

# **COBAR SHIRE COUNCIL**



## **ORDINARY MEETING AGENDA**

**THURSDAY 25 FEBRUARY 2016**

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## ~ ORDER OF BUSINESS ~

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Business for the meeting will be as follows:

1. Apologies
  2. Declaration of Interests
  3. Condolences
  4. Confirmation of Minutes
    - Ordinary Meeting of Council – Thursday 10 December 2015
    - Extra Ordinary Meeting of Council – Thursday, 28 January 2016
    - Finance and Policy Committee Meeting – Thursday 11 February 2016
    - Works Committee Meeting – Thursday 11 February 2016
  5. Matters Arising from Minutes
  6. Mayoral Report
  7. General Manager's Report – Part A (Action)
  8. General Manager's Report – Part B (Information)
  9. General Manager's Report – Part C (Confidential)
  10. Matters of Urgency
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**PART C – CONFIDENTIAL**

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Clause 1C – Debtor Repayment Report ..... (Refer to Confidential Agenda)

Clause 2C – Tender for Supply and Delivery of Traffic Safety Signage  
..... (Refer to Confidential Agenda)

Clause 3C – Expression of Interest for Airport Self Service Bowser (AVGAS) and  
Refuelling Truck (JETA1) Facility ..... (Refer to Confidential Agenda)

*That the reports regarding the Debtor Repayment Report, Tender for Supply and Delivery of Traffic Safety Signage and Expression of Interest for Airport Self Service Bowser (AVGAS) and Refuelling Truck (JETA1) Facility be considered in the Committee of the Whole Closed Council with the press and public excluded for the reasons stated in Section 10A (2)(d)(i) of the Local Government Act 1993 as it contains commercial information of a confidential nature that would if disclosed prejudice the commercial position of the person who supplied it.*

Reference to Attachments .....68

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## ~ COUNCIL'S VISION ~

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Our Vision is for Cobar Shire to be an attractive, healthy and caring environment in which to live, work and play, achieved in partnership with the community through initiative, foresight and leadership.

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## ~ COUNCIL'S MISSION ~

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Our Mission is to provide sound and sensible government and ensure that works and services are delivered effectively and equitably to the community of Cobar Shire.

Council will also develop and constantly review its policy on the maintenance of its road network with current priorities to include the sealing of the following strategic roads within the Shire;

- Ivanhoe Road
  - Louth Road
  - Tilpa Road
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## ~ COUNCIL'S VALUES ~

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Council has adopted the following Values that should be reflected in how the whole organisation operates and interacts with others:

- Continually strive for improvement in every aspect of Council's activities and recognise initiative.
- All activities are to be customer focused and provide equity for all.
- Involve the community in decision making through open government and consultative processes.
- Foster and promote sustainable ecological and economic development, rural pursuits and industries that contribute to the wealth of the region and in keeping with the environment and residents lifestyle.
- Conserve and protect the natural beauty of the area.
- Promote a spirit of regional cooperation particularly in regard to planning, infrastructure, economic development, tourism and employment.

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## ~ COUNCIL'S CHARTER ~

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A Council has the following charter (Section 8, Local Government Act 1993):

- To provide directly or on behalf of other levels of government, after due consultation, adequate, equitable and appropriate services and facilities for the community and to ensure that those services and facilities are managed efficiently and effectively.
- To exercise community leadership.
- To exercise its functions in a manner that is consistent with and actively promotes the principles of cultural diversity.
- To promote and to provide and plan for the needs of children.
- To properly manage, develop, protect, restore, enhance and conserve the environment of the area for which it is responsible, in a manner that is consistent with and promotes the principles of ecologically sustainable development.
- To have regard to the long term and cumulative effects of its decisions.
- To bear in mind that it is the custodian and trustee of public assets and to effectively account for and manage the assets for which it is responsible.
- To facilitate the involvement of Councillor's, members of the public, users of facilities and services and council staff in the development, improvement and coordination of local government.
- To raise funds for local purposes by the fair imposition of rates, charges and fees, by income earned from investments and, when appropriate, by borrowings and grants.
- To keep the local community and the State government (and through it, the wider community) informed about its activities.
- To ensure that, in the exercise of its regulatory functions, it acts consistently and without bias, particularly where an activity of the council is affected.
- To be a responsible employer.

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## ~ COUNCIL DIARY ~

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DATE	ACTIVITY	INVOLVES
Thursday 25 February 2016 (2:00pm)	Economic Taskforce Meeting	Councillors/Senior Staff/ Committee Members
Thursday 25 February 2016 (3:30pm)	Councillor Workshop No. 1 for Draft 2016/2017 Fees and Charges and Revenue Statement	Councillors/Senior Staff
Thursday 25 February 2016 (5:00pm)	Council Meeting	Councillors/Senior Staff/ Community
Thursday 10 March 2016 (10:00am)	Cobar Water Board Meeting	Board Members/ Senior Staff
Thursday 10 March 2016 (5:00pm)	Committee Meetings	Councillors/Senior Staff/ Community
Thursday 10 March 2016 (6:30pm)	Councillor Workshop No. 2 for Draft 2016/2017 AOP, Budget and LTFFP	Councillors/Senior Staff
Thursday 24 March 2016 (5:00pm)	Council Meeting	Councillors/Senior Staff/ Community
Thursday 24 March 2016 (6:30pm)	Councillor Workshop No. 3 for Draft 2016/2017 AOP, Revenue Statement, Fees and Charges, Budget and LTFFP	Councillors/Senior Staff
Tuesday 12 April 2016 (1:00pm)	Liquor Accord Meeting	Councillors/Senior Staff/Committee Members
Thursday 14 April 2016 (5:00pm)	Committee Meetings	Councillors/Senior Staff/ Community

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Thursday 14 April 2016 (6:30pm)	Councillor Workshop No. 4 for Draft 2016/2017 AOP, Revenue Statement, Fees and Charges, Budget and LTFP (if required)	Councillors/Senior Staff
Thursday 28 April 2016 (5:00pm)	Council Meeting	Councillors/Senior Staff/ Community
Monday 2 May 2016 (1:00pm)	LEMC Meeting	Board Members/ Senior Staff
Wednesday 4 May 2016 (11:00am)	Committee Meetings	Board Members/ Senior Staff
Thursday 12 May 2016 (5:00pm)	Committee Meetings	Councillors/Senior Staff/ Community
Wednesday 18 May 2016 (6:30pm)	Public Meeting for presentation of Draft 2016/2017 AOP, Revenue Statement, Fees and Charges, Budget and LTFP	Councillors/Senior Staff/ Community
Thursday 19 May 2016 (5:00pm)	Council Meeting	Councillors/Senior Staff/ Community

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**CLAUSE 1A – MAYORAL REPORT**

**FILE: C13-1-5**

**AOP REFERENCE: 3.1**

**ATTACHMENT: NO**

**AUTHOR: *Mayor, Councillor Lilliane Brady OAM***

Report to be tabled.

**RECOMMENDATION**

**That Council accepts the information contained in the Mayoral Report for the month of February 2016.**

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**CLAUSE 2A – CASUAL COUNCILLOR VACANCY COBAR SHIRE  
COUNCIL REPORT**

**FILE: E2-3-5**

**AOP REFERENCE: 3.2**

**ATTACHMENT: NO**

**AUTHOR: *Acting General Manager, Stephen Taylor***

**Purpose**

To advise of resignation of a Cobar Shire Council Councillor and the process required to fill the casual Councillor vacancy by a by-election using the NSW Electoral Commissioner.

**Background**

It is with regret to advise that Councillor Marsha Isbester resigned as a Councillor effective 1 March 2016, due to personal changes in circumstance.

**Issues**

In accordance with Section 291 of the Local Government Act 1993 if a casual vacancy becomes available in a civic office the vacancy is to be filled by a by-election. However, Section 294 of the Local Government Act provides for 'Dispensing with by-elections'. This Section states;

- (1) This section applies if a casual vacancy occurs in the office of a councillor, including a mayor elected by the voters of an area, within 18 months before the date specified for the next ordinary election of the councillors for the area.*
  
- (2) If such a casual vacancy occurs in the office of a councillor (but not the office of a mayor elected by the electors), the Minister may, on application of the council;*
  - a. Order that the vacancy not be filled, or*
  - b. Order the holding on a stated day of a by-election to fill the vacancy and revoke any earlier order made under paragraph (a).*

As the next ordinary election is due in October 2016 Council can resolve to apply to the Minister not to fill the vacancy in the office of a councillor until the next ordinary election.

**Legal Situation**

Part 5: Local Government Act 1993 Sections 291 and 294.

**Policy Implications**

Nil.

**Financial Implications**

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It would be expected that if a full by-election is undertaken it will cost Council of the order of \$30,000. If an application is made the Minister for the vacancy not to be filled and that application is approved the cost to Council would be zero.

**RECOMMENDATION**

- 1. That Council note with regret the resignation as a Councillor Marsha Isbester effective of 1 March 2016.**
- 2. That Cobar Shire Council resolves pursuant to section 294(1) and (2) of the *Local Government Act 1993* (NSW) that Council apply to the Minister to request an Order that the vacancy not be filled.**

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**CLAUSE 3A – SECTION 356 DONATIONS 2016/ 2017**

**FILE: D3-1 AOP REFERENCE: 1.4.5 ATTACHMENT: YES (PAGE 70)**

**AUTHOR: *Director of Corporate and Community Services, Kym Miller***

**Purpose**

For Council to consider requests for donations pursuant to its Donations Policy for the financial year ended 30 June 2017. The Donations Policy has been adopted to ensure compliance with Section 356 of the Local Government Act 1993.

**Background**

Details of donation availability were given extensive coverage in The Cobar Weekly prior to and following the Christmas break.

Eleven (11) applications for donations were received and these requests totalled (approximately) \$37,000. The allowance in the draft budget is similar to recent years at \$40,000.

To ensure that an equitable evaluation is made Councillors have workshopped the applications. Councillors need to consider the applications on a merit basis with recognition of the Donations Policy and associated guidelines. Each applicant has been able to review the policy and guidelines prior to lodging an application.

The attachment to this report details the applications in summary form.

Applications are called for at this time of year to enable them to be incorporated into the budget plans for the coming financial year. However, it is recognised that some circumstances are unknown and adhoc applications may arise throughout the financial year. For this reason it is suggested that approximately \$3,000 not be allocated.

Whilst one school has applied for nominal assistance with its end of year awards it is suggested that all schools in the Shire be given a contribution towards their end of year function. This is justified because the school year was still being organised when donations closed and the application form is reasonably complex and is not considered time efficient by schools in such a busy period. This is a consistent contribution to previous years.

**RECOMMENDATION**

- 1. That Council consider the applications for donations on a merit basis and award donations to the value of approximately \$37,000 for the budget year ending 30 June 2017.**
- 2. That Council contributes \$100.00 of Quids to Cobar High School, Cobar Public School and St Johns Primary School for their end of year awards ceremony and \$100.00 cash to Euabalong West Primary School for its end of year awards ceremony.**

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**CLAUSE 4A – DEBTOR PAYMENT REPORT**

**FILE: C1-2-1**

**AOP REFERENCE: 2.2.3.1**

**ATTACHMENT: NO**

**AUTHOR: *Director Corporate and Community Service, Kym Miller***

**Purpose**

The purpose of this Report is to advise Council of a significant debtor which is operating considerably outside of its terms.

**Background**

Cobar Shire Council has a stringent debtors review and on balance a good collection record.

There is currently a significant debtor operating outside of terms which is causing concern.

Further details will be provided in Committee of the Whole Closed Council.

