



COBAR SHIRE COUNCIL

ORDINARY MEETING AGENDA

THURSDAY, 25 JULY 2019

~ ORDER OF BUSINESS ~

Business for the meeting will be as follows:

Message from the Chair:

In the spirit of open, accessible and transparent government, Cobar Shire Council Ordinary and Committee Meetings are video recorded and webcast. By speaking at a Council or Committee Meeting, members of the public agree to being recorded and webcast. Cobar Shire Council accepts no liability for any defamatory, discriminatory or offensive remarks or gestures that are made during the course of the Council or Committee Meeting. Opinions expressed or statements made by individuals are the opinions or statements of those individuals and do not imply any form of endorsement by Cobar Shire Council.

1. Apologies
 2. Declaration of Interests
 3. Condolences
 4. Public Access Forum
 - Nil.
 5. Confirmation of Minutes
 - Ordinary Meeting of Council – Thursday, 27 June 2019.
 6. Matters Arising from Minutes
 7. Notice of Motion
 8. Mayoral Report
 9. General Manager's Report – Part A (Action)
 10. General Manager's Report – Part B (Information)
 11. General Manager's Report – Part C (Confidential)
 12. Matters of Urgency
 13. Correspondence
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Under Separate Cover

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 SERVICE.....UNDER SEPARATE COVER

Clause 3C – Extension of NAB Business Markets Loan.....Under Separate Cover

(These reports are confidential in accordance with Section 10A (2)(d)(i) of the Local Government Act 1993 as it contains commercial information of a confidential nature that would if disclosed in open Council would prejudice the commercial position of the person who supplied it).

Reference to Attachments..... 61

~ COUNCIL'S VISION ~

Our Vision is for Cobar Shire to be an attractive, healthy and caring environment in which to live, work and play, achieved in partnership with the community through initiative, foresight and leadership.

~ COUNCIL'S MISSION ~

Our Mission is to provide sound and sensible government and ensure that works and services are delivered effectively and equitably to the community of Cobar Shire.

Council will also develop and constantly review its policy on the maintenance of its road network with current priorities to include the sealing of the following strategic roads within the Shire;

- Ivanhoe Road
 - Louth Road
 - Tilpa Road
-

~ COUNCIL'S VALUES ~

Council has adopted the following Values that should be reflected in how the whole organisation operates and interacts with others:

- Continually strive for improvement in every aspect of Council's activities and recognise initiative.
- All activities are to be customer focused and provide equity for all.
- Involve the community in decision making through open government and consultative processes.
- Foster and promote sustainable ecological and economic development, rural pursuits and industries that contribute to the wealth of the region and in keeping with the environment and residents lifestyle.
- Conserve and protect the natural beauty of the area.
- Promote a spirit of regional cooperation particularly in regard to planning, infrastructure, economic development, tourism and employment.

~ COUNCIL'S CHARTER ~

A Council has the following charter (Section 8, *Local Government Act 1993*):

- To provide directly or on behalf of other levels of government, after due consultation, adequate, equitable and appropriate services and facilities for the community and to ensure that those services and facilities are managed efficiently and effectively.
- To exercise community leadership.
- To exercise its functions in a manner that is consistent with and actively promotes the principles of cultural diversity.
- To promote and to provide and plan for the needs of children.
- To properly manage, develop, protect, restore, enhance and conserve the environment of the area for which it is responsible, in a manner that is consistent with and promotes the principles of ecologically sustainable development.
- To have regard to the long term and cumulative effects of its decisions.
- To bear in mind that it is the custodian and trustee of public assets and to effectively account for and manage the assets for which it is responsible.
- To facilitate the involvement of Councillors, members of the public, users of facilities and services and council staff in the development, improvement and coordination of local government.
- To raise funds for local purposes by the fair imposition of rates, charges and fees, by income earned from investments and, when appropriate, by borrowings and grants.
- To keep the local community and the State government (and through it, the wider community) informed about its activities.
- To ensure that, in the exercise of its regulatory functions, it acts consistently and without bias, particularly where an activity of the council is affected.
- To be a responsible employer.

**NOTICE OF MOTION – SUPERMARKETS DISPENSING
PHARMACEUTICALS**

FILE: C12-1 & C13-7

ATTACHMENT: NO

AUTHOR: *Councillor, Peter Abbott*

RECOMMENDATION

That Local Government NSW be requested to seek to lobby both State and Federal Governments to maintain the status quo and refuse access of pharmaceutical products being sold through supermarkets.

Background

It appears that the large supermarket chains are once again attempting to have pharmacies absorbed into their organisations. The usual claims are being espoused that supermarkets dispensing pharmaceuticals would benefit both consumers and the government. They claim that Australians are paying too much for medicines and that patients would save with pharmacies under corporate ownership. However no explanation is given as to why this does not occur in the US where such a system exists.

The predatory behaviour of the supermarket chains has been demonstrated by the loss of corner stores, milk pricing, alcohol and tobacco sales, stationery and plus others too numerous to mention whereby they destroy the competition of smaller outlets.

The Australian system of community pharmacies needs maintaining at all costs. It has stood the test of time. Pharmacists provide advice as well as supplying medicines. This motion seeks to lobby governments to maintain the status quo and refuse access of pharmaceutical products to supermarkets.

CLAUSE 1A – MAYORAL REPORT

FILE: C13-1-5

AOP REFERENCE: 3.1

ATTACHMENT: NO

AUTHOR: *Mayor, Councillor Lilliane Brady OAM*

Report to be tabled.

RECOMMENDATION

That Council accepts the information contained in the Mayoral Report for the month of July 2019.

CLAUSE 2A – COMMERCIAL LEASE – SHOP 1/ 41 MARSHALL STREET, COBAR

FILE: L6-3 & A10-31 AOP REFERENCE: 1.6.4 ATTACHMENT: NO
AUTHOR: *General Manager, Peter Vlatko*

Purpose

The purpose of this report is for Council to consider a staff recommendation to enter into a new lease with the existing lessee of Shop 1/ 41 Marshall Street, Cobar.

Background

The term of the existing lease lapsed on 20 November 2017 and the lessee has continued to occupy the property on a month-to-month basis as permitted under the lease.

Issues

Given the commercial nature of this matter it is recommended that Council considers a further report in the Committee of the Whole Closed Council.

RECOMMENDATION

That a report regarding a new lease for the Shop 1/ 41 Marshall Street, Cobar, be considered in the Committee of the Whole Closed Council with the press and public excluded for the reason as stated in Section 10A (2)(d)(i) of the *Local Government Act 1993*, as discussions of this matter in open Council would prejudice the commercial position of the person who supplied it.

CLAUSE 3A – FAR NORTH WEST JOINT ORGANISATION AIR SERVICE
FILE: L5-26 AOP REFERENCE: 2.3 ATTACHMENT: NO
AUTHOR: *General Manager, Peter Vlatko*

Report to be tabled.

RECOMMENDATION

That a report regarding the Far North West Joint Organisation Air Service be considered in the Committee of the Whole Closed Council with the press and public excluded for the reason as stated in Section 10A (2)(d)(i) of the *Local Government Act 1993*, as discussions of this matter in open Council would prejudice the commercial position of the person who supplied it.

**CLAUSE 4A – COUNCIL SEAL ON LEASE AGREEMENTS FOR 24 & 26
HARCOURT STREET, COBAR**

FILE: A10-10, A10-35 & L6-5 AOP REFERENCE: 1.5.2.1 ATTACHMENT: NO

AUTHOR: *General Manager, Peter Vlatko*

Purpose

The purpose of this report is to seek Council approval to affix the Council seal to the lease agreements between Council and NSW Outback Division of General Practice for 24 Harcourt Street and 26 Harcourt Street, Cobar.

Background

The term of the existing lease lapsed on 30 June 2018 the previous lease term was for three (3) years) with an option to renew for a further three (3) year term.

The new leases for 24 Harcourt Street and 26 Harcourt Street, Cobar are for a ten (10) year term, with a renewal option of five (5) years.

The rent will be increased yearly by CPI.

The majority of the conditions in the lease are the same as previous years leases.

Both leases have been prepared by Marsdens Law Group.

RECOMMENDATION

That Council authorise the Mayor and General Manager to sign all relevant lease Agreement documentation for 24 Harcourt Street and 26 Harcourt Street, Cobar under the Common Seal of Council.

CLAUSE 5A – EXTENSION OF NAB BUSINESS MARKETS LOAN

FILE: B2-14

AOP REFERENCE: 3.3.4

ATTACHMENT: NO

AUTHOR: *Director Finance and Community Services, Kym Miller*

Purpose

To approve the extension of the National Australia Bank (NAB) facility which provides Council with an additional \$1m funding if required and to approve the affixation of the seal to the document when signed by the Mayor and General Manager.

Background

The NAB has held Council's banking since June 2017 and it is under agreement until June 2021. Included in this suite of products is the availability of \$1m additional borrowing capacity which to this date has not been drawn down. For cost efficiency it is renewed on a yearly basis.

Financial Implications

The pricing offered by the NAB is commercial in confidence and therefore the matter needs to be considered in closed meeting.

RECOMMENDATION

That Council considers the extension of NAB business markets loan in the Committee of the Whole Closed Council with the press and public excluded for the reason as stated in Section 10A (2)(d)(i) of the *Local Government Act 1993*, as discussions of this matter in open Council would prejudice the commercial position of the person who supplied it.

