

COBAR SHIRE COUNCIL



ORDINARY MEETING AGENDA

THURSDAY, 26 JULY 2018

~ ORDER OF BUSINESS ~

Business for the meeting will be as follows:

1. Apologies
 2. Declaration of Interests
 3. Condolences
 4. Public Access Forum
 - Jill Weaving.
 5. Confirmation of Minutes
 - Ordinary Meeting of Council – Thursday, 28 June 2018.
 6. Matters Arising from Minutes
 7. Notice of Motions
 8. Mayoral Report
 9. General Manager's Report – Part A (Action)
 10. General Manager's Report – Part B (Information)
 11. General Manager's Report – Part C (Confidential)
 12. Matters of Urgency
 13. Correspondence
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(These reports are confidential in accordance with Section 10A (2)(d)(i) of the Local Government Act 1993, as discussions of this matter in Open Council would prejudice the commercial position of the person who supplied it).

Reference to Attachments..... 74

~ COUNCIL'S VISION ~

Our Vision is for Cobar Shire to be an attractive, healthy and caring environment in which to live, work and play, achieved in partnership with the community through initiative, foresight and leadership.

~ COUNCIL'S MISSION ~

Our Mission is to provide sound and sensible government and ensure that works and services are delivered effectively and equitably to the community of Cobar Shire.

Council will also develop and constantly review its policy on the maintenance of its road network with current priorities to include the sealing of the following strategic roads within the Shire;

- Ivanhoe Road
 - Louth Road
 - Tilpa Road
-

~ COUNCIL'S VALUES ~

Council has adopted the following Values that should be reflected in how the whole organisation operates and interacts with others:

- Continually strive for improvement in every aspect of Council's activities and recognise initiative.
- All activities are to be customer focused and provide equity for all.
- Involve the community in decision making through open government and consultative processes.
- Foster and promote sustainable ecological and economic development, rural pursuits and industries that contribute to the wealth of the region and in keeping with the environment and residents lifestyle.
- Conserve and protect the natural beauty of the area.
- Promote a spirit of regional cooperation particularly in regard to planning, infrastructure, economic development, tourism and employment.

~ COUNCIL'S CHARTER ~

A Council has the following charter (Section 8, *Local Government Act 1993*):

- To provide directly or on behalf of other levels of government, after due consultation, adequate, equitable and appropriate services and facilities for the community and to ensure that those services and facilities are managed efficiently and effectively.
- To exercise community leadership.
- To exercise its functions in a manner that is consistent with and actively promotes the principles of cultural diversity.
- To promote and to provide and plan for the needs of children.
- To properly manage, develop, protect, restore, enhance and conserve the environment of the area for which it is responsible, in a manner that is consistent with and promotes the principles of ecologically sustainable development.
- To have regard to the long term and cumulative effects of its decisions.
- To bear in mind that it is the custodian and trustee of public assets and to effectively account for and manage the assets for which it is responsible.
- To facilitate the involvement of Councillors, members of the public, users of facilities and services and council staff in the development, improvement and coordination of local government.
- To raise funds for local purposes by the fair imposition of rates, charges and fees, by income earned from investments and, when appropriate, by borrowings and grants.
- To keep the local community and the State government (and through it, the wider community) informed about its activities.
- To ensure that, in the exercise of its regulatory functions, it acts consistently and without bias, particularly where an activity of the council is affected.
- To be a responsible employer.

NOTICE OF MOTION – DETERMINATION OF FEES PAID TO MAYOR AND COUNCILLORS

FILE: C12-2, C12-3 & L5-1

ATTACHMENT: NO

AUTHOR: *Councillor, Peter Yench*

RECOMMENDATION

- 1. That there be no further increase in the remuneration for Mayor and Councillors until after the next local government general elections.**
- 2. That Council give 42 days' public notice of its intention to apply to the Minister to approve a decrease in the number of Councillors from twelve (12) to a number agreed to by the majority of the sitting Councillors as per Section 224A of the Local Government Act 1993 and invite submissions from the public.**
- 3. That after considering submissions from the public, Council formally resolves to determine whether or not to reduce the number of Councillors.**
- 4. That the Minister be requested to consider legislative changes which make it compulsory for nominees to Council to hold suitable qualifications.**

Background

The recommendation by the General Manager in relation to Clause 2A – Determination of Fees Paid to Mayor and Councillors from the June Ordinary Council Meeting is that the total remuneration for the 2017/2018 year be \$168,200.

If the number of Councillors was decreased, and the budgeted figure remains as is, it would be possible to pay remuneration for Councillors at a higher rate, with an additional Allowance for the Mayoral position.

In the past we have struggled to attract 12 – 14 nominations with the councillors elected in the last five or six places being elected on the preferences of the candidates who obtained the higher number of first preference votes. By increasing the remuneration to a level that is worthwhile, I believe Council would attract more businesslike nominees.

To be an effective Councillor takes time and research. Councillors should be adequately compensated for their work. Council needs to be run as a business. Councillors are similar to a board of directors. We need to be able to attract quality candidates in order for Council to operate efficiently and competently in a businesslike manner.

Under the *Local Government Act 1993* there is a process that needs to be followed to reduce the number of Councillors. Voting for the motion above simply starts the process. It is not a decision that is made today. I encourage you to vote for the motion.

CLAUSE 1A – MAYORAL REPORT

FILE: C13-1-5

AOP REFERENCE: 3.1

ATTACHMENT: NO

AUTHOR: *Mayor, Councillor Lilliane Brady OAM*

Report to be tabled.

RECOMMENDATION

That Council accepts the information contained in the Mayoral Report for the month of July 2018.

CLAUSE 2A – EVERYBODY’S HOME CAMPAIGN

FILE: H5-1 AOP REFERENCE: 1.1 ATTACHMENT: YES (PAGE 74)

AUTHOR: *General Manager, Peter Vlatko*

Purpose

To consider Cobar Shire Council’s involvement in the “Everybody’s Home” Campaign.

Background

Lake Macquarie City Council have written to Council requesting our support for the Everybody’s Home Campaign (the request letter is attached to this Agenda) with some of the reasons being:

Renters, first homebuyers and people who just need a safe roof over their heads, are struggling to find suitable and affordable housing.

There is evidence that many locations in Australia are experiencing a chronic housing crisis. The vacancy rate is tight and there has been a reduction in the proportion of rental housing affordable to lower income households.

It is critical that Government policy and strategy be amended or introduced to address increasing homelessness, significant social housing waiting times, housing stress and reducing affordability.

But there are simple things that our Government can do to reduce this. And that’s what Everybody’s Home is all about – we’re working together to call on government to bring balance back to our system, so that everybody has a place to call home.

They have a five point plan:

There are 5 simple things our Government can do to fix Australia’s housing system so that it works for everyone.



- 1. Support for first home-buyers →**
Reset our tax system to make it fairer for ordinary Australians wanting to buy a home.

- 2. A National Housing Strategy →**
More low-cost properties mean more choices, making it cheaper and easier to find a home. 500,000 new social and affordable rental homes are needed to meet the demand for affordable housing.

- 3. A better deal for renters →**
Get rid of “no grounds” evictions and unfair rent rises so that millions of Australian renters have the security they need to create homes, build lives and raise families.

- 4. Immediate relief for Australians in chronic rental stress →**
Increase Commonwealth Rent Assistance for the thousands of Australians who are struggling to pay the rent.

- 5. A plan to end homelessness by 2030 →**
With real effort we can halve homelessness in five years - and end it in 10.


The Everybody's Home Campaign originated within the Community Housing Provider Sector, due to their observations at the coal face of a desperate struggle to keep up with housing demand.

<http://everybodyshome.com.au/>

The campaign commenced on March 21st 2018 and will run until the next Federal Election.

Even though these issues may not be a significant problem for Cobar, Council may still want to consider the request.

Options

1. That Council support the Everybody's Home Campaign.
2. That Council does not support the Everybody's Home Campaign.

RECOMMENDATION

- 1. That Council support the Everybody's Home Campaign.**
- 2. That Council write to Lake Macquarie City Council advising them of our support for the Everybody's Home Campaign.**

CLAUSE 3A – INTERIM EXECUTIVE OFFICER – FAR NORTH WEST JOINT ORGANISATION

FILE: L5-26

AOP REFERENCE: 1.1.2.1

ATTACHMENT: NO

AUTHOR: *General Manager, Peter Vlatko*

Purpose

To update Council on the Far North West Joint Organisation process and to approve the General Manager to undertake the role of Interim Executive Officer should it be required.

Background

The Far North West Joint Organisation (JO) has been proclaimed and will have its first meeting on Wednesday, 25 July 2018 in Bourke. At that meeting there are a number of early critical decisions that the joint organisation needs to make in order to establish its operation. These include elections a Chairperson, adopting a charter and appointing an Executive Officer.

At the first meeting, the membership of the board being the Mayors of Bourke, Cobar and Walgett will have considered the following Agenda items:

1. Proclamation and Regulation affecting the Far North West Joint Organisation;
2. Office of Local Government:
 - Implementation on Joint Organisations;
 - Returning Officer.
3. Election of Chairperson;
4. Disclosure of Delegates – Designated Persons (s:449 LG Act);
5. Far North West Joint Organisation Draft Charter;
6. Appointment of Interim Executive Officer;
7. Delegations to the Interim Executive Officer;
8. Code of Conduct and Panel of Conduct Reviewers;
9. Payment of Expenses and the Provision of Facilities to Board Members Policy;
10. Code of Meeting Practice;
11. Seal;
12. Timeline, Opening a Bank Account, Recruitment and Strategy;
13. Update from NSW Government.

Prior to the first meeting the 3 Mayors and the General Managers via teleconference needed to agree to authorise the General Manager of Cobar, Peter Vlatko, to put forward to the Office of Local Government as the Returning Officer for the election of the Chairperson. The delegations have been provided and the calling of nominations was called (the result of the election will be advised at the Council Meeting).

Another part of this initial meeting was that the 3 Mayors had indicated that they would not be making a decision on an interim Executive Officer until after the Charter for the JO is determined and the priorities for the JO have been established.

The Joint Organisation is required to appoint an Executive Officer who performs the same role in a joint organisation that a General Manager performs in a Council. However, the Act allows the JO to appoint an interim Executive Officer for up to 12 months without advertising.

The 3 Mayors have agreed that in the first instance this role may be able to be given to one of the General Managers and possibly on a shared basis. For the first meeting, Cobar Shire Council have been able to produce the Agenda as agreed. However, the Act also requires that the Council needs to grant permission for the General Manager to undertake the role with such permission requiring a resolution of Council. Bourke has already done this and the General Manager of Walgett, Don Ramsland has indicated his intention to retire.

Budget Implication

The Far North West Joint Organisation has been provided with \$500,000 to employ an Executive Officer and any support staff required.

RECOMMENDATION

- 1. That the Report on the Far North West Joint Organisation be received and noted.**
- 2. That Cobar Shire Council grant permission for General Manager, Peter Vlatko, to undertake the role of Interim Executive Officer for the Far North West Joint Organisation should the appointment be required.**

CLAUSE 4A – REQUEST FROM COONAMBLE SHIRE COUNCIL TO JOIN THE FAR NORTH WEST JOINT ORGANISATION

FILE: L5-26 AOP REFERENCE: 1.1.2.1 ATTACHMENT: YES (PAGE 75)

AUTHOR: *General Manager, Peter Vlatko*

Purpose

To consider the request from Coonamble Shire Council to be a potential member of the Far North West Joint Organisation.

Background

Currently the guidelines for the Membership of Joint Organisation (JO) provide that the Council must belong to a JO within the same Planning Region which is the case of Coonamble in the Orana Central West. With the exception of the Councils in the Far West there is no provision for other Councils in the Far West to join a JO outside of their planning region.

Discussion

A copy of the letter from Coonamble Shire Council is attached which outlines their decision and their request to seek Councils support.

