

COBAR SHIRE COUNCIL



ORDINARY MEETING AGENDA

THURSDAY, 25 OCTOBER 2018

~ ORDER OF BUSINESS ~

Business for the meeting will be as follows:

Message from the Chair:

In the spirit of open, accessible and transparent government, Cobar Shire Council Ordinary and Committee Meetings are video recorded and webcast. By speaking at a Council or Committee Meeting, members of the public agree to being recorded and webcast. Cobar Shire Council accepts no liability for any defamatory, discriminatory or offensive remarks or gestures that are made during the course of the Council or Committee Meeting. Opinions expressed or statements made by individuals are the opinions or statements of those individuals and do not imply any form of endorsement by Cobar Shire Council.

1. Apologies
 2. Declaration of Interests
 3. Condolences
 4. Public Access Forum
 - Nil.
 5. Confirmation of Minutes
 - Ordinary Meeting of Council – Thursday, 27 September 2018.
 6. Matters Arising from Minutes
 7. Rescission Motion
 8. Notice of Motion
 9. Mayoral Report
 10. General Manager's Report – Part A (Action)
 11. General Manager's Report – Part B (Information)
 12. General Manager's Report – Part C (Confidential)
 13. Matters of Urgency
 14. Correspondence
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(These reports are confidential in accordance with Section 10A (2)(d)(i) of the Local Government Act 1993, as discussions of this matter in Open Council would prejudice the commercial position of the person who supplied it).

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~ COUNCIL'S VISION ~

Our Vision is for Cobar Shire to be an attractive, healthy and caring environment in which to live, work and play, achieved in partnership with the community through initiative, foresight and leadership.

~ COUNCIL'S MISSION ~

Our Mission is to provide sound and sensible government and ensure that works and services are delivered effectively and equitably to the community of Cobar Shire.

Council will also develop and constantly review its policy on the maintenance of its road network with current priorities to include the sealing of the following strategic roads within the Shire;

- Ivanhoe Road
 - Louth Road
 - Tilpa Road
-

~ COUNCIL'S VALUES ~

Council has adopted the following Values that should be reflected in how the whole organisation operates and interacts with others:

- Continually strive for improvement in every aspect of Council's activities and recognise initiative.
- All activities are to be customer focused and provide equity for all.
- Involve the community in decision making through open government and consultative processes.
- Foster and promote sustainable ecological and economic development, rural pursuits and industries that contribute to the wealth of the region and in keeping with the environment and residents lifestyle.
- Conserve and protect the natural beauty of the area.
- Promote a spirit of regional cooperation particularly in regard to planning, infrastructure, economic development, tourism and employment.

~ COUNCIL'S CHARTER ~

A Council has the following charter (Section 8, *Local Government Act 1993*):

- To provide directly or on behalf of other levels of government, after due consultation, adequate, equitable and appropriate services and facilities for the community and to ensure that those services and facilities are managed efficiently and effectively.
- To exercise community leadership.
- To exercise its functions in a manner that is consistent with and actively promotes the principles of cultural diversity.
- To promote and to provide and plan for the needs of children.
- To properly manage, develop, protect, restore, enhance and conserve the environment of the area for which it is responsible, in a manner that is consistent with and promotes the principles of ecologically sustainable development.
- To have regard to the long term and cumulative effects of its decisions.
- To bear in mind that it is the custodian and trustee of public assets and to effectively account for and manage the assets for which it is responsible.
- To facilitate the involvement of Councillors, members of the public, users of facilities and services and council staff in the development, improvement and coordination of local government.
- To raise funds for local purposes by the fair imposition of rates, charges and fees, by income earned from investments and, when appropriate, by borrowings and grants.
- To keep the local community and the State government (and through it, the wider community) informed about its activities.
- To ensure that, in the exercise of its regulatory functions, it acts consistently and without bias, particularly where an activity of the council is affected.
- To be a responsible employer.

**RESCISSION MOTION – CLR PETER MAXWELL – COBAR TRUCK
WASH TENDER**

FILE: A10-30 & T3-18-9 AOP REFERENCE: 1.2.1 ATTACHMENT: NO

AUTHOR: *Councillor, Peter Maxwell*

We hereby give notice that we intend to move:

That the following motion of 27 September 2018 be rescinded:

35COW.9.2018 RESOLVED:

1. That Council increase the funding for the Cobar Truck Wash by \$85,000.
2. That Council accepts the tender of Enviro H2O for \$429,584 (excluding GST), \$472,542.40 (including GST).
3. That Council authorise the General Manager to finalise the tender qualifications with Enviro H2O up to an amount of \$43,000 (excluding GST).
4. That the information contained within this report remains confidential within the Committee of the Whole Closed Council.

Clr Lehmann/ Clr Sinclair

CARRIED

SIGNED: *Clr Peter Maxwell*

SIGNED: *Clr Peter Abbott*

SIGNED: *Clr Julie Payne*

MOTION OF MOTION – APPOINTMENT OF EXECUTIVE OFFICER TO FAR NORTH WEST JOINT ORGANISATION

FILE: L5-26 & C12-1 AOP REFERENCE: 1.1.2.1 ATTACHMENT: NO

AUTHOR: *Councillor, Peter Yench*

RECOMMENDATION:

- 1. That Cobar Shire Council move a Motion that the Far North West Joint Organisation of Council advertise for an Executive Officer as soon as possible.**
- 2. That the Far North West Joint Organisation start head hunting for the correct personnel.**

Background:

The Western area is in a good position to attract government funding. There are currently a large number of grants to promote economic and regional development in the western area and the Far North West Joint Organisation (FNWJO) has a great opportunity to get a number of these projects moving forward.

As a JO we should be at the top of the list to attract some of these grants. So, it is important that the FNWJO start advertising for an Executive Officer so we don't miss out on grant funds.

A few of the items that need urgent attention include: the Gas Pipeline, BioHub, Inland Rail, Transport Hub in Cobar, Solar Energy development needs support for the Western Area, new power lines to Endeavor Mine which could also connect to mines in other areas.

There are a lot of opportunities for Cobar Shire and the other members of the FNWJO which would boost the economies of each.

We need to make sure that we take advantage of as many opportunities that arise that we can.

CLAUSE 1A – MAYORAL REPORT

FILE: C13-1-5

AOP REFERENCE: 3.1

ATTACHMENT: NO

AUTHOR: *Mayor, Councillor Lilliane Brady OAM*

Report to be tabled.

RECOMMENDATION

That Council accepts the information contained in the Mayoral Report for the month of October 2018.

CLAUSE 2A – FAR NORTH WEST JOINT ORGANISATION MEMBERSHIP FEES 2018/ 2019

FILE: L5-26

AOP REFERENCE: 1.1.2.1

ATTACHMENT: NO

AUTHOR: *General Manager, Peter Vlatko*

Purpose

For Council to consider the Far North West Joint Organisation Membership Fees for 2018/2019.

Background

At the Far North West Joint Organisation Meeting held on Thursday, 6 September 2018, it was resolved as follows:

“That the Far North West Joint Organisation recommends that the three (3) Member Councils pay the equivalent of their OROC fees to the Joint Organisation as membership fees for 2018/2019”.

Subsequently, the General Managers of the three (3) Member Councils are now requested to seek Councils approval.

Financial Implications

The 2017/2018 OROC Membership Fees paid were \$11,596.42 and the membership fees for 2018/2019 have been allocated in the 2018/2019 Budget.

Risk Implication

Nil.

RECOMMENDATION

That Council supports the recommendation of the Far North West Joint Organisation in paying the Membership Fees allocated to OROC for the 2018/2019 Financial Year to the Far North West Joint Organisation.

CLAUSE 3A – RENEW OUR LIBRARIES CAMPAIGN

FILE: L1-1

AOP REFERENCE: 4.4.2.3

ATTACHMENT: NO

AUTHOR: *General Manager, Peter Vlatko*

Purpose

To seek Council approval to support the Renew our Libraries Campaign.

Background

Today's libraries are about more than books – they are valuable centres for people to access information, knowledge, meet new people and learn new skills.

But our public libraries are facing a funding crisis with the NSW Government reducing funds, even as demand for services grows.

If enough of us speak up and show our leaders how much we value our libraries, we can ensure the NSW Government acts now to renew our libraries.

Renew Our Libraries is a joint initiative of Local Government NSW and NSW Public Libraries Association and it seeks to increase funding to public libraries in NSW.

Each year NSW Libraries have more than 35 million visits and they are experiencing increasing demand for their services.

While local governments have welcomed these commitments as an important first step, they only go part way to meeting the **\$94 million Renew Our Libraries objective set at the beginning of our campaign to 'double the funding'**.

Compared to other Australian states, the NSW Government pays lower library contributions. NSW Government provides 7.8% of total library funding, compared to Victoria's 18% and Queensland's 12%.

These funding commitments cut off in 2023 and, without indexation or legislation to protect them, **do not deliver a long-term funding solution.**

Funding will quickly fall behind, delivering another crisis for public libraries in the near future. This is a scenario we must avoid.