CLAUSE 6A – CARRIED FORWARD BUDGET ITEMS

FILE: L5-22

AOP REFERENCE: 3.1

ATTACHMENT: YES

(UNDER SEPARATE COVER)

AUTHOR: *Director Finance and Community Services, Kym Miller*

Purpose

To advise Council of an indicative list of items which need to be carried forward from the year end 30 June 2019 to the budget year ending 30 June 2020.

Background

The schedule lists major items which were budgeted for in year ended 30 June 2019 but were unable to be completed. The values will be refined as part of the preparation of the 2019 statutory (audited) accounts and re-presented to Council as part of the Q1 Budget Review.

Because of the built up back log the schedule has been heavily interrogated by MANEX with a view of only including items that can be achieved provided normal climatic conditions prevail.

All carried forward items will be ‘cash backed’ as at 30 June 2019.

This interim advice and resolution is required to enable staff to continue work on the projects.

Financial Implications

The items carried forward will be incorporated into the Quarter 1 Budget Review and will be funded from cash restricted as at 30 June 2019.

RECOMMENDATION

- 1. That Council approve the list of items attached to this report to be continued in year ending 30 June 2020.**
- 2. That the amounts are formally included in the 2019/2020 Budget as part of the Quarter 1 Budget Review.**

CLAUSE 7A – RATE ABANDONMENTS 2018/2019

FILE: R2-1

AOP REFERENCE: 3.1.1.2

ATTACHMENT: NO

AUTHOR: *Office Coordinator, Jo Louise Brown*

Purpose

To inform Council in regard to the various rates and charges that are required to be abandoned in 2018/2019.

Background

Various rates and charges which have been levied during 2018/2019 are required to be abandoned due to amalgamated assessments, sale of land, pensioner rebates and other changes.

RECOMMENDATION

That Council write-off rates and charges totalling \$120,650.88 for 2018/2019 as follows subject to Auditors approval:

Pension Rebates	108,408.28
Hidden Leaks Allowance	2,923.26
Category/Service Changes	<u>9,319.34</u>
	\$120,650.88

CLAUSE 1B – DEVELOPMENT APPROVALS: 19 JUNE 2019 – 30 JUNE 2019

FILE: T5-1

AOP REFERENCE: 1.6.3.1

ATTACHMENT: NO

AUTHOR: *Director of Planning & Environmental Services, Garry Ryman*

Complying Development Approvals

No Complying Development Applications have been approved under delegated authority for the period 19 June 2019 – 30 June 2019.

The value of Complying Development approvals for 2018/2019 to date is \$30,112,657.90.

The value of Complying Development approvals for the similar period in 2017/2018 was \$30,000.00.

Local Development Approvals

The following Local Development Applications have been approved under delegated authority for the period 19 June 2019 – 30 June 2019.

CERTIFICATE NO.	ADDRESS	DESCRIPTION	VALUE (\$)
2019/LD-00021	Wilkinson Park Reserve, Nymagee	Nymagee Gymkhana	\$NA

The value of Local Development approvals for 2018/2019 to date is \$40,719,698.80.

The value of Local Development approvals for the similar period in 2017/2018 was \$3,274,870.00.

Construction Certificates

There were no Construction Certificates issued for the period 19 June 2019 – 30 June 2019.

RECOMMENDATION

That the information detailing the Local Development and Construction Certificate approvals for the period 19 June 2019 – 30 June 2019 be received and noted.

CLAUSE 2B – DEVELOPMENT APPROVALS: 1 JULY 2019 – 16 JULY 2019

FILE: T5-1

AOP REFERENCE: 1.6.3.1

ATTACHMENT: NO

AUTHOR: *Director of Planning & Environmental Services, Garry Ryman*

Complying Development Approvals

No Complying Development Applications have been approved under delegated authority for the period 1 July 2019 – 16 July 2019.

The value of Complying Development approvals for 2019/2020 to date is Nil.

The value of Complying Development approvals for the similar period in 2018/2019 was Nil.

Local Development Approvals

The following Local Development Applications have been approved under delegated authority for the period 1 July 2019 – 16 July 2019.

CERTIFICATE NO.	ADDRESS	DESCRIPTION	VALUE (\$)
2018/LD-00030	Endeavor Mine Rd (SR42), Cobar	Surface Stockpiling of Waste Rock	\$1,000,000
2019/LD-00019	Endeavor Mine Rd (SR42), Cobar	Bulk Air-Cooled Refrigeration Plant	\$2,000,000

The value of Local Development approvals for 2019/2020 to date is \$3,000,000.00.

The value of Local Development approvals for the similar period in 2018/2019 was \$24,323,580.00.

Construction Certificates

There were no Construction Certificates issued for the period 1 July 2019 – 16 July 2019.

RECOMMENDATION

That the information detailing the Local Development and Construction Certificate approvals for the period 1 July 2019 – 16 July 2019 be received and noted.

CLAUSE 3B – MONTHLY STATUS REPORT**FILE: C13-10****AOP REFERENCE: 3.1****ATTACHMENT: NO****AUTHOR: *General Manager, Peter Vlatko*****COUNCIL RESOLUTIONS 25 SEPTEMBER 2014**

NUMBER	ITEM	RESOLUTION NUMBER	ACTION BY	ACTION REQUIRED	OUTCOME
627	Council – Clause 10A – Adoption of Management Plan for Lot 18 DP213415	188.9.2014	GM	<p>That Council authorise the General Manager to negotiate a lease or licence for an appropriate term and conditions with the Cobar Bowling and Golf Club Ltd.</p> <p>That Council authorise the Mayor and General Manager to sign any lease or licence under the Common Seal of Council.</p>	<p>December 2017 target will not be met.</p> <p>Timeframe to be reviewed.</p> <p>Staff working on this subject to resources available.</p>

COUNCIL RESOLUTIONS 28 APRIL 2016

NUMBER	ITEM	RESOLUTION NUMBER	ACTION BY	ACTION REQUIRED	OUTCOME
870	Committee of the Whole Closed Council – Report 1C – Analysis of Plant and Equipment Hire and Trades and Miscellaneous Services Register	58.4.2016	GM	That any future projects within Cobar Shire that we look at supporting the local businesses (where applicable) to ensure their viability and have a review of the Policy.	Policy to be reviewed and all purchases to have quotes provided and encourage the use of locals.

COUNCIL RESOLUTIONS 23 FEBRUARY 2017

983	Council – Notice of Motion – Augmentation of Water Supply Euabalong/ Euabalong West	05.2.2017	DES	That Council seek funding for the establishment of a bore and associated works in the Lachlan River aquifer adjacent to Euabalong for the purpose of augmenting the raw water supply for the two villages.	Grant funding to undertake an analysis of the Euabalong and Euabalong West water supply has been successful. Consultant engaged to undertake the study.
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COUNCIL RESOLUTIONS 9 MARCH 2017

1007	Council – Clause 7B – Expenditure for Roads Network	59.3.2017	DES	That a Rest Area be built along the Wool Track and that it be named after Duncan Gay.	Matter to be raised with funding request for Wool Track. An updated funding application for sealing of the Wool Track is being prepared.
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COUNCIL RESOLUTIONS 27 APRIL 2017

1021	Council – Clause 11A – Minutes of the Economic Taskforce April Meeting	81.4.2017	EDM	<p>That Council resolves to further investigate the idea of a freight depot for Cobar and report back to the Taskforce.</p> <p>That a Call for Expressions of Interest from businesses who would like to engage the services of a security company to monitor their premises and answer alarms to establish demand for such a service.</p>	<p>Initial positive discussions held with Livestock and Bulk Carriers Association and local international freight company. If new industrial estate is successful, this is an ideal location to encourage companies to have a Cobar presence.</p> <p>One on one visits to potential businesses commenced to determine interest in such a venture. Strong interest so far.</p>
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				That Council resolves to approach Mr Hausler in regards to the future of his rail track and loco for use in a public space in Cobar.	No action to date.
1025	Council – Clause 7B – Expenditure for Roads Network	92.4.2017	DES	That RMS be contacted in relation to a turning lane being installed at the Meadow Glen Rest Area as a matter of urgency.	Letter has been sent to RMS to request improvements to entrance to Meadow Glen Rest Area. Letter has been acknowledged by RMS and they are programming work subject to available funding. At this stage RMS has not allocated funds to the project.

COUNCIL RESOLUTIONS 24 AUGUST 2017

NUMBER	ITEM	RESOLUTION NUMBER	ACTION BY	ACTION REQUIRED	OUTCOME
1071	Council Meeting – Clause 6A – Sale of Land at Duffy Drive	205.8.2017	DFCS	That the two blocks of land which are the subject of this report be auctioned with the reserve to be determined by Council at the meeting preceding the advertised auction date.	One block now sold, one block to be auctioned.
1081	Council Meeting – Clause 5B – Meeting Minutes	220.8.2017	DES	That Council look into acquiring Public Stock Watering Points as a method of guaranteeing access to water for Council use.	Investigation to be undertaken. Lack of staff resources has restricted progress.