**RECOMMENDATION**

**That the Debtor Payment Report be considered in Closed Council in the Committee of a Whole with the press and public excluded for the reason as stated in Section 10A (2)(d)(i) of the Local Government Act 1993, as discussions of this matter in open Council would prejudice the commercial position of the person who supplied it.**

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**CLAUSE 5A – QUARTER 2 - 2015/2016 BUDGET REVIEW**

**FILE: L5-22**

**AOP REFERENCE: 3.3**

**ATTACHMENT: YES**

**(UNDER SEPARATE COVER)**

**AUTHOR: *Director of Corporate and Community Services, Kym Miller***

**Purpose**

To present to Council the budget review for the second quarter of the 2015/2016 financial year and to recommend changes to the 2015/2016 Budget.

**Background**

Council is required to receive a budget review statement that shows the estimate of income and expenditure as set out in its Annual Operational Plan and a revised estimate of the income and expenditure for that year at the end of each quarter except the fourth quarter.

Appearing as attachments to this report are:

1. Detailed Income and Expenditure analysis;
2. Detailed Capital Expenditure analysis;
3. Section 94 Contribution Details;
4. A report from the Director of Corporate and Community Services indicating that he believes the financial position is satisfactory having regard to the adopted estimates for the 2015/2016 year;

An estimate of unrestricted cash is \$4.8m

**Executive Summary – Capital Expenditure**

Only minor changes are required for the Capital Budget.

**Executive Summary – Operating**

**General Fund**

Significant alterations are required to several line items in the General Fund. Changes of \$10,000 or greater are explained.

The key drivers of the changes are a revised approach to project management, a review of the works program and a lowering expectation of works performed for the RMS and private customers.

Administration costs have also been reviewed and reduced in key areas to reflect changed operating circumstances.

*After eliminating capital grants and contributions the general fund has a deficit forecast of \$32,000.*

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## Waste Fund

A depreciation adjustment has been made to the Waste Fund. *It projects a \$102,000 operating surplus.*

Generally the General fund and Waste fund are considered as a single unit. Combined they show a forecast surplus of \$70,000.

## Water Fund

The amount of water expected to be sold has been increased for a net gain of \$50,000.

In the light of the Endeavour Mine downsizing it has been considered prudent to remove an anticipated claw back from the Cobar Water Board of \$236,000. It is difficult to project the year end position of the CWB.

*The Water Fund exhibits a forecast surplus of \$16,000.*

## Sewer Fund

*Only minor adjustments are required for the Sewer Fund and it has a forecast surplus of \$5,000.*

The whole of Council projected surplus is \$91,000 and is reflected in the table below:

Surplus/Deficit	General	Waste	Water	Sewer	Total
Adopted Budget	1,577,174	199,293	4,593,140	1,764,919	8,134,526
Carried Forward	1,161,560				1,161,560
Q1 adjustments	-824,180	-19,672	-4,422,682		-5,266,534
Q2 adjustments	-9,367	-17,104	-154,772	-5,270	-175,973
<b>Surplus/Deficit</b>	<b>1,905,187</b>	<b>162,517</b>	<b>15,686</b>	<b>1,770,189</b>	<b>3,853,579</b>
Capital Grants and Contributions	1,937,512	60,000		1,764,840	3,762,352
<b>Surplus/Deficit excluding Capital</b>	<b>-32,325</b>	<b>102,517</b>	<b>15,686</b>	<b>5,349</b>	<b>91,227</b>

## General Fund

### Negative Factors

1. Salaries \$150,000

Salaries have been increased by \$150,000 to reflect a revised approach to project management and recent staff movements.

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2. Legal Expenses \$12,500  
The account for the legal expenses and legal advice regarding the rollover at Tipping Way has been finalised. Details have previously been advised to Council.
  3. RFS Contribution \$160,000  
This cost centre has been increased to reflect the finalised Ministerial advice and a budget understatement.
  4. Noxious Weeds Grant \$12,625  
This cost centre has been increased to reflect the agreed amounts. It is reduced on prior years.
  5. Section 94 Development Contributions \$55,000  
This budget line has been reduced to reflect lower expected development in the mining sector.
  6. Cemetery Costs \$20,000  
This cost centre has been increased to reflect current maintenance and grave digging costs.
  7. Pool Cost for Water \$20,000  
This cost includes cost of water for pool and watering the grounds and has been adjusted for current usage.
  8. Aerodrome Resource for Region Grant \$85,486  
The amount of capital grant included in the initial budget was overstated as this amount was received last financial year. Capital Grants do not impact the operating surplus.
  9. Private Works and RMCC ordered works margin is reduced by \$169,501  
These two items are combined and have both been reduced significantly with the net impact being \$169,501 i.e. gross margin.

There are no significant private works anticipated and the RMS has not indicated any key projects.

Whilst it equals a reduction in surplus the works program indicates that other key works would need to go undone if these works were ordered. I.e. it is probably a year that we are not seriously impacted by a loss of RMS works.



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10. Project Fees \$150,000

Following resolution of project responsibilities with Infrastructure NSW the budgeted revenues for Project Fees will not materialise.

11. Clawback from CWB \$236,923

Each year end the CWB calculates actual water cost and compares it to budget. Generally Cobar Shire Council receives a rebate.

Because of the unknown variations which the Endeavour reduction will cause it is considered prudent to remove this from the budget.

12. Water Carting \$20,000

A net allowance of \$20,000 has been introduced to cover the potential cost of carting water to Nymagee.

Positive Factors

1. Far West Initiative \$10,000

The budget for this could be reduced from \$30,000 to \$20,000 which will leave sufficient funds for travel and accommodation and a possible contribution towards a consultant.

2. Insurance & Risk Rebates \$12,292

The amounts initially budgeted were conservative and the insurer has now forwarded us \$52,292 against a budget of \$40,000.

3. Water Board Administration \$20,000

This was initially under-budgeted on the agreed sum.

4. Printing & Stationery \$20,000

Continued control on ordering and usage will see a significant reduction on the budget line.

5. Telephones \$20,000

New rates for the IP Telephony system and a more robust pricing structure on mobiles will see a significant reduction on this budget line.

6. Internal Audit \$24,000

This program has been reduced for this financial year as OROC seeks to organise a regional program. The internal audit function has generally reduced with our neighbouring Councils as well.

7. Plant Expenses \$150,000

Plant running has been reduced by \$150,000 to reflect current costs and utilisation. This utilisation will continue to remain at high levels.

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8. Plant Income \$150,000  
Plant income has been increased by \$150,000 in line with current levels and utilisation. This high level of utilisation is expected to continue.
  9. Sale of Land \$20,000  
There are still some issues pending on the titles which were subject to fraudulent activity and this sale will be held in 2016/2017.
  10. Software Maintenance \$24,000  
Conversion to C.V. 9 has been delayed and this additional expense will not be required. Opportunity is also being taken to explore other options.
  11. Lilliane Brady Village Hostel Charges \$25,000  
This budget line has been adjusted in line with the current mix of resident care. The Lilliane Brady Village is still not occupied to full capacity.
  12. Respite Care Fees \$14,000  
This budget line has been increased as one of the 'unfunded' beds has been used for respite on a user pays basis.
  13. Children's Services Salaries net \$10,000  
This budget line has been reduced by a net \$10,000.
  14. After School Care \$35,000  
The revenue for after school care has been amended to accommodate the successful introduction of vacation care.
  15. Youth Council income \$10,000  
This has been adjusted to reflect the successful event held on Festival of the Miners Ghost weekend by the Youth Council.
  16. Protecting our Places \$16,770  
This budget expense has been removed as it was expended in previous years.
  17. Swimming Pool Electricity \$10,000  
This budget reduction recognises the positive import of the power reduction equipment installed. A similar reduction has occurred with the Cobarr Water Board.
  18. Shire Rural Roads \$261,807  
Consideration of the works program indicates that maintenance on Shire Roads will be under-spent by \$261,807. By directing resources away from this budget line, works that are being completed are those using 'other people's money' and capital items. This strategy assists the Shire with its key ratio management.

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19. Aerodrome Landing Fees \$20,000

This budget line has been increased to reflect current passenger activity. No allowance for the recent Endeavour announcement has been factored in.

20. Depreciation

Depreciation has been adjusted through all cost centres to reflect the current asset register.

21. Festivals \$20,000

This amount was inadvertently budgeted for the 150<sup>th</sup> anniversary of Cobarr which occurs in 2020. The MTPR will provide a report to Council after the elections on some ideas to celebrate this event.

22. Operating Grant Contributions \$15,000

This has been reduced by \$15,000 as no operating requirements are known of.

23. Interest Income \$70,000

This has been increased to reflect the higher than expected cash balances.

24. Gain on Disposal of Assets \$47,000

The *Paveliner* has been committed to be sold by 30 June 2016.

**Water Fund**

1. Water Sales \$50,000

A net gain of \$50,000 has been introduced due to the hot Q3.

2. Interest \$30,000

This budget line has been adjusted to reflect the ongoing cash balance.

**RECOMMENDATION**

**That the operating and capital estimates contained in the attachments to the Quarter 2 2015/2016 Budget Review Report be adopted as the revised forecast for 2015/2016 financial year.**

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**CLAUSE 6A - TENDER FOR SUPPLY AND DELIVERY OF TRAFFIC SAFETY SIGNAGE**

**FILE: R5-12**

**AOP REFERENCE: 3.3.4.1**

**ATTACHMENT: NO**

**AUTHOR: *Roads Manager, Maurice Bell***

**Purpose**

The purpose of this report is to consider tenders for the supply and delivery of Traffic Safety Signage.

**Background**

Through Regional Procurement tenders were called for the supply and Traffic Safety Signage.

Three Companies submitted tenders and are listed below:

- Arcraft Pty Ltd;
- Barrier Signs;
- Delnorth Pty Ltd.

Given the sensitive nature of the information provided by the tenderers it is recommended that Council considers a further report in Closed Council in the Committee of the Whole with the press and public excluded.

**Legal Situation**

Council has complied with the requirements of the Local Government Act 1993, Section 55 of the Local Government (General) Regulation 2005 Part 7.

**RECOMMENDATION**

**That the tenders received for the Supply and Delivery of Traffic Safety Signage be considered in Closed Council in the Committee of a Whole with the press and public excluded for the reason as stated in Section 10A (2)(d)(i) of the Local Government Act 1993, as discussions of this matter in open Council would prejudice the commercial position of the person who supplied it.**

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**CLAUSE 7A – GRADING OF SHIRE ROAD 20 (GRAIN ROAD) BY LOCAL CONTRACTORS**

**FILE: SR1-20**

**AOP REFERENCE: 4.3.2**

**ATTACHMENT: NO**

**AUTHOR: *Roads Manager, Maurice Bell***

**Purpose**

To provide Council with an update of the trial for maintenance grading of part of Shire Road 20 by a local landholder.

**Background**

A recommendation put forward at the February 2014 Rural Roads Advisory Committee meeting held at Mt Hope discussed the possibility of landholders in the Mt Hope area grading and maintaining Shire Road 20 on a trial basis. The main proponent is a local property owner who owns property along the Grain Road, Phillip Hague. The landholders state that they have their own machinery available to use and believe this could lead to efficiencies. Mr Phillip Hague explained that at the end of the trial period a survey could be sent around to all landowners along the Grain Road to compare the results.

Council resolved at the meeting held 24 April 2014 that:

- 1. “That Council trial the Grain Road contractor in the 2014/2015 financial year and allocate \$46,000 for the section of road from Tallebung Road to the bitumen section at the southern end (approx.40 km long), and compare it with Council’s standard. All work to be approved by the Works Manager prior to commencement on each occasion.*
- 2. That Council to investigate a long term strategy of using contractors and Council graders to accomplish its maintenance grading routine.*
- 3. That Council lobby State and Federal Governments for increases in funding to maintain Council’s Regional and Shire Roads at a better level.*
- 4. That Council notify Mr. Phillip Hague of its decision.”*

**Discussion**

The Shire Road 20 users group have indicated that they are extremely satisfied with the results of the 12 month trial.