Bourke Shire Council at its June Ordinary Council Meeting held on Monday, 25 June 2018 has resolved to:

1. *“That Council indicate strongly support for the application by Coonamble Shire for membership of the Far North West Joint Organisation of Councils.*
2. *That Council seek clarification of the view of the Office of Local Government in regard the cross regional planning boundary restriction”.*

Walgett Shire Council is still to consider the matter at its July Council Meeting.

Council now needs to consider its position on the matter. However, it would be prudent to request the Office of Local Government (OLG) to seek clarification and implication before Council makes its decision.

The Far North West Joint Organisation will still need to make its own decision in relation to the Coonamble request.

Budget Implication

Coonamble Shire Council has advised that it recognises that funding provided to the Far North West Joint Organisation is quarantined for three Councils. This still needs to be clarified by the OLG.

RECOMMENDATION

That Cobar Shire Council seek clarification from the Office of Local Government in relation to the request from Coonamble Shire Council to join the Far North West Joint Organisation and any ramifications or conditions.

CLAUSE 5A – LILLIANE BRADY VILLAGE REACCREDITATION

FILE: C8-4-6 AOP REFERENCE: 1.5.4

ATTACHMENT: NO

AUTHOR: *Director of Finance and Community Services, Kym Miller*

Purpose

To advise Council of the successful reaccreditation program for both divisions of the Lilliane Brady Village.

Background

Legislation requires that the Lilliane Brady Village is robustly audited every three years to meet accreditation requirements.

Additionally, unannounced audits are conducted on an interim basis.

For both divisions of Council's aged care facility, all outcomes have been met in the 2015 audit.

Outcome 2.7 (medication management) for the Hostel and Nursing Home had additional information recorded against each of them, but this did not prevent it being marked as meeting standards.

RECOMMENDATION

- 1. That the Lilliane Brady Village Reaccreditation Report be received and noted.**
- 2. That the Director of Nursing and Lilliane Brady Village Staff's effort be acknowledged.**

CLAUSE 6A – CARRIED FORWARD CAPITAL EXPENDITURE

FILE: L5 -22

AOP REFERENCE: 3.1

ATTACHMENT: YES

(UNDER SEPARATE COVER)

AUTHOR: *Finance Manager, Neil Mitchell*

Purpose

To advise Council of an indicative list of capital items which need to be carried forward from the year end 30 June 2018 to the budget year ending 30 June 2019.

Background

The schedule below lists major items which were budgeted for in year ended 30 June 2018 but were unable to be completed. The values will be refined as part of the preparation of the 2018 statutory (audited) accounts and re-presented to Council as part of the Q1 Budget Review. Operating expenses to be carried forward will also be reported to Council as part of that process. The style of operating expenditure that will typically be required to be carried forward will be either partially completed project based works or projects for which cash has been received but have not been able to be commenced.

All carried forward items will be ‘cash backed’ as at 30 June 2018.

This interim advice and resolution is required to enable staff to continue work on the projects.

Financial Implications

The items carried forward will be incorporated into the Quarter 1 Budget Review and will be funded from cash restricted as at 30 June 2018.

RECOMMENDATION

That Council approve the list of items included in this report to be continued in year ending 30 June 2019 and that the amounts are formally included in the 2018/2019 Budget as part of the Quarter 1 Budget Review.

CLAUSE 7A - RATE ABANDONMENTS 2017/2018

FILE: R2-1

AOP REFERENCE: 3.1.1.2

ATTACHMENT: NO

AUTHOR: *Office Coordinator, Jo Louise Brown*

Purpose

To inform Council in regard to the various rates and charges that are required to be abandoned in 2017/2018.

Background

Various rates and charges which have been levied during 2017/2018 are required to be abandoned due to amalgamated assessments, sale of land, pensioner rebates and other changes.

RECOMMENDATION

That Council write-off rates and charges totalling \$215,478.63 for 2017/2018 as follows subject to Auditors approval:

Pension Rebates	108,635.79
Hidden Leaks Allowance	6,717.80
Category/Service Changes	13,488.64
Objection	<u>86,636.40</u>
	\$215,478.63

CLAUSE 8A – TENDER FOR THE SUPPLY AND DELIVERY OF FUEL

FILE: T3-18-7

AOP REFERENCE: 3.3.4

ATTACHMENT: NO

AUTHOR: *Director of Engineering Services, Stephen Taylor*

Background

Tenders were called for the supply and delivery of bulk fuel for Cobar Shire Council which closed on Thursday, 19 July 2018. At the time of preparing the report for Council tender submissions had not been opened. An updated report will be tabled at the Council meeting.

Given the sensitive nature of the information provided by the tenderers it is recommended that Council considers a further report in the Committee of the Whole Closed Council.

RECOMMENDATION

That the tenders received for the supply of bulk fuel to Cobar Shire be considered in the Committee of a Whole Closed Council with the press and public excluded for the reason as stated in Section 10A (2)(d)(i) of the *Local Government Act 1993*, as discussions of this matter in Open Council would prejudice the commercial position of the person who supplied it.

CLAUSE 9A – IMPLICATIONS TO COUNCIL FOR CROWN LAND MANAGEMENT UNDER THE NEW LEGISLATION CROWN LAND MANAGEMENT ACT 2016 (CLM ACT)

FILE: A9-17 AOP REFERENCE: 5.2.3 ATTACHMENT: YES (PAGE 76-82)

AUTHOR: *Environmental Supervisor, Melissa Gunn*

Purpose

The purpose of this report is to inform Councillors of the changes and transitional arrangement to Crown Land management under the new legislation *Crown Land Management Act 2016* (CLM Act).

Background

The new *Crown Land Management Act 2016* (CLM Act) was introduced on the 1st July, Councils will be automatically appointed as Crown Land Manager for all reserves for which they are currently the appointed reserve trust manager. The statutory land manager is the same legal entity as the former reserve trust, but there is a name change to reflect a shift in terminology from ‘trust’ to ‘land manager’.

This legislation allows land managers for dedicated or reserved Crown land (Council managers) to manage Crown land as if it were public land under the *Local Government Act 1993* (LG Act).

Upon commencement of the CLM Act councils must, as soon as practicable, assign an ‘initial category’ to all Crown land they manage (unless the Minister has given approval for the land to be classified as operational land). The initial category must be the category that Council considers is most closely related to the reserve purpose or core objective.

Most of this land is expected to be classified as “community land” under the LG Act, meaning that councils will be required to have plans of management in place for the land. The CLM Act provides a transition period of 3 years from commencement for councils to have these plans in place.

The CLM Act provides that Crown land managed by Council managers as public land must be managed as if it were community land, unless the minister administering the CLM Act has given written consent to classify the land as operational.

Where the minister has given written consent to classify land as if it were operational land, the council manager of the land has all the functions that a local council has under the LG Act in relation to operational land.

In accordance with Section 3.22 (5) of the CLM Act, the NSW Department of Industry—Lands & Water (the department) will only issue ministerial consent to manage land as operational where a council manager can demonstrate that either the land:

- Does not fall within any of the categories for community land under the LG Act, or
- Could not continue to be used and dealt with as it currently can, if it were required to be used and dealt with as community land.

Examples of Crown Land that may not fall within categories of community land:

- Quarries and gravel pits;
- Sewage works;
- Cemeteries;
- Reservoirs;
- Urban services;
- Coastal infrastructure;
- Sanitary purposes;
- Water infrastructure;
- Emergency services.

The CLM Act contains provisions to facilitate compliance by councils with native title legislation. It also clarifies responsibilities where native title has not been extinguished or determined.

The CLM Act provides that council land managers must engage a qualified native title manager to oversee and provide written advice that dealings which may affect native title are valid under native title legislation. Ensuring compliance with native title legislation also means that registered native title claimants and native title holders are afforded their procedural rights under native title legislation. The Government has paid for representatives from each council across the State to become qualified as native title managers to assist councils to comply with their obligations.

Interim arrangements under clause 70 of the Crown Land Management Regulation 2018 allow local councils to grant certain leases and licences on Crown land until either a plan of management is adopted or the Crown land is classified as operational land with the Minister's consent.

Council may grant a lease, licence or other estate over community land where it is provided for in a compliant plan of management. In accordance with the LG Act, the tenure must also be consistent with the core objectives of the classification of that land. Community land must not be leased or licenced for more than 21 years, or 30 years with the consent of the Minister for Local Government. Any lease or licence for more than 5 years must have prior public notice, and in the event that an objection is made to that tenure as a result of the notice, the Minister for Local Government's consent is required.

Prior to the adoption of plans of management over Crown land, councils will be able to issue short term licences (up to a year) for prescribed purposes under the CLM Act. Councils will also be able to renew existing leases, as long as the permitted uses do not change (and no other uses are permitted). Councils will also be able to grant new leases if they only permit uses which are the same as leases over the land in force immediately prior to the commencement of the CLM Act.

In order to make the implementation of plan of management requirements as straightforward as possible, the following will apply:

- The requirement to have plans of management will be phased in over three years from the time the CLM Act provisions relating to reserve commences;

-
- Councils can amend existing plans of management so that they apply to Crown reserves, where this is appropriate given the use of the Crown reserve;
 - Where new plans are required, councils will be able to follow a simplified process (for example, councils will not always be required to hold public hearings);
 - Some financial assistance will be available to help with the costs of preparing plans of management.

Budget Implication

Office of Local Government has informed Council that one off of \$100,000 funding has been granted to develop compliant plans of management for reserves over a three year period. Council may use the funding to either engage consultants or staff to prepare plans of managements.

RECOMMENDATION

That Council delegate to the General Manager, Peter Vlatko who will sub delegate to Director of Planning and Environmental Services, Garry Ryman to undertake the categorisation of Crown land and to keep Council updated on developments of Plan of Managements and other significant changes to Council responsibilities in regard to Crown land.

CLAUSE 10A – USE OF EFFLUENT BY COBAR BOWLING AND GOLF CLUB

FILE: S3-5

AOP REFERENCE: 4.1.4

ATTACHMENT: NO

AUTHOR: *Director of Engineering Services, Stephen Taylor*

Background

This report deals with the annual charge to the Cobar Bowling and Golf Club for the continued use of Council's effluent.

Issues

Council advised the Cobar Bowling and Golf Club on the 26 August 2014 to continue the annual charge of \$15,000.00 for the purchase of effluent for the period 01/07/2015 to 30/06/2016, with an annual review to be undertaken.

In July 2017, Council reviewed the charge increased it to \$15,750 – CPI Increase of 5% for the period 01/07/2016 to 30/06/2017. A CPI increase over the last twelve months of 2% would increase this amount to \$16,000 (rounded).

Financial Implications

The Annual Operation Plan Budget for effluent income was \$17,952 – a 14% increase on the current annual charge. This is considered high; especially considering that during the last summer Council was unable to supply effluent due to low flows into the sewer system.

Unless there is significant winter rain the shortage of effluent is possible/ probable next summer.

Conclusion

It is obvious that the Cobar Bowling and Golf Club is gaining a benefit by virtue of payment of the effluent fee and an increase of 2% for the fee is reasonable.

RECOMMENDATION

That the current fee to the Cobar Bowling and Golf Club for the use of effluent be increased to an annual charge of \$16,000.00 for 2018/2019 and be reviewed in July 2019.

CLAUSE 1B – DEVELOPMENT APPROVALS: 20 JUNE 2018 – 30 JUNE 2018
FILE: T5-1 AOP REFERENCE: 1.6.3.1 ATTACHMENT: NO
AUTHOR: *Director of Planning & Environmental Services, Garry Ryman*

Complying Development Approvals

There were no Complying Development Applications approved under delegated authority for the period 20 June 2018 – 30 June 2018.

The value of Complying Development approvals for 2017/2018 was \$30,000.00.
The value of Complying Development approvals for the similar period in 2016/2017 was Nil.