Renew Our Libraries' goals for the next phase of the campaign are:

Double the Funding >>Index the Funding >>Protect the Funding

That's why it is critical that all councils continue to support and promote the Renew Our Libraries campaign within their communities.

Financial Implications

Nil.

RECOMMENDATION

That Council resolve to join the Renew our Libraries Campaign.

**CLAUSE 4A – CASUAL COUNCILLOR VACANCY COBAR SHIRE
COUNCIL REPORT**

FILE: E2-3-5

AOP REFERENCE: 3.2

ATTACHMENT: NO

AUTHOR: *General Manager, Peter Vlatko*

Purpose

To advise of resignation of a Cobar Shire Council Councillor and the process required to fill the casual Councillor vacancy by a by-election using the NSW Electoral Commissioner.

Background

It is with regret to advise that Councillor Gregory Martin resigned as a Councillor effective 14 October 2018, due to an employment appointment with the NSW Rural Fire Service.

A by-election to replace Councillor Martin must be undertaken and Council has already back on the 28th May 2015 signed a contract with the NSW Electoral Commissioner to undertake all Ordinary and Bi-Elections for Cobar.

Issues

In accordance with Section 291 of the Local Government Act 1993 if a casual vacancy becomes available in a civic office the vacancy is to be filled by a by-election.

The bi-election is to be held on a Saturday that is fixed by the Electoral Commissioner and that falls no later than three months after the vacancy occurs.

Arrangements are in train for the conduct of the required bi-election by the NSW Electoral Commissioner and a date has been set of 8 December 2018.

Legal Situation

Part 5: Local Government Act 1993 Sections 291, 292 and 296.

Policy Implications

Nil.

Financial Implications

It would be expected that if a full bi-election is undertaken it will cost Council of the order of \$30,000. If an election is not required if only one nomination is received it would still cost Council of the order of \$16,000. The actual cost of the bi-election will need to be catered for in a Q2 Quarterly Review of the 2018/2019 Budget.

Options

Unfortunately, Council is not in the position to be able to not have a bi-election to fill the casual Councillor vacancy and is not in the position to undertake the administration of the by-election by itself.

RECOMMENDATION

That Council note with regret the resignation as a Councillor of Gregory Martin effective 14 October 2018 and note that the NSW Electoral Commissioner will conduct the Bi-Election.

CLAUSE 5A – MEETING ARRANGEMENTS – CHRISTMAS AND NEW YEAR (INCLUDING NOTIFICATION OF STAFF CHRISTMAS PARTY)

FILE: C6-16

AOP REFERENCE: 3.1.5

ATTACHMENT: NO

AUTHOR: *General Manager, Peter Vlatko*

Purpose

To inform Council of the procedures for the Christmas and New Year period 2018/2019 and delegate to the Mayor and General Manager.

Background

This report deals with the closure of Council over the Christmas and New Year period and with the setting of meeting dates over that same period.

Issues

The Council Offices (including the main Administration building, Children's Services, Youth and Fitness Centre and Library) will be closed from Monday, 24 December 2018 and will re-open the morning of Wednesday, 2 January 2019. The Depots will be closed for the same period. There will be a skeleton crew of Depot employees working through the closure period to ensure the continuation of required services. Normal rosters will apply to emergency call-outs and alterations to garbage collection days will be advertised in the Cobar Weekly.

Council's Staff Christmas Party will be held on Friday, 7 December 2018 in the back room at the Empire Hotel, all Council staff and Councilors encouraged to attend.

The Senior Citizen's Christmas Luncheon is scheduled for Friday, 14 December 2018 in Council Chambers. All Councilors are invited to attend.

By adopting the above office closure arrangements for December/January, allowance can be made for the adequate preparation of reports and meeting agendas.

It is common practice in many Councils to delegate joint authority to the Mayor and General Manager to deal with matters of an urgent nature during the period that there are no Council Meetings. In this case, that authority would be for the period commencing on 14 December 2018 which is the day after the December Council meeting and terminating on 28 February 2019 which is the date of the first Council Meeting for 2019.

This delegated authority is conferred jointly which means that the Mayor or General Manager cannot act in isolation on any urgent matters. If there are any urgent matters to be dealt with, they are automatically reported to the first Meeting of 2019.

RECOMMENDATION

That the Mayor and General Manager be delegated authority, jointly, to deal with matters of an urgent nature for the period commencing 14 December 2018 to 28 February 2019 and that if any urgent matters are dealt with under this authority that they be reported to the February 2019 Ordinary Meeting of Council.

CLAUSE 6A – PENSIONERS RATE REBATE 2018/2019 – CLAIM 135

FILE: R2-9

AOP REFERENCE: 3.1.1.2

ATTACHMENT: NO

AUTHOR: *Office Coordinator, Jo-Louise Brown*

Purpose

To approve the Application for Payment of Pensioner Concession Subsidy for 2018/2019.

Background

Attached is an application for payment under Section 575 of the Local Government Act 1993 (NSW) 1993 for subsidy in respect of rate rebates granted.

A resolution is required to write off the rates in respect of eligible pensioners, make application for subsidy and undertake not to take proceedings for the recovery of the rates in the event of a subsidy not being paid to Council for the rates written off.

RECOMMENDATION

3. That Council writes off rates in respect of eligible pensioners in the sum of \$106,684.69 as detailed in the summary listed below, subject to Council's Auditor's approval:

	\$
General Rates	65,515.92
Cobar Water Supply Access Rate.....	20,387.51
Euabalong Water Supply Access Rate	962.50
Euabalong West Water Supply Access Rate	503.13
Nymagee Water Supply Access Rate.....	350.00
Mount Hope Water Supply Access Rate.....	0.00
Cobar Sewerage Access Rate	<u>18965.63</u>
TOTAL.....	<u>\$106,684.69</u>

4. That Council apply for a subsidy of \$58,676.58 summarised below and further that Council undertake that in the event of a subsidy not being paid to Council in respect of the rates written off, then Council will not subsequently take proceedings for recovery thereof:

	\$
General Rates	36,033.75
Cobar Water Supply Local Rate	11,213.13
Euabalong Water Supply Local Rate.....	529.38
Euabalong West Water Supply Local Rate	276.72
Nymagee Water Supply	192.50
Mount Hope Water Supply	0.00
Cobar Sewerage Local Rate	<u>10,431.10</u>
TOTAL.....	<u>\$58,676.58</u>

CLAUSE 7A – REVISION OF COMMUNITY ENHANCEMENT PROGRAM
FILE: P5-78 AOP REFERENCE: 3.1 ATTACHMENT: YES (PAGE 56-62)
AUTHOR: *Special Projects Officer, Angela Shepherd*

Background

Council values the contribution that mining makes to the community across the Shire. In an attempt to ensure that Cobar Shire continues to prosper post mining, and to offset any negative impacts of current mining operations, Cobar Shire Council developed their first Community Enhancement Program in April 2011 and this is updated as required to reflect the community's priorities. The Program outlines priority projects that provide and augment community infrastructure.

Through its Community Enhancement Program, Council aims to:

- Address issues directed at improving the quality of life for the people of the Shire, and
- Be prepared to advocate for reasonable contributions towards the provision of community facilities and services from new developments impacting on the community.

This Program can be used during VPA negotiations and was used in the development of Council's Section 94A Plan.

The Community Enhancement Program is again due for renewal and adoption by Council.

Issues

During the review of this program, input was sought from across the Shire, including the village community groups, Council committees such as the Economic Taskforce and through community and staff input. Projects suggested through feedback to Council during the year have been included. Projects contained in the previous plan that were completed over the last 12 months, or that have been funded to commence, have been removed.

It is now proposed that this draft plan once again go out to the community for comment and input prior to adoption by Council at their November meeting.

Financial Implications

Council will be the custodian of any corporate funds that become available for the projects in the Program and will be responsible for the allocation of these funds in accordance with Local Government accounting regulations to particular projects in consultation with the contributing developers. Council will also work with village progress associations, in particular the Nymagee Progress Association to use the VPA funds collected from Hera Mine, to undertake these projects. In some cases it may be the progress associations that apply for grant funds to undertake projects.

RECOMMENDATION

That Council places the draft 2018 Community Enhancement Program on public exhibition and calls for community submissions and input prior to adopting a final version at their November 2018 Council meeting.

CLAUSE 8A – FIRST QUARTERLY REVIEW OF THE ANNUAL OPERATIONAL PLAN 2018/2019

FILE: L5-22

AOP REFERENCE: 3.1

ATTACHMENT: YES

(UNDER SEPARATE COVER)

AUTHOR: *Senior Projects Officer, Angela Shepherd*

Purpose

To provide Council with a detailed review of all actions outlined in the Annual Operational Plan 2018/2019 for the first quarter (ie July to September 2018).

Background

At the June 2018 Council meeting, Council adopted the 2018/2019 Annual Operational Plan (AOP) and budget. Council is obligated to review the AOP and budget each quarter, under the NSW Integrated Planning and Reporting legislation and guidelines. It should be remembered that this review is only for the period July to September 2018 and does not cover actions or activities that have occurred since then. However, this paper aims to highlight major issues that may arise in Q2 of 2018/2019.

