



COBAR SHIRE COUNCIL

ORDINARY MEETING AGENDA

THURSDAY, 22 APRIL 2021

~ ORDER OF BUSINESS ~

Business for the meeting will be as follows: Message from the Chair:

In the spirit of open, accessible and transparent government, Cobar Shire Council Ordinary and Committee Meetings are video recorded and webcast. By speaking at a Council or Committee Meeting, members of the public agree to being recorded and webcast. Cobar Shire Council accepts no liability for any defamatory, discriminatory or offensive remarks or gestures that are made during the course of the Council or Committee Meeting. Opinions expressed or statements made by individuals are the opinions or statements of those individuals and do not imply any form of endorsement by Cobar Shire Council.

1. Apologies
 - Nil
 2. Declaration of Interests
 3. Condolences
 - Gloria Jean Hardwick
 - Marie Isabella Wilson
 - Venita Jean Lewington (Skeet)
 4. Public Access Forum
 5. Confirmation of Minutes
 - Ordinary Meeting of Council – Thursday, 25 March 2021.
 6. Matters Arising from Minutes
 7. Notice of Motions
 - Clr Peter Yench
 8. Mayoral Report
 9. General Manager's Report – Action/Recommendation
 10. Matters of Urgency
 11. Correspondence
-

~ TABLE OF CONTENTS ~

GENERAL MANAGER’S REPORT – ACTION

Page Number

Clause 1 – Mayoral Report	5
Clause 2 – Notice Of Motion- Model Code Of Meeting Practice	6
Clause 3 – Draft Ward Oval Master Plan.....	7
Clause 4 – Tender For Heavy Tipper Trucks T3-20-13	8
Clause 5 – Tender For Landfill Compactor.....	9
Clause 6 – Allocation Of Roads To Recovery Funding	11
Clause 7 – Landfill Operations – Cobar Landfill.....	13

GENERAL MANAGER'S REPORT - INFORMATION

Page Number

Clause 8 – Monthly Status Report.....	20
Clause 9 – Investment Report As At 31 March 2021	28
Clause 10 – Bank Reconciliation, Cash Flow And Loan Facility Summaries As At 31 March 2021	29
Clause 11 – Meeting Minutes	31
Clause 12 – Rates Reconciliation – 31 March 2021.....	32
Clause 13 – Grant Funding	33
Clause 14 – Purchasing Analysis Of Contractors	38
Clause 15 – Engineering Works Report	40
Clause 16 – Expenditure For Roads Network.....	43
Clause 17 – Update On Water And Sewer Infrastructure Projects.....	44
Clause 18 – Development Approvals: 17 March 2021-14 April 2021	48
Reference to Attachments	50

~ COUNCIL'S VISION ~

Our Vision is for Cobar Shire to be an attractive, healthy and caring environment in which to live, work and play, achieved in partnership with the community through initiative, foresight and leadership.

~ COUNCIL'S MISSION ~

Our Mission is to provide sound and sensible government and ensure that works and services are delivered effectively and equitably to the community of Cobar Shire.

Council will also develop and constantly review its policy on the maintenance of its road network with current priorities to include the sealing of the following strategic roads within the Shire;

- Ivanhoe Road
 - Louth Road
 - Tilpa Road
-

~ COUNCIL'S VALUES ~

Council has adopted the following Values that should be reflected in how the whole organisation operates and interacts with others:

	Accountability	Communication	Effective Leadership	Integrity	Team Work
We Value	We are responsible for our actions, our behaviour and the satisfactory completion of allocated tasks	We communicate openly and respectfully, sharing timely and appropriate information with others	We lead by positive example, embodying all of Council's agreed Values	We are consistently honest, transparent, ethical and fair, regardless of the situation	We work collaboratively to achieve shared goals for Council and the community
My Behaviours	I actively participate in the organisation	I consider how I say it, why I say it, when I say it and where I say it	I act with courage, challenge the status quo and seek out ways to improve our organisation	I do and say the right thing, even when no one is watching	I share my knowledge, skills and experience with others
	I take full ownership of my role, including my mistakes, and learn from my actions	I listen actively and ask questions to gain a shared understanding	I support and encourage others to learn, develop and grow	I take personal responsibility for my own actions and behaviour	I support others to achieve goals and celebrate success
	I inspire excellence by performing my role with pride	I show empathy and consider things from others' point of view	I am approachable and treat others consistently and respectfully	I uphold strong moral principles and do what I say I am going to do	I consciously choose to work positively with others
	I acknowledge my actions and behaviour can impact and influence outcomes	I provide and receive timely, constructive feedback	I inspire and expect everyone to always do their best	I am professional, treating others just as I expect to be treated	I commit to working together to find solutions

~ COUNCIL'S CHARTER ~

A Council has the following charter (Section 8, *Local Government Act 1993*):

- To provide directly or on behalf of other levels of government, after due consultation, adequate, equitable and appropriate services and facilities for the community and to ensure that those services and facilities are managed efficiently and effectively.
- To exercise community leadership.
- To exercise its functions in a manner that is consistent with and actively promotes the principles of cultural diversity.
- To promote and to provide and plan for the needs of children.
- To properly manage, develop, protect, restore, enhance and conserve the environment of the area for which it is responsible, in a manner that is consistent with and promotes the principles of ecologically sustainable development.
- To have regard to the long term and cumulative effects of its decisions.
- To bear in mind that it is the custodian and trustee of public assets and to effectively account for and manage the assets for which it is responsible.
- To facilitate the involvement of Councillors, members of the public, users of facilities and services and council staff in the development, improvement and coordination of local government.
- To raise funds for local purposes by the fair imposition of rates, charges and fees, by income earned from investments and, when appropriate, by borrowings and grants.
- To keep the local community and the State government (and through it, the wider community) informed about its activities.
- To ensure that, in the exercise of its regulatory functions, it acts consistently and without bias, particularly where an activity of the council is affected.
- To be a responsible employer.

CLAUSE 1 – MAYORAL REPORT

FILE: C13-1-5

AOP REFERENCE: 3.1

ATTACHMENT: NO

AUTHOR: *Mayor, Peter Abbott*

Report to be tabled.

RECOMMENDATION

That Council accepts the information contained in the Mayoral Report for the month of April 2021.

CLAUSE 2 – NOTICE OF MOTION - MODEL CODE OF MEETING PRACTICE

FILE: P5-3, C13-7

ATTACHMENT: NO

AUTHOR: *Councillor Peter Yench*

RECOMMENDATION

That the Council adopt The Model Code of Meeting Practice with amendment to removing ten (10) business days to six (6) business days for Giving Notice of business to be considered at Council Meetings clause 3.10.

GENERAL MANAGERS COMMENT:

Currently ten (10) business days are required two (2) weeks before a council meeting whereas six (6) days ensures the Notice of Motion will be provided one (1) day before the Agenda is delivered.

CLAUSE 3 – DRAFT WARD OVAL MASTER PLAN**FILE:A9-12-3-3 AOP REFERENCE: 4.4.2.1****ATTACHMENT: NO****AUTHOR: *General Manager, Peter Vlatko*****Purpose**

The purpose of this report is to adopt the Draft Ward Oval Master Plan commence for the purpose of public consultation in order to be able to finalise the Plan.

Background

Dunn and Hillam Architects were engaged to develop an updated Master Plan for Ward Oval. The previous Master Plan was completed in 2011, and since then Council has been successful in obtaining funding for various major capital projects, including the Early Learning Precinct.

During the development of the current Draft Ward Oval Master Plan, Dunn and Hillam explored the challenges and opportunities of the Ward Oval site, they reviewed and responded to the previous Masterplan, clarified the brief and examined the needs for the varying stakeholder and considered vision for the future of the site.

The Draft Ward Oval Master Plan was presented to the Council Workshop by Ashley Dunn on the 25 March 2021 and Councillors were given an opportunity review and provide feedback before it is made available for public comment.