Council’s engineering department inspected the road on several occasions. It was reviewed after rain and grading and also during periods between rain events. The inspections revealed that Shire Road 20 was in a very good, serviceable condition.

The reason for this success is due to the operator undertaking the work for the property owner (contractor) is a former Cobar Shire Council grader operator with the skills and ability to do the job properly. This person also has the appropriate licences and accreditations to undertake the work on public roads.

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### **Financial Implications**

The Grain Road has high seasonal loading from heavy vehicles. As a result cost of maintaining this road is often greater than the average cost of maintaining other shire roads. Therefore committing \$46,000 to maintain this 40 kilometre section of road to ensure that maintenance is able to be undertaken in a timely manner following rain is a sound investment of Council funds.

### **RECOMMENDATION**

- 1. That Council continue to use Mr Phillip Hague as the contractor to maintain Shire Road 20 at appropriate times i.e. after rain events and that \$46,000 be allocated from the Shire Roads Maintenance Budget.**
- 2. All work to be approved by the Works Manager prior to commencement on each occasion.**

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**CLAUSE 8A - EXPRESSION OF INTEREST FOR AIRPORT SELF SERVICE BOWSER (AVGAS) AND REFUELLING TRUCK (JETA1) FACILITY**

**FILE: T3-15-9      AOP REFERENCE: 3.3.4.2      ATTACHMENT: NO**

**AUTHOR: *Engineering Support Manager, Anil J De Silva***

**Purpose**

To advise Council of the outcome of the evaluation of detailed proposals for a Self Service Bowser (Avgas) and refuelling Truck (JetA1) facility at the Cobar Airport and to recommend an action in respect of the detailed proposal submissions.

**Background**

The Council sought expressions of interest from suitably qualified and experienced organisations for Design, Construction, Operation, Maintenance and Management of a new aviation fuel bowser with a user friendly swipe card facility (Avgas) and fuel truck (Jet A1) within the Cobar Regional Airport.

Initial EOI which closed on October 1 2015 received three submissions. On October 22 2015 the Council adopted the resolution stating that all three EOI submissions be progressed to the next stage with Council requesting that they submit a final detailed quotation/proposal and that a further Report be provided to Council for consideration of all final detailed quotations/proposals.

Deadline for detailed proposals were closed on 20 November 2015. Council received two detailed proposals from following entities. One of the three EOI entities, Lennon Engineering and Construction Pty Ltd, refrained from submitting a detailed proposal sighting incompatibility of the project terms with their business model.

- SkyFuel Australia Pty Ltd;
- Lennon Engineering & Construction Pty Ltd.

Given the sensitive nature of the information provided by the tenderers it is recommended that Council considers a further report in the Committee of the Whole Closed Council.

**Statutory Environment**

The EOI process has been conducted in accordance with Section 55 of the Local Government Act 1993 and Part 7 of the Local Government (General) Regulation 2005.

**RECOMMENDATION**

**That the further report on EOI for Airport refuelling Truck (JetA1) and Bowser (Avgas) facility be considered in a Committee of the Whole Closed Council with the press and public excluded for the reason as stated in Section 10 A (2) (d) (i) of the Local Government Act 1993, as discussions of this matter in open Council may prejudice the commercial position of the person who supplied it.**

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**CLAUSE 9A – QUOTATION FOR THE SUPPLY OF TRADE AND MISCELLANEOUS SERVICES 2015/2018**

**FILE: T3-15-5          AOP REFERENCE: 3.3.4          ATTACHMENT: NO**  
**AUTHOR: *Executive Assistant Engineering Services, Sandra Davey***

**Purpose**

To consider quotations from Contractors for Councils Trades and Miscellaneous Services Register for 2015/2018.

**Background**

Throughout the year Council uses various contractors to provide Trade and Miscellaneous Services for many of Council's activities.

These Contractors are usually engaged on a daily basis for small projects or by quotations for larger projects.

The administration of this approach can be haphazard as the appropriate paperwork to cover the individual business WH&S compliance and or insurances has not necessarily been provided prior to works commencing.

To ensure that Council comply with all regulatory requirements of WH&S, Workcover, Local Government Act 1993, etc, Council needs to adopt a formal approach to regulatory requirements through the quotation process.

**Issues**

The Companies listed below all provided sufficient documentation to be included on Council's Register of approved Contractors.

<b>Company</b>	<b>Service Provided</b>
Murray Harland Electrical	Electrical Services

This does not mean other Contractors cannot be engaged, once all regulatory requirements are received from the Contractors yet to submit then they will also be added to the current Register.

Therefore the financial information needs to remain completely Confidential. The quotations received will be available for perusal at the Council meeting.

**Financial Implications**

There are no additional financial implications for Council as acceptance of these quotations does not commit Council to comply with Contractors rather just provides a pool of registered Contractors.



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**RECOMMENDATION**

**That the following Contractors be included in the Council's Register of approved Contractors for the Provision of Trades and Miscellaneous Services 2015/2018:**

<b>Company</b>
<b>Murray Harland Electrical</b>

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**CLAUSE 10A – DALTON PARK HORSE COMPLEX LICENCE VARIATIONS**

**FILE: P1-4-3 AOP REFERENCE: 3.3.4.2 ATTACHMENT: YES (PAGE 71)**

**AUTHOR: *Director of Planning & Environmental Services, Garry Ryman***

**Purpose**

The purpose of this report is to recommend that a variation to the current licence held by the Cobar Miners Race Club in respect of their use of Dalton Park Horse Complex be approved.

**Background**

The current licence expires on 30 June 2016.

The proposed variation is to expand the area covered by the existing licence to enlarge the public viewing area of the race track. The expanded area is shown in the attached plan of Dalton Park.

The proposed variation was discussed at the Dalton Park Horse Complex – User Group Meeting held on 8 December 2015. At this meeting and to date there have been no concerns raised by other users of the complex.

**Issues**

It is proposed that the expanded area will be fenced at no cost to Council and become part of the area occupied by the Cobar Miners Race Club. The expanded area is part of the general area within the complex used for car parking. The loss of this area for car parking will have minimal affect and may be readily compensated for elsewhere on the site.

The proposed variation to the current licence to expand the area occupied by Cobar Miners Race Club is reported as being worthy of support and is recommended for approval.

**RECOMMENDATION**

**That current licence held by the Cobar Miners Race Club to use Dalton Park Horse Complex be varied to cover the area identified in the plan attached to this report.**

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**CLAUSE 11A – ECONOMIC TASKFORCE**

**FILE: D2-17 AOP REFERENCE: 2.1 ATTACHMENT: YES (PAGE 72-77)**

**AUTHOR: *Special Projects Officer, Angela Shepherd***

**Purpose**

To appoint a second community representative to the Economic Taskforce and to consider the recommendations from the Taskforce Meeting held on Thursday, 10 December 2015.

**Background**

In October 2013, Council resolved:

*“That a Senior Marketing Team of Councillors, staff and two key community representatives be formed to identify opportunities to improve the economic stability of Cobar Shire”.*

The first meeting of the Taskforce was held on 14 February 2014.

There was only one community representative on the Taskforce and Council has advertised for another during January and February 2016. One nomination has been received.

**Issues**

The last meeting of the Taskforce on 10 December 2015 made two recommendations that they are now asking Council to adopt. The minutes of that meeting are attached.

1. Recommendation: To discuss funding a new tourism specific website or digital presence for tourism, and the resurrection of the town tours as two options during the development of the 2016/2017 Council budget.
2. Recommendation: That we hold discussions with local members on alternative industries for Cobar, such as a prison.

A further meeting of the taskforce will be held at 2pm on Thursday 25 February 2016. One item includes further project considerations for economic development ideas.

Ms Janine Lea-Barrett has applied to be the Community Representative on the Taskforce. Her cover letter is attached. Should Councillors wish to see her full resume, it is available upon request. Ms Lea-Barrett has extensive local experience that she can lend to this role.

**Legal Situation**

Under the proposed Terms of Reference, the Taskforce is an advisory group to Council. It makes recommendations to Council for consideration. It is up to Council to determine which recommendations to adopt.

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**Policy Implications**

The above recommendations are complimentary to Council's Economic Development Strategy and the Annual Operational Plan.

**Financial Implications**

There are no negative financial implications to undertaking the recommendations outlined in this paper.

**Risk Implication**

Nil.

**RECOMMENDATION**

- 1. That Council endorses the membership of Ms Janine Lea-Barrett as a Community Representative on the Economic Taskforce.**
- 2. That Council considers funding for a tourism specific website or digital presence for tourism and the resurrection of the town tours as two options during the development of the 2016/2017 Council Budget.**
- 3. That Council holds discussions with Local Members on alternative industries for Cobar, such as a prison.**

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**CLAUSE 12A – SECOND QUARTERLY REVIEW OF THE ANNUAL OPERATIONAL PLAN 2015/2016 (Q2)**

**FILE: L5-22**

**AOP REFERENCE: 3.1**

**ATTACHMENT: YES**

**(UNDER SEPARATE COVER)**

**AUTHOR: *Special Projects Officer, Angela Shepherd***

**Purpose**

To provide Council with a detailed review of all actions outlined in the Annual Operational Plan 2015/2016 for the second quarter (Q2) (October to December 2015).

**Background**

At the June 2015 Council Meeting, Council adopted the 2015/2016 Annual Operational Plan (AOP) and Budget. Council is obligated to review the AOP and budget each quarter, under the NSW Integrated Planning and Reporting Legislation and guidelines (the budget review is presented as a separate paper). It should be remembered that this review is only for the period October to December 2015 and does not cover actions or activities that have occurred since then. However, this paper aims to highlight major issues that may arise in Q3 of 2015/2016.

**Issues**

Each responsible officer has provided the attached review of their operations. All actions outlined in the AOP have been addressed and statistics are provided where appropriate.

A summary of the major projects undertaken in Q2 and the emerging concerns for Q3 in 2015/2016 are as follows:

**Governance**

- A number of grant programs are currently open for infrastructure projects, including Resources for Regions, Murray Darling Basin Economic Diversification Fund and the National Stronger Regions Fund. Applications are being prepared for these. Applications for three Fixing Country Road projects were submitted in Q2 – Wilga Downs Road, Grain Road and the Wool Track.
- Council worked with Sport and Recreation NSW to hold a workshop for local volunteer committee people to increase grant writing knowledge in the community and to encourage sport and recreation applications in December. There was strong attendance. Council worked with Little Athletics to submit an application to upgrade the long jump runway at Ward Oval under this grant fund.
- Council continued to work with other councils identified in the Far West Initiative as part of the reform of local government, to look at more efficient ways of delivering a range of government and non-government services to communities. The next meeting of the Far West Initiative Advisory Committee will be held in Wentworth in early April. DLG undertook community consultation in Cobar in December.

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- Council has been participating in discussions regarding the proposed multipurpose health service. Community consultation was undertaken in December with approval given to co-locate the new MPS at the LBV site. It is expected that further discussions will be held in Q3. A revised MOU is expected by the end of February.