Issues

Each responsible officer has provided the attached review of their operations. All actions outlined in the AOP have been addressed and statistics are provided where appropriate.

A summary of the major projects undertaken in Q1 in 2018/2019 and the emerging concerns for Q2 in 2018/2019 are as follows:

Governance and Economic Development

- Meetings have commenced of the newly formed Far North West Joint Organisation. The GM is the acting Executive Officer and the Mayor is the Chair of this group. Administrative functions are being undertaken to establish procedures and policies, bank accounts and other operational functions. Tender documents are being prepared by the NSW govt to attract a new air service to the region through the JO and a grant application has been submitted for a contaminated land management officer for the region. The establishment of this organisation has taken a great deal of time on the part of the GM and Mayor.
- There has again been a flurry of activity in the grants area. During the quarter, two applications seeking funding for a museum extension (\$8.5m project), an application seeking funding to upgrade the exhibitions at the museum (\$470,000 project) were submitted. Council was successful with the four projects totaling \$1.8m submitted under the Stronger Country Communities Fund. A \$4m EOI under the Growing Local Economies fund was successful and work has been progressing on developing a business case for this project. The \$1m application under the Federal Government's Heavy Vehicle Safety Improvement fund for the Grain Road was successful. \$80,000 was awarded under the Heritage Activation grants for disability access to the GCHC. \$6.9m was awarded to replace the water pipes and refurbish the Green Tank.

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- A conservation architect visited the GCHC to provide advice on proposed works to ensure value for money with the grants received there and to advise on future works required.
 - Work has continued on Council's busy festivals schedule. The FOMG will be held at the end of this month in conjunction with the Running on Empty Festival. This will be a good trial run for large festivals in Cobar, with the Grey Mardi Gras proposed for April next year. A great deal of work is still required for this festival, however there is growing interest within the community with groups starting to think how they can contribute and participate. Council is seeking further grant funding for the festival.
 - Work has progressed on renewing Council's Community Enhancement Program that aims to comprehensively list all the projects that could be undertaken across the Shire.
 - The Regional Economic Development Strategy for the region has been finalised. The proposed industrial estate fits under this strategy. The Economic Taskforce has been asked to identify their priority projects for that strategy (as funding is available) and also for Council's Economic Action Plan (projects for Council to progress).

Community Services

- The swimming pool has opened for the new season. When completed the new shelter and BBQ facility will allow a more comprehensive use of the facility. Mechanical upgrades have been undertaken in the offseason. Nicole Wrigley is managing the L&R swim instructor program which is going well. More seating area has been provided around the pool, in line with community feedback.
- The Youth Council has been successful with several grants to run community events (colour run and movie night) and the Youthie was awarded funding for a new table tennis table. Strong community use of the facility continues, summer sports are underway and a school holiday program operated in the October school holidays. Regular use for basketball and jujitsu have been added to activities offered. Maintenance continues to be an issue with the facility and this is not likely to be addressed until the program of works is identified and undertaken as part of the upgrade to the Youthie.
- The new rooms at the Library are being well used, with strong support from the NGO groups in town for the meeting room and the craft room was well utilised during the school holidays for craft activities. There are some issues around afterhour's access that will need to be addressed in the coming quarter.
- Construction has commenced on the new MPS. Council will start thinking about the process for updating existing bathrooms in the LBV and upgrades to resident telephones will occur during Q3.
- Council has advanced our risk management and risk register activities and has been advised it is ahead of most western councils in performance in this area. As a consequence, we have received funding to implement risk prevention measures from Statecover.
- Council has succeeded in attracting a full time IT Manager who has just commenced employment with a very long list of jobs ahead of her. Of high priority is the construction of our own dedicated fibre optic cable from the exchange to our office. Internet performance has been an ongoing issue and affects productivity so this is a high priority for the organisation.

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- Cash balances remain continually high. At the end of Q1 Council remains are on track financially with no hidden surprises.
 - Council has created a dedicated procurement role within the organisation in line with the large increase in workload in this area as more projects get funded.

Engineering

- Two new graders have been ordered to ensure our commitment to road management remains strong.
- Once again, a lack of water has greatly restricted the amount of road works undertaken for the quarter– both capital and maintenance. The Windara Bend construction seal project (1.4km) is well underway and will be completed in Q2. Maintenance grading of the Mulya Road and Belowra Road is complete.
- Construction on the Musharoo overlay project on the Barrier Highway is underway. This is a \$5m project that will be completed in Q3.
- 17km of the 30km reseal program has been completed.
- Work on the construction of the new Water Treatment Plant is on track. Planning works will commence shortly on the replacement of the water reticulation network, once the administration of the grant (such as receiving a funding agreement) is complete. Flushing of the network is planned for Q2 in a bid to reduce water quality problems over summer.
- Water carting continues to Mount Hope.
- Parks and gardens staff have been busy constructing new playgrounds at Dalton Park and Rankin Street. Vandalism over the October school holidays was an issue in a number of parks and gardens and diverts funds to repair the damage. Construction of the Drummond Park is planned to occur between the FOMG and Grey Mardi Gras to reduce disruption to the community. Plans for this park are currently being developed, incorporating the new toilet block and all works in the park, linking it to the Youthie and skate park.

Planning and Environmental Services

- Undertook preliminary works to finalise plans, including getting heritage and design advice and site survey work for both the miners memorial and museum projects.
- Access audit report for shire chambers building, youth centre, library and Drummond park undertaken and access review of Ward Oval completed to provide background information for future design and project work.
- The reports and plans required by the new landfill license with EPA have been completed including the landfill environmental management plan and pollution incident response plan which have been lodged and accepted by EPA.
- Cobar Tip – Organics have been shredded (green waste and timber materials) to reduce fire risk and fire loads and provide a resource material for future rehabilitation and operational works.
- Prepared and submitted annual activity report to the food authority regarding the food surveillance program and food partnership.
- Annual performance monitoring report to the Planning Department regarding development applications and construction certificates completed and submitted.

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- The SCCF project to upgrade the swimming pool (BBQ area, play areas etc) was substantially completed. Date now being set for an official opening.
 - Significant staff time has been spent on investigating compliance issues.
 - A substantial number of pre-lodgment advice sessions have been held on a range of development activities with proponents.
 - Staff are following up the recent audit undertaken by fire and rescue NSW on accommodation providers in Cobar and going through the recommendations outlined in the audit report.
 - Started implementing the new public health regulation amendments in relation to the operation, maintenance and testing of cooling towers.
 - Staff have been implementing the new Crown Land Management Act that commenced 1 July 2018.
 - Newey – the Gateway determination has been approved and staff are now assessing and preparing report on submissions for the planning proposal for the Newey. Plan of Management – the cultural heritage assessment has been completed. Ecological assessment undertaken.

Legal Situation

Council must review the AOP six monthly and the budget quarterly as per the NSW Integrated Planning and Reporting guidelines. Council chooses to review the AOP quarterly in line with the budget.

Policy Implications

The report outlines what has been achieved to date, what has not been achieved and why, and highlights any concerns regarding the actions in the AOP. Councillors are encouraged to read through the report to get an understanding of where each of the actions has progressed to and to understand any possible issues that may need addressing in future quarters.

Financial Implications

Any financial implications are outlined in the budget review.

Risk Implication

Any risks to achieving outcomes are listed in the report.

RECOMMENDATION

That Council receives and endorses the first quarterly review of the 2018/2019 Annual Operational Plan, covering the period July to September 2018.

CLAUSE 9A – TENDER TO RESURFACE THE COBAR NETBALL COURTS

FILE: T-3-18-10

AOP REFERENCE: 1.5.2

ATTACHMENT: NO

AUTHOR: *Senior Projects Officer, Angela Shepherd*

Purpose

For Council to award the tender seeking the supply and installation of a new surface for the Cobar Netball Courts and Ward Oval Cobar.

Background

The Cobar Netball Association was successful in their bid to seek grant funding to resurface the Cobar Netball Courts. Council supported this application and the project was a priority as it supports a large number of players and the courts had deteriorated to a point where injury risk continued to increase. With over 150 senior players and 100 junior players, plus school users, this facility is highly used and was in need of renewal.

The Cobar Netball Association (CNA) sought assistance from Council to undertake the procurement for this project. As such, Council has led the tender process with significant input and assistance from the CNA.

Details are commercial in confidence and are presented to Councilors in the Committee of the Whole Closed Council.

Issues

The tender was advertised on Tenderlink. Companies were not required to attend a site visit, but two companies requested a visit and they both came to Cobar and met with Council and CNA representatives on site to discuss the project requirements and look at the site, where services were situated around the site etc. Despite 15 companies registering an interest in this tender, on 27 September when the tender closed, only one submission was received and it was from L-Don Sporting Areas Pty Ltd, Orange NSW.

Financial Implications

Council allocated \$20,000 in the 2017/2018 budget towards this project, which assisted in ensuring the grant application was successful. These funds are in reserve and will be used towards fulfilling this contract.