Issue

Dunn and Hillam will be in attendance of the Council Workshop on the 22 of April to further discuss any questions in regard to the Master Plan. Subject to final feedback it is proposed for the Draft Ward Oval Master Plan to be released for public viewing on the 23 April, with an open public information session and presentation on the Draft Master Plan to be held in early May.

RECOMMENDATION

That Council adopts the Draft Ward Oval Master Plan for the purpose of providing public consultation.

CLAUSE 4 – TENDER FOR HEAVY TIPPER TRUCKS T3-20-13

FILE: P3-7 AOP REFERENCE: 3.3.4

ATTACHMENT: NO

AUTHOR: *Director of Infrastructure Services, Scott Casey*

Purpose

To seek approval to not award a contract to purchase two Heavy Tipper Trucks.

Background

Council has recently tendered for the purchase of two heavy tipper trucks due to operational need. The tender process to acquire two heavy tipper trucks has been completed, however due to delays, the validity of the quoted prices has expired. The suppliers have been contacted to request an extension to their quotes and they have declined to hold their price.

Issues

The price for the two tipper trucks returned in the tender response is not longer valid and the suppliers have indicated both that the price for the vehicles has increased and that a new model is about to be released.

Legal Situation

No issues.

Policy Implications

It is necessary to follow Council's Procurement Policy which will require that the tender process is restarted.

Financial Implications

Costs for the tendered items may have increased however this will be determined in the completion of the tender process. New suppliers or alternative suitable vehicles may also lead to a reduction in price.

Risk Implication

There is an ongoing operational risk which will not be addressed until the two heavy tipper trucks are replaced.

Options

Due the expiry of the quoted prices the only option at this time is to re-tender the items.

RECOMMENDATION

That Council approve that the contract to purchase two heavy tipper trucks should not be awarded at this time.

CLAUSE 5 – TENDER FOR LANDFILL COMPACTOR

FILE: P3-7

AOP REFERENCE: 3.3.4

ATTACHMENT: NO

AUTHOR: *Director of Infrastructure Services, Scott Casey*

Purpose

To seek approval to not award a contract to purchase a landfill compactor.

Background

Council is currently reviewing its landfill management plan and one component of the future strategy is the compaction of waste material at the landfill site. To this end a tender process has been undertaken to purchase a landfill compactor, however after further discussions with Council it has been discussed that the award of this tender should be deferred until an investigation and evaluation of the future resourcing requirements at the landfill site has been completed.

Issues

The long-term plan of management for the landfill site is still being developed and the future method of operations of the site is still to be finalised. Some of the options being considered would not require Council to purchase and own a landfill compactor. As this is a significant investment it is proposed that the award of contract be deferred until the long-term plan of management and operating strategy are finalised.

Legal Situation

No issues.

Policy Implications

The procurement of this asset has to follow Council's Procurement Policy.

Financial Implications

The cost of landfill compactors in the tender responses was higher than the figure originally budgeted for this item.

Risk Implication

By purchasing a compactor at this time there is a risk that it does not align with the future operating strategy chosen for the management of the landfill site. The strategy is still under development.

There is a general risk that not purchasing the compactor prevents Council from effectively compacting waste at the landfill site. The short-term risk presented by this course of action is deemed to be low as it represents a continuation of the historical practice at the site and Council is currently developing the future long term plan of management to address this matter.

Options

The options are to continue with the tender process and purchase a landfill compactor or defer the purchase of a compactor until after the completion of the long-term plan of management for the landfill site or to consider alternative operating strategies for the landfill site.

RECOMMENDATION

That Council approve that the contract to purchase a landfill compactor should not be awarded at this time.

CLAUSE 6 – ALLOCATION OF ROADS TO RECOVERY FUNDING

FILE: R5-39

AOP REFERENCE: 4.3.1

ATTACHMENT: NO

AUTHOR: Works Manager, Kane Kreek

Purpose

To seek approval to allocate remaining funds from the Roads to Recovery funding to the roads nominated in the report.