Local Development Approvals

There were no Local Development Applications approved under delegated authority for the period 20 June 2018 – 30 June 2018.

The value of Local Development approvals for 2017/2018 was \$3,274,870.00.
The value of Local Development approvals for the similar period in 2016/2017 was \$1,274,552.00.

Construction Certificates

There were no Construction Certificate Applications approved under delegated authority for the period 20 June 2018 – 30 June 2018.

RECOMMENDATION

That the information detailing the Complying Development Certificate, Local Development and Construction Certificate approvals for the period 20 June 2018 – 30 June 2018 be received and noted.

CLAUSE 2B – DEVELOPMENT APPROVALS: 1 JULY 2018 – 17 JULY 2018
FILE: T5-1 AOP REFERENCE: 1.6.3.1 ATTACHMENT: NO
AUTHOR: *Director of Planning & Environmental Services, Garry Ryman*

Complying Development Approvals

There were no Complying Development Applications approved under delegated authority for the period 1 July 2018 – 17 July 2018.

The value of Complying Development approvals for 2018/2019 to date is Nil.

The value of Complying Development approvals for the similar period in 2017/2018 was Nil.

Local Development Approvals

There were no Local Development Applications have been approved under delegated authority for the period 1 July 2018 – 17 July 2018.

The value of Local Development approvals for 2018/2019 to date is Nil.

The value of Local Development approvals for the similar period in 2017/2018 was \$20,000.00.

Construction Certificates

There were no Construction Certificates have been approved under delegated authority for the period 1 July 2018 – 17 July 2018.

RECOMMENDATION

That the information detailing the Local Development and Construction Certificate approvals for the period 1 July 2018 – 17 July 2018 be received and noted.

CLAUSE 3B – MONTHLY STATUS REPORT**FILE: C13-10****AOP REFERENCE: 3.1****ATTACHMENT: NO****AUTHOR: *General Manager, Peter Vlatko***

COUNCIL RESOLUTIONS 25 SEPTEMBER 2014					
NUMBER	ITEM	RESOLUTION NUMBER	ACTION BY	ACTION REQUIRED	OUTCOME
627	Council – Clause 10A – Adoption of Management Plan for Lot 18 DP213415	188.9.2014	DPES	<p>That Council authorise the General Manager to negotiate a lease or licence for an appropriate term and conditions with the Cobar Bowling and Golf Club Ltd.</p> <p>That Council authorise the Mayor and General Manager to sign any lease or licence under the Common Seal of Council.</p>	<p>December 2017 target will not be met.</p> <p>Timeframe to be reviewed.</p> <p>Staff working on this subject to resources available.</p>
COUNCIL RESOLUTIONS 23 APRIL 2015					
NUMBER	ITEM	RESOLUTION NUMBER	ACTION BY	ACTION REQUIRED	OUTCOME
702	Council – Clause 8A – Maintenance of Stock Control Structures	60.04.2015	DES	That Council recompile a comprehensive Grid Register which is expected to take approximately 6 to 12 months to complete depending on resources available and location of grids with the Register including GPS coordinates, photos of the grid, an assessment on the condition of the	<p>Staff being appointed to undertake project.</p> <p>Identification has commenced and register started.</p> <p>Anticipated work to be completed by December 2017.</p>

				grid and its associated infrastructure.	Register to be provided to the August 2018 Workshop.
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COUNCIL RESOLUTIONS 24 SEPTEMBER 2015

NUMBER	ITEM	RESOLUTION NUMBER	ACTION BY	ACTION REQUIRED	OUTCOME
793	Council – Clause 9A – O’Neill Road Water Supply	197.09.2015	SM/ DES	<p>That Council undertakes flow and pressure testing on the existing main on Lerida Road during the summer peak demand to determine the availability of water.</p> <p>That a full report be provided to Council when available.</p>	<p>NSW Public Works have been engaged to undertake a network analysis of the Cobar water supply reticulation to determine the pressure and availability of water in the entire network.</p> <p>The model has been developed and awaiting draft Report for Councils consideration.</p> <p>Project to be completed by August 2018.</p>

COUNCIL RESOLUTIONS 10 DECEMBER 2015

NUMBER	ITEM	RESOLUTION NUMBER	ACTION BY	ACTION REQUIRED	OUTCOME
821	Council – Notice of Motion – Establishment of a Cobar Community Trust	251.12.2015	GM	That Council investigates the establishment of a Cobar Community Trust with the aim of sourcing grants for the improvement of facilities, infrastructure or anything of benefit to the Cobar Community and Shire.	Further Report to be provided to August 2018 Ordinary Council Meeting.

COUNCIL RESOLUTIONS 28 APRIL 2016

NUMBER	ITEM	RESOLUTION NUMBER	ACTION BY	ACTION REQUIRED	OUTCOME
870	Committee of the Whole Closed Council – Report 1C – Analysis of Plant and Equipment Hire and Trades and Miscellaneous Services Register	58.4.2016	GM	That any future projects within Cobar Shire that we look at supporting the local businesses (where applicable) to ensure their viability and have a review of the Policy.	Policy to be reviewed and all purchases to have quotes provided and encourage the use of locals.
879	Council – Clause 6A – Raw Water Supply to Dalton Park Horse Complex	68.4.2016	DES	That the Raw Water Supply to Dalton Park Horse Complex be listed on Councils 10 Year Long Term Financial Plan and that Council seek any available grant funding in the interim.	In draft budget. Business Case to be considered. A detailed Estimated Cost will be provided to Council at the August Ordinary Meeting.

COUNCIL RESOLUTIONS 23 FEBRUARY 2017

983	Council – Notice of Motion – Augmentation of Water Supply Euabalong/ Euabalong West	05.2.2017	DES	That Council seek funding for the establishment of a bore and associated works in the Lachlan River aquifer adjacent to Euabalong for the purpose of augmenting the raw water supply for the two villages.	Expression of Interest application has been assessed as eligible for submission of detailed application within 12 months from 17 November 2017.
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COUNCIL RESOLUTIONS 9 MARCH 2017

1007	Council – Clause 7B – Expenditure for Roads	59.3.2017	DES	That a Rest Area be built along the Wool Track and that it be named after	Matter to be raised with funding request for Wool Track. An updated
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	Network			Duncan Gay.	funding application for sealing of the Wool Track is being prepared.
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COUNCIL RESOLUTIONS 27 APRIL 2017					
1014	Council – Clause 4A – Cobar Sewer Upgrade Project	74.4.2017	DES	<p>That Council applies to Infrastructure NSW for an amendment of the project scope for the Cobar Sewer Upgrade Project to include a refurbishment of Council’s three other operating pump stations and to install a screen compactor at an estimated total cost of \$1,050,000.</p> <p>That Council notes that approximately \$600,000 of the available funding will be uncommitted and Council will consider options for those remaining funds once the pump stations and screen compactor projects have been completed.</p>	<p>Report on Sewage Pumping Stations and Sewage Treatment Plant Inlet Works has been received from NSW Public Works. Application for change of scope of works has been submitted to Infrastructure NSW for approval. Response has been received from Infrastructure NSW that the matter is now progressing and Council will receive a reply soon.</p>
1021	Council – Clause 11A – Minutes of the Economic Taskforce April Meeting	81.4.2017	DCED	<p>That Council resolves to further investigate the idea of a freight depot for Cobar and report back to the Taskforce.</p> <p>That a Call for Expressions of Interest from businesses who would like to engage the services of a security company to monitor their premises</p>	<p>Initial positive discussions held with Livestock and Bulk Carriers Association who will provide further information. Trying to identify a Truckwash bay site where a depot could be collocated.</p> <p>Matter on hold due to investigation for industrial land.</p> <p>One on one visits to potential</p>

				and answer alarms to establish demand for such a service. That Council resolves to approach Mr Hausler in regards to the future of his rail track and loco for use in a public space in Cobar.	businesses have commenced to determine interest in such a venture. Strong interest so far. No action to date.
1025	Council – Clause 7B – Expenditure for Roads Network	92.4.2017	DES	That RMS be contacted in relation to a turning lane being installed at the Meadow Glen Rest Area as a matter of urgency.	Letter has been sent to RMS to request improvements to entrance to Meadow Glen Rest Area. Letter has been acknowledged by RMS and they are programming work subject to available funding. At this stage RMS has not allocated funds to the project.

COUNCIL RESOLUTIONS 22 JUNE 2017

NUMBER	ITEM	RESOLUTION NUMBER	ACTION BY	ACTION REQUIRED	OUTCOME
1048	Clause 3B – Unsealed Road Stabilisation Trials Report	146.6.2017	DES	That an investigation be reported to Council in relation to bore costs on rural roads.	Report is being prepared and will be reported to August 2018 Ordinary Council Meeting.
1050	Committee of the Whole Closed Council – Clause 1C – Legal Documents to Incorporate the Lilliane Brady Village into a	158.6.2017	DFCS	That the suite of documents as attached be approved in principle. That the Mayor and General	NSW Health has been advised and are now preparing the EOI Document. The expected conclusion of this task is 31 October 2017. Council Officers have collated the

	Multi-Purpose (Health) Service			<p>Manager be delegated to make minor amendments to the suite of documents as attached provided that these variations do not materially alter the intent of the documents.</p> <p>That the commercial terms negotiated with the Provider be presented to Council for consideration and endorsement.</p> <p>That the Mayor and General Manager be delegated to sign the documents as attached when finalised under seal.</p> <p>That a 'tracked changes' copy of the final documents when signed be presented to Closed Council for noting.</p>	<p>documents which will be attached to the EOI document and preparing other information which will be required for due diligence investigations.</p> <p>No satisfactory bids received. Negotiations now underway with unsuccessful bidders.</p> <p>Report to close matter to go to July Ordinary Council Meeting.</p> <p>Negotiations to be put on hold until solution found to ensure bathrooms are compliant.</p> <p>Matter completed – see Action Item 1185 – No further action required.</p>
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COUNCIL RESOLUTIONS 27 JULY 2017

NUMBER	ITEM	RESOLUTION NUMBER	ACTION BY	ACTION REQUIRED	OUTCOME
1059	Council Meeting – Clause 8A – Draft Land Use Master Plan for the Newey	172.7.2017	DPES	That Cobar Shire Council and the community support free camping and appreciate the business that this activity brings to Cobar. That Cobar Shire Council develop a Plan of Management for the Newey	Consultant engaged to prepare Plan of Management and Planning Proposal. Planning Proposal report to June Ordinary Council Meeting.

				Reserve. This Plan of Management should include a section to facilitate the use by campers <i>and for this process to commence immediately.</i>	Matter now progressed see Action Item 1191 – No further action required.
1063	Council Meeting – Clause 13A – Minutes of the Economic Taskforce	176.7.2017	DCED	A report be presented to the next Taskforce meeting outlining the cost of sealing the Grand Hotel carpark and the carpark adjacent to the cinema.	Costed at around \$100,000. Not adequate funds in Stronger Country Communities Fund. Put on hold as masterplan for area developed – No further action required.
COUNCIL RESOLUTIONS 24 AUGUST 2017					
NUMBER	ITEM	RESOLUTION NUMBER	ACTION BY	ACTION REQUIRED	OUTCOME
1066	Council Meeting – Clause 2A – Review of Current Water Restrictions	200.8.2017	GM	That Council staff prepare a report in relation to water catchment damming in the Cobar area to increase water security for Cobar residents.	Currently seeking contractors to undertake the investigation through Department of Water. Public Works preparing a Desktop Study to be completed by July 2018.
1071	Council Meeting – Clause 6A – Sale of Land at Duffy Drive	205.8.2017	DFCS	That the two blocks of land which are the subject of this report be auctioned with the reserve to be determined by Council at the meeting preceding the advertised auction date.	These blocks will be offered in 2018 with other unpaid rate properties.
1076	Council Meeting – Clause 5B – Meeting Minutes	215.8.2017	DES	That Council, in conjunction with landholders, seal the approaches of grids on regional roads on a program basis.	Investigation to be undertaken in conjunction with Budget consideration. To be considered with 2018/2019 Road Capital Program in August

					2018.
1081	Council Meeting – Clause 5B – Meeting Minutes	220.8.2017	DES	That Council look into acquiring Public Stock Watering Points as a method of guaranteeing access to water for Council use.	Investigation to be undertaken. Lack of staff resources has restricted progress.