RECOMMENDATION

That the tenders received for the Resurfacing of the Cobar Netball Courts be considered in Committee of the Whole Closed Council with the press and public excluded for the reason as stated in Section 10A (2)(d)(i) of the Local Government Act 1993, as discussions of this matter in open Council would prejudice the commercial position of the person who supplied it.

**CLAUSE 10A – RAW WATER SUPPLY TO DALTON PARK HORSE
COMPLEX**

FILE: A2-7-7

AOP REFERENCE: 4.4.4

ATTACHMENT: NO

AUTHOR: *Director of Engineering Services, Stephen Taylor*

To be tabled.

CLAUSE 1B – DEVELOPMENT APPROVALS: 19 SEPTEMBER 2018 – 16 OCTOBER 2018

FILE: T5-1 AOP REFERENCE: 1.6.3.1 ATTACHMENT: NO
AUTHOR: Director of Planning & Environmental Services, Garry Ryman

Complying Development Approvals

There were no Complying Development Applications issued for the period 19 September 2018 – 16 October 2018.

The value of Complying Development approvals for 2018/2019 to date is Nil.
The value of Complying Development approvals for the similar period in 2017/2018 was Nil.

Local Development Approvals

The following Local Development Applications have been approved under delegated authority for the period 19 September 2018 – 16 October 2018.

CERTIFICATE NO.	ADDRESS	DESCRIPTION	VALUE (\$)
2018/LD-00032	15 Booroomugga St, Cobar	House	\$219,000
2018/LD-00037	12 Longworth St, Cobar	Shed Demolition & removal of asbestos	\$12,000
2018/LD-00034	Shop 13 12-20 Marshall St, Cobar	Candle shop & florist (change of use)	\$NA
2018/LD-00036	31 Murray St, Cobar	Shade Structure over Slide	\$10,000

The value of Local Development approvals for 2018/2019 to date is \$25,066,690.
The value of Local Development approvals for the similar period in 2017/2018 was **\$1,607,147.00.**

Construction Certificates

The following Construction Certificates have been issued for the period 19 September 2018 – 16 October 2018.

CERTIFICATE NO.	ADDRESS	DESCRIPTION
2018/CB-00023	15 Booroomugga St, Cobar	House
2018/CB-00025	31 Murray St, Cobar	Shade Structure over Slide

RECOMMENDATION

That the information detailing the Local Development and Construction Certificate approvals for the period 19 September 2018 – 16 October 2018 be received and noted.

CLAUSE 2B – MONTHLY STATUS REPORT**FILE: C13-10****AOP REFERENCE: 3.1****ATTACHMENT: NO****AUTHOR: *General Manager, Peter Vlatko***

COUNCIL RESOLUTIONS 25 SEPTEMBER 2014					
NUMBER	ITEM	RESOLUTION NUMBER	ACTION BY	ACTION REQUIRED	OUTCOME
627	Council – Clause 10A – Adoption of Management Plan for Lot 18 DP213415	188.9.2014	DPES	<p>That Council authorise the General Manager to negotiate a lease or licence for an appropriate term and conditions with the Cobar Bowling and Golf Club Ltd.</p> <p>That Council authorise the Mayor and General Manager to sign any lease or licence under the Common Seal of Council.</p>	<p>December 2017 target will not be met.</p> <p>Timeframe to be reviewed.</p> <p>Staff working on this subject to resources available.</p>
COUNCIL RESOLUTIONS 24 SEPTEMBER 2015					
NUMBER	ITEM	RESOLUTION NUMBER	ACTION BY	ACTION REQUIRED	OUTCOME
793	Council – Clause 9A – O’Neill Road Water Supply	197.09.2015	SM/ DES	<p>That Council undertakes flow and pressure testing on the existing main on Lerida Road during the summer peak demand to determine the availability of water.</p> <p>That a full report be provided to Council when available.</p>	<p>NSW Public Works have been engaged to undertake a network analysis of the Cobar water supply reticulation to determine the pressure and availability of water in the entire network.</p> <p>The model has been developed and</p>

					<p>awaiting draft Report for Councils consideration.</p> <p>Project to be completed by August 2018.</p> <p>Estimates are being prepared to extend the water main to O'Neill Road. A report will be provided to November 2018 Ordinary Council Meeting.</p>
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COUNCIL RESOLUTIONS 10 DECEMBER 2015

NUMBER	ITEM	RESOLUTION NUMBER	ACTION BY	ACTION REQUIRED	OUTCOME
821	Council – Notice of Motion – Establishment of a Cobar Community Trust	251.12.2015	GM	That Council investigates the establishment of a Cobar Community Trust with the aim of sourcing grants for the improvement of facilities, infrastructure or anything of benefit to the Cobar Community and Shire.	This will be scheduled for a Workshop.

COUNCIL RESOLUTIONS 28 APRIL 2016

NUMBER	ITEM	RESOLUTION NUMBER	ACTION BY	ACTION REQUIRED	OUTCOME
870	Committee of the Whole Closed Council – Report 1C – Analysis of Plant and	58.4.2016	GM	That any future projects within Cobar Shire that we look at supporting the local businesses (where applicable) to ensure their	Policy to be reviewed and all purchases to have quotes provided and encourage the use of locals.

	Equipment Hire and Trades and Miscellaneous Services Register			viability and have a review of the Policy.	
879	Council – Clause 6A – Raw Water Supply to Dalton Park Horse Complex	68.4.2016	DES	That the Raw Water Supply to Dalton Park Horse Complex be listed on Councils 10 Year Long Term Financial Plan and that Council seek any available grant funding in the interim.	In draft budget. Business Case to be considered. A detailed Estimated Cost will be provided to Council at the August Ordinary Meeting. Cost estimates were presented to Council Workshop in August 2018. A further report will be provided to October 2018 Ordinary Council Meeting.

COUNCIL RESOLUTIONS 23 FEBRUARY 2017

983	Council – Notice of Motion – Augmentation of Water Supply Euabalong/ Euabalong West	05.2.2017	DES	That Council seek funding for the establishment of a bore and associated works in the Lachlan River aquifer adjacent to Euabalong for the purpose of augmenting the raw water supply for the two villages.	Expression of Interest application has been assessed as eligible for submission of detailed application within 12 months from 17 November 2017. Consultant engaged to prepare application for funding for Business Case.
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COUNCIL RESOLUTIONS 9 MARCH 2017

1007	Council – Clause 7B –	59.3.2017	DES	That a Rest Area be built along the	Matter to be raised with funding
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	Expenditure for Roads Network			Wool Track and that it be named after Duncan Gay.	request for Wool Track. An updated funding application for sealing of the Wool Track is being prepared.
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COUNCIL RESOLUTIONS 27 APRIL 2017					
1021	Council – Clause 11A – Minutes of the Economic Taskforce April Meeting	81.4.2017	DCED	<p>That Council resolves to further investigate the idea of a freight depot for Cobar and report back to the Taskforce.</p> <p>That a Call for Expressions of Interest from businesses who would like to engage the services of a security company to monitor their premises and answer alarms to establish demand for such a service.</p> <p>That Council resolves to approach Mr Hausler in regards to the future of his rail track and loco for use in a public space in Cobar.</p>	<p>Initial positive discussions held with Livestock and Bulk Carriers Association who will provide further information.</p> <p>Matter on hold due to investigation for industrial land.</p> <p>One on one visits to potential businesses have commenced to determine interest in such a venture. Strong interest so far.</p> <p>No action to date.</p>
1025	Council – Clause 7B – Expenditure for Roads Network	92.4.2017	DES	That RMS be contacted in relation to a turning lane being installed at the Meadow Glen Rest Area as a matter of urgency.	<p>Letter has been sent to RMS to request improvements to entrance to Meadow Glen Rest Area.</p> <p>Letter has been acknowledged by RMS and they are programming work subject to available funding.</p> <p>At this stage RMS has not allocated</p>

funds to the project.

COUNCIL RESOLUTIONS 22 JUNE 2017

NUMBER	ITEM	RESOLUTION NUMBER	ACTION BY	ACTION REQUIRED	OUTCOME
1048	Clause 3B – Unsealed Road Stabilisation Trials Report	146.6.2017	DES	That an investigation be reported to Council in relation to bore costs on rural roads.	Report is being prepared and will be reported to November 2018 Ordinary Council Meeting.

COUNCIL RESOLUTIONS 24 AUGUST 2017

NUMBER	ITEM	RESOLUTION NUMBER	ACTION BY	ACTION REQUIRED	OUTCOME
1066	Council Meeting – Clause 2A – Review of Current Water Restrictions	200.8.2017	GM	That Council staff prepare a report in relation to water catchment damming in the Cobar area to increase water security for Cobar residents.	Currently seeking contractors to undertake the investigation through Department of Water. Public Works preparing a Desktop Study to be completed by December 2018.
1071	Council Meeting – Clause 6A – Sale of Land at Duffy Drive	205.8.2017	DFCS	That the two blocks of land which are the subject of this report be auctioned with the reserve to be determined by Council at the meeting preceding the advertised auction date.	These blocks will be offered in 2018 with other unpaid rate properties. Initial report to Council in November. April auction expected.
1081	Council Meeting – Clause 5B – Meeting Minutes	220.8.2017	DES	That Council look into acquiring Public Stock Watering Points as a method of guaranteeing access to water for Council use.	Investigation to be undertaken. Lack of staff resources has restricted progress.