COUNCIL RESOLUTIONS 28 SEPTEMBER 2017

NUMBER	ITEM	RESOLUTION NUMBER	ACTION BY	ACTION REQUIRED	OUTCOME
1092	Council Meeting – Clause 12A – Minutes of Economic Taskforce Meeting	248.9.2017	EDM	<p>That Council identify the Pulpulla Road as a high priority for its ability to contribute to tourism and economic development and that Council work with National Parks and Wildlife Service to establish a plan of action and budgets to maintain it to a standard suitable for all vehicle access.</p> <p>That Council investigate options of providing street signage to locate key facilities, such as the pool, sports facilities and water recreation areas.</p> <p>That the celebrations to mark Cobar’s 150th Anniversary be an item on Council’s agenda and that projects be scoped and indicative budgets developed.</p> <p>That Council convene a meeting of major contractors to identify a list of ideas that could be undertaken to improve the efficiency of working across mine sites and reduce the costs of doing business in Cobar. Discuss options for implementing the ideas with the mines in Cobar Shire.</p>	<p>Initial discussions held with NPWS with positive feedback. Discussion held with Destination NSW - there are possible funding options, success more likely if more developments undertaken at Mt Grenfell. Council awaiting to see what developments the Mt Grenfell Board progress prior to seeking this funding.</p> <p>Location and type of signs currently being investigated – orders to be placed in May.</p> <p>New Tourism Manager currently investigating work already done, how to reinvigorate this committee etc and this will form part of a future presentation to Council on events and festivals.</p> <p>No action to date.</p>

COUNCIL RESOLUTIONS 14 DECEMBER 2017

NUMBER	ITEM	RESOLUTION NUMBER	ACTION BY	ACTION REQUIRED	OUTCOME
1116	Council Meeting – Clause 3A – RMS Repair Program for 2018/2019	325.12.2017	DES	That Council nominate RR7518 Fifty Two Mile Road for funding for \$400,000 from the 2018/2019 REPAIR Program for seal extension. That if funding is not obtained that council continues to nominate RR7518 Fifty Two Mile Road in subsequent years until funding is obtained.	Funding application has been submitted for 2018/2019. Application for 2018/2019 was unsuccessful. Funding application has been submitted for 2019/2020.

COUNCIL RESOLUTIONS 22 FEBRUARY 2018

NUMBER	ITEM	RESOLUTION NUMBER	ACTION BY	ACTION REQUIRED	OUTCOME
1124	Council Meeting – Notice of Motion – Re-Location of Western Division Office	05.2.2018	GM	That Cobar Shire Council request the NSW Government to re-locate the Western Division Office from Dubbo to Cobar.	No action to date.
1131	Council Meeting – Clause 5A – Development Application 2018/LD-00004	13.2.2018	DPES	That Council establishes a Policy for Fencing in Urban Areas in Cobar.	Resources are not available for this at this time.

COUNCIL RESOLUTIONS 22 MARCH 2018

NUMBER	ITEM	RESOLUTION NUMBER	ACTION BY	ACTION REQUIRED	OUTCOME
1141	Council Meeting – Notice of Motion – Government Incentive Programs for Attracting Health Care Professionals to the Region	46.3.2018	GM	That Council seek an urgent meeting with the Deputy Premier and the Minister for Health to seek a commitment from the NSW Government to establish and provide incentives and programs for the attraction and delivering Doctors, Specialists and other staff to rural communities such as Cobar and in particular the Western Area of NSW.	Letter's sent seeking support. Awaiting response in order to organise the meeting. Letters of support received and forwarded to Ministers Office. Mayor to meet with Minister Brad Hazzard in Albury on 21 October 2018. Minister was an apology. Mayor supported the Gwydir Council in providing representation to Canberra to raise the issue.
1142	Council Meeting – Notice of Motion – Installation of an Independent Pedestrian Crossing	47.3.2018	GM	That Council write to John Holland Rail, being the entity that maintains the RailCorp assets for Rural NSW, to increase the width to accommodate two vehicles crossing at same time on the level crossing on Bourke Road between Railway Parade South and Railway Parade North and install an independent pedestrian crossing.	Negotiations between John Holland Rail, RMS and Council has commenced. Awaiting RMS funding allocation.
COUNCIL RESOLUTIONS 26 APRIL 2018					
NUMBER	ITEM	RESOLUTION NUMBER	ACTION BY	ACTION REQUIRED	OUTCOME
1152	Council Meeting – Notice of Motion –	75.4.2018	GM	That Council investigate options and ways of reducing the cost of	Investigations to be undertaken once grant funding is found.

	Investigations into Water Cost Reduction Options			<p>water to the households and to include such things as:</p> <ul style="list-style-type: none"> i. Desalination of water; ii. Additional bore water; iii. Reduce the number of parks, gardens and ovals; iv. Increase water storages. <p>That Council seek grant funding to engage a consultant to undertake the investigations.</p>	
1153	Council Meeting – Notice of Motion – Policy Development for Development Applications for Mining Operations	76.4.2018	GM	<p>That Council develops a Policy to assist in the determination of Development Approvals (DA's) for Mining Operations in order to reduce the impact of Fly-in, Fly-out (FIFO) and Drive-in, Drive-out (DIDO) on our community.</p>	Meeting has been requested with Department of Planning Staff in Sydney to discuss policy issues and report to be provided back to Council.

COUNCIL RESOLUTIONS 28 JUNE 2018

NUMBER	ITEM	RESOLUTION NUMBER	ACTION BY	ACTION REQUIRED	OUTCOME
1180	Council Meeting – Notice of Motion – Arid Research Centre	140.6.2018	GM	<p>That a submission be made to the Prime Minister of Australia and the Premier of NSW seeking their support and consideration of establishing an Arid Research Centre in Cobar for the Far Western NSW.</p> <p>That a letter and submission be</p>	<p>Submission being prepared when resources available.</p> <p>To be completed by August 2019.</p>

				made to the National Farmers Association that a letter of support be sought.	
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COUNCIL RESOLUTIONS 24 SEPTEMBER 2018

NUMBER	ITEM	RESOLUTION NUMBER	ACTION BY	ACTION REQUIRED	OUTCOME
1217	Council Meeting – Clause 7A – Bathurst Street Reserve Licence Agreement	240.9.2018	ES	That Council acting as Crown Land Manager for the Bathurst Street Reserve (R64199), resolve to renew 12 month short term license agreements to Cobar Tennis Club to cover the period 1 July 2018 to 30 June 2019.	License agreement to be issued.
1219	Council Meeting – Clause 9A – Minutes of the Economic Taskforce Meeting – Tuesday, 14 August 2018	242.9.2018	EDM	That Council resolve to accept the recommendation of the Economic Taskforce that: Council investigate the possibility of the local mining companies setting up a buy local scheme for their employees.	No investigation to date.

COUNCIL RESOLUTIONS 13 DECEMBER 2018

NUMBER	ITEM	RESOLUTION NUMBER	ACTION BY	ACTION REQUIRED	OUTCOME
1244	Council Meeting – Clause 6A – Sale of Land for Unpaid Rates	313.12.2018	RO	That the sale be conducted during June 2019 with a full list of properties being presented to Council in February 2019 for	Proceeding – date to be advised.

				approval and advertising commencing in March 2019. That the General Manager be given the authority to call for expressions of interest to appoint an auctioneer to conduct the sale.	
1251	Council Meeting – Committee of the Whole Closed Council - Clause 2C – Consideration of Nymagee Airstrip Runway Crossing into Neighbouring Property	334.12.2018	DFCS	That Council proceed to shorten the northwest runway at Nymagee by 200 metres and advise key stakeholders immediately. That the General Manager be authorised to purchase Lot 2 DP 127362 for up to \$37,000 exc GST should the vendor believe that this becomes the best option for it as recommendation1 is implemented. That should the demand lead to a requirement to develop the strip at the northern end, the proposal be first considered by Council.	Contract exchanged.

COUNCIL RESOLUTIONS 28 FEBRUARY 2019

NUMBER	ITEM	RESOLUTION NUMBER	ACTION BY	ACTION REQUIRED	OUTCOME
1252	Council Meeting – Notice of Motion – Date Change for Clearing Consent	03.2.2019	GM	That Council together with RDA Orana, Far North West Joint Organisation and the Western Division Councils lobby the Federal Government to have the methodology changed that all farms	Letter sent to RDA Orana seeking support.

				in the Western area have the same opportunity to participate in the emission reduction fund as currently stands for some properties at present and seek the State Government support.	
1253	Council Meeting – Notice of Motion – Lobby for Water Security	04.2.2019	GM	That the Cobar Shire Council lobby the State and Federal Government to provide alternative and viable solutions to provide water security for our towns and villages in the Western Region and seek the support of the Far North West Joint Organisation, RDA Orana and the Western Division Association.	Letter sent to RDA Orana seeking support.
1269	Council Meeting - Clause 13A – Raw Water Supply to Dalton Park Horse Complex	25.2.2019	GWSE	That Council resolve to seek grant funding for \$202,140 for the extension of a raw water pipeline to the Dalton Park Racecourse as outlined in Option 3 of the attached report.	Grant funding to be applied for.

COUNCIL RESOLUTIONS 24 APRIL 2019

NUMBER	ITEM	RESOLUTION NUMBER	ACTION BY	ACTION REQUIRED	OUTCOME
1277	Council Meeting – Notice of Motion – Fringe Benefits Tax (FBT) Including Living Away From Home Allowance Exempted for Remote Mining Community such as	63.4.2019	GM	That Cobar Shire Council lobby both the Federal Government and the Association of Mining Related Councils to have Fringe Benefits Tax (FBT) including Living Away From Home Allowance exempted for remote mining communities such as Cobar.	Submission being prepared and discussions held with local mines.

	Cobar			That Council have discussions about a percentage of miners and those who are working on specific projects who should legally be required to live in town, to be held with the State Government.	
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COUNCIL RESOLUTIONS 23 MAY 2019

NUMBER	ITEM	RESOLUTION NUMBER	ACTION BY	ACTION REQUIRED	OUTCOME
1291	Council Meeting – Clause 9A – The Newey Plan of Management – Community Engagement	96.5.2019	DPES	That the Newey Plan of Management be implemented as written, with Option 2 accepted.	Newey Plan consultation document being amended to a draft Plan of Management based on option 2.