COUNCIL RESOLUTIONS 28 SEPTEMBER 2017

NUMBER	ITEM	RESOLUTION NUMBER	ACTION BY	ACTION REQUIRED	OUTCOME
1092	Council Meeting – Clause 12A – Minutes of Economic Taskforce Meeting	248.9.2017	DCED	<p>That Council resolves to accept the recommendations of the Economic Taskforce:</p> <p>That Council identify the Pulpulla Road as a high priority for its ability to contribute to tourism and economic development and that Council work with National Parks and Wildlife Service to establish a plan of action and budgets to maintain it to a standard suitable for all vehicle access.</p> <p>That Council investigate options of providing street signage to locate key facilities, such as the pool, sports facilities and water recreation areas.</p> <p>That the celebrations to mark Cobar’s 150th Anniversary be an</p>	<p>Recommendations accepted.</p> <p>Initial discussions held with NPWS regarding upgrade of road (which is currently being graded). Discussion held with Destination NSW who have identified there are possible funding options. These are currently being investigated.</p> <p>Ongoing and for budget consideration.</p> <p>Clr Lehmann has been appointed Chair. Draft Terms of Reference</p>

				<p>item on Council's agenda and that projects be scoped and indicative budgets developed.</p> <p>That Council convene a meeting of major contractors to identify a list of ideas that could be undertaken to improve the efficiency of working across mine sites and reduce the costs of doing business in Cobar. Discuss options for implementing the ideas with the mines in Cobar Shire.</p>	<p>have been adopted by Council. Two meetings of the Committee held to date, draft program coming together.</p> <p>No action to date.</p>
COUNCIL RESOLUTIONS 26 OCTOBER 2017					
NUMBER	ITEM	RESOLUTION NUMBER	ACTION BY	ACTION REQUIRED	OUTCOME
1106	Council Meeting – Clause 9A – Project to Extend the Great Cobar Heritage Centre	281.10.2017	DCED	That Council resolve to continue to develop the design and refine the cost of the project and use this work to seek government support and ongoing funding for the project to undertake a major extension at the Great Cobar Heritage Centre.	<p>EOI submitted to Federal Government for funding.</p> <p>Smaller scale project being considered for RCF2 – No further action required.</p>
COUNCIL RESOLUTIONS 23 NOVEMBER 2017					
NUMBER	ITEM	RESOLUTION NUMBER	ACTION BY	ACTION REQUIRED	OUTCOME
1108	Council Meeting – Notice of Motion – Industrial Land Subdivision	297.11.2017	GM	That Cobar Shire Council as a matter of urgency provide a comprehensive report on the establishment of a new Industrial	Grant application (EOI) submitted under the Growing Local Economies Fund. Further work currently being progressed on suitable sites for new

				Subdivision for Cobar and to incorporate a business case for the construction of appropriate sheds on some of the blocks for rent for those seeking rental rather than outright purchase of industrial blocks.	industrial sites. Workshop held on Thursday, 12 July 2018.
1112	Council Meeting – Clause 5A – Dalton Park Horse Complex Licence Agreements	303.11.2017	ES	<p>That Council acting as Trust Manager for the Dalton Park Racecourse (R630019) Reserve Trust, resolve to offer a 12 month temporary licence agreement to following organisation as detailed below:</p> <p>As listed in Minutes.</p> <p>That Council acting as Trust Manager for the Dalton Park Racecourse (R630019) Reserve Trust, resolve to affix the Trust seal to the 12 month temporary licence agreements for the following organisations and individuals to cover the period 1 July 2017 to 30 June 2018, if the offers are accepted:</p> <p>- Cobar Rodeo Committee.</p>	The agreement have now lapsed as of 30 June 2018 and will now be re-issued for a further 12 month temporary licence period subject to the change in Crown Land Management Act – No further action required.
1113	Council Meeting – Clause 6A – Creation of a 2020 Celebration	304.11.2017	PO	That Council form a 2020 Celebration Working Group to develop an action plan to celebrate	Working Group formed and will report to Council on a regular basis – No further action required.

Working Group

Cobar's 150th anniversary.

COUNCIL RESOLUTIONS 14 DECEMBER 2017

NUMBER	ITEM	RESOLUTION NUMBER	ACTION BY	ACTION REQUIRED	OUTCOME
1116	Council Meeting – Clause 3A – RMS Repair Program for 2018/2019	325.12.2017	DES	<p>That Council nominate RR7518 Fifty Two Mile Road for funding for \$400,000 from the 2018/2019 REPAIR Program for seal extension.</p> <p>That if funding is not obtained that council continues to nominate RR7518 Fifty Two Mile Road in subsequent years until funding is obtained.</p>	<p>Funding application has been submitted for 2018/2019.</p> <p>Advice on outcome of application has not been received to date.</p>

COUNCIL RESOLUTIONS 22 FEBRUARY 2018

NUMBER	ITEM	RESOLUTION NUMBER	ACTION BY	ACTION REQUIRED	OUTCOME
1124	Council Meeting – Notice of Motion – Re-Location of Western Division Office	05.2.2018	GM	That Cobar Shire Council request the NSW Government to re-locate the Western Division Office from Dubbo to Cobar.	No action to date.
1131	Council Meeting – Clause 5A – Development Application 2018/LD-00004	13.2.2018	DPES	That Council establishes a Policy for Fencing in Urban Areas in Cobar.	Resources are not available for this at this time.
1134	Council Meeting –	20.2.2018	GM	That Council form a Committee	Due to the funding allocation this

	Clause 9A – Cobar Miners Memorial			with relevant members of Council and the community for this project and the General Manager provide a structure of the Committee including Terms of Reference.	matter may not be required.
1138	Council Meeting – Clause 12B – NSW Container Deposit Scheme	37.2.2018	MPES	That Council writes to the NSW Government to take on the SA model for Container Deposit Schemes.	Letter sent – No further action required.

COUNCIL RESOLUTIONS 22 MARCH 2018

NUMBER	ITEM	RESOLUTION NUMBER	ACTION BY	ACTION REQUIRED	OUTCOME
1141	Council Meeting – Notice of Motion – Government Incentive Programs for Attracting Health Care Professionals to the Region	46.3.2018	GM	<p>That Council seek an urgent meeting with the Deputy Premier and the Minister for Health to seek a commitment from the NSW Government to establish and provide incentives and programs for the attraction and delivering Doctors, Specialists and other staff to rural communities such as Cobar and in particular the Western Area of NSW.</p> <p>That Council seek a Letter of Support from our neighbouring Councils representatives of OROC, RDA, the President of the LGA to support our representation to the Government on the matter.</p>	Letter’s sent seeking support. Awaiting response in order to organise the meeting.

				That Council approach the Western Area Health with the number of statistics of people being sent from Cobar for treatment and the nature of treatment and whether the numbers equate to having the service out here.	The total of transfers from Cobar Hospital YTD (period 1 July 2017 to 26 April 2018), the total being 142. This is 20.6 % of overall admissions to Cobar Hospital.
1142	Council Meeting – Notice of Motion – Installation of an Independent Pedestrian Crossing	47.3.2018	GM	That Council write to John Holland Rail, being the entity that maintains the RailCorp assets for Rural NSW, to increase the width to accommodate two vehicles crossing at same time on the level crossing on Bourke Road between Railway Parade South and Railway Parade North and install an independent pedestrian crossing.	Negotiations between John Holland Rail, RMS and Council has commenced. Awaiting RMS funding allocation.
1148	Committee of the Whole Closed Council – Clause 1C – Cobar Memorial Services Club – Letter of Request for Rate Reduction	70.3.2018	GM	That the Letter from the Cobar Memorial Services and Bowling Club – Letter of Request for Rate Reduction be received and noted; That Council confirm that the General Rates proportion of 29%, representing the Car Park Land leased from Cobar Memorial Services and Bowling Club, will be a cost to Council until the said lease expires; That Council authorise the General	Letter sent to Cobar Memorial Services and Bowling Club advising of Council decision and awaiting their reply. Valuer engaged to provide valuation on the land in question. Report provided to June Ordinary Council Meeting – No further action required.

				<p>Manager to obtain a valuation of the Car Park land leased from Cobar Memorial Services and Bowling Club for the potential purpose of purchasing the land;</p> <p>That the information contained within this report remains confidential within the Committee of the Whole Closed Council.</p>	
COUNCIL RESOLUTIONS 26 APRIL 2018					
NUMBER	ITEM	RESOLUTION NUMBER	ACTION BY	ACTION REQUIRED	OUTCOME
1152	Council Meeting – Notice of Motion – Investigations into Water Cost Reduction Options	75.4.2018	GM	<p>That Council investigate options and ways of reducing the cost of water to the households and to include such things as:</p> <ul style="list-style-type: none"> - Desalination of water; - Additional bore water; - Reduce the number of parks, gardens and ovals; - Increase water storages. <p>That Council seek grant funding to engage a consultant to undertake the investigations.</p>	Investigations to be undertaken once grant funding is found.
1153	Council Meeting – Notice of Motion – Policy Development for Development	76.4.2018	GM	That Council develops a Policy to assist in the determination of Development Approvals (DA's) for Mining Operations in order to	Meeting has been requested with Department of Planning Staff in Sydney to discuss policy issues and report to be provided back to

	Applications for Mining Operations			reduce the impact of Fly-in, Fly-out (FIFO) and Drive-in, Drive-out (DIDO) on our community.	Council.
1156	Council Meeting – Clause 4A – Report on Promotional Packages During Summer 2017/2018 at the Cobar Memorial Swimming Pool and Cobar Youth and Fitness Centre	80.4.2018	DFCS	That the Director of Finance and Community Services be authorised to conduct similar packaging on an ongoing basis with a report presented to Council on the impact in April of each year	Annual Report to be presented to Council – No further action required.
1157	Council Meeting – Clause 4A – Report on Promotional Packages During Summer 2017/2018 at the Cobar Memorial Swimming Pool and Cobar Youth and Fitness Centre	81.4.2018	DFCS	That a report be brought to Council on options to improve the efficiency and usage of the pool including a profit and loss analysis from other Council's in the region.	Report to be provided to October 2018 Council Meeting.
1162	Council Meeting – Clause 10A – Memorial Gate – Nymagee Park	87.4.2018	DES	That subject to the Nymagee Progress Association approval Council grant permission for the installation of a memorial gate for Joan Whiteman at Nymagee Park by the Nymagee CWA. That Council will not be liable for the cost of construction or future maintenance of the memorial gate. That the Nymagee CWA liaise with the Director of Engineering	Letter sent to Nymagee Progress Association and Nymagee CWA and they have replied agreeing to the proposal. Nymagee CWA has yet to advise of progress of construction plan – No

				Services or his nominee in relation to the construction of the memorial gate.	further action required.
COUNCIL RESOLUTIONS 24 MAY 2018					
NUMBER	ITEM	RESOLUTION NUMBER	ACTION BY	ACTION REQUIRED	OUTCOME
1166	Council Meeting – Notice of Motion – Annual Rubbish Collection Day	105.5.2018	DPES	That Council investigate the cost/feasibility of providing an annual rubbish collection day to residents in Cobar, with a report to be provided back to Council and consideration of future budget allocations.	Report to be presented to December 2018 Council Meeting.
1167	Council Meeting – Notice of Motion – Regional Telecommunications Review	106.5.2018	GM	That Council submit an application as part of the Regional Telecommunications Review into Black Spot phone coverage in the Cobar district. That Council invite the six (6) Committee Members to have a Meeting with Cobar Shire Council to further discuss the review.	Matter being progressed and subject to resources available. Request sent.
1168	Council Meeting – Notice of Motion – Purchase of Crown Land	107.5.2018	GM	That Council consider the feasibility of establishing a transport hub/ bypass/ industrial centre in Cobar in the land denoted on the attached map.	Motion rescinded – No further action required.
1169	Council Meeting – Notice of Motion – Community	108.5.2018	GM	That discussions be held in relation to the Inland Rail proposal and the impact on Cobar be put to a	Workshop planned for next quarter (July – September 2018).