COUNCIL RESOLUTIONS 28 SEPTEMBER 2017

NUMBER	ITEM	RESOLUTION NUMBER	ACTION BY	ACTION REQUIRED	OUTCOME
1092	Council Meeting – Clause 12A – Minutes of Economic Taskforce Meeting	248.9.2017	DCED	<p>That Council resolves to accept the recommendations of the Economic Taskforce:</p> <p>That Council identify the Pulpulla Road as a high priority for its ability to contribute to tourism and economic development and that Council work with National Parks and Wildlife Service to establish a plan of action and budgets to maintain it to a standard suitable for all vehicle access.</p> <p>That Council investigate options of providing street signage to locate key facilities, such as the pool, sports facilities and water recreation areas.</p> <p>That the celebrations to mark Cobar’s 150th Anniversary be an item on Council’s agenda and that projects be scoped and indicative budgets developed.</p> <p>That Council convene a meeting of major contractors to identify a list</p>	<p>Recommendations accepted.</p> <p>Initial discussions held with NPWS with positive feedback. Discussion held with Destination NSW - there are possible funding options, success more likely if more developments undertaken at Mt Grenfell. Council awaiting to see what developments the Mt Grenfell Board progress prior to seeking this funding.</p> <p>Ongoing and for budget consideration.</p>

				of ideas that could be undertaken to improve the efficiency of working across mine sites and reduce the costs of doing business in Cobar. Discuss options for implementing the ideas with the mines in Cobar Shire.	
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COUNCIL RESOLUTIONS 14 DECEMBER 2017

NUMBER	ITEM	RESOLUTION NUMBER	ACTION BY	ACTION REQUIRED	OUTCOME
1116	Council Meeting – Clause 3A – RMS Repair Program for 2018/2019	325.12.2017	DES	That Council nominate RR7518 Fifty Two Mile Road for funding for \$400,000 from the 2018/2019 REPAIR Program for seal extension. That if funding is not obtained that council continues to nominate RR7518 Fifty Two Mile Road in subsequent years until funding is obtained.	Funding application has been submitted for 2018/2019. Advice on outcome of application has not been received to date.

COUNCIL RESOLUTIONS 22 FEBRUARY 2018

NUMBER	ITEM	RESOLUTION NUMBER	ACTION BY	ACTION REQUIRED	OUTCOME
1124	Council Meeting – Notice of Motion – Re-Location of Western Division Office	05.2.2018	GM	That Cobar Shire Council request the NSW Government to re-locate the Western Division Office from Dubbo to Cobar.	No action to date.

1131	Council Meeting – Clause 5A – Development Application 2018/LD- 00004	13.2.2018	DPES	That Council establishes a Policy for Fencing in Urban Areas in Cobar.	Resources are not available for this at this time.
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COUNCIL RESOLUTIONS 22 MARCH 2018

NUMBER	ITEM	RESOLUTION NUMBER	ACTION BY	ACTION REQUIRED	OUTCOME
1141	Council Meeting – Notice of Motion – Government Incentive Programs for Attracting Health Care Professionals to the Region	46.3.2018	GM	That Council seek an urgent meeting with the Deputy Premier and the Minister for Health to seek a commitment from the NSW Government to establish and provide incentives and programs for the attraction and delivering Doctors, Specialists and other staff to rural communities such as Cobar and in particular the Western Area of NSW.	Letter's sent seeking support. Awaiting response in order to organise the meeting. Letters of support received and forwarded to Ministers Office. Mayor to meet with Minister Brad Hazzard in Albury on 21 October 2018.
1142	Council Meeting – Notice of Motion – Installation of an Independent Pedestrian Crossing	47.3.2018	GM	That Council write to John Holland Rail, being the entity that maintains the RailCorp assets for Rural NSW, to increase the width to accommodate two vehicles crossing at same time on the level crossing on Bourke Road between Railway Parade South and Railway Parade North and install an independent pedestrian crossing.	Negotiations between John Holland Rail, RMS and Council has commenced. Awaiting RMS funding allocation.

COUNCIL RESOLUTIONS 26 APRIL 2018

NUMBER	ITEM	RESOLUTION NUMBER	ACTION BY	ACTION REQUIRED	OUTCOME
1152	Council Meeting – Notice of Motion – Investigations into Water Cost Reduction Options	75.4.2018	GM	That Council investigate options and ways of reducing the cost of water to the households and to include such things as: <ul style="list-style-type: none"> - Desalination of water; - Additional bore water; - Reduce the number of parks, gardens and ovals; - Increase water storages. That Council seek grant funding to engage a consultant to undertake the investigations.	Investigations to be undertaken once grant funding is found.
1153	Council Meeting – Notice of Motion – Policy Development for Development Applications for Mining Operations	76.4.2018	GM	That Council develops a Policy to assist in the determination of Development Approvals (DA's) for Mining Operations in order to reduce the impact of Fly-in, Fly-out (FIFO) and Drive-in, Drive-out (DIDO) on our community.	Meeting has been requested with Department of Planning Staff in Sydney to discuss policy issues and report to be provided back to Council.
1157	Council Meeting – Clause 4A – Report on Promotional Packages During Summer 2017/2018 at the Cobar Memorial Swimming Pool and Cobar Youth	81.4.2018	DFCS	That a report be brought to Council on options to improve the efficiency and usage of the pool including a profit and loss analysis from other Council's in the region.	Report to be provided to November 2018 Council Meeting.

and Fitness Centre

COUNCIL RESOLUTIONS 24 MAY 2018

NUMBER	ITEM	RESOLUTION NUMBER	ACTION BY	ACTION REQUIRED	OUTCOME
1166	Council Meeting – Notice of Motion – Annual Rubbish Collection Day	105.5.2018	DPES	That Council investigate the cost/ feasibility of providing an annual rubbish collection day to residents in Cobar, with a report to be provided back to Council and consideration of future budget allocations.	Report to be presented to December 2018 Council Meeting.
1167	Council Meeting – Notice of Motion – Regional Telecommunications Review	106.5.2018	GM	That Council submit an application as part of the Regional Telecommunications Review into Black Spot phone coverage in the Cobar district. That Council invite the six (6) Committee Members to have a Meeting with Cobar Shire Council to further discuss the review.	Matter being progressed and subject to resources available. Request sent.
1169	Council Meeting – Notice of Motion – Community Consultative Committee – Inland Rail	108.5.2018	GM	That discussions be held in relation to the Inland Rail proposal and the impact on Cobar be put to a Councillor Workshop.	Workshop planned for November 2018.
1170	Council Meeting – Notice of Motion – Community Consultative Committee – Inland Rail	109.5.2018	GM	That Council contact the Inland Rail Authority to defer a decision on membership of the NSW Committee due to lack of time to consult with the community.	Request sent and awaiting response.

1176	Council Meeting – Clause 12B – Grant Funding	131.5.2018	DES	That Council lobby the Government to amend the formula for Fixing Country Roads grants applications to include value of freight.	Submission being prepared.
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COUNCIL RESOLUTIONS 28 JUNE 2018

NUMBER	ITEM	RESOLUTION NUMBER	ACTION BY	ACTION REQUIRED	OUTCOME
1179	Council Meeting – Notice of Motion – Ward Oval Free Camping	139.6.2018	GM	That as a matter of urgency Council investigate the opportunity to open Ward Oval to temporary free camping in order to remove the current situation of a lack of organised and appropriate free camping sites within Cobar.	Investigation being undertaken and will be provided to the November Workshop.
1180	Council Meeting – Notice of Motion – Arid Research Centre	140.6.2018	GM	That a submission be made to the Prime Minister of Australia and the Premier of NSW seeking their support and consideration of establishing an Arid Research Centre in Cobar for the Far Western NSW. That a letter and submission be made to the National Farmers Association that a letter of support be sought.	Submission being prepared.
1191	Council Meeting – Clause 9A – Planning Proposal Submissions	150.6.2018	DPES	That Council authorises the Director of Planning and Environmental Services on behalf	Gateway Determination issued and placed on public exhibition.

	for Newey Reserve to Allow Free Camping – Lot 25 DP837494			of the Council to request a gateway determination from the NSW Department of Planning and Environment in respect of the Gateway Planning Proposal Report prepared by Rebecca Ben-Haim, Eco Logical Australia Pty Ltd and dated June 2018.	Exhibition closed 19 September 2018 and submissions being collated for assessment and report to be provided to November Council Meeting.
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COUNCIL RESOLUTIONS 27 JULY 2018

NUMBER	ITEM	RESOLUTION NUMBER	ACTION BY	ACTION REQUIRED	OUTCOME
1197	Council Meeting – Clause 4A – Request from Coonamble Shire Council to Join the Far North West Joint Organisation	175.7.2018	GM	That Cobar Shire Council seek clarification from the Office of Local Government in relation to the request from Coonamble Shire Council to join the Far North West Joint Organisation and any ramifications or conditions.	Awaiting response.