COUNCIL RESOLUTIONS 27 JUNE 2019

NUMBER	ITEM	RESOLUTION NUMBER	ACTION BY	ACTION REQUIRED	OUTCOME
1294	Council Meeting – Clause 2A – Model Code of Conduct	115.6.2019	GM	That Council adopts the Model Code of Conduct Policy.	Model Code of Conduct Policy adopted – No further action required. Councillor Code of Conduct Training scheduled for Monday, 16 September 2019.
1295	Council Meeting – Clause 4A – Model Code of Meeting Practice	116.6.2019	GM	That Council adopt the Code of Meeting Practice.	Code of Meeting Practice adopted – No further action required.
1296	Council Meeting – Clause 6A – 2019/2020	118.6.2019	RO	As per tabled resolution.	Rates and Annual Charges set – No further action required.

	Making of Rates and Annual Charges				
1297	Council Meeting – Clause 7A – Integrated Planning and Reporting Suite of Documents	119.6.2019	DFCS	<p>That Council adopt the 2019/2020 Operational Plan and Budget as exhibited after allowing for the amendment re the water treatment plant retirement detailed in this report.</p> <p>That Council adopt the 2019/2020 Capital Expenditure Budget as exhibited noting that the works to be undertaken will be increased by carried forward items.</p> <p>That Council adopts the Long Term Financial Plan as exhibited after adjusting for the difference resulting from recommendation 1.</p> <p>That Council adopt the schedule of Fees and Charges as exhibited for 2019/2020 after including the amendments recommended from public feedback.</p> <p>That Council adopt the Revenue Policy as exhibited for 2019/2020 after noting the inclusion of the reference to Australian Accounting Standards.</p> <p>That Council adopts the Delivery Program 2019/2020 to 2022/2023.</p>	<p>2019/2020 Operational Plan and Budget adopted – No further action required.</p> <p>2019/2020 Capital Expenditure Budget adopted – No further action required.</p> <p>Long Term Financial Plan adopted – No further action required.</p> <p>Fees and Charges adopted – No further action required.</p> <p>Revenue Policy adopted – No further action required.</p> <p>Delivery Program 2019/2020 to 2022/2023 adopted – No further</p>

				That Council acknowledges and thanks the contributors to the feedback.	action required.
1298	Council Meeting – Clause 8A – Disability Inclusion Plan	120.6.2019	EDM	That Council adopts the Disability Inclusion Action Plan 2019.	Disability Inclusion Action Plan 2019 adopted – No further action required.
1299	Council Meeting – Clause 10A – Allocation Forecast and Ramifications	122.6.2019	AWSM	That the information in relation to the Allocation Forecast and Ramifications be received and noted. Investigate the costs associated with purchasing raw water from upstream users. That Council workshop a drought plan for Cobar for the whole of Cobar perspective.	Information received and noted – No further action required. Investigations being undertaken. Workshop held – ongoing matter dependent on flows to Burrendong.
1300	Council Meeting – Clause 11A – Council Seal for Nymagee and Euabalong Funding Deed	123.6.2019	AWSM	That Council resolve to affix Council's Seal on the Funding Deeds between Cobar Shire Council and the NSW Government (through the Treasurer) in relation to the Restart NSW funding for the Nymagee and Euabalong Water Security Scoping Studies.	Seal affixed – No further action required.
1301	Council Meeting – Clause 13A – Crown Land Management Act 2016 – Classification and Categorisation of Crown Reserves	125.6.2019	DPES	That Council assigns initial categories of Community Land referred to in Section 36 of the <i>Local Government Act 1993</i> as detailed in this report and the attachment.	Notices and applications submitted to the Minister in accordance with resolution – No further action required.

				<p>That Council provided notices to the Minister of Lands in the approved form of the assigned categories for the relevant Crown reserves.</p> <p>That Council authorise the Director of Planning and Environmental Services to seek Ministerial consent to classify Crown reserves as identified in this report as operational land.</p> <p>That in the event of Ministerial consent to classify the Crown reserves (as identified in this report) as operational land is denied, such reserves be assigned a General Community Use community land category as referred to in Section 36 of the <i>Local Government Act 1993</i>.</p>	
1302	Council Meeting – Committee of the Whole Closed Council – Clause 2C – Tender for the Provision of Bitumen Spray Sealing T471920OROC	139.6.2019	RWM	<p>That the following tenderers be awarded this contract as the Panel Source suppliers for the Provision of Bitumen Spray Sealing to Cobarr Shire Council for the period 1 July 2019 to 30 June 2022:</p> <ul style="list-style-type: none"> ▪ The Trustee for L A Vandersluys Family Trust t/a Country Wide Asphalt; ▪ Colas NSW Pty Ltd; 	Tenderers awarded the contract as per the resolution – No further action required.

				<ul style="list-style-type: none"> ▪ NSW Spay Seal Pty Ltd; ▪ Fulton Hogan Industries; ▪ BMR Quarries Pty Ltd t/a Roadwork Industries; ▪ Bitupave Limited t/a Boral Asphalt; and ▪ All Pavement Solutions Pty Ltd. <p>That a provision be allowed for a 12 month extension based on satisfactory supplier performance which may take this contract through to 30 June 2023.</p>	
1303	Council Meeting – Committee of the Whole Closed Council – Clause 3C – Cobar Miners Memorial Tender T3-19-1	139.6.2019	EDM	That Council rejects the tender received by As Per Plan Construction for the construction of the Cobar Miners Memorial as it is not within the budget of the project or Council’s expected value for money parameters.	Tender received by As Per Plan Construction for the construction of the Cobar Miners Memorial rejected.

RECOMMENDATION

That the information contained in the monthly status report be received and noted, with the following items to be removed: 1294, 1295, 1296, 1297, 1298, 1299 Part 1, 1300, 1301 and 1302.

CLAUSE 4B – FOOD REGULATION PARTNERSHIP

FILE: H1-4 AOP REFERENCE: 1.6.5 ATTACHMENT: YES (PAGE 62-76)

AUTHOR: *Administration & Environmental Health Coordinator, Karen Warren*

Purpose

The purpose of this report is to promote an understanding of the Food Regulation Partnership (the Partnership) between Cobar Shire Council (Council) and NSW Food Authority (the Authority) and to provide information relating to the monitoring and food safety practices and hygiene of local food businesses.

Background

The Partnership is a regulatory program that was introduced in 2008. It formalises the partnership between the Authority and local Councils in NSW. The Authority works in conjunction with Council and shares the responsibility for ensuring that retail food businesses are inspected and comply with the Food Standards Code so that food sold is safe for human consumption.

Using a standardised inspection report (provided by the Authority) Council undertakes routine inspections of retail food businesses while the Authority provides a variety of tools, support and assistance that enables Council to enforce food safety compliance, help improve the consistency of inspections, interpretation of food laws and provides technical advice and guidelines. These tools can be applied using a graduated response that may increase in severity depending upon the breach.

A Council Authorised Officer regularly attends quarterly Regional Food Group Meetings coordinated by the Authority. At these meetings troubling and/or contentious food related matters are discussed in an open forum so that a consistent approach to such matters may be established. The Authority reports on information from the Statewide Regulatory Liaison Group and delivers training in food hygiene and food handling practices.

The partnership also enables Council to recover the costs of food regulation and enforcement in its Local Government Area (LGA).

Under the Partnership, Council is required to annually report on its food regulatory activities (Activity Report). The purpose of the activity report is for the Authority to capture data collected by Councils from across the state into a central document to monitor and assess trends in food surveillance work.

A copy of Council's 2018/2019 Activity Report is provided in the attachments to this agenda.

There is a high demand for training within the food sector. In June 2017, Council subscribed to an Online Food Safety Training program called "I'm Alert" which was developed and facilitated by Environmental Health Australia. The annual administration fee paid by food proprietors covers the cost of this annual subscription. The training is free and unlimited to all food businesses and their staff within the LGA. It assists food handlers in developing the required skills and knowledge to ensure food is handled in a safe and hygienic manner. Basic food safety principles as outlined in the Food Safety Standards eg. safe temperature controls, food receipt, food storage, food contamination, cleanliness and hygiene of food handlers are just some of the topics covered by this

training. It is presented in an interactive, easy to follow and entertaining format and includes the ability for the user to print off an acknowledgement form and a certificate identifying the topics of food safety training that have been completed as part of the program. These are kept as a part of the food businesses records and can be requested by Council's Authorised Officers during inspections. It is suggested to food business operators that all new food handlers complete this online training as part of their staff induction process.

The site may be accessed at: <https://www.imalert.com.au/foodsafety/>

Since subscribing to the program, Council has seen an overall improvement in compliance of the Food Standards Code in food businesses across the LGA. In two (2) years the program has recorded 155 food handlers from Council's LGA to visit the site with some of these users re-visiting for further training.

A flyer outlining an overview of the "I'm Alert" training, a Training Acknowledgment Form (certificate) and a copy of Council's Educating Food Handlers Report is also provided in the attachments to this agenda.

RECOMMENDATION

That the information received in the Food Regulation Partnership Report be received and noted.