### *Community Services*

- Council is currently undertaking a major review of printing costs and capacity of the machines. The current machines are failing prior to the end of the contract and Council is looking at early replacement options and costs.
- Council is currently undertaking a review of CivicView and the options of upgrading it or moving to another system. This is a risk management exercise considering the low base CivicView has and the impact the amalgamations may have on the product.
- The new independent disaster recovery server has been set up off site. The independent audit review report has been reviewed and the recommendations are gradually being rolled out in terms of improving the security of the network. There were no serious criticisms of the network in that report.
- Investigations are underway to look at options to move towards an Electronic Document Management System, including options for grant funding to assist with purchase and roll out costs.
- The variable loan (\$300,000 remaining) will be paid out this quarter and the bank balance will remain healthy.
- There are two vacancies at the Lilliane Brady Village, one in each section. This will affect revenues.
- Council continued to offer a full range of school holiday activities over the Christmas holidays with Vacation Care through COOSH and school holiday activities offered at both the library and Youthie. COOSH received an outstanding quality assessment and met all their quality benchmarks which is a great effort from the COOSH team.
- The roll-out of the Services NSW program has been very smooth. There are no statistics available from Services NSW to date, however these will be provided when they become available.
- The stadium floor (Youth and Fitness Centre) and the floors of the squash courts were sanded and resurfaced during December. The Manager is currently calling for nominations for a very full range of sports. The slowdown in mining and the impact it has on the community may impact on the ability to fill these sports competitions.

### *Engineering*

- Pool use has been strong this season with the managers reporting a doubling of transactions after four months compared to the six month season last season. They noted the lower entry fees were very successful over the Christmas period with many visitors to Cobar utilising the pool over several days of their visit as it was affordable.
- The Wool Track seal extension project (Repair Program) is completed. There has been extensive winning and crushing of gravel in preparation for the gravel resheeting program that is currently underway.

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- The town reseal program first stage has been completed, with further works planned for Q3. The heavy patching and reseal program on the Barrier Highway and Kidman Way has been completed.
  - The focus in Q3 for roads is on gravel resheeting, the reseal program and completing the Whitbarrow Way road realignment project (Fixing Country Roads).
  - The Resources for Regions pipeline replacement project has gone out to tender on behalf of the Cobar Water Board. Works are not expected to commence until Q1 of 2016/2017.
  - The Ward Oval sewer pump station project (Resources for Regions) is currently out for tender with works expected to be undertaken in Q4.
  - The extensive valve replacement program has been going well with works to continue through Q3.
  - Grant applications to extend the upgrade of Drummond Park playground were unsuccessful. Works will commence in Q3 using the budgeted amount. A new area will be created for the 0-5 year olds on the eastern end of the existing playground. The area will be fenced, a new hard shade structure erected, new equipment has been purchased and new 'living' softfall will be installed.

### ***Planning and Environmental Services***

- Council continues to undertake the building upgrade program set out in this year's budget. In Q3 works will commence to repair the balcony at the museum and a design will be agreed for the new disability toilet at the Cobar Youth and Fitness Centre.
- Staff have been collecting quotes for electronic surveillance of many of Council's assets, including the cemetery, museum, Drummond Park, the works depot, the main street and the airport. It is expected that these will be finalised in Q3.
- Council has continued to lobby to maintain weed funding at current levels, however there has been a small reduction. Council will participate in the newly created Western Regional Weeds Committee and has inputted into the review of weeds funding and the new Biosecurity Act.
- Council has commenced an extensive program to undertake condition assessment reports on each of Council's buildings. These will be used to update and expand the Building Asset Management Plan.
- The Waste Strategy is being progressed as a priority in Q3.

### **Legal Situation**

Council must review the AOP quarterly as per the NSW Integrated Planning and Reporting guidelines.

### **Policy Implications**

The report outlines what has been achieved to date, what has not been achieved and why, and highlights any concerns regarding the actions in the AOP. Councillors are encouraged to read through the report to get an understanding of where each of the actions has progressed to and to understand any possible issues that may need addressing in future quarters.

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**Financial Implications**

Any financial implications are outlined in the budget review.

**Risk Implication**

Any risks to achieving outcomes are listed in the report.

**RECOMMENDATION**

**That Council receives and adopts the second quarterly review of the 2015/2016 Annual Operational Plan, covering the period October to December 2015.**



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**CLAUSE 1B – DEVELOPMENT APPROVALS FROM 1 DECEMBER 2015 - 16 FEBRUARY 2016**

**FILE: T5-1                      AOP REFERENCE: 1.6.3.1                      ATTACHMENT: NO**  
**AUTHOR: Director of Planning & Environmental Services, Garry Ryman**

**Complying Development Approvals**

There were no Complying Development Applications approved under delegated authority for the period 1 December 2015 – 16 February 2016.

**The value of Complying Development approvals for 2015/2016 to date is Nil.**

The value of Complying Development approvals for the similar period in 2014/2015 was Nil.

**Local Development Approvals**

The following Local Development Applications have been approved under delegated authority for the period 1 December 2015 – 16 February 2016.

<b>CERTIFICATE NO.</b>	<b>ADDRESS</b>	<b>DESCRIPTION</b>	<b>VALUE (\$)</b>
2015/LD-00055	48 Monaghan St, Cobar	Subdivision	-
2015/LD-00056	12 Molineaux St, Cobar	Carport	4,000
2016/LD-00002	1 Kelly St, Cobar	Shed/Garage	3,500
2016/LD-00001	7 Lewis St, Cobar	Patio	21,820
2016/LD-00005	41/43 Barton St, Cobar	Awning	14,370
2016/LD-00003	Various rural properties with Cobar LGA	Cross Country Navigational Rally (Condo 750)	-

**The value of Local Development approvals for 2015/2016 to date is \$992,513.00.**

The value of Local Development approvals for the similar period in 2014/2015 was \$4,265,346.00.

**Construction Certificates**

The following Construction Certificates have been approved under delegated authority for the period 1 December 2015 – 16 February 2016.

<b>CERTIFICATE NO.</b>	<b>ADDRESS</b>	<b>DESCRIPTION</b>
2016/CB-00001	12 Molineaux St, Cobar	Carport
2016/CB-00003	1 Kelly St, Cobar	Shed/Garage

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2016/CB-00002	Lot 2 Kelly St, Cobar	Patio
2016/CB-00005	41/43 Barton St, Cobar	Awning

**RECOMMENDATION**

**That the information detailing the Local Development and Construction Certificate approvals for the period 1 December 2015 – 16 February 2016 be received and noted.**

**CLAUSE 2B – MONTHLY STATUS REPORT****FILE: C13-10****AOP REFERENCE: 3.1****ATTACHMENT: NO****AUTHOR: *Acting General Manager, Stephen Taylor***

<b>COUNCIL RESOLUTIONS 24 SEPTEMBER 2009</b>					
<b>NUMBER</b>	<b>ITEM</b>	<b>RESOLUTION NUMBER</b>	<b>ACTION BY</b>	<b>ACTION REQUIRED</b>	<b>OUTCOME</b>
1	Council – Clause 2B – The Wool Track Project	153.9.2009	<b>GM/SPO/DES/RM/ESM</b>	Council be kept informed of progress.	Letter and copy of report sent to K Humphries, J Cobb, S Ley, J Williams, M Coulton and F Nash. Letters sent to trucking companies seeking support for sealing. Information provided to all OROC councils. Initial contact undertaken with Central Darling Shire Council and Balranald Shire Council in regard to arrangements for a delegation to the Minister for Regional Services. Wool Track is the only priority for the 2015/2016 Repair Program in accordance with Councils Resolution. Wool Track Development Advisory Committee has met and formulated an Action Plan for 2015/2016. Minister for Roads, Maritime and Freight has been provided a copy of the Nairn Report to commence the information process before further representations are undertaken. Discussions held with the Office of the Minister for Roads, Maritime and Freight mid October 2015.
<b>COUNCIL RESOLUTIONS 28 APRIL 2011</b>					
<b>NUMBER</b>	<b>ITEM</b>	<b>RESOLUTION NUMBER</b>	<b>ACTION BY</b>	<b>ACTION REQUIRED</b>	<b>OUTCOME</b>
14	Committee of the Whole	81.4.2011	<b>DPES/LMO</b>	Arrange acquisition of Lot 317 DP 755649 from the Crown	Acquisition arrangements commenced with Land and Property Management Authority.

	Closed Council – Clause 1C – Cobar Caravan Park Business Development Strategy			subject to the availability of funds from the 2011/2012 budget.  Following successful acquisition of the above land, classify this land as Operational under the Local Government Act 1993.	Application provided to the Office of Local Government in regard to acquisition.  Funds now provided for in 2015/2016 Budget. Funding options to go back to Council.  Will be undertaken at time of acquisition.
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**COUNCIL RESOLUTIONS 27 OCTOBER 2011**

NUMBER	ITEM	RESOLUTION NUMBER	ACTION BY	ACTION REQUIRED	OUTCOME
87	Council – Clause 4A – Land Acquisition – Cobar Caravan Park Lot 317 in DP755649	193.10.2011	<b>DPES/LMO</b>	Undertake all processes required for the acquisition of the Cobar Caravan Park Lot 317 in DP755649.	Action Plan instigated for implementation of resolution. See Item 14.

**COUNCIL RESOLUTIONS 22 MARCH 2012**

NUMBER	ITEM	RESOLUTION NUMBER	ACTION BY	ACTION REQUIRED	OUTCOME
162	Council – Clause 16A - Liquid Trade Waste Policy – Costs and Implementation Method	14.3.2012	<b>DES/SM/DPES</b>	Adopts option one (1) for the upgrading of the existing trade waste outlets and purchase the required pre- treatment units and complete the installation works on all trade waste premises with all costs to be funded out of the Sewer Fund Reserves with a no- interest three (3) year loan to local proprietors of businesses, and further that repayment will be a condition of	Action Plan instigated for implementation of resolution.

				approval on their Liquid Trade Waste licence agreement as per the NSW Office of Water regulations.	
COUNCIL RESOLUTIONS 26 APRIL ADJOURNED TO 3 MAY 2012					
NUMBER	ITEM	RESOLUTION NUMBER	ACTION BY	ACTION REQUIRED	OUTCOME
194	Committee of the Whole Closed Council - Clause 4C – Sale of Land	94.4.2012	<b>GM/LMO</b>	<p>That Council provides authority for the General Manager to negotiate the sale of land at either 100 or 105 Marshall Street, Cobar for at least the minimum amount per square metre detailed in the report.</p> <p>That Council provides authority for the General Manager to undertake investigations into any party in regards to the standard financial and company checks, the company's previous experience with similar projects and their previous experience in completing projects with timeframes.</p> <p>The Council may in its absolute discretion elect to terminate negotiations with any party prior to exchange of a contract for the sale of land.</p> <p>That Council approve the sale of land conditional on:-          Surveying undertaken and new plans submitted and approved;          Subdivision plans submitted and approved;          Rezoning of the land to allow for motel</p>	<p>Further Councillor workshop strategies planning for land in concern held on 9 August, 2012.</p> <p>Action Plan instigated for implementation of resolution.</p> <p>Currently no interested party.</p> <p>Action Plan instigated for implementation of resolutions.</p>

				<p>accommodation;  All legal cost for both parties paid;  Submission of a detailed development application that includes but is not limited to:  Detailed architectural and design plans including elevations, footpaths, ramps, disabled access etc;  Detailed site plan;  Detailed car parking and access plans, including disabled parking;  A detailed risk assessment for Council water and sewerage systems;  Detailed landscaping plan including footpaths;</p> <p>That Council authorise the Mayor and the General Manager to sign all relevant documentation under the Common Seal of Council.</p> <p>That investigations and reporting be undertaken for appropriate master planning of Council land at 100 and 105 Marshall Street, Cobar;</p> <p>That any sale of the land be subject to the negotiated development proceeding within a reasonable time;</p>	
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**COUNCIL RESOLUTIONS 26 JULY 2012**

<b>NUMBER</b>	<b>ITEM</b>	<b>RESOLUTION NUMBER</b>	<b>ACTION BY</b>	<b>ACTION REQUIRED</b>	<b>OUTCOME</b>
219	Council – Clause 8A –	168.7.2012	<b>DPES/LMO</b>	That Council resolves to close part of the road	Action plan instigated for