Background

The Roads to Recovery (R2R) Program is a Federal funding source that supports the maintenance of the nation's local road infrastructure asset, which facilitates greater access for Australians and improves safety and economic and social outcomes.

Under the Roads to Recovery Program, direct funding to local councils is distributed according to a formula based on population and road length set by the Local Government Grants Commissions in each state.

Each council is guaranteed a share of the total available funding. Under simple administrative procedures whereby spending decisions are made locally and reported to the Australian Government, money is paid directly to each council.

Money provided under the R2R Program is not intended to replace council spending on roads or state and territory government assistance to councils for local road construction or maintenance. Local councils nominate the projects to be funded

Issues

There remains \$786,221 of R2R funding for this financial year (FY2021) which has been nominated to be spent on three Shire Roads:

SR13 – Lerida Rd - \$381,314

SR31 – Moolah Rd - \$300,000

SR37 – Bimbella Rd – \$104,907

SR31 – Moolah Rd

Funds will be spent on a gravel re-sheet of this road.

SR37 – Bimbella Road

Funds will be spent on a gravel re-sheet of this road. This is to address low lying areas in the road and to prevent bogging of the school bus which has occurred on occasions.

SR13 – Lerida Rd

It is proposed to undertake a significant reseal of Lerida Rd as the road pavement is showing signs of deterioration and the seal is nearing the end of its useful life. This road leads to the airport and is a significant collector road in the Shire.

Legal Situation

Use of the R2R funding must be in accordance with the Roads to Recovery Funding Conditions 2019.

Policy Implications

This report is seeking Council approval to allocate R2R funds to the nominated Shire Roads.

Financial Implications

A recent reconciliation of previous R2R projects has led to an increase in available funds. These additional funds will enable the extension of the reseal works on SR13 – Lerida Rd. By increasing the total expenditure on this road this financial year the cost efficiency of the project will be improve as it will avoid additional mobilisation and demobilisation of specialist sealing contractors.

Risk Implication

There is a general risk that these projects are delayed and the funds are unable to be spent in this financial year.

Options

Other Roads could be selected however Council Officers believe that the nominated roads represent the best value for money for R2R funding this financial year.

RECOMMENDATION

That Council approve the use of R2R funding for the remainder of FY2021 as follows:

SR13 – Lerida Rd - \$381,314
SR31 – Moolah Rd - \$300,000
SR37 – Bimbella Rd – \$104,907

CLAUSE 7 – LANDFILL OPERATIONS – COBAR LANDFILL

FILE: W1.1

AOP REFERENCE: 5.1.22

ATTACHMENT: NO

AUTHOR: *Manager Building & Environment, Jessica McFarlane*

Purpose

This report discusses the adoption of a Long-Term Plan of Management of the Cobar Landfill.

The report outlines potential costs associated with a Council managed landfill and discusses the option of going to tender for the Operations of the landfill to be managed by an external contractor.

This report focuses on and references the following documents and assessments:

- DRAFT Long-Term Plan of Management including Geotechnical/Landfilling Plans – Bob Bailey & Bob Amaral – reviewed in March 2021 by John Cavanagh, Professional Consultant
- Environmental Protection Licence 21084 – Cobar Landfill
- Cobar Landfill Operational Review & Action Plan – Cobar Shire Council
- EPA Guidelines for Landfill Management

The report explores the issues facing the Cobar landfill, the risks these present and options to address them. These issues include :

- Site supervision and opening hours at the landfill;
- Immediate works required to be carried out at the site;
- Future works expected;
- Environment Protection Agency (EPA) considerations;
- Budget implications of proposed changes.

Background

The Cobar Landfill has traditionally been unmanned and unsupervised with only minimal site control being established through the installation of automatic gates that close overnight.

Tipping practises continued to remain mainly unsupervised with limited Council resources available to oversee acceptance and placement of waste and the compaction and covering the waste at the site.