CLAUSE 5B – MATERIAL VARIATIONS TO BUDGET ESTIMATE 2018/2019 AND 2019/2020

FILE: L5-22-1

AOP REFERENCE: 3.1

ATTACHMENT: NO

AUTHOR: *Director Finance and Community Services, Kym Miller*

Purpose

To advise Council of material differences in actual income and expenditure from the estimated income and expenditure for the financial years ending 30 June 2019 and 30 June 2020.

Background

The Local Government (General) Regulations 2005 require that Council be “*advised at the next Council meeting of any instance where the actual income or expenditure is materially different to the estimated income or expenditure*”.

1. The Far North West Joint Organisation has paid to Cobar Shire Council \$1,425k for an exhibition upgrade at the Great Cobar Heritage Centre. This will be reported as a capital contribution in the year ended 30 June 2019 and be shown as restricted cash at that date.
2. The 2019/2020 Budget had an assumption of receiving \$750k under the Federal Roads to Recovery Program. The extension and details of the program has now been announced and the indicative amount to be paid to Cobar Shire Council is \$1,085k with a similar amount also to be received for the four years following. This will appear as operating income in the annual reporting – traditionally however, this amount is used for capital expenditure on roads.

Financial Implications

The operating surplus/ deficit for the year ended **30 June 2019** will be enhanced by \$1,425k – however there will be no impact on the operating surplus/ deficit after capital grants and contributions.

The operating surplus/ deficit for the year ended **30 June 2020** will be enhanced by approximately \$330k. The extra income will be cash neutral as it will be required to be expended on the roads network in the year received.

RECOMMENDATION

That Council receive and note the report Material Variations to Budget Estimate 2018/2019 and 2019/2020.

CLAUSE 6B – ARREARS OF RATE BOOK 2018/2019

FILE: R2-1

AOP REFERENCE: 3.1.1.2

ATTACHMENT: NO

AUTHOR: *Office Coordinator, Jo Louise Brown*

Background

The total outstanding Arrears of Rates as at 30 June 2019 is \$1,797,313.76:

Rates..... *\$1,137,127.45 which compares to \$782,896.30 as at 30 June 2018.

*Includes Unknown owners of \$304,523.09.

Legal Costs..... ..\$56,474.67 which compares to \$50,747.28 as at 30 June 2018.

User Pay Water **\$603,711.64 which compares to \$680,566.13 as at 30 June 2018.

** User pay water not due until 20 July 2019.

Recovery action will be continued by staff as a priority.

RECOMMENDATION

That Council receives and notes the information contained within this report.

CLAUSE 7B – DROUGHT MANAGEMENT PLAN

FILE: D6-1

AOP REFERENCE: 4.1

ATTACHMENT: YES

(UNDER SEPARATE COVER)

AUTHOR: *Water and Sewer Engineer, Victor Papierniak*

Purpose

The purpose of this report is to provide the townships of Cobar and Nyngan with a drought management plan describing the options and recommendations in response to the current drought situation.

Background

Cobar Shire Council and Bogan Shire Council have paid for and engaged a consultant to provide a Drought Management Plan that will specifically assist in the management of the current drought by:

- Providing guidance in responding to the drought situation.
- Provide information on measures that could be implemented to improve water availability and reduce the impacts of droughts.
- Inform the community of the issues associated with drought management and the community's role during drought.

This Drought Management Plan encompasses a collection of previous compiled reports by Nyngan and Cobar Councils and works in conjunction with the Cobar Drought Management Plan 2005. The Drought Management Plan attached with this report complies with the requirements specified in DPI Water Best-Practice Management Guidelines and templates issues by the NSW Water Directorate.

RECOMMENDATION

That the information in relation to the Nyngan and Cobar Drought Management Plan be received and noted.

CLAUSE 8B – MEETING MINUTES

FILE: C8-34

AOP REFERENCE: 3.1

ATTACHMENT: YES

(PAGE 77-79)

AUTHOR: *Executive Assistant General Manager/ Mayor, Janette Booth*

Background

Councillors and Council Staff are required to represent Council at a variety of meetings.

Included in the attachments to this agenda are copies of the minutes and the Status Reports of those meetings which have been held recently for the information of Councillors. They include:

- Code of Conduct Report Consideration Committee – Thursday, 27 June 2019 (no Status Report).

RECOMMENDATION

That the Minutes of the Code of Conduct Report Consideration Committee be received and noted.

CLAUSE 9B – INVESTMENT REPORT AS AT 30 JUNE 2019**FILE: B2-7****AOP REFERENCE: 3.1.1.7****ATTACHMENT: NO****AUTHOR: Acting Financial Accountant, Sandra Davey****Purpose**

Section 625 of the Local Government Act 1993 and Clause 212 of the Local Government (General) Regulation 2005 and the Council's Investment Policy require Council's investments to be reported to the Council on a monthly basis.

Issues


The table below shows the balances of Council's Investments as at the end of June 2019. Term deposits have differing terms to spread the maturity dates throughout the year. The amount restricted in the Audited Financial Report for Employee Leave Entitlements is \$342,042.

The Financial Assistance Grant Advance and the Far North West Joint Organisation (FNWJO) Tourism Grant were received in June 2019.

Investments for June	Rate	Opening Balance	Transfers to Investments	Transfers from Investment	Interest Earned	Closing Balance
NAB Sweep Acct		\$ 1,271,911	\$ 8,225,131	\$ 3,966,993	\$ 4,013	\$ 5,530,049
Sep-19	2.10%	\$ -	\$ 1,000,000		\$ 1,611	\$ 1,001,611
Aug-19	2.85%	\$ 2,018,176			\$ 4,728	\$ 2,022,904
Apr-20	2.60%	\$ 2,007,558			\$ 4,290	\$ 2,011,848
Jun-19		\$ 2,026,472		\$ 2,000,000	\$ -	\$ -
Feb-20	2.72%	\$ 2,016,144			\$ 4,507	\$ 2,020,652
Sep-19	2.86%	\$ 1,020,158			\$ 2,398	\$ 1,022,556
Sep-19	2.65%	\$ 2,010,618			\$ 4,379	\$ 2,014,997
Aug-19	1.95%	\$ 1,001,349	\$ 3,000,000	\$ 1,000,000	\$ 1,763	\$ 3,001,763
Oct-19	2.50%	\$ 1,003,016			\$ 2,061	\$ 1,005,077
Jul-19	2.08%	\$ 2,000,451			\$ 3,386	\$ 2,003,837
Oct-19	2.75%	\$ 1,011,013			\$ 2,262	\$ 1,013,275
Oct-19	2.75%	\$ 1,011,013			\$ 2,262	\$ 1,013,275
TOTALS		\$18,397,880	\$12,225,131	\$6,966,993	\$37,661	\$23,661,843

Annualised Average return on Investment for the Month: 2.53%

I hereby certify that the above investments have been made in accordance with Section 625 of the Local Government Act 1993 and Clause 212 of the Local Government (General) Regulation 2005 and the Council's Investment Policy.



Acting Financial Accountant**RECOMMENDATION****That Council receive and note the Investment Report as at 30 June 2019.**

**CLAUSE 10B – BANK RECONCILIATION, CASH FLOW & LOAN FACILITY
SUMMARIES AS AT 30 JUNE 2019**

FILE: B2-7

AOP REFERENCE: 3.1.1.5

ATTACHMENT: NO

AUTHOR: *Acting Financial Accountant, Sandra Davey*

Purpose

Council has requested that the following financial information be presented to each meeting of Council: reconciled bank balance, cash flow statement, and loan facility.

Issues

Bank Reconciliation

Balance as per Bank Statement	10,000
Add Outstanding Deposits & Receipting	4,088
Less Unpresented Cheques	(-16)
Reconciled Balance	14,072

In accordance with the requirements of the Local Government Act, 1993, I hereby certify that the Cash Book has been reconciled with the appropriate Bank Statements on a daily basis during the month and that the reconciliations have been recorded.



Acting Financial Accountant

Monthly Total Funds Available for the Last 12 Months

Month	Investment Balances	Operating Account	Total Available Funds
Jun 18	18,959,272	6,905	18,966,177
Jul 18	19,692,731	9,114	19,701,845
Aug 18	19,851,551	24,356	19,875,877
Sept 18	17,397,785	9,887	17,407,672
Oct 18	18,088,990	18,099	18,107,089
Nov 18	18,361,800	(163,625)	18,198,175
Dec 18	17,009,717	18,601	17,020,318
Jan 19	15,870,216	(11,175)	15,706,591
Feb 19	15,980,048	(5,842)	15,974,206
Mar 19	18,000,631	9,011	18,009,642
Apr 19	19,443,263	9,382	19,452,645
May 19	18,397,880	12,261	18,410,141
June 19	23,661,843	14,072	23,675,915

The amount restricted in the Audited Financial Report for Employee Leave Entitlements is \$342,042

Cash Flow

June		Description	Forecast
Forecast	Actual		July
12,261	12,261	Bank Balance Forward	14,072
1,847,200	5,730,936	FAG / R2R / RMCC	413,000
14,336	14,336	RMS Agency	14,366
590,000	776,028	Rates /Water/User Charges	686,000
150,000	407,601	Private Works/Debtors	150,000
380,000	0	LBV – Residents Fees & Subsidies	600,000
190,000	213,239	Child Care/In Home Care	190,000
(267,848)	(5,263,963)	Net Movement of Investments	2,000,000
1,000,000	3,687,947	Sundry Income & Grants	800,000
		<i>Less</i>	
(2,500,000)	(4,807,583)	Creditors	(3,500,000)
(790,000)	(756,730)	Wages / Salaries	(790,000)
10,000	14,072	Bank Reconciliation Cr/(Dr)	10,000

Loan Facility Report as at 30 June 2019

Swimming Pool and Street Upgrade Loan (6.22%) <i>Principal and Interest = \$22,265</i>	(1,029,539.26)
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RECOMMENDATION

That Council receive and note the Bank Reconciliation, Monthly Total Funds Available, Cash Flow and Loan Facility Report as at 30 June 2019.