COUNCIL RESOLUTIONS 24 AUGUST 2018

NUMBER	ITEM	RESOLUTION NUMBER	ACTION BY	ACTION REQUIRED	OUTCOME
1211	Council Meeting – Clause 5A – Medical Community Committee	210.8.2018	DFCS	That Council support in principle the formation of the entity outlined in this report. That subject to individual choice Council supports the membership	Principle support provided. Awaiting communication from Dr Heyns. Note: Dr Heyns is leaving Cobar.

				of this entity of the Mayor and Director of Finance and Community Services.	
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COUNCIL RESOLUTIONS 24 SEPTEMBER 2018

NUMBER	ITEM	RESOLUTION NUMBER	ACTION BY	ACTION REQUIRED	OUTCOME
1215	Council Meeting – Clause 2A – Recording and Webcasting of Council Meetings Policy	235.9.2018	GM	<p>That Council adopt the draft Recording and Webcasting of Public Meetings Policy.</p> <p>That the following statement be included in the agenda for Council and Committee Meetings and will be read by the Mayor/ Chairperson before the commencement of live streamed meetings:</p> <p>In the spirit of open, accessible and transparent government, Cobarr Shire Council Ordinary and Committee Meetings are video recorded and webcast. By speaking at a Council or Committee Meeting, members of the public agree to being recorded and webcast. Cobarr Shire Council accepts no liability for any defamatory, discriminatory or offensive remarks or gestures that are made during the course of the</p>	<p>Policy adopted – No further action required.</p> <p>Statement included in the agenda for Council and Committee Meetings and will be read by the Mayor/ Chairperson.</p>

				Council or Committee Meeting. Opinions expressed or statements made by individuals are the opinions or statements of those individuals and do not imply any form of endorsement by Cobar Shire Council.	
1216	Council Meeting – Clause 6A – Appointment of Council Investigation Officers	239.9.2018	MPES	That Council resolve to appoint the Director of Planning and Environmental Services and the Manager of Planning and Environmental Services as Council Investigations Officers under Division 9.2 of the Environmental Planning and Assessment Act 1979.	Investigations Officers appointed – No further action required.
1217	Council Meeting – Clause 7A – Bathurst Street Reserve Licence Agreement	240.9.2018	ES	That Council acting as Crown Land Manager for the Bathurst Street Reserve (R64199), resolve to renew 12 month short term license agreements to Cobar Tennis Club to cover the period 1 July 2018 to 30 June 2019.	License agreement to be issued.
1218	Council Meeting – Clause 8A – Dalton Park Horse Complex Licence Agreements	241.9.2018	ES	That Council acting as Crown Land Manager for the Dalton Park Racecourse (R630019) Reserve, resolve to renew 12 month short term license agreements for the following organisations and individuals to cover the period 1 July 2018 to 30 June 2019: <ul style="list-style-type: none"> ▪ Mr S Griffiths & Mrs C 	License agreements to be issued.

				<p>Griffiths;</p> <ul style="list-style-type: none"> ▪ Ms Sharon Whitehurst; ▪ Cobar Pony Club; ▪ Cobar Miners Race Club; ▪ Cobar Rodeo Committee; ▪ QS Outback; ▪ Mulchara Partnership; ▪ Wayne Prisk. 	
1219	Council Meeting – Clause 9A – Minutes of the Economic Taskforce Meeting – Tuesday, 14 August 2018	242.9.2018	MTPR	<p>That Council receive and note the Minutes of the Economic Taskforce Meeting held on Tuesday, 14 August 2018.</p> <p>That Council resolve to accept the recommendation of the Economic Taskforce that:</p> <p>Council investigate the possibility of the local mining companies setting up a buy local scheme for their employees.</p>	<p>Minutes received and noted – No further action required.</p> <p>Resolution accepted – No investigation to date.</p>
1220	Council Meeting – Committee of the Whole Closed Council - Clause 1C – Cobar Truck Wash Tender	253.9.2018	DES	<p>That Council increase the funding for the Cobar Truck Wash by \$85,000.</p> <p>That Council accepts the tender of Enviro H2O for \$429,584 (excluding GST), \$472,542.40 (including GST).</p> <p>That Council authorise the General</p>	<p>Rescission motion submitted to Council. No action has been taken on resolution.</p>

				Manager to finalise the tender qualifications with Enviro H2O up to an amount of \$43,000 (excluding GST).	
1221	Council Meeting – Committee of the Whole Closed Council - Clause 2C – Tenders for the Supply of 1x Motor Grader with option for Purchase of Second Motor Grader (No Trade)	253.9.2018	DES	That Council purchase two (2) CATTERILLAR 12M Motor Graders from Westrac Pty Ltd with the following specifics being, one Motor Grader be installed with 3D Satellite Grading System for \$519,617.05 (incl. GST), while the second Motor Grader be purchased with the manufacturers standard 2D Satellite Grading System for \$408,064.78 (incl. GST).	Purchase order has been issued – No further action required.
1222	Council Meeting – Committee of the Whole Closed Council - Clause 3C – Surveying Services Tender – Musheroo Project	253.9.2018	DES	That Council accept the tender received of Macquarie Survey Pty Ltd as per the tendered Schedule of Rates for the Surveying Services Musheroo Project.	Purchase order has been issued – No further action required.

RECOMMENDATION

That the information contained in the monthly status report be received and noted, with the following items to be removed: 1215, 1216, 1219 Part 1 and 1222.

CLAUSE 3B – INVESTMENT REPORT AS AT 30 SEPTEMBER 2018**FILE: B2-7****AOP REFERENCE: 3.1.1.7****ATTACHMENT: NO****AUTHOR: Finance Manager, Neil Mitchell****Purpose**

Section 625 of the Local Government Act 1993 and Clause 212 of the Local Government (General) Regulation 2005 and the Council's investment policy require Council's investments to be reported to the Council on a monthly basis.

Issues

The table below shows the balances of Council's Investments as at the end of the month. Term deposits have differing terms to spread the maturity dates throughout the year. The amount restricted in the Unaudited Financial Report for Employee Leave Entitlements is \$342,042.

Investment	Opening Balance	Transfers to Investments	Transfers from Investment	Interest Earned	Closing Balance
NAB Sweep Acct	\$3,775,785	\$2,101,182	\$3,585,388	\$3,223	\$2,294,803
NAB Term Deposit					
2.54% (Sep) 4039	\$2,006,129		\$2,008,351	\$2,222	\$0
AMP Bank Term Deposits					
2.85% (Feb) 4037	\$2,008,285			\$4,704	\$2,012,989
2.65% (Jan) 4047	\$1,011,231			\$2,203	\$1,013,434
2.60% (Aug) 4048	\$1,000,690			\$2,303	\$1,002,993
2.65% (Jan) 4049	\$1,011,231			\$2,203	\$1,013,434
ME Bank Term Deposit					
2.85% (Jan) 4036	\$2,007,036			\$4,704	\$2,011,740
Bank of Qld Term Deposit					
2.75% (Oct) 4046	\$2,008,296			\$4,539	\$2,012,835
G & C Mutual Bank Term Deposit					
2.86% (Sept) 4041		\$1,000,000		\$940	\$1,000,940
Auswide Bank Term Deposits					
2.75% (Oct) 4038	\$2,007,541			\$4,538	\$2,012,079
2.91% (Jan) 4040	\$3,015,328			\$7,212	\$3,022,539
TOTALS	\$19,851,551	\$3,101,182	\$5,593,738	\$38,790	\$17,397,785

Annualised Average return on Investment for the Month: 2.50%

I hereby certify that the above investments have been made in accordance with Section 625 of the Local Government Act 1993 and Clause 212 of the Local Government (General) Regulation 2005 and the Council's Investment Policy.



Finance Manager**RECOMMENDATION**

That Council receive and note the Investment Report as at 30 September 2018.

**CLAUSE 4B - BANK RECONCILIATION, CASH FLOW & LOAN FACILITY
SUMMARIES AS AT 30 SEPTEMBER 2018**

FILE: B2-7

AOP REFERENCE: 3.1.1.5

ATTACHMENT: NO

AUTHOR: *Finance Manager, Neil Mitchell*

Purpose

Council has requested that the following financial information be presented to each meeting of Council: reconciled bank balance, cash flow statement, and loan facility.

Issues

Bank Reconciliation

Balance as per Bank Statement	10,000
Add Outstanding Deposits	1,335
Less Unreceipted Cheques	(1,448)

Reconciled Balance	9,887
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In accordance with the requirements of the Local Government Act, 1993, I hereby certify that the Cash Book has been reconciled with the appropriate Bank Statements on a daily basis during the month and that the reconciliations have been recorded.