A major fire at the landfill in June 2020 exposed some operational deficiencies and led to the identification of remedial measures that need to be introduced. The EPA has issued a Clean Up Notice which sets out improvements to be introduced and reminded Council of its obligations to comply with EPA Guidelines.

There is an annual operational cost associated with site supervision and improved landfill management practices, however these costs may be offset through the introduction of gate fees.

One of the contributing factors to the 2020 fire at the Cobar landfill site was a lack of supervision and control at the waste facility. This fire was contained but served to highlight the operational shortcomings at the landfill site.

In order to meet the anticipated costs of the options explored in this report it will be necessary to generate additional waste revenue. This revenue will be used to cover the costs of additional capital expenditure on plant and facilities, staffing, rosters and site improvements.

In June 2020 Council engaged the services of waste consultants Bob Bailey & Bob Amaral, who have visited the site and developed a Draft Long-Term Plan of Management. The document includes landfilling plans for the life of the anticipated landfill which incorporate a rehabilitation plan for the site. The LTPoM outlines ideas and potential opportunities for improvement including estimations of costs for manning the site, purchasing equipment for compaction and management of waste. These improvements to site practices will move Council towards compliance with the EPA Guidelines for waste management.

In March 2021 Council considered a presentation in regards to waste management practices and a report in regards to the LTPoM and agreed to commence action in regards to adopting a LTPoM and proceed with actions regarding the Management Plan.

Issues Identified

The site has been visited by a number of consultants and Council staff to determine risk and to plan a way forward.

Given the current risks at the site, the following actions need to be taken in order to achieve compliance and reduce risk to the public and to Council:

- Adoption, in principle, of the Cobar Landfill Long Term Plan of Management by Bob Bailey and the items listed in this report with further reports to Council required after the community consultation period. *The LTPoM has been reviewed by Council staff and Consultant John Cavanagh more recently and it is considered the LTPoM and Council's associated suite of documents are adequate moving forward for adoption.*
- Community and industry consultation in regard to the proposed changes to the Cobar facility operations and fee structure;
- Revenue - full costs recovery where possible;

To resolve these identified issues it will be necessary to adopt of LTPoM in principle by Council. The LTPoM identifies and discusses:

Organisational: Cost effective operations;
 Prudent capital investment;
 Environmentally sustainable practices;
 Staffing and training

Project: Community consultation;
 Councillor briefing;
 Council approval;

Investment: Purchase compactor;

Construct entranceway;
Install supporting infrastructure;
Recruit & Train staff;

Operational: Implement the LTPoM
 Maintain facilities, plant and equipment;
 Minimise environmental impacts;
 Respond effectively to incidents.

The Key Success Factors (KSF) involved in this project are:

- Community and Council acceptance of the approach;
- Operation at full cost recovery;
- Prudent capital investment/s;
- Environmentally and financially sustainable operations;
- Pollution incidents minimized and managed appropriately;
- Guaranteed site use for foreseeable future outlined in the LTPoM.

It is important to consider that implementation of the plan will be subject to ongoing review as the plan progresses and unfolds, and a review of the plan each year should be undertaken to ensure best results are achieved over time, to more accurately predict budgets and to make any amendments that may be required to ensure best practice.

Legal Context

Under the present operations, Council is exposed to potential breaches of the Protection of the Environment Operations Act 1997 and the associated Waste Regulation 2014. This is mainly due to the site not being staffed during all opening times which means Council is unable to identify and screen incoming waste.

Clause 111 of the Regulation provides a defence to a breach of which is directed at unlicensed Landfills. This is considered to be a minimum expectation for small often remote Landfills. This reference is included here to demonstrate what the EPA can do as it has very clear wording and it refers to sites that should be of less risk than licensed facilities.

It could also be questioned if the Landfill is being managed in accordance with the minimum standards and outcomes outlined in the EPA's *Environmental Guidelines: Solid Waste Landfills (2016)* for reasons outlined in the body of this report.