	Road Closure – Corner of Murray and Blakey Street, Cobar			<p>reserve on the corner of Murray and Blakey Street, Cobar identified as being Lot 2 in Deposited Plan 46869.</p> <p>That Council provides authority for the General Manager to make application to the Department of Primary Industries, Crown Land Division to close the road.</p> <p>That Council authorise the Mayor and the General Manager to sign all relevant documentation under the Common Seal of Council.</p> <p>That the land be acquired as operational land pursuant to the provisions of Section 31 of the <i>Local Government Act 1993</i>.</p>	<p>implementation of resolution.</p> <p>Road closure has been approved. Survey Plan complete. Transferring granting easement documentation needs to be completed and lodged.</p> <p>Will be undertaken at the time as required.</p> <p>Classification to be arranged at acquisition.</p>
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**COUNCIL RESOLUTIONS 13 DECEMBER 2012**

NUMBER	ITEM	RESOLUTION NUMBER	ACTION BY	ACTION REQUIRED	OUTCOME
307	Council – Clause 12A – Plant Replacement Program, Proposed Purchase of 34,000 Litre Water Tank Trailer in lieu of Side Tipper Trailer	320.12.2012	<b>GM/DES/RM/ESM</b>	<p>That the Plant Replacement Program be altered to provide for the purchase of one only 34,000 litre trailer road tanker in lieu of the side tipper trailer.</p> <p>That quotations be called for the supply and purchase of one only 34,000 litre trailer water tanker suitable for use as the lead trailer in a road train configuration at an estimated cost</p>	<p>Rescission Motion reported again to the April 2013 Ordinary Council Meeting which was lost. Action plan instigated and implemented of original resolutions.</p> <p>New lead semi-trailer water tanker in 2015/2016 Plant Replacement Program.</p>

of \$100,000.

**COUNCIL RESOLUTIONS 28 FEBRUARY 2013**

<b>NUMBER</b>	<b>ITEM</b>	<b>RESOLUTION NUMBER</b>	<b>ACTION BY</b>	<b>ACTION REQUIRED</b>	<b>OUTCOME</b>
343	Council – Clause 22A – Proposed Hangar Construction and Lease of Plant of Land at Cobar Regional Airport by Sullivan’s Mining and Hardware	28.2.2013	<b>DES/ESM</b>	<p>That Council approve the construction of a hangar (subject to the building regulations) to be known as Hanger No. 2, on the current site of the “Aero Club”.</p> <p>That the applicant, Sullivan’s Mining and Hardware be responsible for the cost of relocation of the Aero Club to a site determined by the Engineering Support Manager.</p> <p>That Council enter into a lease with the applicant for a 5 x 5 x 5 year lease with the annual fees being in line with the Fees and Charges as determined by Council.</p>	<p>Action Plan instigated for implementation of resolution.</p> <p>Action Plan instigated for implementation of resolution.</p> <p>Action Plan instigated for implementation of resolution.</p>

**COUNCIL RESOLUTIONS 24 APRIL 2013**

<b>NUMBER</b>	<b>ITEM</b>	<b>RESOLUTION NUMBER</b>	<b>ACTION BY</b>	<b>ACTION REQUIRED</b>	<b>OUTCOME</b>
380	Committee of the Whole Closed Council – Clause 1C – Notice of Rescission Motion – Consideration of Tourism Cost Centre	95.4.2013	<b>DCCS/MTPR</b>	That in the year 2013/2014 that Council develops a tourism management plan that details appropriate commitments and plans that aid the tourist industry in Cobar.	Action plan instigated for implementation of resolution. Interim Report provided to March 2014 Ordinary Council Meeting. Expect Plan to be developed in 2015/2016.

**COUNCIL RESOLUTIONS 22 AUGUST 2013**



<b>NUMBER</b>	<b>ITEM</b>	<b>RESOLUTION NUMBER</b>	<b>ACTION BY</b>	<b>ACTION REQUIRED</b>	<b>OUTCOME</b>
435	Council – Clause 9A – Determination of Status of Mt Gap Road	187.8.2013	<b>ESM</b>	That Mt. Gap Road within Mt. Gap Station shall be dedicated a public road and remain on the Roads Register as a Shire Road.	Waiting on gazettal by Western Lands.
<b>COUNCIL RESOLUTIONS 20 JANUARY 2014</b>					
<b>NUMBER</b>	<b>ITEM</b>	<b>RESOLUTION NUMBER</b>	<b>ACTION BY</b>	<b>ACTION REQUIRED</b>	<b>OUTCOME</b>
510	Extraordinary Meeting of Council – Clause 3A – Increased Water Restrictions to Nymagee	05.1.2014	<b>DES/SM</b>	That Council apply for urgent financial assistance from the NSW Government for Drought Proofing of Nymagee with appropriate advice also through the Local Member.	Action plan instigated for implementation of resolution, hoping to be able to use future Water Security for Regions Programs.
<b>COUNCIL RESOLUTIONS 27 FEBRUARY 2014</b>					
<b>NUMBER</b>	<b>ITEM</b>	<b>RESOLUTION NUMBER</b>	<b>ACTION BY</b>	<b>ACTION REQUIRED</b>	<b>OUTCOME</b>
530	Council – Clause 17A – Cobar Truck Wash Options	28.2.2014	<b>ESM</b>	That approval be given for the signing under seal if required of any documents for the lease or purchase of the land required for the truck wash facility and if required the land be classified as operational.	Action Plan instigated for implementation of resolution, however if Council is successful with Grant Funds for a new Truck Wash the land to be used for the new Water Treatment Plant will be used for a new Truck Wash Facility instead of the current Peak Gold Mine Truck Wash Location.
<b>COUNCIL RESOLUTIONS 24 APRIL 2014</b>					
<b>NUMBER</b>	<b>ITEM</b>	<b>RESOLUTION NUMBER</b>	<b>ACTION BY</b>	<b>ACTION REQUIRED</b>	<b>OUTCOME</b>
551	Council - Clause 8A –	75.4.2014	<b>DES/RM</b>	That Council trial the Grain Road	Action plan instigated for

	<p>Grading of Shire Road 20 (Grain Road) by Local Contractors</p>			<p>contractor in the 2014/2015 financial year and allocate \$46,000 for the section of road from Tallebung Road to the bitumen section at the southern end (approx.40 km long), and compare it with Council's standard. All work to be approved by the Roads Manager prior to commencement on each occasion.</p> <p>That Council to investigate a long term strategy of using contractors and Council graders to accomplish its maintenance grading routine.</p> <p>That Council lobby State and Federal Governments for increases in funding to maintain Council's Regional and Shire Roads at a better level.</p>	<p>implementation of resolutions. Initial grades have been completed on Shire Road 20 in 2014/2015.</p> <p>Mayor and GM have met with the Minister for Roads and Freight and his Deputy Chief of Staff on 7 August 2014 to further detail Council's case in relation to a low level of Regional Road funding in comparison with neighbouring Councils, level of funds required to improve Kidman Way South and funding of Wool Track improvements. \$4.25 Million of funding announced for improvements on the Kidman Way. A further meeting held with the Office of the Minister for Roads, Maritime and Freight mid-October 2015.</p>
<p><b>COUNCIL RESOLUTIONS 22 MAY 2014</b></p>					

NUMBER	ITEM	RESOLUTION NUMBER	ACTION BY	ACTION REQUIRED	OUTCOME
560	Council – Clause 4A – Cobar Shire Council Policy Direction Concerning Coal Seam Gas Exploration and Production	92.5.2014	GM/SPO	<p>That Cobar Shire Council supports in principle the Association of Mining Related Council’s Draft Policy on Coal Seam Gas including the relevant Position Statement and additional information and that Council’s direction is as follows in relation to Coal Seam Gas Exploration and Production:</p> <ul style="list-style-type: none"> <li>▪ That impacts on Local Government Council Infrastructure are adequately compensated for in the immediate and future life of those assets;</li> <li>▪ In regard to the communities environmental assets, that the appropriate oversight body, whether government or private, is engaging effectively and is communicating with Council and the processes are put in place to independently obtain baseline data on air and water quality;</li> <li>▪ Council’s position as far as practicable is a “nil” effect position in regard to the quality of surface water, domestic, stock and irrigation aquifers used by our community and a “nil” net effect on above ground</li> </ul>	Finalised Policy Document being formulated.

				<p>environmental assets in relation to coal seam gas activities;</p> <ul style="list-style-type: none"> <li>▪ That health and environmental impact assessments are conducted for all significant mining and extractive industries during the approval process;</li> <li>▪ That individual property rights in regard to unwelcome drilling, exploration and/or extraction activities are supported;</li> <li>▪ That the ten (10) International Council of Mining and Metals (ICMM) principles are supported by Council;</li> <li>▪ That Cobar Shire Council recommends to the State Government that the pre-gateway determination process be modified to enable a refusal where appropriate, and;</li> <li>▪ That Council promotes the dissemination of information to landholders that is independent and informs them of their rights and obligations prior to entering into any agreements relating to coal seam gas exploration or production.</li> </ul>	
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563	Council – Clause 7A – Comparison of Water Restrictions between 2013 and 2014	95.5.2014	SM	That Council collect additional data to allow further analysis to be carried out on the effected changes in water restrictions are having on consumption within the towns and within the whole of the Shire.	Action plan instigated for implementation of resolution.
<b>COUNCIL RESOLUTIONS 24 JULY 2014</b>					
NUMBER	ITEM	RESOLUTION NUMBER	ACTION BY	ACTION REQUIRED	OUTCOME
583	Works Committee Meeting – Report 3A – Road Capital Works Program 2014/2015	128.7.2014	DES/ESM/RM	That Council trials the use of chemical and cementitious stabilisation of the unsealed road network in conjunction with gravelling.	Action plan instigated for implementation of resolution.
<b>COUNCIL RESOLUTIONS 28 AUGUST 2014</b>					
NUMBER	ITEM	RESOLUTION NUMBER	ACTION BY	ACTION REQUIRED	OUTCOME
599	Council - Clause 4A – To Approve the Tenure of Occupancy for the Cobar Mobile Children’s Services Inc	155.8.2014	DCCS  LMO/DPES	a) That Cobar Mobile Children’s Services Inc. is offered tenure by way of Memorandum of Understanding for a period of one (1) year with a mutually agreeable option of a further year, commencing on 1 July 2014 and subject to Council’s Grant Applications and continuing to operate the building with its current use.  b) That the annual payment be \$2,600 indexed at CPI.  That other occupants of Council premises that have no occupancy agreement be recognised and an appropriate agreement entered into.	Agreed Memorandum of Understanding sent, now awaiting signature and return.  Seven (7) occupants of Council premises identified. Two (2) agreements currently in draft.

606	Council – Clause 12A – New Cobar Water Treatment Plant – Selection of Site and Financial Aspect	163.8.2014	<b>PM/DES</b>	<p>That the subject land be acquired as operational land pursuant to the provisions of Section 31 of the Local Government Act 1993.</p> <p>That Council authorise the Mayor and the General Manager to sign all relevant land purchase documentation under the Common Seal of Council; including a Memorandum of Understanding between Peak Gold Mines Pty Ltd and Council for future interest by Peak Gold Mines Pty Ltd in regard to the Cobar Wrightville Common.</p>	Sale of Land Contracts for purchase of Lot 73 DP755649 signed by Council and returned to Solicitor for Peak Gold Mines to execute documents.
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#### COUNCIL RESOLUTIONS 25 SEPTEMBER 2014

NUMBER	ITEM	RESOLUTION NUMBER	ACTION BY	ACTION REQUIRED	OUTCOME
623	Council – Clause 6A – SR23 Booberoi Road Euabalong Traffic Options	184.9.2014	<b>RM/ESM/DES</b>	That Cobar Shire Council erect large advisory route signs, one on Lachlan Street on the intersection with Robison Street and the Booberoi Road indicating the bitumen road alternative.	Advice being sought from RMS Guidance and Delineation Officer.
627	Council – Clause 10A – Adoption of Management Plan for Lot 18 DP213415	188.9.2014	<b>LMO</b>	<p>That Council authorise the General Manager to negotiate a lease or licence for an appropriate term and conditions with the Cobar Bowling and Golf Club Ltd.</p> <p>That Council authorise the Mayor and General Manager to sign any lease or licence under the Common Seal of Council.</p>	Action plan instigated for implementation of resolutions.