Finance Manager

Summary of Total Funds Available at Month End for the Last 12 Months

Month	Investment Balances	Operating Account	Total Available Funds
Oct 17	13,877,566	11,347	13,888,913
Nov 17	14,767,506	14,665	14,782,171
Dec 17	15,490,298	16,060	15,506,358
Jan 18	15,595,463	18,693	15,614,156
Feb 18	16,480,346	18,784	16,499,130
Mar 18	16,068,503	(7,720)	16,060,783
April 18	15,482,686	5,976	15,488,662
May 18	15,818,138	3,172	15,821,310
Jun 18	18,959,272	6,905	18,966,177
Jul 18	19,692,731	9,114	19,701,845
Aug 18	19,851,551	24,356	19,875,877
Sept 18	17,397,785	9,887	17,407,672

The recalculated amount restricted, due to changes in the future of the LBV, in the Unaudited Financial Report for Employee Leave Entitlements is \$342,042

Cash Flow

September		Description	Forecast
Forecast	Actual		October
24,114	24,114	Bank Balance Forward	9,887
220,000	-	FAG / R2R / RMCC (<i>Ordered Works Claim</i>)	890,000
15,769	14,336	RMS Agency	15,769
420,000	949,766	Rates /Water/User Charges	600,000
150,000	58,489	Private Works/Debtors	150,000
280,000	186,387	LBV – Residents Fees & Grant	280,000
170,000	221,533	Child Care/In Home Care	170,000
1,250,117	880,215	Net Movement of Investments (<i>paid out loan</i>)	184,344
600,000	1,100,672	Sundry Income & Grants (<i>incl. R4R</i>)	1,000,000
		<i>Less</i>	
(2,000,000)	(2,287,779)	Creditors	(2,500,000)
(1,120,000)	(1,137,846)	Wages / Salaries	(790,000)
10,000	9,887	Closing Reconciled Bank Balance Cr/(Dr)	10,000

Borrowing Instruments as at 30 September 2018

Swimming Pool and Street Upgrade Loan (6.22%)	(1,178,200)
2 x Tyre Rollers Leaseback (6.87%, <i>Quarterly Payments</i>)	(28,013)
Bomag Tyre Roller Lease (<i>Implicit rate of 5.63%</i>)	(3,230)

RECOMMENDATION

That Council receive and note the Bank Reconciliation, Cash Flow and Loan Facility Report as at 30 September 2018.

CLAUSE 5B – MEETING MINUTES

FILE: C8-17

AOP REFERENCE: 3.1

ATTACHMENT: YES

(PAGE 63-65)

AUTHOR: *Executive Assistant General Manager/ Mayor, Janette Booth*

Background

Councillors and Council Staff are required to represent Council at a variety of meetings.

Included in the attachments to this agenda are copies of the minutes and the Status Reports of those meetings which have been held recently for the information of Councillors. They include:

- Cobar Liquor Accord Committee – Tuesday, 9 October 2018 (no Status Report).

RECOMMENDATION

That the Minutes of the Cobar Liquor Accord Committee be received and noted.

CLAUSE 6B – UPDATE ON INFRASTRUCTURE PROJECT FINANCES**FILE: G4-29 AOP REFERENCE: 4.1.3.3 and 4.4.4.2 ATTACHMENT: NO****AUTHOR: *Director of Engineering Services, Stephen Taylor*****Purpose**

To provide Council with an update on the infrastructure projects budgets and expenditure as at 30 September 2018.

Background

Cobar Shire Council was successful in obtaining funding for three projects through the Resources for Regions Restart NSW provided by the NSW State Government. One project has been completed with two ongoing projects.

Financial Implications

	Restart NSW Funding	Cobar Shire Council Funding	Expended as at 30 September 2018	Project Status
Water Treatment Plant	\$15,750,000	\$200,000	\$5,970,309	<ul style="list-style-type: none">- Commencement of blockwork for main building.- Sludge lagoons construction continuing.
Sewerage Scheme Refurbishments Expansion and upgrade	\$2,100,000	\$100,000	\$468,153	<ul style="list-style-type: none">- The Ward Oval Pump station refurbishment and Lagoon upgrade have been completed.- Application to Infrastructure NSW has been made to change scope of works to include upgrade of all sewer pump stations and pre-treatment screening for sewer influent has been approved.- Contract documents are currently being prepared.

**RECOMMENDATION**

That Council receive and note the updated financial information for the two Restart NSW Resources for Regions infrastructure projects.

CLAUSE 7B – EXPENDITURE FOR ROADS NETWORK

FILE: R5-31

AOP REFERENCE: 4.3.2

ATTACHMENT: YES

(PAGE 66-70)

AUTHOR: *Director of Engineering Services, Stephen Taylor*

Purpose

To provide Council with financial information on the expenditure on Council's Local and Regional Roads.

Background

A report detailing the Expenditure on Capital/R2R (orange), Council's Shire Local Roads (blue) and Regional Roads Network (green) is provided as an attachment to this agenda for Council's information.

RECOMMENDATION

That the information detailing the Expenditure for Council's Roads Network be received and noted.

CLAUSE 8B – ENGINEERING WORKS REPORT

FILE: C6-20-2 AOP REFERENCE: 4.3.2 ATTACHMENT: YES (PAGE 71-77)

AUTHOR: *Director of Engineering Services, Stephen Taylor*

Purpose

To inform Council of completed and ongoing Engineering Works for the period of September 2018.

Background

Resealing work on Regional and Shire roads has continued. Construction work on the Musheroo Project is underway and activity on this project will increase significantly during October.

State Highways

Maintenance Work

- Sign replacement works as required – **ongoing**;
- Pothole repairs – **ongoing**.

Ordered Works

- Musheroo Project – Work is continuing on the extension of culverts headwalls. Grid replacement and formation of Seventy Eight Mile Road has been undertaken in preparation for use as the main haul road. Vegetation clearing for the side track has commenced.

Urban Roads/Shire Roads/Regional Roads

Maintenance Work

- Maintenance grading – SR2, SR23, SR31, SR46 and MR419 ;
- Pothole repairs – SR13A, SR22, RR7521 and MR461;
- Heavy patch repairs – MR423;
- Vegetation control – SR38, MR228, MR411, MR416 and RR7517.

Construction Work

- Resealing on Mulya Road, Fifty Two Mile Road and Burthong Road.

Water and Sewer

Maintenance Work

- Pest control within sewer reticulation network being carried out where necessary - **ongoing**;
- Clearing and control of vegetation along the Nyngan to Cobar raw water pipeline easement (CWB) – **ongoing**;
- Nine water faults were reported during the month, two were resolved.

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- Repairs are being undertaken to the Sewer Treatment Plant embankment – **ongoing**;
 - A chlorine installation audit and identified remedial works is being undertaken – **ongoing**.

Water Operations

Consumption of potable water is at similar levels to last year with the water treatment plant producing approx. 2.2 ML per day down from the summer peak of approx. 7 ML per day. However water usage is starting to rise and the warmer weather continues.

Parks and Gardens

- General maintenance carried out within parks and reserves within the Shire as required – **ongoing**;
- Dalton Park Upgrade – Concrete works are complete and playground equipment has been installed. Toilet and BBQ area to be completed in October.

Resources for Regions

Construction of New Water Treatment Plant

The contract was let to Laurie Curran Water (LWC) on 23 June 2017.

Work completed to date:

- Site and road reserve clearing;
- Security fence erected around main treatment plant site;
- PAC Contact Tank and Clear Water Tank;
- Clarifier and filter tank;
- Pipelines from new WTP to Fort Bourke Hill reservoirs;
- Sludge Lagoons.

Work in progress:

- Work on foundations and floor for the main treatment buildings has been completed. Construction of the blockwork walls for the main treatment building has commenced.

Expenditure to end of September on the contract by LWC is \$5,097,864.52 (47.3% of the contract). Delay in supply of the electrical transformer and Essential Energy's Christmas shutdown has delayed the programming of the installation of electricity supply to the new WTP. This work will now commence in January. The later start on this part of the project will delay commissioning of the WTP till April 2019.

RECOMMENDATION

That the information contained in the Engineering Works Report detailing maintenance on Shire and Regional Roads, State Highways and Water Sewer Mains, Resources for Regions Projects and other Major Grant Works be received and noted.

CLAUSE 9B – GRANT FUNDING**FILE: G4-17****AOP REFERENCE: 3.1.1.4****ATTACHMENT: NO****AUTHOR: *Senior Projects Officer, Angela Shepherd*****Grant Update**

Grant and Department	Activity	Amount Applied For	Successful?	Council Funding Required	Deadline for Project
Grants Applied for					
Safe and Secure Water	Reroofing water reservoirs	\$1.2m	Full application submitted after EOI successful	\$400,000 from the Water Fund budget	
Safe and Secure Water	Nymagee Water Security		EOI successful – preparing full application		
Safe and Secure Water	Euabalong Water Security study		EOI successful – preparing full application		
Youth Opportunities	Series of workshops with year 11 students – job undertaken in conjunction with CHS and NGOs	\$31,090	Pending	Staff support	
Country Arts Support Program	Copper smithing workshops during the Grey Mardi Gras	\$3,800	Pending		Announced around November.