Policy Implications

- Environment Protection Licence 2184 (issued by EPA): This was issued on 3rd April 2018 and resulted in Cobar Shire Council (CSC) being required to prepare a Landfill Environmental Management Plan and associated Pollution Incident Response Management Plan. As the site is unmanned compliance with section L2.1 is questionable as Council cannot effectively identify what wastes are entering the facility.
- Landfill Environmental Management Plan: This LEMP follows the EPA template and covers all required topics. This makes reference to only receiving certain approved wastes which are generated with the CSC area. Unfortunately under the current unsupervised operations Council has little, if any, control over

the material types or origin. As a result, it is a real risk that prohibited materials are being disposed of at the site.

- Pollution Incident Response Management Plan: This document also follows the EPA template and contains all necessary information. It was developed in May 2018 and requires updating.

Financial Implications

The current practice by Council of not charging consistent disposal fees at landfill sites for each industrial or commercial load results in two main consequences:

- Insufficient revenue is generated to provide full cost recovery and meet the operational and capital investment requirements of the LTPoM and the action plan.
- Residential waste charges will continue to subsidise commercial and industrial customers.

At present Council does receive some income from sporadic sources such as for asbestos, industry waste and other wastes such as steel and at present this income totals approximately \$165,294.00.

Revenue projections from facility tipping access fees are difficult to estimate as there is no local data in relation to past vehicle access. Initial fees would have to be based on other similar facility charges at other Councils and reviewed after twelve months of operation to establish full cost recovery. As the project progresses, more accurate data and representation can be bought before Council and the community.

Council's consultants have based projected revenue on the generically accepted estimate of 1 Tonne of waste generated per person per annum multiplied by the adopted tonnage rate of \$174.00.

In order to implement the LTPoM in principal by Bob Bailey & Bob Amaral, the following cost factors have been considered:

Initial Establishment Costs

Gatehouse including Fit-out & Transport to site + generator + water tank	\$80,000
Installation of Septic Tank & Trench	\$30,000
Landfill Compactor	\$900,000
Reshape Landfill Footprint (approx. 35 hours x \$160 p/h plus \$3000 float to/from site)	\$9000
Cost of initial landfill footprint compaction using Council compactor 35 hours at \$126 p/h	\$5000
Compact Landfill Footprint using Council Plant	\$5000
Staff Training, PPE	\$6000
Security Install	\$30,000

These costs are in addition to current operating costs.

On-Going Costs

These costs absorb current operating costs.

These costs are based on a daily hourly wage at **11 hours per day**. The actual opening hours of the landfill need to be considered prior to the actual cost being finalised.

The final decision of opening hours may be subject to community consultation to establish when the landfill is most required, for example, Monday to Sunday from 7am to 5, with staff then working till 6 to attend to daily compaction/cover requirements. Or it may be established that shorter opening hours are more appropriate.

<p>Staffing, based on 1 person on site at a time</p>	<p>Mon – Fri wages 7.5 hours @normal time plus 0.5 hour @ time and a half (7.5 @ \$36) + (4.75 @ \$ 56.88) = \$540.18 per day. \$540.18 per day x 5 days = \$2700 x 52.2 weeks = \$140,940.30</p> <p>Sat – Sun wages (Sat time and a half for the first two hours and double time thereafter – Sun double time – no “on cost” with overtime) \$36 x 31 hrs (Sat 17.5hrs x 36 = \$630), (Sun 22 hrs equivalent = \$792) = \$1422 per week-end x 52.2 weeks = \$74,228.4</p> <p>Meal allowance for weekends = 104 days @ \$10 (\$1040)</p> <p>Public holidays –9 days x 1 staff x 11 hours x \$36 at double time = \$7,128</p> <p>Total annual = \$215,168.70 – 223,336.70 minimum based on 11 hours per day, 7 days a week</p>
<p>Plant Hire (compactor)</p>	<p>Plant hire (landfill compactor) The FEL cost is already included in the current budget \$126 per hour x 15 hours per week x 52.2 weeks = \$98,658 per annum Additional plant operator 2 hours per day for 7 days - Mon to Sat time and a half, double time Sunday – 22 hours equivalent @ \$36 = \$41,342 pa (where required) Added daily cover, intermediate cover & final capping – Allow \$32,500</p>
<p>Load, Place & Shred green waste</p>	<p>\$6500 p.a</p>
<p>PIRMP Training & Testing</p>	<p>\$4500</p>
<p>Professional Consultants/Assistance</p>	<p>\$5000</p>
<p>Annual Site Surveys</p>	<p>\$5,500</p>
<p>Win, transport & place daily (weekly) cover (150mm ENM) @ \$2.50/m2 for</p>	<p>\$7,500</p>

