,211.66	734,916.93	660,237.47	667,297.65	47.32%
Overpayments					-	-151,345.91	- 79,896.13	-71,449.78	-65,472.45	47.21%
Legal Costs			6,216.07	29,683.48	23,467.41	56,474.67	26,998.16	52,943.92	54,131.49	66.23%
Interest			8,165.74	17,987.35	<b>9,821.61</b>	178,709.75	65,362.76	123,168.60	133,739.17	65.33%
<b>General Rates</b>	<b>4,050,180.21</b>	<b>44,402.55</b>	<b>29,291.61</b>	<b>53,821.37</b>	<b>4,030,307.42</b>	<b>926,330.94</b>	<b>2,899,719.32</b>	<b>2,056,919.04</b>	<b>2,409,077.24</b>	<b>41.50%</b>
<b>Domestic Waste</b>	<b>633,814.00</b>	<b>16,972.50</b>	<b>883.50</b>	<b>711.00</b>	<b>616,669.00</b>	<b>56,740.45</b>	<b>416,621.91</b>	<b>256,787.54</b>	<b>245,992.09</b>	<b>38.13%</b>
<b>Sewerage</b>	<b>648,400.00</b>	<b>17,631.23</b>	<b>1,012.50</b>	<b>106,289.45</b>	<b>736,045.72</b>	<b>123,076.03</b>	<b>555,563.62</b>	<b>303,558.13</b>	<b>310,077.51</b>	<b>35.33%</b>
Cobar Water	687,053.00	18,943.73	844.00	4,316.00	671,581.27	52,566.28	465,419.53	258,728.02	256,619.95	35.73%
Nymagee Water	28,308.00	525.00	-	-	27,783.00	14,193.81	18,789.18	23,187.63	21,998.81	55.24%
Euabalong Water	45,212.00	1,050.00	-	-	44,162.00	12,473.16	31,091.11	25,544.05	24,475.38	45.10%
Euab West Water	27,371.00	437.50	-	-	26,933.50	6,694.55	17,702.77	15,925.28	13,718.42	47.36%
Mt Hope Water	6,444.00	-	-	-	6,444.00	1,526.90	4,936.81	3,034.09	2,940.65	38.06%
<b>Water Access</b>	<b>794,388.00</b>	<b>20,956.23</b>	<b>844.00</b>	<b>4,316.00</b>	<b>776,903.77</b>	<b>87,454.70</b>	<b>537,939.40</b>	<b>326,419.07</b>	<b>319,753.21</b>	<b>37.76%</b>
<b>Water Usage</b>			<b>22,944.08</b>	<b>662,217.82</b>	<b>639,273.74</b>	<b>603,711.64</b>	<b>1,061,963.61</b>	<b>181,021.77</b>	<b>351,597.27</b>	<b>14.56%</b>
<b>TOTAL</b>	<b>6,126,782.21</b>	<b>99,962.51</b>	<b>54,975.69</b>	<b>827,355.64</b>	<b>6,799,199.65</b>	<b>1,797,313.76</b>	<b>5,471,807.86</b>	<b>3,124,705.55</b>	<b>3,636,497.32</b>	<b>36.35%</b>

**RECOMMENDATION****That the Rates Reconciliation Report as at the 31 January 2020 be received and noted.**



# **ATTACHMENTS**

## **ORDINARY MEETING AGENDA**

**THURSDAY 27 FEBRUARY 2020**

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## ~ REFERENCE TO ATTACHMENTS ~

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