**COUNCIL RESOLUTIONS 23 OCTOBER 2014**

<b>NUMBER</b>	<b>ITEM</b>	<b>RESOLUTION NUMBER</b>	<b>ACTION BY</b>	<b>ACTION REQUIRED</b>	<b>OUTCOME</b>
640	Committee of the Whole Closed Council – Clause 2C – Tender for the Supply of Road Patching Machine	28COW.10.2014	<b>ESM</b>	That the existing Paveline truck and machine be disposed of at the best commercial option to Council.	Action plan instigated for implementation of resolution.

**COUNCIL RESOLUTIONS 27 NOVEMBER 2014**

<b>NUMBER</b>	<b>ITEM</b>	<b>RESOLUTION NUMBER</b>	<b>ACTION BY</b>	<b>ACTION REQUIRED</b>	<b>OUTCOME</b>
660	Council – Clause 7A – Office of Local Government Promoting Better Practice Review of Cobar Shire Council – Report Action plan Status	245.11.2014	<b>GM</b>	That Staff continue to work towards the completion of any work required by the recommendations contained within the Promoting Better Practice Review of Cobar Shire Council Report and detailed within the reviewed Action Plan.	Action plan instigated for implementation of resolution.

**COUNCIL RESOLUTIONS 26 FEBRUARY 2015**

<b>NUMBER</b>	<b>ITEM</b>	<b>RESOLUTION NUMBER</b>	<b>ACTION BY</b>	<b>ACTION REQUIRED</b>	<b>OUTCOME</b>
665	Finance and Policy Committee Meeting – Notice of Motion – Economic Development Matters	3.02.2015	<b>SPO</b>	That the Cobar Shire Economic Taskforce investigate the possibility and practicality of developing independent living aged accommodation in Cobar.	Investigations currently being undertaken by the Economic Taskforce.

**COUNCIL RESOLUTIONS 26 MARCH 2015**

<b>NUMBER</b>	<b>ITEM</b>	<b>RESOLUTION NUMBER</b>	<b>ACTION BY</b>	<b>ACTION REQUIRED</b>	<b>OUTCOME</b>
686	Council – Clause 9A – Use of Effluent by Cobar Bowling and Golf Club	35.03.2015	<b>SM/DES</b>	That negotiations be held with the Cobar Bowling and Golf Club prior to setting Fees and Charges for the 2016/2017 Financial Year. Negotiations will include consideration of costs identified for the operation of the chlorination of the effluent supplied by Council.	Action plan instigated for implementation of resolution.

**COUNCIL RESOLUTIONS 23 APRIL 2015**

<b>NUMBER</b>	<b>ITEM</b>	<b>RESOLUTION NUMBER</b>	<b>ACTION BY</b>	<b>ACTION REQUIRED</b>	<b>OUTCOME</b>
696	Council – Clause 2A – Fit for the Future and Joint Organisation of Councils Consideration Report	54.04.2015	<b>GM/DCCS/ SPO/MAYOR /DEPUTY MAYOR</b>	That Cobar Shire Council continue to be involved in the discussions and processes in the development of the Far West Initiative to ensure that a model is found that benefits Cobar Shire with improved government and non-government services and to increase the sustainability of Cobar Shire Council.	Action plan instigated for implementation of resolution. Mayor now Council’s Delegate to the recently formed Far West Initiative Advisory Committee with the next Meeting arranged for 6 April 2016 with a phone Conference planned for 11 March 2016.
701	Council – Clause 7A – EOI – Lease, Management and Maintenance of Cobar Regional Airport	59.04.2015	<b>ESM/DES</b>	That on completion of all requirements for certification of Cobar Regional Airport master planning be commenced, in conjunction with preparation of a business plan exploring potential commercial development of the Airport.	Action plan instigated for implementation of resolution.
702	Council – Clause 8A – Maintenance of Stock	60.04.2015	<b>ESM/DES</b>	That Council recompile a comprehensive Grid Register which is expected to take	Action plan instigated for implementation of



	Control Structures		<b>RM/DES</b>	<p>approximately 6 to 12 months to complete depending on resources available and location of grids with the Register including GPS coordinates, photos of the grid, an assessment on the condition of the grid and its associated infrastructure.</p> <p>That Council's Approval, Installation and Maintenance of Stock Control Structures in Public Road (Public Gates, Grids, RAMPS and Stock Races) remain unchanged at this time pending the recompilation of a Grid Register at which time the matter will be revisited.</p>	resolutions.
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**COUNCIL RESOLUTIONS 28 MAY 2015**

<b>NUMBER</b>	<b>ITEM</b>	<b>RESOLUTION NUMBER</b>	<b>ACTION BY</b>	<b>ACTION REQUIRED</b>	<b>OUTCOME</b>
705	Finance and Policy Committee Meeting – Confirmation of the Minutes	71.05.2015	<b>DPES/ SPO</b>	That Council resolves to undertake an investigation into the options to expand the Cobar Primary Health Care Centre to generate appropriate new space for a wider range of Allied Health Services and to set out space for a video conferencing room to be used by the health care professionals to provide care to patients and training for staff and the investigations to include funding from other sources and possible interim arrangements to help the Cobar Primary Health Care Centre cater for its expanded services using other available Council facilities and where possible appropriate grant applications be made.	Action plan instigated for implementation of resolution. Initial Grant application made for the setup of the existing house (Stronger Communities Program – Commonwealth Government) has been unsuccessful. Report provided to November 2015 Council Meeting on required Stages and costs of improvements.
713	Council – Clause 4A –	76.05.2015	<b>GM</b>	That the Mayor and General Manager be delegated	Action plan instigated for

Meeting Arrangements – Christmas and New Year				authority, jointly, to deal with matters of an urgent nature for the period commencing 11 December 2015 to 11 February 2016, and further that if any urgent matters are dealt with under this authority that they be reported to the February 2016 Ordinary Meeting of Council.	implementation of resolution if required.
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#### COUNCIL RESOLUTIONS 26 JUNE 2015

NUMBER	ITEM	RESOLUTION NUMBER	ACTION BY	ACTION REQUIRED	OUTCOME
725	Traffic Committee – Report 3 – Rest Area (Smoke Area) – Endeavor Mine	96.06.2015	RM	That the Committee note for information - Endeavor mine are constructing a rest area, they have asked Council to provide signs for the rest area at Endeavors cost. A speed zone review will be undertaken with the view to reduce the speed from 100km/hr to 60km/hr at approx. 600m from the mines entrance.	Signs have been erected. Advice is still being sought from RMS Traffic Safety Officer in relation to the speed zone changes.

#### COUNCIL RESOLUTIONS 23 JULY 2015

NUMBER	ITEM	RESOLUTION NUMBER	ACTION BY	ACTION REQUIRED	OUTCOME
743	Council – Clause 2A – Dalton Park Horse Complex – Expression of Interest	123.07.2015	ADPES/ LMO	That Council acting as Trust Manager for the Dalton Park Racecourse (R630019) Reserve Trust, resolve to:  Issue a 12 month temporary licence agreement for the stabling buildings comprising 8 and 6 stables and the surrounding area to Mr Wayne Prisk and Mr Kym and Sue Miller to allow for the stabling and training of racehorses and associated activities to cover the period 1 July 2015 to 30 June 2016.	Documents and invoices prepared and sent, waiting for action by Licencees. Unsuccessful EOI providers provided advice.

			<p>Require Mr Prisk and the Millers to reinstate the stallion exclusion area at a distance of 10m or other such appropriate distance as negotiated between Council, Ms Whitehurst and Mr Prisk/Millers. The fence to be reinstated at both parties cost and to a standard equal to or better than the new perimeter fence.</p> <p>Advise Mr Prisk and the Millers that as part of his license they can utilise the racetrack, however decisions about the management of the racetrack, including maintenance are the responsibility of the Cobar Miners Race Club. This is to be listed as a condition on the license agreement.</p> <p>Advise Mr Prisk that he has three (3) months to discontinue the use of the Council pound yards. No further extension of time will be granted.</p> <p>Advise Mr &amp; Mrs Wheeler, Ms Wheeler and Mr Turton that they have three (3) months to remove their belongings and horses from the area. If after three (3) months their belongings and horses have not been removed from the area but sufficient effort has been made to complete this, a further three (3) months may be granted. No further extension of time will be granted.</p> <p>Affix the Trusts seal to the 12 month temporary licence agreement for Mr Wayne Prisk and Mr Kym and Mrs Sue Miller to cover the period 1 August 2015 to 31 July 2016.</p> <p>Seek grant funding for additional horse</p>	
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				<p>stable/keeping facilities at the Dalton Park Horse Complex.</p> <p>Conduct a comprehensive review of the Dalton Park Horse Complex and develop a long term sustainability and growth strategy including infrastructure, management and financial revenue improvements.</p>	
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**COUNCIL RESOLUTIONS 27 AUGUST 2015**

<b>NUMBER</b>	<b>ITEM</b>	<b>RESOLUTION NUMBER</b>	<b>ACTION BY</b>	<b>ACTION REQUIRED</b>	<b>OUTCOME</b>
755	Finance and Policy Committee – Notice of Motion – Economic Development Opportunities for Cobar – Flight School	146.08.2015	<b>SPO/ ESM</b>	That Cobar Shire Council investigate the opportunities available to become a flight training centre that has the capacity to attract students to take advantage of the current demand from the region.	Investigations being undertaken – Further Report to be presented to the next Economic Taskforce Meeting.
766	Council – Clause 6A – To Cease an Action Outstanding on Notice of Motion 25FP.03.2013	157.08.2015	<b>DCCS</b>	That the matter to cease action outstanding on Notice of Motion 25FP.03.2013 be held over for further investigation.	Further investigation to be undertaken in regard to the Youth and Fitness Centre EOI's.
770	Council – Clause 10A – Dalton Park Horse Complex Request for New Users Licence Agreement	161.08.2015	<b>LMO</b>	That Council acting as Trust Manager for the Dalton Park Racecourse (R630019) Reserve Trust, resolve to investigate ways to assist the licensee to clean and clear the area to enable appropriate development works to be undertaken.	Action plan instigated for implementation of resolution.
771	Council – Clause 4B – Meeting Minutes	165.08.2015	<b>SM/ DES/ SPO</b>	That Council investigate any funding opportunities for the Tilpa Weir Camp Grounds.	Action plan instigated for implementation of resolution including a request for the Tilpa Community Association

to provide further details.