	Consultative Committee – Inland Rail			Councillor Workshop.	
1170	Council Meeting – Notice of Motion – Community Consultative Committee – Inland Rail	109.5.2018	GM	That Council contact the Inland Rail Authority to defer a decision on membership of the NSW Committee due to lack of time to consult with the community.	Request sent and awaiting response.
1176	Council Meeting – Clause 12B – Grant Funding	131.5.2018	DES	That Council lobby the Government to amend the formula for Fixing Country Roads grants applications to include value of freight.	Submission being prepared.

COUNCIL RESOLUTIONS 24 MAY 2018					
NUMBER	ITEM	RESOLUTION NUMBER	ACTION BY	ACTION REQUIRED	OUTCOME
1178	Council Meeting – Rescission Motion – Notice of Motion – Purchase of Crown Land	138.6.2018	GM	That the following motion of 24 May 2018 be rescinded: <i>“That Council consider the feasibility of establishing a transport hub/ bypass/ industrial centre in Cobar in the land denoted on the attached map”.</i>	Motion rescinded – No further action required.
1179	Council Meeting – Notice of Motion – Ward Oval Free Camping	139.6.2018	GM	That as a matter of urgency Council investigate the opportunity to open Ward Oval to temporary free camping in order to remove the current situation of a lack of organised and appropriate free camping sites within Cobar.	Investigation being undertaken and will be provided to the August Workshop.

1180	Council Meeting – Notice of Motion – Arid Research Centre	140.6.2018	GM	That a submission be made to the Prime Minister of Australia and the Premier of NSW seeking their support and consideration of establishing an Arid Research Centre in Cobar for the Far Western NSW. That a letter and submission be made to the National Farmers Association that a letter of support be sought.	Submission being prepared.
1181	Council Meeting – Notice of Motion – Purchase of Crown Land	141.6.2018	GM	That Council provides a letter of support to Renewed Carbon for the purpose of purchasing land in Cobar for their future mooted development.	Letter of support provided – No further action required.
1182	Council Meeting – Clause 2A – Determination of Fees Paid to Mayor and Councillors	143.6.2018	GM	That Councillors fees are set at \$11,860.00 per annum paid monthly in arrears for the twelve months commencing 1 July 2018. That the Mayor's fee is set at \$25,880.00 per annum, paid monthly in arrears for the twelve months commencing 1 July 2018.	Councillor and Mayor's fee set – No further action required.
1183	Council Meeting – Clause 3A – Publication Guide – Government Information (Public Access) Act 2009	144.6.2018	GM	That Council adopts the Publication Guide dated 1 June 2018 as the current Policy of Council.	Publication Guide adopted – No further action required.
1184	Council Meeting –	145.6.2018	GM	That Councillor Peter Maxwell be	Hera Mine Community Consultative

	Clause 4A – Council Committees/ Delegates for Hera Mine Community Consultative Committee			nominated as Councils representative for the Hera Mine Community Consultative Committee.	Committee advised of Delegate – No further action required.
1185	Council Meeting – Clause 5A – Contribution by Health Infrastructure towards Lilliane Brady Village (LBV) Bathrooms	146.6.2018	DFCS	That Council receive and note the offer from Health Infrastructure. That a further plan is considered when the MPS is completed so that residents can be relocated during construction.	Council anticipates that this will be completed in conjunction with the Building Program including additional economies options – No further action required.
1186	Council Meeting – Clause 6A – Donation Requests	147.6.2018	DFCS	That the General Manager in-conjunction with the Mayor be authorised to award community donations up to \$5,000 per annum in total in addition of those awarded in February of each year. That a schedule of such amounts be included in the Donations Report to Council in February of each year.	Authorisation given – Further report to be provided to February 2019 Council Meeting – No further action required.
1189	Council Meeting – Clause 7A – Integrated Planning and Reporting Suite of Documents	148.6.2018	DFCS	That Council adopt the 2018/2019 Operational Plan and Budget as exhibited after allowing for the amendments detailed in this report. That Council adopt the 2018/2019 Capital Expenditure Budget as attached which allows allowing for the amendments detailed in this report.	Integrated Planning and Reporting Suite of Documents adopted – No further action required.

				<p>That Council adopts the Long Term Financial Plan as exhibited after adjusting for the differences in recommendation 1 and recommendation 2.</p> <p>That Council adopts the schedule of Fees and Charges as exhibited for 2018/2019 after including the amendments recommended from public feedback.</p> <p>That Council alter the fee for the Cobar and District Cricket Association to \$750.00 p.a.</p> <p>That Council adopt the Revenue Policy as exhibited for 2018/2019.</p> <p>That Council adopts the Delivery Program 2018/2019 to 2022/2023 as exhibited.</p> <p>That Council acknowledges and thanks the contributors for the feedback.</p>	<p>Cobar and District Cricket Association notified of fee alteration – No further action required.</p>
1190	Council Meeting – Clause 8A – Report on the Findings of the Code of Conduct Complaint by Cr L	149.6.2018	DFCS	That Council receive and note the correspondence from the Office of Local Government in relation to the Code of Conduct matter of Cr L Brady OAM and Cr P Yench.	No further action required.

	Brady OAM Against Cr P Yench			That Council accept the apology from Cr P Yench as tabled. That a final report on the matter be brought to Council at the conclusion of Cr P Yench's training as per the resolution.	No further action required. Training quote received and organised.
1191	Council Meeting – Clause 9A – Planning Proposal Submissions for Newey Reserve to Allow Free Camping – Lot 25 DP837494	150.6.2018	DPES	That Council authorises the Director of Planning and Environmental Services on behalf of the Council to request a gateway determination from the NSW Department of Planning and Environment in respect of the Gateway Planning Proposal Report prepared by Rebecca Ben-Haim, Eco Logical Australia Pty Ltd and dated June 2018.	Planning proposal forwarded to Deptment.
1192	Council Meeting – Clause 10A – Cobar Truck Wash	151.6.2018	DES	That Council consider the options and choose to adopt option 2: That Council recall tenders. This may not lead to a different result if other tenders are not received.	Tender documents are being updated and will be re-tendered – No further action required.
1193	Council Meeting – Clause 11A – Disability Inclusion Action Plan	152.6.2018	SPO	That Council adopts the Disability Inclusion Action Plan 2018.	Disability Inclusion Action Plan 2018 adopted – No further action required.
1194	Council Meeting – Clause 12A – 2018/2019 Making of Rates and Annual	153.6.2018	RO	That the Cobar Residential rate of 2.75 cents in the dollar on all rateable Cobar Residential Land in pursuance of Section 516 Local	Rates and Charges set – No further action required.

	Charges Report			<p>Government Act 1993, be now made along with a minimum rate of \$510.00 for each assessment of land for financial year 2018/2019.</p> <p>That the Business Ordinary Rate of 2.30 cents in the dollar on all rateable Cobar Business Land in pursuance of Section 518 Local Government Act 1993, be now made along with a minimum rate of \$530.00 for each assessment of land for the financial year 2018/2019.</p> <p>That the Cobar Business CBD Rate of 3.70 cents in the dollar on all rateable Cobar Business CBD Land in pursuance of Section 518 Local Government Act 1993, be now made along with a minimum rate of \$530.00 for each assessment of land for the financial year 2018/2019.</p> <p>That the Cobar Farmland Rate of 0.31 cents in the dollar on all rateable Cobar Farmland in pursuance of Section 515 Local Government Act 1993, be now made along with a base rate of \$295.00 for each assessment of land for the financial year 2018/2019.</p>	
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				<p>That the Village Residential Rate of 14.30 cents in the dollar on all rateable Village Residential Land in pursuance of Section 516 Local Government Act 1993, be now made along with a base rate of \$112.00 for each assessment of land for the financial year 2018/2019.</p> <p>That the Village Business Rate of 5.20 cents in the dollar on all rateable Village Business Land in pursuance of Section 529 (2) (d) Local Government Act 1993, be now made along with a base rate of \$151.00 for each assessment of land for the financial year 2018/2019.</p> <p>That the Rural Residential Rate of 2.10 cents in the dollar on all rateable Rural Residential Land in pursuance of Section 529 (2) (b) Local Government Act 1993, be now made along with a minimum rate of \$510.00 for each assessment of land for the financial year 2018/2019.</p> <p>That the Mining - General of 6.94 cents in the dollar on all rateable Mining - Gold Land in pursuance of Section 517 and 529 (2) (c) Local</p>
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				<p>Government Act 1993, be now made along with a minimum rate of \$700.00 for each assessment of land for the financial year 2018/2019.</p> <p>That the Domestic Waste Management Charge of \$230.00 on all properties within Council's Garbage Collection Area in pursuance of Section 496 of the Local Government Act 1993, be now made along with a charge on vacant land of \$100.00 for each assessment also a charge of \$16.00 per service per single additional bin be made for the financial year 2018/2019.</p> <p>That the annual charge for waste management services which will apply to allow rateable assessments in the Cobar Shire during 2018/2019 of \$100.00 in pursuance of Section 501 of the Local Government Act 1993, within 5kms radius of the following locations: Euabalong Post Office, Euabalong West Public School, Nymagee Police Station, Mount Hope Hotel and Canbelego intersection of Edward and Coronga Streets.</p>	
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				<p>That a Cobar Sewerage Access Charge of \$350.00 on all lands rateable to the Cobar Sewerage Residential Area in pursuance to Section 539(1) of the Local Government Act 1993, be now made along with a charge of \$105.00 for each additional closet (including urinals) in excess of 3 connections and a zero water discharge charge for the financial year 2018/2019.</p> <p>That a minimum Cobar Sewerage Non- residential Charge of \$580.00 on all lands rateable to the Cobar Sewerage Commercial Area in pursuance to Section 539 (1) of the Local Government Act 1993, and Liquid Trade Waste Charges as per the Fees and Charges for the financial year 2018/2019.</p> <p>That a Cobar Water Supply Access Charge of \$260.00 on all connected Filtered Water Residential lands rateable to the Cobar Water Supply Area in pursuance to Section 539(1) of the Local Government Act 1993, and that connected Unfiltered Water be \$170.00, be now made along with the following : Unconnected \$260.00 and for the following</p>	
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				<p>connections: 32mm \$465.00, 40mm \$805.00, 50mm \$1,280.00, 80mm \$2,600.00, and 100mm \$3,300.00 in pursuance of the Local Government Act 1993, along with a Water Charge of 1kl up to 450kl, \$2.24 per kl, 451kl up to 550kl, \$3.32 per kl and above 550kl, \$4.24 per kl and Connected Raw Water at \$1.75 per kl be made for the financial year 2018/2019.</p> <p>That a Cobar Water Supply Access Charge of \$375.00 on all connected Commercial lands rateable to the Cobar Water Supply Area in pursuance to Section 539(1) of the Local Government Act 1993, be now made along with the following: Unconnected \$375.00 and for the following connections: 32mm \$465.00, 40mm \$805.00, 50mm \$1,280.00, 80mm \$2,600.00, and 100mm \$3,300.00 in pursuance of the Local Government Act 1993, along with a Water Charge of 1kl up to 450kl, \$2.24 per kl, 451kl up to 550kl, \$3.32 per kl and a above 551kl, \$4.24 per kl be made for the financial year 2018/2019.</p> <p>That a Nymagee Water Supply Access Charge of \$614.00 be</p>	
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				<p>applied to all 20mm connected properties in the Nymagee Water Supply Area and that all properties over 20mm connections be charged at \$1,145.00 per connection and that all unconnected properties be charged at \$307.00 for each vacant land for the financial year 2018/2019 in pursuance of Section 539 (1) Local Government Act 1993.</p> <p>That a Euabalong and Euabalong West Water Supply Access Charge of \$614.00 be applied to all 20mm connected properties in the Euabalong and Euabalong West Water Supply Area and that all properties over 20mm connections be charged at \$1,145.00 per connection and that all unconnected properties be charged at \$307.00 for each rateable land for the financial year 2018/2019 in pursuance of Section 539 (1) Local Government Act 1993.</p> <p>That a Mount Hope Water Supply Access Charge of \$716.00 be applied to all 20mm connected properties in the Mount Hope Water Supply Area and that all properties over 20mm connections be charged</p>
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				<p>at \$1,145.00 for each rateable land for the financial year 2018/2019 in pursuance of Section 539 (1) Local Government Act 1993.</p> <p>That the interest rate for unpaid rates and charges be made at 7.5%, as advised by the Minister of Local Government, for the financial year 2018/2019.</p> <p>That the interest rate for overdue water usage charges be made at 7.5%, for the financial year 2018/2019.</p>	
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RECOMMENDATION

That the information contained in the monthly status report be received and noted, with the following items to be removed: 1050, 1059, 1063, 1106, 1112, 1113, 1148, 1156, 1162 Part 3, 1168, 1178, 1181, 1182, 1183, 1184, 1185, 1186, 1189, 1190 Part 1 and 2, 1192, 1193 and 1194.