CLAUSE 11B – ENGINEERING WORKS REPORT

FILE: C6-20-2 AOP REFERENCE: 4.3.2 ATTACHMENT: YES (PAGE 80-89)

AUTHOR: *Acting Director of Engineering, Simon Pradhan*

Purpose

To inform Council of completed and ongoing Engineering Works for the period of June 2019.

Discussion

State Highways

Maintenance Work

- Sign and guidepost replacement works as required – **ongoing**;
- Pothole repairs – **ongoing**;
- Replacement of two failed Armco pipes on HW8 to be undertaken during June.
- Line marking of reseal segments to be undertaken during June.
- Vegetation Maintenance – **ongoing**.

Construction Work

Pricing of the Burril Tank Project is ongoing. Projects expected to commence early 2020.

Urban Roads/Shire Roads/Regional Roads

Maintenance Work

- Patch over collapsed Armco pipe on RR7518;
- Maintenance/Spot Grading – SR7, SR9, SR10, SR12, SR19, SR20, SR24, SR26, MR407;
- Pavement Maintenance – SR13A, SR22, SR38, SR42, MR407, MR411, MR416, MR423, RR7518, RR7521 and MR461.

Construction Work

- Acres Billabong – road construction complete. Sealing to be done after installation of cut-off walls. Up-stream and down-stream cut-off walls being installed so that rock armouring and rock baskets can be installed.
- Haul and spread of gravel to next REPAIR program area being undertaken.
- SR24, Bridge approaches have been stabilized. To be sealed in July.

Water and Sewer

Maintenance Work

- Complete town hydrant maintenance and repair works – **ongoing**;
- Pest control within sewer reticulation network being carried out where necessary – **ongoing**;
- Eight water faults were reported during the month and they were resolved;
- Repairs are being undertaken to the Sewer Treatment Plant embankment – **ongoing**;
- A chlorine installation audit and identified remedial works are being undertaken – **ongoing**.

Water Operations

The water treatment plant is producing approx. 1.8 ML per day. Alternate day water restrictions with hand watering only between 5pm and 8pm have been introduced for Cobar to ensure demand is controlled. Burrendong Dam levels (5.3%) continue to fall and future restrictions on High Security Town Water are a possibility.

Parks and Gardens

- General maintenance carried out within parks and reserves within the Shire as required – **ongoing**;
- Coordinating Euabalong playground installation and oval irrigation upgrades – **ongoing**;
- Tiding up street trees – **ongoing**;
- Airport tree removal in the flight zone areas;
- Removal of garden bed along the wall at the Museum in accordance with plan to address rising damp issues.

Resources for Regions

Construction of New Water Treatment Plant (WTP)

- The contract was let to Laurie Curran Water (LWC) on 23 June 2017.

Work completed to date:

- Site and road reserve clearing;
- Security fence erected around main treatment plant site;
- PAC Contact Tank and Clear Water Tank;
- Clarifier and filter tank;
- Pipelines from new WTP to Fort Bourke Hill reservoirs;
- Sludge Lagoons;
- Construction of the blockwork walls and structural steelwork for the main treatment building;
- Mechanical and electrical installation;
- Demonstration;
- Proof of performance.

Work in progress:

- Ongoing Commissioning;
- Defects Remediation;
- WTP Access Road.

Expenditure to end of May on the contract by LWC is \$10,568,678.18 (95.98% of the contract). The official opening of the WTP is expected to be in October 2019.

RECOMMENDATION

That the information contained in the Engineering Works Report detailing maintenance on Shire and Regional Roads, State Highways and Water Sewer Mains, Resources for Regions Projects and other Major Grant Works be received and noted.

CLAUSE 12B – EXPENDITURE FOR ROADS NETWORK

FILE: R5-31

AOP REFERENCE: 4.3.2

ATTACHMENT: YES

(PAGE 90-95)

AUTHOR: *Acting Director of Engineering Services, Simon Pradhan*

Purpose

To provide Council with financial information on the expenditure on Council's Local and Regional Roads.

Background

A report detailing the Expenditure on Capital/R2R (orange), Council's Shire Local Roads (blue) and Regional Roads Network (green) is provided as an attachment to this agenda for Council's information.

RECOMMENDATION

That the information detailing the Expenditure for Council's Roads Network be received and noted.

CLAUSE 13B – ANALYSIS OF DRY AND WET PLANT AND EQUIPMENT CONTRACT

FILE: T3-15-6 & P3-19-4 AOP REFERENCE: 3.3.4 ATTACHMENT: NO

AUTHOR: *Procurement Officer, Brad Lennon*

Purpose

The purpose of this report is to provide information on the analysis and result of the engagement of Contractors under the Dry and Wet Plant and Equipment Contract for works let over \$80,000 inclusive of GST.

Background

Throughout the year Council uses various contractors for the supply of plant and equipment and trades and miscellaneous services for many of Council's activities.

These Contractors are usually engaged on a daily basis for small projects or by quotations for larger projects.

Council has requested that a report be provided for works let over \$80,000 inclusive of GST.

The table below indicates the contractors that were engaged for services over \$80,000 inclusive of GST for the period 1 July 2018 – 30 June 2019.

Contractor	Description of Works	June	2018/2019
Bruces Contracting	Water Cart Hire	\$19,750	\$248,102
Whacko Water Trucks Pty Ltd	Water Cart Hire	\$67,944	\$154,489
Rollers Australia	Roller Hire	\$78,693	\$361,946
Looknofurther.com.au Pty Ltd	Labor and Grader Hire	\$15,960	\$146,861
McRowe	Water Cart Hire	\$0	\$163,380
Broughton Contracting Pty Ltd	Plant and Equipment Hire	\$537	\$80,537
Urquhart Haulage Contractors	Haulage	\$62,921	\$366,483
The Mining Pty Ltd	Plant Hire	\$0	\$153,072
Killeen Plant Hire Pty Ltd	Plant Hire	\$0	\$189,537
Macquire Survey Pty Ltd	Surveying Services	\$0	\$138,699

RECOMMENDATION

That Council receive and note the information contained in this report.

CLAUSE 14B – UPDATE ON INFRASTRUCTURE PROJECT FINANCES**FILE: G4-29 AOP REFERENCE: 4.1.3.3 and 4.4.4.2****ATTACHMENT: NO****AUTHOR: Water and Sewer Manager, Eric Poga****Purpose**

To provide Council with an update on the infrastructure projects budgets and expenditure as at 30 June 2019.

Background

Cobar Shire Council was successful in obtaining funding for three projects through the Resources for Regions Restart NSW provided by the NSW State Government. One project has been completed with two ongoing projects. Council also obtained Restart NSW Funding through the Safe and Secure Water Program.

Financial Implications

	Restart NSW Funding	Cobar Shire Council Funding	Expended as at 30 June 2019	Project Status
Water Treatment Plant (WTP)	\$15,750,000	\$200,000	\$10,437,563	<ul style="list-style-type: none">- The WTP is operational. Minor defects will be fixed by a contractor, operator training is ongoing.- Design of the road to the WTP will be completed in July 2019.
Sewerage Scheme Refurbishments Expansion and upgrade	\$2,100,000	\$100,000	\$479,023	<ul style="list-style-type: none">- The Ward Oval Pump Station refurbishment and Lagoon upgrade have been completed.- Application to change scope of works to include upgrade of all sewer pump stations and pre-treatment screening for sewer inflows has been approved.- Investigation and design of upgrades is currently proceeding.- Public Waste Engineer has undertaken site inspection and confirmed scope.- Design and Contract documentation has commenced.
Water Mains Cleaning and Replacement and Water Storage Refurbishment Project	\$6,900,000	\$0	\$266,373	<ul style="list-style-type: none">- Survey work complete.- Environmental Investigations completed.- Geotechnical onsite works undertaken.- Design and tender documentation being finalised.- Investigation of reservoir roof complete. Design to commence after confirmation of funding.

RECOMMENDATION

That Council receive and note the updated financial information for the three Restart NSW Resources for Regions infrastructure projects.

CLAUSE 15B – FOURTH QUARTERLY REVIEW OF THE ANNUAL OPERATIONAL PLAN 2018/2019

FILE: L5-22

AOP REFERENCE: 3.1

**ATTACHMENT: YES
(UNDER SEPARATE COVER)**

AUTHOR: *Economic Development Manager, Kerry Grant-Mackay*

Purpose

To provide Council with a detailed review of all actions outlined in the Annual Operational Plan 2018/2019 for the fourth quarter (ie April to June 2019).

Background

At the June 2018 Ordinary Council Meeting, Council adopted the 2018/2019 Annual Operational Plan (AOP) and Budget. Council is obligated to review the AOP and Budget each quarter, under the NSW Integrated Planning and Reporting legislation and guidelines. It should be remembered that this review is only for the period April to June 2019 and does not cover actions or activities that have occurred since then. However, this paper aims to highlight major issues that may arise in Q1 of 2019/2020.

Issues

Each responsible officer has provided the attached review of their operations. All actions outlined in the AOP have been addressed and statistics are provided where appropriate.