**COUNCIL RESOLUTIONS 24 SEPTEMBER 2015**

<b>NUMBER</b>	<b>ITEM</b>	<b>RESOLUTION NUMBER</b>	<b>ACTION BY</b>	<b>ACTION REQUIRED</b>	<b>OUTCOME</b>
776	Traffic Committee – General Business – Oversized Route	184.09.2015	<b>RM</b>	Maurice Bell to investigate OSOM signage. Suggested to check Coonabarabran, Moree and Marty Castle from the RMS for examples. Also investigate lifting the phone cable.	Action plan instigated for implementation of resolution.
777	Traffic Committee – General Business – Restricted Sight Distance at Intersections around Town	184.09.2015	<b>RM/SM/US</b>	Trees at selected intersections that restrict sight distance are trimmed in consultation with residents.	Action plan instigated for implementation of resolution.
778	Traffic Committee – General Business – Louth Road Line Marking	184.09.2015	<b>RM</b>	Council will re-instate barrier lines on the Louth Road from the rubbish tip to the Endeavor mine turn off.	Action plan instigated for implementation of resolution.
782	Finance and Policy Committee – Report 2B – That an investigation be undertaken and appropriate report provided in regard to proposed paperless Council/ Committee Meetings	187.09.2015	<b>DCCS/ GM</b>	That an investigation be undertaken and appropriate report provided in regard to proposed paperless Council/Committee Meetings.	Action plan instigated for implementation of resolution with a proposed Councillor Workshop arranged in February 2016.
785	Works Committee – Report 3A – Cobar Water Treatment Plant Project Expenditure and Action Plan	188.09.2015	<b>PM/ SM/ DES</b>	That the land acquisition, power design and finalisation of the investigation and tender documents for the Cobar Water Treatment Plant continue to be progressed.	Action plan instigated for implementation of resolutions.

				That a further report be provided on the outcomes of the relevant Grant Application/Expression of Interest and required further action plan.	
793	Council – Clause 9A – O’Neill Road Water Supply	197.09.2015	<b>SM/ DES</b>	That Council undertakes flow and pressure testing on the existing main on Lerida Road during the summer peak demand to determine the availability of water.  That a full report be provided to Council when available.	Action plan instigated for implementation of resolutions.
795	Council – Clause 11A – Pioneer Estate – Stage 3	199.09.2015	<b>ADPES/ DCCS</b>	That the blocks of residential land originally mooted to be used for access to Stage 3 Pioneer Estate and now no longer required for access become available to be actively marketed and sold.	Action plan instigated for implementation of resolution.
798	Council – Clause 14A – Senior Citizens Christmas Party 2015	202.09.2015	<b>SPO</b>	That the Council Senior Citizens Christmas Party be held in the Cobar Shire Council Chambers on Friday 11 December 2015.	Action plan instigated for implementation of resolution.

**COUNCIL RESOLUTIONS 22 OCTOBER 2015**

<b>NUMBER</b>	<b>ITEM</b>	<b>RESOLUTION NUMBER</b>	<b>ACTION BY</b>	<b>ACTION REQUIRED</b>	<b>OUTCOME</b>
799	Finance and Policy Committee – Notice of Motion – Services to O’Neill Road and Sutherland Drive	210.10.2015	<b>DES/SM/ DPES</b>	That an investigation into the cost and accessibility of a garbage service to O’Neill and Sutherland Drive be undertaken.  That an investigation be undertaken into a water subsidy for the residents of O’Neill Road for the summer months similar to what we do for the Villages.	Action plan instigated for implementation of resolution.  Action plan instigated for implementation of resolution.
805	Council – Clause 5A – Regional Road 7518 and Shire Road 2 Name Change	216.10.2015	<b>ESM</b>	That Council adopt the road names “Fifty Two Mile Road” and “Seventy Eight Mile Road” for RR 7518 and SR2 respectively within the Cobar Shire subject to no adverse	Action plan instigated for implementation of resolution.

				comments from the public and prepare a Gazette notice for publication within the Government Gazette, publish notice in the local newspaper, and inform the prescribed authorities listed in the Regulation of the new names for RR 7518 and SR2.	
807	Council – Committee of the Whole Closed Council – Clause 1C – Expression of Interest for Airport Refuelling Truck (Jet A1) and Bowser (Avgas) Facility	223.10.2015	<b>ESM</b>	That all three EOI submissions be progressed to the next stage, by Council requesting that they submit a final detailed quotation/proposal.  That a further Report be provided to Council for consideration of all final detailed quotations/ proposals.	Action plan instigated for implementation of resolutions.

#### COUNCIL RESOLUTIONS 26 NOVEMBER 2015

NUMBER	ITEM	RESOLUTION NUMBER	ACTION BY	ACTION REQUIRED	OUTCOME
809	Works Committee – Notice of Motion – Report 2A - RMS Repair Program for 2016/2017	226.11.2015	<b>DES</b>	That if funding is not obtained that Council continues to nominate MR407 Mulya Road in subsequent years until funding is obtained.	Action plan instigated for implementation of resolution.
815	Council – Clause 4A – Trial Change of Library Opening Hours	233.11.2015	<b>MLS</b>	That the Cobar Shire and TAFE Library change its opening hours to Monday – Friday 9:00am – 5:30pm, Saturday 9:00am – 1:00pm, beginning 1 February 2016 for a trial period of six months.  That a Report on the trial period be submitted to the August 2016 Ordinary Council Meeting.	Trial commenced on 1 February 2016 – No further action required.  Further Report to be provided to the August 2016 Ordinary Council Meeting.
817	Council – Clause 7A –	236.11.2015	<b>LMO</b>	That Council apply for a 12 month short	Action plan instigated for

	<p>Cobar Sewerage Treatment Land Being Lot 24 in DP837494, Application for Licence to Occupy Crown Land and Approval for Land Acquisition</p>		<p>term licence over crown land parcel Lot 24 in DP837494.</p> <p>That the Mayor and General Manager be authorised to execute the licence documents under the Common Seal of Council.</p> <p>That the costs associated with the licence be paid from operating expenses for the Cobar Sewerage Treatment Works.</p> <p>That Council acquire by compulsory acquisition the whole of the land contained in Lot 24 DP837494 Sewerage Works Road, Cobar (hereafter called the acquisition land).</p> <p>That the acquisition of land be acquired pursuant to Section 187 of the Local Government Act 1993 and the Land Acquisition (Just Compensation) Act 1991 for commercial purposes for the continued operation and management of the Cobar Sewerage Treatment Works.</p> <p>That the acquisition land value be paid upon completion of the acquisition of the acquisition land, to the Department of Primary Industries on behalf of the Crown in full and final payment of all those interests including the rights of the Crown pursuant to Section 104 of the <i>Native Title (NSW) Act 1994</i> and Section 54(2) of the <i>Land Acquisition (Just Terms Compensation) Act 1991</i>.</p>	<p>implementation of resolutions.</p>
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				<p>That the survey plans and other acquisition documents for the acquisition of the acquisition land be signed under the Common Seal of Council.</p> <p>That the Council authorise the Mayor and General Manager to sign all acquisition documents.</p> <p>That the acquisition land be acquired as operational land pursuant to the provisions of Section 31 of the <i>Local Government Act 1993</i>.</p> <p>That pursuant to the provisions of Section 190 of the <i>Local Government Act 1993</i> all minerals are excluded from the acquisition.</p> <p>That Council makes the necessary application to the Minister or Governor so that the acquisition can be completed.</p> <p>That the costs associated with compulsory acquiring the land be paid from the Sewer Reserve Fund.</p>	
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<b>COUNCIL RESOLUTIONS 10 DECEMBER 2015</b>					
<b>NUMBER</b>	<b>ITEM</b>	<b>RESOLUTION NUMBER</b>	<b>ACTION BY</b>	<b>ACTION REQUIRED</b>	<b>OUTCOME</b>
821	Council – Notice of Motion – Establishment of a	251.12.2015	<b>GM</b>	That Council investigates the establishment of a Cobar Community Trust with the aim of sourcing grants for the improvement of	Action plan instigated for implementation of resolution.

	Cobar Community Trust			facilities, infrastructure or anything of benefit to the Cobar Community and Shire.	
822	Council – Notice of Motion – Bypass for Heavy Vehicles	252.12.2015	<b>GM</b>	That discussions be held in relation to an alternate Heavy Vehicle Bypass through Cobar.  That the alternate Heavy Vehicle Bypass through Cobar be added to the 10 Year Strategic Business Plan.	Discussions held – No further action required.  Action plan instigated for implementation of resolution.
823	Council – Clause 1A – Mayoral Report	253.12.2015	<b>GM</b>	That urgent representations be made by the Mayor to the Member for Parkes and relevant State and Commonwealth Ministers for the retaining of the Cobar Bureau of Meteorology and the staffing levels and that Cobar be considered and granted funding for the new radar.  That the proposal from 2WEB and funding for equipment and arrangements in Cobar township be reported to the February 2016 Committee Meetings.	Action plan instigated for implementation of resolution.  Report provided to the February 2016 Committee Meetings – No further action required.
824	Council – Clause 3A – 2016 Western Division of NSW Annual Conference	255.12.2015	<b>GM</b>	That Council note the attendance at the 2016 Western Division Councils of NSW Annual Conference and Councillor Maxwell will attend with the Mayor, Deputy Mayor and General Manager or his delegate.  That Councillors provide advice to the General Manager by Friday 29 January 2016 on matters that should be considered as resolutions to the 2016 Western Division Councils of NSW Annual Conference.	Arrangements in train for Conference attendance – No further action required.  Advice provided by Councillors – No further action required.
825	Council – Clause 5A – Adoption of Loan	257.12.2015	<b>DCCS</b>	That the Loan Borrowing Policy as attached be adopted and be reviewed annually as part	Policy adopted and distributed – No further action required.

	Borrowing Policy			of the Integrated Planning and Reporting Framework Process.	
826	Council – Clause 7A – 2015/2016 Plant Replacement Program	259.12.2015	<b>DES</b>	That the 2015/2016 Recommended Plant Replacement Program as detailed be adopted.	Action plan instigated for implementation of resolution.
827	Council – Clause 8A – Raw Water Supply to Dalton Park Horse Complex	260.12.2015	<b>SM</b>	<p>That Council receives and notes the information contained within the Report on the Raw Water Supply to Dalton Park Horse Complex.</p> <p>Application details and requirements necessary be obtained for a infrastructure installation into Transport for NSW, Western Division Country Rail corridor;</p> <p>A Report be presented to the February 2016 Council Meeting detailing:</p> <ul style="list-style-type: none"> <li>a) Number of Lessee’s requiring a raw water connection and their anticipated usage;</li> <li>b) Size and length of required service to provide raw water to the boundary of the Dalton Park Horse Complex boundary;</li> <li>c) Costing of proposed raw water service from Dalton Park, Goold Street, including footpath, driveway and road restoration;</li> <li>d) Final funding arrangements and offers by the lessees.</li> </ul>	<p>Noted – No further action required.</p> <p>Action plan instigated for implementation of resolutions.</p>
828	Council – Clause 9A – Tree Preservation Policy	261.12.2015	<b>SM</b>	That Council resolve to adopt the new draft Tree Preservation Policy.	Policy adopted and distributed – No further action required.