CLAUSE 4B – CUSTOMER COMPLAINTS / REQUESTS REPORT

FILE: P5 -86 AOP REFERENCE: 3.3.1 ATTACHMENT: YES (PAGE 83-86)

AUTHOR: *Office Coordinator, Jo-Louise Brown*

Purpose

To report to Council a review of Customer complaints / requests recorded for the year ended 30 June 2018.

Background

Council has adopted a Customer Service Ethos statement. Best practice requires that Council officers present a report to Council on its customer service performance for the year.

Customer complaints/requests have been recorded and collated for the year ended 30 June 2018 through Work Orders in the Customer Services module of Civicview. The advantage of this is that it is integrated into Council's overall software and is reportable.

The analysis appears as an attachment to this report.

RECOMMENDATION

That the Customer Complaints Report be received and noted.

CLAUSE 5B - ARREARS OF RATE BOOK 2017/2018

FILE: R2-1

AOP REFERENCE: 3.1.1.2

ATTACHMENT: NO

AUTHOR: *Office Coordinator, Jo Louise Brown*

Background

The total outstanding Arrears of Rates as at 30 June 2018 is \$1,514,209.71.

Rates: *\$782,896.30 which compares to \$683,901.64 as at 30 June 2017.

*Includes Unknown owners of \$273,149.03.

Legal Costs: \$50,747.28 which compares to \$33,884.81 as at 30 June 2017.

User Pay Water: **\$680,566.13 which compares to \$472,439.20 as at 30 June 2017.

** User pay water not due until 28 July 2018.

Recovery action will be continued by staff as a priority.

RECOMMENDATION

That Council receives and notes the information contained within this report.

CLAUSE 6B – INVESTMENT REPORT AS AT 30 JUNE 2018**FILE: B2-7****AOP REFERENCE: 3.1.1.7****ATTACHMENT: NO****AUTHOR: Finance Manager, Neil Mitchell****Purpose**

Section 625 of the Local Government Act 1993 and Clause 212 of the Local Government (General) Regulation 2005 and the Council's investment policy require Council's investments to be reported to the Council on a monthly basis.

Issues

The table below shows the balances of Council's Investments as at the end of the month. Term deposits have differing terms in order to spread the maturity dates throughout the year. The amount restricted in the unaudited Financial Accounts for Employee Leave Entitlements is \$619,174, which includes 100% LBV entitlements.

Investment	Opening Balance	Transfers to Investments	Transfers from Investment	Interest Earned	Closing Balance
NAB Sweep Acct	\$1,697,910	\$6,868,624	\$6,714,290	\$4,154	\$1,856,398
NAB Term Deposits					
2.28% (Jul) 4036	\$2,023,317	\$2,000,000	\$2,024,135	\$1,692	\$2,000,875
2.25% (Jul) 4038	\$2,019,234	\$2,000,000	\$2,020,877	\$3,985	\$2,002,342
2.53% (Jul) 4039	\$2,011,389			\$4,184	\$2,015,572
AMP Bank					
2.91% (Jan) 4040		\$3,000,000		\$478	\$3,000,478
2.60% (Jul) 4044	\$1,009,724			\$2,159	\$1,011,883
2.65% (Jan) 4047	\$1,004,507			\$2,188	\$1,006,694
2.60% (Aug) 4048	\$1,006,927			\$2,152	\$1,009,078
2.65% (Jan) 4049	\$1,004,507			\$2,188	\$1,006,694
ME Bank (Rimsec)					
2.60% (Jul) 4037	\$2,020,168			\$4,317	\$2,024,485
Bank of Qld					
2.60% (Jul) 4046	\$2,020,456			\$4,318	\$2,024,773
TOTALS	\$15,818,139	\$13,868,625	\$10,759,302	\$31,813	\$18,959,272

Annualised Average return on Investment for the Month: 2.41%

I hereby certify that the above investments have been made in accordance with Section 625 of the Local Government Act 1993 and Clause 212 of the Local Government (General) Regulation 2005 and the Council's Investment Policy.



Finance Manager**RECOMMENDATION****That Council receive and note the Investment Report as at 30 June 2018.**

**CLAUSE 7B – BANK RECONCILIATION, CASH FLOW & LOAN FACILITY
SUMMARIES AS AT 30 JUNE 2018**

FILE: B2-7

AOP REFERENCE: 3.1.1.5

ATTACHMENT: NO

AUTHOR: *Finance Manager, Neil Mitchell*

Purpose

Council has requested that the following financial information be presented to each meeting of Council: reconciled bank balance, cash flow statement, and loan facility.

Issues

Bank Reconciliation

Balance as per Bank Statement	10,000
Add Outstanding Deposits	1,906
Less Unreceipted Cheques	(5,001)

Reconciled Balance	6,905
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In accordance with the requirements of the Local Government Act, 1993, I hereby certify that the Cash Book has been reconciled with the appropriate Bank Statements on a daily basis during the month and that the reconciliations have been recorded.



Finance Manager

Summary of Total Funds Available at Month End for the Last 12 Months

Month	Investment Balances	Operating Account	Total Available Funds
Jul-17	14,523,444	9,389	14,532,833
Aug 17	15,001,007	(144,836)	14,856,171
Sep 17	14,531,587	(5,470)	14,526,117
Oct 17	13,877,566	11,347	13,888,913
Nov 17	14,767,506	14,665	14,782,171
Dec 17	15,490,298	16,060	15,506,358
Jan 18	15,595,463	18,693	15,614,156
Feb 18	16,480,346	18,784	16,499,130
Mar 18	16,068,503	(7,720)	16,060,783
April 18	15,482,686	5,976	15,488,662
May 18	15,818,138	3,172	15,821,310
Jun 18	18,959,272	6,905	18,966,177

The amount restricted in the unaudited Financial Accounts for Employee Leave Entitlements is \$619,174, which includes 100% LBV entitlements

Cash Flow

June		Description	Forecast
Forecast	Actual		July
3,172	3,172	Bank Balance Forward	3,172
2,660,000	4,557,897	FAG / R2R / RMCC (<i>Ordered Works Claim</i>)	770,300
14,100	14,124	RMS Agency	14,100
450,000	651,025	Rates /Water/User Charges	980,000
150,000	37,257	Private Works/Debtors	150,000
280,000	176,788	LBV – Residents Fees & Grant	280,000
170,000	193,081	Child Care/In Home Care	170,000
(717,272)	(2,979,939)	Net Movement of Investments (<i>paid out loan</i>)	392,428
750,000	1,331,911	Sundry Income & Grants (<i>incl. R4R</i>)	1,000,000
		<i>Less</i>	
(3,000,000)	(3,250,307)	Creditors	(3,000,000)
(750,000)	(728,104)	Wages / Salaries	(750,000)
10,000	6,905	Closing Reconciled Bank Balance Cr/(Dr)	10,000

Borrowing Instruments as at 30 June 2018

Swimming Pool and Street Upgrade Loan (<i>6.22%</i>)	(1,225,621)
2 x Tyre Rollers Leaseback (<i>6.87%, Quarterly Payments</i>)	(41,329)
Bomax Tyre Roller Lease (<i>Implicit rate of 5.63%</i>)	(12,767)

RECOMMENDATION

That Council receive and note the Bank Reconciliation, Cash Flow and Loan Facility Report as at 30 June 2018.

CLAUSE 8B – MEETING MINUTES

**FILE: C8-6-4 & L4-4-3 AOP REFERENCE: 3.1 ATTACHMENT: YES
(PAGE 87-95)**

AUTHOR: *Executive Assistant General Manager/ Mayor, Janette Booth*

Background

Councillors and Council Staff are required to represent Council at a variety of meetings.

Included in the attachments to this agenda are copies of the minutes and the Status Reports of those meetings which have been held recently for the information of Councillors. They include:

- Cobar Youth Council – Monday, 21 May 2018 (no Status Report);
- OROC Board Meeting – Thursday, 7 June 2018 (no Status Report).

RECOMMENDATION

That the Minutes of the Cobar Youth Council and the OROC Committees be received and noted.

CLAUSE 9B – UPDATE ON INFRASTRUCTURE PROJECT FINANCES**FILE: G4-29****AOP REFERENCE: 4.1.4.2****ATTACHMENT: NO****AUTHOR: *Director of Engineering Services, Stephen Taylor*****Purpose**

To provide Council with an update on the infrastructure projects budgets and expenditure as at 30 June 2018.

Background

Cobar Shire Council was successful in obtaining funding for three projects through the Resources for Regions Restart NSW provided by the NSW State Government. One project has been completed with two ongoing projects.

Financial Implications

	Restart NSW Funding	Cobar Shire Council Funding	Expended as at 30 June 2018	Project Status
Water Treatment Plant	\$15,750,000	\$200,000	\$4,626,406	Construction of the clear water pump and main treatment buildings have commenced.
Sewerage Scheme Refurbishments Expansion and upgrade	\$2,100,000	\$100,000	\$466,153	- The Ward Oval Pump Station refurbishment and Lagoon upgrade have been completed. - Application to Infrastructure NSW has been made to change scope of works to include upgrade of all sewer pump stations and pre-treatment screening for sewer influent. No response from INSW has been received.

RECOMMENDATION

That Council receive and note the updated financial information for the two Restart NSW Resources for Regions infrastructure projects.

CLAUSE 10B – EXPENDITURE FOR ROADS NETWORK

FILE: R5-31

AOP REFERENCE: 4.3.2

ATTACHMENT: YES

(PAGE 96-100)

AUTHOR: *Director of Engineering Services, Stephen Taylor*

Purpose

To provide Council with financial information on the expenditure on Council's Local and Regional Roads.

Background

A report detailing the Expenditure on Capital/R2R (orange), Council's Shire Local Roads (blue) and Regional Roads Network (green) is provided as an attachment to this agenda for Council's information.

RECOMMENDATION

That the information detailing the Expenditure for Council's Roads Network be received and noted.

CLAUSE 11B – ENGINEERING WORKS REPORT

FILE: C6-20-2

AOP REFERENCE: 4.3.2

ATTACHMENT: YES

(PAGE 101-107)

AUTHOR: *Director of Engineering Services, Stephen Taylor*

Purpose

To inform Council of completed and ongoing Engineering Works for the period of June 2018.