Grant and Department	Activity	Amount Applied For	Successful?	Council Funding Required	Comment
Regional Cultural Fund –	Exhibition Upgrade / major overhaul at the GCHC	\$370,000	Pending	\$100,000 from matching grants	Due for announcement by 31 December 2018
Regional Cultural Fund	Extension incorporating 350m2 temporary exhibition space, 110m2 storage area and new VIC, amenities etc	\$7,750,000	Pending	\$750,000	Due for announcement by 31 December 2018
Regional Growth Environment and Tourism Fund	Extension incorporating 350m2 temporary exhibition space, 110m2 storage area and new VIC, amenities etc	\$7,750,000	Pending	\$750,000	Due for announcement by 31 December 2018

The Far North West JO has applied for an Environment Officer under the Contaminated Land Management grants. This officer would be shared between the 3 Councils. Councils will contribute \$20k each to the project per year over three years. Cobarr is the lead Council in the grant application.

Council continues to work on the business case for our application under the Local Economies Fund for a new industrial estate and this application should be submitted during November.

Council supported a community group to apply for funding to construct a sound chapel in the old silver tank under the NSW Infrastructure fund (Clubs Grants Category 3).

Grant and Department	Activity	Amount Applied For	Successful?	Council Funding Required	Comment
Grants Announced					
Safe and Secure Water Fund	Replacement of section of potable water network and refurbishment of the Green Tank	\$6.9m	Yes	\$1.1m – funded in the budget	Awaiting a draft funding agreement.

Resources for Regions	Ward Oval multipurpose building – as per the masterplan	\$2,495,218 Total project cost: \$3,326,957	EOI unsuccessful	\$831,739	Feedback session booked.
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Council committed \$200,000 in the 2018/2019 budget to put towards grant proposals as a co-contribution. This money has been allocated as follows:

- \$10,000 for the GCHC accessible ramp;
- \$8,000 Dalton Park Playground upgrade.

Current Grant Opportunities

- Growing Local Economies – projects over \$1m, open found, allocations to be made on a sub-regional level, projects to features in new regional plans. Major infrastructure projects. Currently working with DPC on our regional plan. No closing date until funds allocated. Preparing a business case for a new industrial park as per above. Have received enough expressions of interest to progress this project and continue with the Business Case.
- Safe and Secure Water – ongoing. Several projects being progressed through EOI stage.
- Fixing Country Roads – ongoing round – no projects being developed at this stage. Investigating options for the Wool Track again.
- Building Better Regions Fund – expecting to submit an application for the museum as the focus is on tourism. Closes 15 November for projects up to \$10m. There is an infrastructure stream and a community investment stream (smaller grants and can submit for festivals, capacity building etc).
- Infrastructure grants (Clubs Grants Category 3) – close December.
- Office of Veterans Affairs – grants close 11 November 2018. Considering an application.
- Incubator Funding (Destination NSW) for new festivals. Council will be applying for around \$20,000 for the Grey Mardi Gras Festival.

Grant Funded Projects - Implementation

The following is a summary of works in progress for grant funded projects:

- CASP grants – Yarn Bombing project well underway with workshops continuing and displays now being planned for installation. Of concern is potential vandalism and how to reduce this risk.
- Anzac grant – signage at the cinema and railway station – signs completed, at the signwriters.
- Armistice Day grant – Bus booked for shire tour – encouraging people to attend on Sunday 11 November, with morning tea planned in Nymagee. Materials ordered, signs ordered. Activities planned for Nymagee and Euabalong.
- Reconciliation Week grant to produce a series of story boards in progress.
- Extension of Medical Centre nearing completion – opening to be planned.

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- Service Reviews – 3 Service statements finalised by consultant – staff prepared 1, workshop being scoped, have until October 2018 to acquit the grant. Currently considering a Roads review proposal provided by consultants.
 - Social Housing grant for Dalton Park upgrade – Work well underway. Equipment received. Concreting completed. Toilet installed. Vandalism already a concern, cameras to be installed.
 - Social Housing grant for Rankin St – Completed – strong usage reported.
 - SCCF Drummond Park – equipment ordered, park plan being prepared. Plan to incorporate new toilet block and links to Youthie.
 - SCCF Pool project – Works nearing completion.
 - Stronger Communities Program grant for optometrists arcade project – Design work completed. Materials ordered. To be completed by 31 December 2018.
 - RCF museum at project – Heritage architect advice provided and being worked through. Developing milestones and schedule based on this.
 - Miners Memorial – BBRF – funding agreement signed. Project to commence within 12 weeks of signature. Architect being engaged to finalise planning. This represents project starting.
 - Heritage Near Me Access ramp to museum –funding agreement signed. Heritage architect advice on options to provide access at the GCHC being worked through.
 - SCCF – Toilet project – no funding agreement provide to date.
 - SCCF – Miners Memorial – no funding agreement provided to date.
 - SCCF – Girl Guides Hall – no funding agreement provided.
 - SCCF – Youthie upgrade – no funding agreement provided.
 - Public Reserves – Boxthorn Removal Euabalong common – no funding agreement provided.
 - Public Reserves Fencing at Euabalong cemetery – no funding agreement provided.
 - Safe and Secure Water Fund – pipe replacement and Tank refurbishment – no funding agreement received to date.

RECOMMENDATION

That the information contained in the grant funding report detailing grants applied for, grants announced and grants available be received and noted.

CLAUSE 10B – RATES RECONCILIATION REPORT AS AT 30 SEPTEMBER 2018**FILE: R2-1****AOP REFERENCE: 3.1.1.6****ATTACHMENT: YES (PAGE 78-79)****AUTHOR: Office Coordinator, Jo-Louise Brown****Purpose**

To provide Council details of the Rate Reconciliation as at 30 September 2018.

FUND	LEVY 2018-2019	Pensioner Rebates	Abandoned Levy	Additional Levies	Sub Total 2018-2019	Arrears 30th Jun 18	Payments	Total Outstanding	Total Outstanding Previous Year	% Outstanding of Sub Total Plus Arrears
Business	409,307.61		530.00	530.00	409,307.61	78,431.59	209,492.80	278,246.40	236,027.57	57.05%
Farmland	694,965.98		-	590.40	695,556.38	31,215.47	308,090.81	418,681.04	385,311.32	57.61%
Mining	1,728,262.37		-	-	1,728,262.37	225,987.30	463,707.48	1,490,542.19	1,433,855.60	76.27%
Residential	1,177,062.40	47,125.99	4,073.67	-	1,125,862.74	233,293.62	433,556.78	925,599.58	876,507.06	68.10%
Overpayments					-	-134,695.26	- 99,425.50	-35,269.76	-42,705.77	26.18%
Legal Costs			-	7,060.60	7,060.60	50,747.28	11,529.57	46,278.31	30,202.94	80.06%
Interest			-	2,048.63	2,048.63	135,920.90	7,127.66	130,841.87	106,361.72	94.83%
General Rates	4,009,598.36	47,125.99	4,603.67	10,229.63	3,968,098.33	620,900.90	1,334,079.60	3,254,919.63	3,025,560.44	70.93%
Domestic Waste	615,210.00	17,460.40	1,234.36	-	596,515.24	43,136.57	267,862.95	371,788.86	351,422.91	58.12%
Sewerage	606,975.00	18,615.63	2,660.81	-	585,698.56	102,726.72	285,220.56	403,204.72	69,222.42	58.57%
Cobar Water	670,280.00	20,103.13	909.28	260.00	649,527.59	39,458.68	292,371.82	396,614.45	364,909.50	57.56%
Nymagee Water	27,937.00	350.00	-	-	27,587.00	10,198.21	9,471.64	28,313.57	23,645.72	74.93%
Euabalong Water	45,129.00	962.50	-	-	44,166.50	10,434.18	21,820.76	32,779.92	34,979.97	60.04%
Euab West Water	27,323.00	437.50	-	-	26,885.50	5,775.18	12,428.41	20,232.27	18,774.59	61.95%
Mt Hope Water	6,444.00	-	-	-	6,444.00	1,013.14	3,180.16	4,276.98	4,500.52	57.35%
Water Access	777,113.00	21,853.13	909.28	260.00	754,610.59	66,879.39	339,272.79	482,217.19	446,810.30	58.70%
Water Usage			17,952.28	-	- 17,952.28	680,566.13	541,785.32	120,828.53	397,740.27	18.24%
TOTAL	6,008,896.36	105,055.15	27,360.40	10,489.63	5,886,970.44	1,514,209.71	2,768,221.22	4,632,958.93	4,290,756.34	62.60%

RECOMMENDATION**That the Rates Reconciliation Report as at the 30 September 2018 be received and noted.**

ATTACHMENTS



ORDINARY MEETING AGENDA

THURSDAY 25 OCTOBER 2018

~ REFERENCE TO ATTACHMENTS ~

PART A – ACTION

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PART B – INFORMATION

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