A summary of the major projects undertaken in Q4 in 2018/2019 and the emerging concerns for Q1 in 2019/2020 are as follows:

Governance and Economic Development

- Council together with the Business Association is currently developing the 2019 Cobar Business Awards, which will be held in September 2019. This will include a number of guest speakers whom have confirmed attendance for this prestigious occasion.
- Development of the new tourism website will continue into Q1 2019/2020, together with renewed focus on the Grey Mardi Grey platforms. Following the development of a communications plan for this festival.
- The one million dollar drought fund extension encompasses a number of projects, with acquittals completed for the community events and business initiatives projects. A draft acquittal has been prepared for the bore drilling, awaiting completion of bore drilling. Extensions have been sought for approval by the Department for the remaining projects, with all projects to be completed in Q1 2019/2020.
- Council continues to work with state government officials to progress the industrial estate application, including hosting a visit from the head of the Growing Local Economies Fund (GLEF) unit in June. It appears this project is unlikely to meet the BCR requirements and as a result may not be successful. If so, this will be assessed under the Drought Initiatives Program of the State Government.
- With the State Government election held recently, the number of grant opportunities has reduced. It is expected this will turn around in the next quarter, with the SCCF Round 3 announced and more funds likely in Q1 2019/2020.

-
- Grants submitted for the quarter include \$24,500 for a drug and alcohol project, \$40,000 for CCTV, \$40,000 to upgrade the Youthie's outside basketball courts to a multiple sports space and \$40,750 for arts workshops. Also, the Far North West Joint Organisation (FNWJO) has awarded Council \$1.425m for exhibition upgrades at the GCHC. These funds will be allocated once the master plan project is complete, prioritising works.
 - The Corporate Risk Register has been reviewed and adopted by Manex. Quarterly departmental reviews will commence in Q1 2019/2020 to ensure contents remain current.
 - A new WHS Committee has been nominated by each of Council's workgroups, which holds a two year term. Meetings will be undertaken every 2 months, which will provide a platform for consultation between Council Management and employees.
 - IT Services Manager has commenced an audit of IT systems which has implications for the planning and rollout of Electronic Document Records Management System (EDRMS). Budget has been allocated in 2020/2021 Financial Year for EDRMS.

Community Services

- Far North West Joint Organisation has appointed a new Executive Officer who will commence early July 2019.
- OROC has now been disbanded and replaced with the Joint Organisations. The Far North West Joint Organisation (Bourke, Cobar and Walgett) will work closely with the Orana Joint Organisation and Far South Joint Organisation towards mutually beneficial projects, including procurement, sharing ideas and resources.
- Negotiations for the air service contract with the preferred supplier will be finalised in Q1 2019/2020. A number of meetings and discussions have been held in relation to the tender process and contract.
- There has been strong support for activities held at the Library during the quarter and strong use of the new rooms. The community are encouraged to offer suggestions for improvements.
- Cobar Youth Council had a busy quarter with planning and running Youth Week, encompassing a number of varying activities. This saw over 300 youth participate and be involved in the community, with positive feedback received.
- Children's Services – has had a busy and overall successful year.
- With the commencement of the Tourism Manager this quarter, a Tourism Advisory Committee has been established to focus on upcoming events in 2019/2020, namely the 150 Year Celebration, 2020 Grey Mardi Gras and the Festival of the Miners Ghost (FOMG).
- There has been good visitation to the Youthie for the quarter and a number of free campers are using the facility. Whilst they do not generate much income, they have been very supportive of the service the Youthie provides.
- Council engaged an architect to prepare a concept plan for the Youth and Fitness Centre for inclusion in funding. Funding has been secured and tender documents will be prepared in Q1 2019/2020.
- The design and installation of the Miners Memorial is ongoing, with design options being reviewed to bring the project under budget. Negotiations with individual will occur early in Q1 2019/2020.
- Lilliane Brady Village occupancy rate was 100% this quarter for Hostel with no vacancies and 83% for Nursing Home with no vacancies due to recent admissions.
- Cobar's Local Emergency Management Plan is currently up to date.

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- Cash balances remain robust. Much work has been undertaken in accordance with the end of financial year and in finalising the budget for 2019/2020. All new IP&R documents were adopted and implementation now commences.

Engineering (Infrastructure)

- A lack of water has greatly restricted the amount of road works undertaken.
- Successful funding applications under the Safe and Secure Program will see both the Nymagee Water Scoping Study and the Euabalong and Euabalong West Scoping Study commence in 2019/2020.
- A business case requesting State Government funding to upgrade the remaining 100 km of the Nyngan to Cobar pipeline gas been presented to the Minister for Water by the CWB President. The CWB President also presented a Public Works report for the upgrade of the Nyngan and Hermidale pump stations. Negotiations are now proceeding with the new Water Minister.
- New Water Treatment Plant has been built and due to be commissioned in Q1 2019/2020.
- Active Transport Plan has been adopted and an excellent source for identifying projects which require funding.
- Dalton Park playground has been completed.
- Significant carryovers in the roads capital budget occurred in 2019/2020, namely due to the lack of water availability.

Planning and Environmental Services

- Mount Hope landfill has recently been re-fenced with signage. Nymagee landfill is currently being considered for an upgrade to fencing and cell design to reduce windblown rubbish issues.
- Staff have been busy assessing an increasing number of Development Application's (DA's) and some quite complex DAs.
- All of the remaining annual food premises inspections were completed during the quarter with Council meeting our obligations under the Food Authority Partnership.

Legal Situation

Council must review the AOP six monthly and the budget quarterly as per the NSW Integrated Planning and Reporting guidelines. Council chooses to review the AOP in line with the budget.

Policy Implications

The report outlines what has been achieved to date, what has not been achieved and why, and highlights any concerns regarding the actions in the AOP. Councillors are encouraged to read through the report to get an understanding of where each of the actions has progressed to and to understand any possible issues that may need addressing in future quarters.

Financial Implications

Any financial implications are outlined in the budget review.

Risk Implication

Any risks to achieving outcomes are listed in the report.

RECOMMENDATION

That Council receives and notes the fourth quarterly review of the 2018/2019 Annual Operational Plan, covering the period April to June 2019.

CLAUSE 16B – GRANT FUNDING

FILE: G4-17

AOP REFERENCE: 3.1.1.4

ATTACHMENT: NO

AUTHOR: *Economic Development Manager, Kerry Grant-Mackay***Grant Update**

Grant and Department	Activity	Amount Applied For	Successful?	Council Funding Required	Deadline for project, comment
Grants Applied for					
Basketball After Dark – National Ice Action Strategy	Through the Local Drug and Action Team (LDAT) this program aims to have youth off the street after dark.	\$24,500	Pending	In kind support to the value of \$23,000, consisting of marketing and promotion of program, facility use, and wages.	Outcome of application advised July 2019 for implementation thereafter.
My Community Project through the NSW Generations Fund	CCTV Installation for Community Playground. Staged approach to enable additional cameras to be installed as and when required.	\$40,000	Pending – confirmed this project meets funding requirements and will be included in the public vote for our electorate.	Nil	Outcome of application advised September 2019 – 12 month completion timeframe. Each electorate is given an allocation of money, with projects determined via community vote.
My Community Project through the NSW Generations Fund	Multi-Sports Courts and equipment upgrade. Entails re-surfacing the basketball/Tennis court at the Youth	\$40,000	Pending – confirmed this project meets funding requirements and will be included in the public vote for our electorate.	Nil	Outcome of application advised September 2019 – 12 month completion timeframe. Each

	Centre and updated equipment.				electorate is given an allocation of money, with projects determined via community vote.
Growing Local Economies Fund	Design and construction of new industrial estate for Cobar.	\$4.405m	Pending – EOI was successful, business case now submitted.	\$500,000	Business case being assessed. Council providing further information as requested. Site visit by Department undertaken in June 2019. Outcome expected by end July.
Multicultural NSW – October Mental Health Month 2019	Cobar Youth Mental Health Celebrations, consisting of guest speakers, activities and sausage sizzle.	\$1,000	Pending	Nil	Outcome expected August 2019.
Transport NSW – Bike Week Sept 2019	Tour de Cobar Celebration.	\$500	Pending	Nil	Outcome expected August 2019.
Youth Opportunities Program	Preparing Cobar's Youth for the Future – providing Year 11 and 12 students mental health and cyber safety workshops, RSA and First Aid qualifications and cooking cultural cuisine.	\$23,250	Pending	Nil	Outcome expected October 2019.