Background

The 2017/2018 financial year has resulted in an over expenditure on shire road maintenance, an under expenditure on regional road maintenance and large carryover of capital works due to lack of water. Roads expenditure on all roads, including State Highways and flood damage continues to remain high as shown below:

Financial year	Adopted Budget	Actual Expenditure
2017/2018	\$12,423,842	\$10,547,099
2016/2017	\$12,227,038	\$11,814,716
2015/2016	\$11,107,887	\$10,386,897
2014/2015	\$9,238,131	\$7,643,978

State Highways

Maintenance Work

- Sign replacement works as required – **ongoing**;
- Pothole repairs – **ongoing**.

Ordered Works

- Musheroo Project – Works Orders have been received for gravel winning and crushing and for extension of culverts headwalls. Pricing for the main construction work is currently being undertaken.

Urban Roads/Shire Roads/Regional Roads

Maintenance Work

- Maintenance grading – MR407 & RR7518;
- Minor repairs – MR423 & SR22;
- Patching – MR407, MR416, SR13A, SR26, SR38 & SR42;
- Vegetation control (weed spraying) – MR228 & MR461.

Construction Work

- RR7518 – Construction of the culvert at Acres Billabong if continuing with the base slab being poured and the installation of the precast crown units and link slabs.
- RR7518 – Winderera Bend. Construction of the pavement for the bend and associated seal extension is underway.

Water and Sewer

Maintenance Work

- Pest control within sewer reticulation network being carried out where necessary - **ongoing**;
- Clearing and control of vegetation along the Nyngan to Cobar raw water pipeline easement (CWB) – **ongoing**;
- Nine water faults were reported during the month, all were resolved.

Water Operations

Consumption of potable water is at similar levels to last year with the water treatment plant producing approx. 2 – 2.5 ML per day down from the summer peak of approx. 7 ML per day.

Parks and Gardens

- General maintenance carried out within parks and reserves within the Shire as required – **ongoing**.
- Street trees have been planted on the west side of Lewis Street from Marshall Street to Harcourt Street.

Resources for Regions

Construction of New Water Treatment Plant

- The contract was let to Laurie Curran Water (LWC) on 23 June 2017.

Work completed to date:

- Site and road reserve clearing;
- Security fence erected around main treatment plant site;
- PAC Contact Tank and Clear Water Tank;
- Clarifier and filter tank;
- Pipelines from new WTP to Fort Bourke Hill reservoirs.

Work in progress:

- Work on foundations of clear water pump and main treatment buildings have commenced.

Expenditure to end of June on the contract by LWC is \$3,708,561 (35% of the contract). It is expected that the next 3-4 months will have a significant increase in progress on the construction as work commences on the mechanical and electrical installations.

RECOMMENDATION

That the information contained in the Engineering Works Report detailing maintenance on Shire and Regional Roads, State Highways and Water Sewer Mains, Resources for Regions Projects and other Major Grant Works be received and noted.

CLAUSE 12B – ANALYSIS OF DRY AND WET PLANT AND EQUIPMENT AND TRADES AND MISCELLANEOUS SERVICES REGISTERS

FILE: T3-15-6, P3-19-4 AOP REFERENCE: 3.3.4 ATTACHMENT: NO

AUTHOR: *Director of Engineering Services, Stephen Taylor*

Purpose

The purpose of this report is to provide information on the analysis and result of the engagement of Contractors under the Dry and Wet Plant and Equipment Tender and Trade and Miscellaneous Services 2015/2018 Quotation Contracts for works let over \$80,000 inclusive of GST.

Background

Throughout the year Council uses various contractors for the supply of plant and equipment and trades and miscellaneous services for many of Council's activities.

These Contractors are usually engaged on a daily basis for small projects or by quotations for larger projects.

Council has requested that a report be provided for works let over \$80,000 inclusive of GST.

The table below indicates the contractors that were engaged for services over \$80,000 inclusive of GST for the period 1 July 2017 – 30 June 2018.

Contractor	Description of Works	May 2018	2017/2018
Bruces Contracting Services	Water Cart Hire	\$15,444	\$239,052
Clarke Concreting and Excavation	Construction Works	\$127,444	\$353,171
Whacko Water Trucks (J Prisk Contractors)	Plant Hire	\$7,140	\$216,530
Rollers Australia	Equipment Hire	\$70,787	\$364,972
Westrac	Machinery Repairs and Service	\$7,199	\$170,112
Look No Further	Labour Hire	\$32,383	\$199,406
McRowe Pty Ltd	Water Cart Hire	\$3,501	\$190,138
Copper City Tyre Service	Tyre Service	\$0	\$87,135
Coates Hire	Plant Hire	\$2,702	\$83,767
Urquhart Haulage Contractors	Plant Hire	\$2,519	\$99,823
EMS Equipment Hire	Plant Hire	\$27,104	\$89,683

RECOMMENDATION

That Council receive and note the information contained within this report.

CLAUSE 13B – FOURTH QUARTERLY REVIEW OF THE ANNUAL OPERATIONAL PLAN 2017/2018

FILE: L5-22

AOP REFERENCE: 3.1

ATTACHMENT: YES

(UNDER SEPARATE COVER)

AUTHOR: *Special Projects Officer, Angela Shepherd*

Purpose

To provide Council with a detailed review of all actions outlined in the Annual Operational Plan 2017/2018 for the fourth quarter (ie April to June 2018).

Background

At the June 2017 Ordinary Council Meeting, Council adopted the 2017/2018 Annual Operational Plan (AOP) and Budget. Council is obligated to review the AOP and budget each quarter, under the NSW Integrated Planning and Reporting legislation and guidelines. It should be remembered that this review is only for the period April to June 2018 and does not cover actions or activities that have occurred since then. However, this paper aims to highlight major issues that may arise in Q1 of 2018/2019.

Issues

Each responsible officer has provided the attached review of their operations. All actions outlined in the AOP have been addressed and statistics are provided where appropriate.

A summary of the major projects undertaken in Q4 in 2017/2018 and the emerging concerns for Q1 in 2018/2019 are as follows:

Governance and Economic Development

- Council has resolved to join the Far North West Joint Organisation and to apply to be an associate member of the OROC JO. The first meeting is scheduled for 25 July with the Mayor and General Manager to attend. The GM will be the returning officer for the election of the Chair of the JO.
- Work has continued to develop a risk management register and a disaster recovery plan. Council is now under pressure from the Audit Office and our insurer to complete these projects.
- Q4 saw a strong focus on employee mental health and associated programs with good participation by staff. There has also been an increase in the awareness of staff on WHS issues and good participation in the WHS committee.
- There has again been a flurry of activity in the grants area. During the quarter, four projects totaling \$1.8m were submitted under the Stronger Country Communities Fund. Council has been informed the projects have met the eligibility requirements of the department and are now subject to community consultation. The outcome of these submissions is expected in Q1 of 2018/2019. A \$4m grant under the Growing Local Economies fund was submitted to build a new industrial estate for Cobar and a \$1m application

under the Federal Government's Heavy Vehicle Safety Improvement fund for the Grain Road was submitted. A \$100,000 application for disability access works at the Great Cobar Heritage Centre was developed and Council was awarded funding under the Regional Cultural Fund Round 1 to undertake upgrade works at the GCHC. Work has commenced on two projects under Round 2 of this fund. A \$1.2m project has been submitted under Safe and Secure Water for works to Cobar's reservoirs. Full applications are being prepared for water investigation projects at Nymagee and Euabalong after the EOIs were successful. Council is currently preparing an application under the Resources for Regions program to construct the Ward Oval pavilion from the masterplan.

- Projects already funded including the playgrounds at Apex Park, Dalton Park and Drummond Park are all in the procurement phase, as is the pool grounds project. Installation will commence on receipt of equipment. Designs are being finalised – with linking pathways etc.
- Council has a very busy festivals schedule over coming months, with a great deal of work required. Council was successful in their bid for \$37,500 funding for the Grey Mardis Gras festival next April. The Running on Empty festival continues to grow and Council will hold the FOMG at the start of this, with a focus on the Miners Memorial Service and welcoming cocktail party. There are also a number of other celebrations and anniversaries planned. Appropriate resourcing is needed to ensure Cobar is put on the map with some great new and improved festivals showcasing what we can do. The 2020 Committee has met twice and are working on a number of projects, however the community is encouraged to put forward their ideas now so they can be properly scoped and resourced. As identified by Council, festivals have the ability to drive economic growth for Cobar, which is why a large focus has been placed on this area of activity.
- Work has commenced on renewing Council's Community Enhancement Program. It is hoped that this can be undertaken in Q1 of 2018/2019 with the aim to comprehensively list all the projects that could be undertaken across the Shire.
- The Regional Promotional Fund project to develop materials (videos, TV advert and brochures) promoting the great lifestyle offered in Cobar was launched in May – and Council now needs to maintain the focus on how to best use these materials to continue to encourage new residents to relocate to Cobar. A tourist video was also created and this can be used to encourage tourists to this great Shire.
- Work has continued on the development of the Regional Economic Development Strategy by the government's consultants. It is expected that a draft will be available by early August, a couple of months after the original timeline.

Community Services

- The swimming pool tender has been advertised during Q4 and closes in July. It is hoped to get the assessment of the tenders to Council at the July meeting.
- There has been strong community support for a number of community activities that have been run over the quarter – including a silver smithing workshop, yarn bombing workshops and the Odd Exhibition which saw 100 people attend. Council has also received an Armistice Day grant which will encourage community participation in the villages to celebrate the centenary

of WW1. Whilst these projects are not large, they are excellent at allowing Council to engage with the community in positive ways.

- There has been strong support for activities held at the library during the quarter and strong use of the new rooms. The community has supported these additions and are encouraged to offer suggestions for improvements.
- The DA for the new MPS was approved by the JRPP in early July with the NSW Government expected to put out a tender for construction shortly. .
- Children's Services – has had a busy and overall successful year. 2017 saw the start of Before School Care as a new service for families, numbers are steady and already covering costs for this activity. Far West Family Day Care Service has enjoyed an overall increase in the number of Educators and the number of children enrolled. Currently have 20 Educators across Nyngan, Cobar, Bourke, Walgett and Lightning Ridge. Far West In Home Care Service faced some specific challenges with the new Federal regulatory guidelines but hopefully have successfully met these for the Educators and the Families. We supported approx. fifty families and their Educators from Nyngan to the South Australia border. Much research and number crunching was conducted to develop a plan to combat the removal of all Federal Funding for all of our services and are currently implementing stage one to move forward into July 2018 and beyond.
- There has been good visitation to the Youthie for the quarter and a number of free campers are using the facility. Whilst they do not generate much income, they have been very supportive of the service the Youthie provides.
- The Visitor Information Centre (VIC) underwent refurbishment during the quarter, with painting, new displays and changes in the products stocked. The tourism website is now operational and new tourism signage and way finding signage at the VIC has been ordered with installation expected in August.
- Cash balances remain robust. Much work has been undertaken in accordance with the end of financial year and in finalising the budget for 2018/2019. All new IP&R documents were adopted and implementation now commences.

Engineering

- A lack of water has greatly restricted the amount of road works undertaken – Maintenance grading has been undertaken on Round Hill Road, Curranyalpa Road, Mulya Road and Fifty Two Mile Road.
- Resealing works/ seal extension – Seal extension of 6.1 km has been completed on Mulya Road and the reformation and sealing of Windara Bend on the Fifty Two Mile Road has commenced. Resealing work on Fifty Two Mile Road (3.1 km) has been completed.
- Narri Project (Nymagee Part C, Stage 2) was completed – \$1.7m to widen 7.8km. Planning works are continuing on the Musheroo Project (Barrier Highway) where 11km of overlay is required. Works are expected to commence in August and take around 12 weeks to be completed.
- Significant carryovers in the roads capital budget occurred in 2018/2019, namely due to the lack of water availability.
- Work on the construction of the new Water Treatment Plant is on track. The clarifier and filter tank has been completed and work has commenced on construction of the Clear Water pump building and the main Treatment Plant building.