829	Council – Clause 10A – Delegations for Noxious Weeds Officer	262.12.2015	<b>ADPES</b>	That Cobar Shire Council as the local control authority under the <i>Noxious Weeds Act 1993</i> , delegate by resolution the powers, functions and responsibilities under the Act to the Cobar Shire Council Noxious Weed Officer.	Delegation provided – No further action required.
830	Council – Clause 11A – Proposal to Fund Garage Conversion at Cobar primary Health Care Centre	263.12.2015	<b>SPO</b>	That Council commits \$22,500 from the matching grants budget to fund the conversion of the garage at 24 Harcourt Street into additional consultation rooms.	Action plan instigated for implementation of resolution.
831	Council – Clause 12A – Use of Skate Park Heart Foundation Award Funding	264.12.2015	<b>SPO</b>	That Council notes the two Heart Foundation awards won by Cobar Shire Council and that the funding will be allocated towards hosting a youth activity run by the Cobar Youth and Fitness Centre with support from the Cobar Youth Council.	Action plan instigated for implementation of resolution.
832	Council – Clause 13A – New War Memorial Proposal for Drummond Park	265.12.2015	<b>SPO</b>	That Council approve in-principle, the war memorial design and location in Drummond Park, as presented to the 26 November 2015 Ordinary Council Meeting by the RSL Sub-Branch.	Advice provided to the RSL Sub-Branch – No further action required.
833	Council – Clause 14A – Revision of Community Enhancement Program	266.12.2015	<b>SPO</b>	That Council adopts the draft Community Enhancement Program.	Adopted as Policy and distributed – No further action required.
834	Council – Clause 13B – Update on Infrastructure Project Finances	279.12.2015	<b>PM/ PEO</b>	Due to the positive funding intention of Infrastructure NSW that Council progress to tender the construction of the new Cobar 8ML per day Water Treatment Plant and associated works.	Action plan instigated for implementation of resolution.
835	Council – Committee of the Whole Closed Council – Clause 1C –	281.12.2015	<b>GM</b>	That Council accept the tender from Marsdens Law Group for Contract No. C15/16-03 – Provision of Legal Services	Advice provided to successful and unsuccessful tenderers – No further action required.

	Tenders for Contract No. C15/16-03 – Provision of Legal Services			and that they be the only Panel Member.  That the details of the unsuccessful tenderers remain in the Committee of the Whole Closed Council.	
836	Council – Committee of the Whole Closed Council – Clause 2C – Incorporation of Lilliane Brady Village into the New Cobar Multi-Purpose Service	281.12.2015	<b>GM</b>	That subject to the proposed changes in the draft Memorandum of Understanding (MOU) and Term Sheet detailed in Councils resolution of 26 November 2015 that Council progress positively the incorporation of the Lilliane Brady Village into the proposed new Multi-Purpose Service with the 10 extra aged care beds to be attached directly to the Lilliane Brady Village.  That the information and discussions held concerning the proposed new Cobar Multi-Purpose Service incorporating the Lilliane Brady Village remains confidential within the Committee of the Whole Closed Council.	Action plan instigated for implementation of resolution. Advice provided to relevant Health Authorities.

**COUNCIL RESOLUTIONS 28 JANUARY 2016**

<b>NUMBER</b>	<b>ITEM</b>	<b>RESOLUTION NUMBER</b>	<b>ACTION BY</b>	<b>ACTION REQUIRED</b>	<b>OUTCOME</b>
837	Council – Clause 1A – Resignation of General Manager, Mr Gary Woodman	1.1.2016	<b>Mayor</b>	That Mr Gary Woodman’s resignation as General Manager be accepted with regret.	Resignation accepted – No further action required.
838	Council – Clause 2A -	5.1.2016	<b>Mayor</b>	That Council appoints Mr Stephen Taylor to act in the vacant General Manager’s position effect immediately until such time as Council	Arrangements in train for resolutions.

				<p>has appointed a person as its General Manager and that person has commenced employment with Cobar Shire Council.</p> <p>That Council advertise the vacant General Managers position in accordance with Section 336 and 351 of the Local Government Act 1993.</p> <p>That Local Government Procurement be contacted in relation to the recruitment process.</p>	
839	Committee of the Whole Closed Council – Clause 3C – Cobar Shire Council Remaining a Stand-Alone Council	7.1.2016	<b>Mayor</b>	That Cobar Shire Council wishes to remain as a “stand alone Council” rather than be included in the Far West Initiative and advise Minister Toole accordingly at the earliest practical time.	Action plan instigated for implementation of resolution.

**RECOMMENDATION**

**That the information contained in the monthly status report be received and noted.**

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**CLAUSE 3B – INVESTMENT REPORT AS AT 31 JANUARY 2016****FILE: B2-7****AOP REFERENCE: 3.1.1.7****ATTACHMENT: NO****AUTHOR: Director of Corporate and Community Services, Kym Miller****Purpose**

Regulation 212 of the Local Government (General) Regulation 2005 requires that a written report of investments be tabled at the monthly meeting. The table below shows the balances of Council's Investments as at the report date. The Cheque Account is now swept at the end of each day to maintain a zero balance. Funds swept out of the Cheque Account are transferred to a NAB Sweep Account because the interest rate remains competitive. The term deposits have differing terms in order to spread the maturity dates throughout the year. Included in the table below is the accrued interest attributable to December 2015 and January 2016. The amount restricted in the Audited Financial Statements as at 30 June 2015 for Employee Leave Entitlements is \$309,220.

<b>Investment</b>	<b>Opening Balance</b>	<b>Transfers to Investments</b>	<b>Transfers from Investment</b>	<b>Interest Earned</b>	<b>Closing Balance</b>
NAB Sweep Acct	\$1,190,632	\$3,485,034	\$2,828,383	\$3,315	\$1,850,598
NAB Term Deposits					
3.60% (16 Dec)	\$2,108,112		\$2,109,917	\$1,805	
2.85% (2 Mar)	\$2,081,631			\$10,089	\$2,091,720
2.93% (8 Apr)	\$1,517,629			\$7,692	\$1,525,321
2.95% (8 Jan)	\$2,023,548		\$2,029,930	\$6,382	
AMP Banking Term Deposits					
2.80% (7 Mar)	\$1,006,457			\$4,715	\$1,011,172
2.80% (7 Mar)	\$1,006,457			\$4,715	\$1,011,172
Bank West Term Deposits					
3.00% (18 Feb)	\$1,501,233			\$7,660	\$1,508,893
3.05% (16 Mar)		\$1,000,000		\$3,596	\$1,003,596
<b>Totals</b>	<b>\$12,435,700</b>	<b>\$4,485,034</b>	<b>\$6,968,230</b>	<b>\$49,969</b>	<b>\$10,002,473</b>

*Annualised Average ROI for the Month: 2.90%*

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*I hereby certify that the above investments have been made in accordance with Section 625 of the Local Government Act 1993, and Clause 212 of the Local Government (General) Regulation 2005 and the Council's investment policy.*



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Director of Corporate and Community Services, Kym Miller

**RECOMMENDATION**

**That Council receive and note the Investment Report as at 31 January 2016.**



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**CLAUSE 4B – MEETING MINUTES**

**FILE: C8-17 & R5-36**

**AOP REFERENCE: 3.1**

**ATTACHMENT: YES (PAGE 78-83)**

**AUTHOR: *Executive Assistant General Manager/ Mayor, Janette Booth***

**Background**

Councillors and Council staff are required to represent Council at a variety of meetings.

Included in the attachments to this agenda are copies of the minutes of those meetings which have been held recently for the information of Councillors. They include:

- Liquor Accord Committee Meeting – Tuesday, 8 December 2015;
- Rural Roads Advisory Committee – Wednesday, 3 February 2016;
- Liquor Accord Committee Meeting – Tuesday, 9 February 2016.

**RECOMMENDATION**

**That the Minutes of the meetings of Cobar Liquor Accord and Rural Roads Advisory Committees be received and noted.**

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**CLAUSE 5B – REPORT ON THE IMPLEMENTATION OF THE COBAR SHIRE COUNCIL DELIVERY PROGRAM - JULY – DECEMBER 2015**

**FILE: L5-22**

**AOP REFERENCE: 3.3.3**

**ATTACHMENT: NO**

**AUTHOR: *Special Projects Officer, Angela Shepherd***

**Purpose**

To provide Council with the required six monthly report on the implementation of the Council's Delivery Program 2013/2014 – 2016/2017.

**Background**

The Delivery Program directly addresses the objectives and strategies of the Community Strategic Plan and identifies the principal activities Council will undertake across all operations. The Delivery Program aims to give a focus to Council's activities for their four year term in office. Council is provided with a six monthly update on the implementation of the Delivery Program.

**Issues**

This report outlines the main achievements of Council for the period July – December 2015 by Department.

**General Manager**

- Council continued to apply for funding to undertake large infrastructure projects, including three Fixing Country Roads projects, National Stronger Regions funds for the redevelopment of the Youth Centre and additional funding for the Water Treatment Plant.
- Council has been involved in the development of the Far West Initiative (FWI) and the Mayor is Council's representative on the Far West Initiative Advisory Committee. OLG undertook community consultation on the FWI and are currently preparing an options paper.
- Council has continued to engage with the Local Health District on the development of the proposed Multi-Purpose Service (MPS) for Cobar. Community consultation confirmed that the MPS will be co-located on the LBV site.

**Engineering Services**

- Council has continued to work on the Resources for Regions projects:
  - The tender for the replacement of the Nyngan to Cobar pipeline project was prepared.
  - Scoping of the new Water Treatment Plant is nearly completed, with design options narrowed. Further funding is now required prior to the tender being released.
  - An engagement strategy was developed for the extension of the sewer network into the East Cobar Industrial Estate. Tender documents were completed for the project to refurbish the Ward Oval sewer pump

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station. Works progressed on the sewerage ponds rehabilitation project.

- The Wool Track Repair Program project was completed, heavy patching and reseal of the state highway network completed, gravel crushing and winning undertaken in preparation of the gravel resheeting program to commence and the first stage of the town reseal program was undertaken.
- The Drummond Park playground upgrade design was completed and materials ordered in preparation for an autumn installation.

#### Corporate and Community Services

- Implementation of the recommendations of the independent audit review is underway with the relocation of the disaster recovery server completed. A review of CivicView and alternative options is underway.
- Vacancies at the Lilliane Brady Village continue to exist. No further capital works projects will be undertaken until the MPS project is confirmed.
- Internet access at the library was upgraded and use continues to grow.
- The Cobar Youth Council held a very successful Colour Run in October. The floors were refurbished in the Centre.
- Childrens Services received very favourable accreditation for their new Vacation Care program which is being well utilised.
- Implementation of the contract with Services NSW and the roll out of the new services has gone very smoothly.
- Tourism numbers have been growing and there have been strong demands for services from the Curator to participate in community projects.
- Cash balances remain strong and robust.

#### Planning and Environmental Services

- Council has been busy with the buildings capital works program, including the Euabalong library verandah upgrade, repairing the Mount Hope toilets and septic, works at the Nymagee Hall and some plumbing works at the Nymagee Old School Building.
- Upgrades to security were undertaken at the Waste Depot with a new fence and gates installed and a camera system scoped.
- Significant lobbying to maintain weeds funding was not successful and a reduction in funding will occur in future years. Changes to weeds administration and the Biosecurity Act have been analysed and submissions made.

#### Legal Situation

Council has a legislative requirement to report to Council at least every six months on the implementation of the Delivery Program.

#### Policy Implications

Implementation is on track where resourcing is adequate.

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**Financial Implications**

The Delivery Program is being implemented in accordance with the four year budget.

**Risk Implication**

Some projects will not progress until adequate funding and staff resources are found.

**RECOMMENDATION**

**That the information contained in the six monthly report on the implementation of the Delivery Program – July to December 2015 be received and noted.**

# **ATTACHMENTS**



## **ORDINARY MEETING AGENDA**

**THURSDAY 25 FEBRUARY 2016**

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## ~ REFERENCE TO ATTACHMENTS ~

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### **PART A – ACTION**

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Clause 3A – Section 356 Donations 2015/2016 .....	70
Clause 5A – Quarter 2 – 2015/2016 Budget Review.....	Under Separate Cover
Clause 10A – Dalton Park Horse Complex Licence Variations .....	71
Clause 11A – Economic Taskforce.....	72-77
Clause 12A – Second Quarterly Review of the Annual Operational Plan 2015/2016 (Q2).....	Under Separate Cover

### **PART B – INFORMATION**

*Page Number*

Clause 4B – Meeting Minutes.....	78-83
Clause 5B – Second Quarterly Review of the Annual Operational Plan 2015/2016 .....	Under Separate Cover