Transport for NSW – Freight, Strategy and Planning Division	EOI – Electric Vehicle Charging Location. Council to partner with NRMA.	NRMA to incur costs for the design, installation, insurance and associated costs of the charging station.	Pending	Council to contribute parking space and an area for installation of the station free of charge.	Should the EOI meet with Transport for NSW approval, Council/NRMA will be invited to submit a detailed application in the near future.
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Grant Outcomes

Grant and Department	Activity	Amount Applied For	Successful?	Council Funding Required	Comment
Grants Announced					
Far North West Joint Organisation Tourism Fund	Upgrade exhibitions at Great Cobar Heritage Centre (GCHC).	\$1,425,000	Successful	Nil	Funding agreement awaiting execution.
Infrastructure NSW – Fixing Country Roads	Sealing the Grain Road.	\$1,000,000	Successful	\$350,000 (Total project cost \$2,350,000 including previous approval by Federal Government for \$1,000,000)	Funding agreement awaiting execution.
Restart NSW – Safe and Secure Water Program	Nymagee Water Security Scoping Study - Carry out scoping study to identify the provision of water to the residents of Nymagee to improve future water security.	\$43,500	Successful	Nil	Funding agreement executed 21 June 2019.
Restart NSW – Safe and Secure Water Program	Euabalong and Euabalong West Scoping Study - Carry out scoping study to identify	\$29,250	Successful	Nil	Funding agreement executed 21 June 2019.

	options for the provision of water to the residents of Euabalong and Euabalong West to improve future water security.				
Community Child Care Fund	Subsidise administration fees for IHC clients to make care more affordable.	\$350,000 over 2 years	Unsuccessful	Nil	Work continues with negotiations with the dept. Focus now on getting individual families a subsidy.
Youth Opportunities	Series of workshops with year 11 students with Cobar High School (CHS) and NGOs.	\$31,090	Unsuccessful	Staff support	Work with CHS and NGOs to implement.
Department of Communications and the Arts – Festivals Australia	Community artistic workshops and mural painted on water tank at Fort Bourke in line with Festival of the Miners Ghost (FOMG).	\$40,750	Unsuccessful	In-kind support to the value of \$10,000	Outcome of application advised June 2019, for implementation for the 2019 FOMG if successful.
Office of Responsible Gaming Grants	On behalf of the Liquor Accord to conduct a Certificate II in Security Course (in Cobar) under the Office of Responsible Gaming Grants.	\$15,000	Unsuccessful	Nil	An additional \$5,000 will be contributed via the Cobar Liquor Accord should the application be approved.

Council committed \$200,000 in the 2019/2020 budget to put towards grant proposals as a co-contribution. This money is yet to be allocated.

Current Grant Opportunities

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- TTTT Grants through the FRRR fund – will assist Nymagee Progress Association to apply for a community event grant. All Progress Associations have been encouraged to apply, as has the CWA who have approached us for grant preparation assistance, now that quotations have been obtained. The current round of funding closes 23 July 2019 with differing tiers of funding available, from \$20,000, \$60,000 and \$150,000 (the largest amount requiring an EOI prior to being invited to submit a detailed application).
 - CASP (Country Arts Support Program) – Aim of this funding is to support community arts and cultural development in regional NSW. Endeavour to apply for workshops which support and relate to upcoming festivals in 2020, including Festival of the Miners Ghost, Grey Mardi Gras and 2020 celebration. Funding is available to a maximum of \$5,000, with applications closing 29 July 2019.
 - Start Strong Capital Works Program through the Department of Education NSW – aims to increase the number of 600 hour community preschool places available in areas of need and demand. Discussions underway with the Cobar Mobile Children Service and working with them to submit an application. Total pool of funding is limited to \$4 million, and applications close 4 August 2019.
 - NSW Seniors Festival 2020 program will allow Council to run local festival events and activities that provide opportunities for people over 60 to remain active, healthy, engaged and contribute to their community. Funding between \$5,000 to \$10,000 is available with a 50% co-contribution, with applications closing 9 August 2019.
 - State Government through Increasing Resilience to Climate Change is providing funding to address identified climate change risks and vulnerabilities facing NSW Councils. The Increasing Resilience to Climate Change program has been established to encourage: Implementation of actions to address identified climate risks; Regional consideration of climate change impacts in decision making; Implementation of climate change adaptation actions beyond business as usual projects and programs and enhanced adaptive capacity. Individual Councils can apply for funding between \$30,000 to \$120,000, with applications closing 2 September 2019.
 - NSW Government through the Strong Country Communities Fund has allocated \$776,294 to Cobar Shire Council, with 50% required to be allocated to projects supporting young people. Funding proposals require submission by 27 September 2019.
 - Transport NSW through the Country Passenger Infrastructure Grant Scheme provides subsidies to support the construction or upgrade of bus stop infrastructure owned and maintained by local Council. New shelters provide funding value to \$11,000, and upgrade to the value of \$2,200. Upon review it has been noted both Cobar High School and TAFE require the construction of new shelters. Applications close 30 September 2019.

Grant Funded Projects – Implementation

The following is a summary of works in progress for grant funded projects:

- Reconciliation Week grant to produce a series of story boards in progress. Now looking at adding in a board for the Murrin Bridge area celebrating the revival of language. Discussions continued with traditional owners.
- RCF Rd 1 Museum project – Damp proofing completed. Consultant architects developing a master plan and priority of works.
- Heritage Near Me – Museum accessibility project – being incorporated into above. Accessibility consultants have provided their report. The fire safety audit is completed. Progress report submitted.
- RCF Rd 2 exhibition upgrade – plan of works being developed as per master plan.

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- Miners Memorial – Tender rejected. Further work being undertaken to bring project to budget.
 - SCCF – Toilet project – Drummond Park toilet designed and ordered. Design completed for Mount Hope, with quotations being sought.
 - SCCF – Girl Guides Hall – Will renovate existing house. Plans being developed.
 - SCCF – Youthie upgrade – architect has provided preliminary plans. Project team has assessed these and provided further comments. Plans to be revised with this information shortly.
 - Public Reserves – Boxthorn Removal Euabalong common – Project for Reserve Trust – extension provided due to drought
 - Safe and Secure Water Fund – pipe replacement and Tank refurbishment – PWA undertaking pipeline design work. Business case being progressed for reservoir refurbishment.
 - Drought Projects – at various stages of progress, extensions sought for four projects until 31 August 2019.

RECOMMENDATION

That the information contained in the grant funding report detailing grants applied for, grants announced and grants available be received and noted.

CLAUSE 17B – RATES RECONCILIATION REPORT AS AT 30 JUNE 2019**FILE: R2-1****AOP REFERENCE: 3.1.1.6****ATTACHMENT: YES (PAGE 96-97)****AUTHOR: *Office Coordinator, Jo-Louise Brown*****Purpose**

To provide Council details of the Rate Reconciliation as at 30 June 2019.

FUND	LEVY 2018-2019	Pensioner Rebates	Abandoned Levy	Additional Levies	Sub Total 2018-2019	Arrears 30th Jun 18	Payments	Total Outstanding	Total Outstanding Previous Year	% Outstanding of Sub Total Plus Arrears
Business	409,307.61		530.00	530.00	409,307.61	78,431.59	390,219.00	97,520.20	78,431.59	19.99%
Farmland	694,965.98		-	1,406.20	696,372.18	31,215.47	654,028.30	73,559.35	31,215.47	10.11%
Mining	1,728,262.37		-	-	1,728,262.37	225,987.30	1,554,048.45	400,201.22	225,987.30	20.48%
Residential	1,177,062.40	48,595.98	4,442.56	-	1,124,023.86	233,293.62	1,086,105.82	271,211.66	233,293.62	19.98%
Overpayments					-	-134,695.26	16,650.65	-151,345.91	-134,695.26	112.36%
Legal Costs			-	29,770.52	29,770.52	50,747.28	24,043.13	56,474.67	50,747.28	70.14%
Interest			-	65,002.21	65,002.21	135,920.90	22,213.36	178,709.75	135,920.90	88.94%
General Rates	4,009,598.36	48,595.98	4,972.56	96,708.93	4,052,738.75	620,900.90	3,747,308.71	926,330.94	620,900.90	19.82%
Domestic Waste	615,210.00	18,052.91	1,909.12	536.67	595,784.64	43,136.57	582,180.76	56,740.45	43,136.57	8.88%
Sewerage	606,975.00	19,184.37	3,235.57	241,980.98	826,536.04	102,726.72	806,186.73	123,076.03	102,726.72	13.24%
Cobar Water	670,280.00	20,671.89	1,039.01	260.00	648,829.10	39,458.68	635,721.50	52,566.28	39,458.68	7.64%
Nymagee Water	27,937.00	437.50	-	-	27,499.50	10,198.21	23,503.90	14,193.81	10,198.21	37.65%
Euabalong Water	45,129.00	1,028.13	-	-	44,100.87	10,434.18	42,061.89	12,473.16	10,434.18	22.87%
Euab West Water	27,323.00	437.50	-	-	26,885.50	5,775.18	25,966.13	6,694.55	5,775.18	20.50%
Mt Hope Water	6,444.00	-	-	-	6,444.00	1,013.14	5,930.24	1,526.90	1,013.14	20.48%
Water Access	777,113.00	22,575.02	1,039.01	260.00	753,758.97	66,879.39	733,183.66	87,454.70	66,879.39	10.66%
Water Usage			52,430.09	2,170,335.20	2,117,905.11	680,566.13	2,194,759.60	603,711.64	680,566.13	21.57%
TOTAL	6,008,896.36	108,408.28	63,586.35	2,509,821.78	8,346,723.51	1,514,209.71	8,063,619.46	1,797,313.76	1,514,209.71	18.23%

RECOMMENDATION**That the Rates Reconciliation Report as at the 30 June 2019 be received and noted.**



ATTACHMENTS

ORDINARY MEETING AGENDA

THURSDAY, 25 JULY 2019

~ REFERENCE TO ATTACHMENTS ~

PART A – ACTION

Page Number

Clause 6A – Carried Forward Budget Items.....Under Separate Cover

PART B – INFORMATION

Page Number

Clause 4B – Food Regulation Partnership 62-76

Clause 7B – Drought Management Plan.....Under Separate Cover

Clause 8B – Meeting Minutes..... 77-79

Clause 11B – Engineering Works Report..... 80-89

Clause 12B – Expenditure for Roads Network.....90-95

Clause 15B – Fourth Quarterly Review of the Annual Operational Plan 2018/2019
..... Under Separate Cover

Clause 17B – Rates Reconciliation Report as at 30 June 201996-97