-
- Unfortunately, Council's second grant application for funding to replace sections of the reticulation pipework was unsuccessful. Much work is being undertaken as Council continues to pressure the NSW Government to have this critical project funded.
 - Irrigation and signage projects have been the focus for the village of Euabalong and Euabalong West. The sign for Euabalong West will be completed in Q1 of 2018/2019.
 - The tree replacement program has continued for the quarter with more trees planted along Lewis Street and Sunset Drive. Parks and Gardens staff are expecting to be kept busy with the start of playground installation from August onwards when the equipment is delivered.
 - A new footpath has been constructed in Linsley Street behind the Brennan Centre.

Planning and Environmental Services

- The extensions to the Cobar Primary Health Care Centre are continuing and are expected to finish in August – there have been some challenges in terms of accessing tradesmen but the project is progressing well.
- Staff have been busy assessing an increasing number of Development Application's (DA's) and some quite complex DAs.
- Work continues on the Plan of Management for the Newey.
- All of the remaining annual food premises inspections were completed during the quarter with Council meeting our obligations under the Food Authority Partnership.
- Council's Cobar Waste Facility has recently received an environmental protection license from NSW EPA for the first time. Complex management plans and pollution incident response plans are currently being prepared by Council in response to the conditions imposed on the license.

Legal Situation

Council must review the AOP six monthly and the budget quarterly as per the NSW Integrated Planning and Reporting guidelines. Council chooses to review the AOP in line with the budget.

Policy Implications

The report outlines what has been achieved to date, what has not been achieved and why, and highlights any concerns regarding the actions in the AOP. Councillors are encouraged to read through the report to get an understanding of where each of the actions has progressed to and to understand any possible issues that may need addressing in future quarters.

Financial Implications

Any financial implications are outlined in the budget review.

Risk Implication

Any risks to achieving outcomes are listed in the report.

RECOMMENDATION

That Council receives and endorses the fourth quarterly review of the 2017/2018 Annual Operational Plan, covering the period April to June 2018.

CLAUSE 14B – GRANT FUNDING**FILE: G4-17****AOP REFERENCE: 3.1.1.4****ATTACHMENT: NO****AUTHOR: Senior Projects Officer, Angela Shepherd****Grant Update**

Grant and Department	Activity	Amount Applied For	Successful?	Council Funding Required	Deadline for Project
Grants Applied for					
RMS Active Transport Grants	Install 15 pram ramps in the CBD	\$48,750	Pending	75:25 requirement \$16,250	
Public Reserves Management Fund	Repair of fences and gates on the Wrightville Common	\$11,399	Pending	Nil	
Public Reserves Management Fund	Fencing Euabalong West Tip and grading fence line and installing double gates	\$8,799	Pending	Nil	
Public Reserves Management Fund	Euabalong Cemetery – replace fence with a rabbit proof/stock proof fence	\$8,825	Pending	Nil	
Safe and Secure Water	Reroofing water reservoirs	\$1.2m	Full application submitted after EOI successful	\$400,000 from the Water Fund budget	
Safe and Secure Water	Nymagee Water Security		EOI successful – preparing full application		
Safe and Secure Water	Euabalong Water Security study		EOI successful – preparing full application		

Grant and Department	Activity	Amount Applied For	Successful?	Council Funding Required	Deadline for Project
Public Reserves Management Fund	On behalf of the Euabalong Common Trust – Boxthorn control	\$18,480	Pending	Management Trust will contribute \$2,000	
Heritage Activation Grants	Disability access ramp to the Great Cobar Heritage Centre (GCHC)	\$96,000	Pending	Undetermined at time of writing	
Growing Local Economies	New 30 lot industrial estate	\$3.9m project, \$3.4m grant request	EOI submitted	\$500,000	
Stronger Country Communities Fund	Upgrades to the Youth and Fitness Centre	\$907,574	Pending	\$160,000 S94 funds \$82,519 budget funds	Been deemed eligible – onto next stage of assessment.
Stronger Country Communities Fund	Construction of the Miners Memorial	\$360,028	Pending	\$89,959 Council \$100,000 community	Been deemed eligible – onto next stage of assessment.
Stronger Country Communities Fund	Modifications to Maidens Av house for use as a Girl Guides and meeting hall	\$225,709	Pending	\$30,628	Been deemed eligible – onto next stage of assessment.
Stronger Country Communities Fund	Toilet upgrades across the Shire	\$359,963	Pending	\$44,984	Been deemed eligible – onto next stage of assessment.

Grant and Department	Activity	Amount Applied For	Successful?	Council Funding Required	Comment
Grants Announced					
RMS Active Transport Grants	Prepare an Active Transport Plan, including cycle ways.	\$40,838	Successful	50:50 requirement \$40,838	
Building Better Regions Fund – Infrastructure	Construction of the Miners Memorial	\$350,000	Successful	\$10,000 Council \$110,000 community	
Building Better Regions Fund – Community	To establish and run the Grey Mardi Gras	\$37,500	Successful	Council \$8,500 Community \$4,000	Date set for April 2019
Armistice Centenary Grants Program	WW1 Memorial to commemorate the Centenary of Armistice	\$5,699	Successful	Nil.	

Council committed \$200,000 in the 2018/2019 budget to put towards grant proposals as a co-contribution.

To date, there have been no grants where this funding is required. Those listed above had funding allocated from the 2017/2018 budget.

Current Grant Opportunities

- Growing Local Economies – projects over \$1m, open fund, allocations to be made on a sub-regional level, projects to features in new regional plans. Major infrastructure projects. Currently working with DPC on our regional plan. No closing date until funds allocated.
- Safe and Secure Water – ongoing. Several projects being progressed through EOI stage.
- Fixing Country Roads – ongoing round – no projects being developed at this stage. Investigating options for the Wool Track again.
- Regional Cultural Fund – Round 2 open. Currently developing proposals to redo the exhibition areas and another for a new exhibition area. Closes 12 September.
- Resources for Regions fund – Closes 23 July – projects must achieve a BCR of 1 or more to be eligible. Preparing a grant application for the Ward Oval Masterplan.
- Contaminated Land Management Grants currently open. Working with Bourke to develop a proposal under the newly developed Joint Organisation (JO) for a shared officer to undertake the work for a three year period.
- Local Sports Grant – Closes 24 August. Council not eligible but encouraging other groups to apply and working with Nymagee Progress Association on options.
- Youth Opportunities Grant – Closes 23 July – working with CHS and NGO groups to develop a project.
- CASP Grant – Closes 3 August, can apply for up to \$5,000. Considering a project and encouraging other groups to apply.
- Crime Prevention Grants – Community Safety Fund – Closes 10 August. Projects being considered.
- Infrastructure Grants – Closes 23 July. Council is not submitting a project this round.

Grant Funded Projects - Implementation

The following is a summary of works in progress for grant funded projects:

- CASP grants –Yarn Bombing project underway with workshops continuing. Crafternoons project completed, acquittal submitted.
- Reconciliation Week grant to produce a series of story boards in progress.
- The ODGP was successful in obtaining \$200,000 of funding under the Rural General Practice Grants Program for the extension of the medical centre. Council’s contribution will be \$123,000. Construction commenced. Project to be completed by August.
- Service Reviews – 3 Service statements finalised by consultant – staff preparing response to each. Staff preparing further 1. Aiming for September completion of initial work with consultant, have until October 2018 to acquit the grant.
- Social Housing grant for Dalton Park upgrade – Equipment ordered. Have 12 months to complete the project. Park plan being prepared. Toilet kit arrived.
- Social Housing grant for Rankin Street – equipment ordered. Site preparation commenced, equipment to arrive July.
- SCCF Drummond Park – equipment ordered, park plan being prepared.
- SCCF Pool project – Works being organised, equipment being ordered. Project to be undertaken whilst pool is closed.
- Stronger Communities Program grant for Optometrists Arcade project – funding agreement signed. Design work is progressing. To be completed by 31 December 2018.
- RCF Museum project – project being scheduled, funding agreement in process of being signed.

RECOMMENDATION

That the information contained in the grant funding report detailing grants applied for, grants announced and grants available be received and noted.

CLAUSE 15B – RATES RECONCILIATION REPORT AS AT 30 JUNE 2018**FILE: R2-1****AOP REFERENCE: 3.1.1.6****ATTACHMENT: YES (PAGE 108-109)****AUTHOR: Office Coordinator, Jo-Louise Brown****Purpose**

To provide Council details of the Rate Reconciliation as at 30 June 2018.

FUND	LEVY 2017-2018	Pensioner Rebates	Abandoned Levy	Additional Levies	Sub Total 2017-2018	Arrears 30th Jun 17	Payments	Total Outstanding	Total Outstanding Previous Year	% Outstanding of Sub Total Plus Arrears
Business	393,126.87		195.66	716.70	393,647.91	64,660.45	379,876.77	78,431.59	64,660.45	17.11%
Farmland	674,556.34		-	2,422.09	676,978.43	31,831.53	677,594.49	31,215.47	31,831.53	4.40%
Mining	1,618,398.06		87,839.31	-	1,530,558.75	172,984.33	1,477,555.78	225,987.30	172,984.33	13.27%
Residential	1,140,887.13	48,748.56	5,666.57	6,147.02	1,092,619.02	233,262.00	1,092,587.40	233,293.62	233,262.00	17.60%
Overpayments					-	-155,286.75	- 20,591.49	-134,695.26	-155,286.75	86.74%
Legal Costs			555.40	47,559.79	47,004.39	33,884.81	30,141.92	50,747.28	33,884.81	62.74%
Interest			84.24	45,599.97	45,515.73	118,774.48	28,369.31	135,920.90	118,774.48	82.73%
General Rates	3,826,968.40	48,748.56	94,341.18	102,445.57	3,786,324.23	500,110.85	3,665,534.18	620,900.90	500,110.85	14.49%
Domestic Waste	596,875.00	18,368.47	1,449.63	3,593.75	580,650.65	47,650.81	585,164.89	43,136.57	47,650.81	6.87%
Sewerage	597,350.00	18,878.13	17,985.38	284,669.92	845,156.41	100,078.77	842,508.46	102,726.72	100,078.77	10.87%
Cobar Water	653,140.00	20,475.00	765.00	1,240.00	633,140.00	40,449.25	634,130.57	39,458.68	40,449.25	5.86%
Nymagee Water	26,700.00	437.50	2,640.00	-	23,622.50	10,375.33	23,799.62	10,198.21	10,375.33	30.00%
Euabalong Water	42,600.00	1,225.00	449.63	1,349.63	42,275.00	12,052.41	43,893.23	10,434.18	12,052.41	19.21%
Euab West Water	26,400.00	503.13	-	-	25,896.87	6,087.01	26,208.70	5,775.18	6,087.01	18.06%
Mt Hope Water	6,300.00	-	-	-	6,300.00	982.02	6,268.88	1,013.14	982.02	13.91%
Water Access	755,140.00	22,640.63	3,854.63	2,589.63	731,234.37	69,946.02	734,301.00	66,879.39	69,946.02	8.35%
Water Usage			65,090.86	2,532,088.59	2,466,997.73	472,439.20	2,258,870.80	680,566.13	472,439.20	23.15%
TOTAL	5,776,333.40	108,635.79	182,721.68	2,925,387.46	8,410,363.39	1,190,225.65	8,086,379.33	1,514,209.71	1,190,225.65	15.77%

RECOMMENDATION**That the Rates Reconciliation Report as at the 30 June 2018 be received and noted.**

ATTACHMENTS



ORDINARY MEETING AGENDA

THURSDAY 26 JULY 2018

~ REFERENCE TO ATTACHMENTS ~

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