3000 sq m will be applied annually	
Win, transport & place intermediate cover (300mm ENM) @ \$2.50/m2 for 3000 sq m will be applied annually	\$7,500
Win, transport & place and compact final capping (2 x 300mm layers ENM) @ \$4.50/m2 for 3000 sq m will be applied annually	\$13,500

Proposed changes to gate fees for the commercial and industry sector will be included in the new document for Council's 2021/2022 fees and charges which will be formally presented to Council in due course with the full fees and charges document. Volumes will need to be estimated at gate.

Risk Implications

The current landfill operations present a number of risks to Council. Broadly these fall into the following categories:

- Environmental
- Compliance / Legal
- Financial
- Community / Corporate / Reputational

The major risks of not undertaking the project adequately include:

- Council not meeting legislative requirements,
- Landfill operations creating causing an environmental incident,
- Legislative enforcement by the EPA,
- Continued uncontrolled tipping and possible disposal of hazardous waste items,
- Residents continuing to subsidise commercial enterprises via waste collection rates, with current no waste disposal fees at landfill sites,
- Fee schedules not meeting the user pays principal and full cost recovery,
- Plant and equipment not meeting operational needs,
- Infrastructure and operations exceeding community needs and not proving to be cost effective.
- Increased liability to Council given the potential risk of injury on-site to community and staff.

The LTPoM takes into account and considers each of the above risks and presents practical solutions for Council to minimise and overcome these risks moving forward. The Plan identifies issues specific to Cobar Landfill and establishes effective means of managing each risk adequately and appropriately.

Options

Do Nothing – This is not recommended given the risks associated with this as outlined in the section Risk Implications as above.

Go to Tender for the Waste Management Operations of the Cobar Landfill – this option requires going to tender with all appropriate plans of action and possibly engaging an external contractor to carry out all the appropriate Operational requirements of the LTPoM and other Council requirements. This option explores the opportunity to

consider better financial options for Council and the community whilst still meeting operational requirements of the landfill.

Manage the Landfill as a Council operated facility – Management and operations of the landfill will be in accordance with Council’s LTPoM and any approved costs, fees & charges.

RECOMMENDATION

That Council proceed with Community & Industry Consultations using the approach of the LTPoM as proposed by Bob Bailey & Robert Amaral.

CLAUSE 8 – MONTHLY STATUS REPORT**FILE: C13-10****AUTHOR: *General Manager, Peter Vlatko*****ATTACHMENT: NO**

COUNCIL RESOLUTIONS 25 SEPTEMBER 2014					
NUMBER	ITEM	RESOLUTION NUMBER	ACTION BY	ACTION REQUIRED	OUTCOME
627	Council – Clause 10A – Adoption of Management Plan for Lot 18 DP213415	188.9.2014	GM	<p>That Council authorise the General Manager to negotiate a lease or licence for an appropriate term and conditions with the Cobar Bowling and Golf Club Ltd.</p> <p>That Council authorise the Mayor and General Manager to sign any lease or licence under the Common Seal of Council.</p>	<p>December 2017 target was not met.</p> <p>Timeframe to be reviewed.</p> <p>Staff working on this subject to resources available.</p> <p>Discussions commenced with Club Board to resolve the issue; however the matter is on hold until resources are available.</p>
COUNCIL RESOLUTIONS 9 MARCH 2017					
1007	Council – Clause 7B – Expenditure for Roads Network	59.3.2017	DIS	That a Rest Area be built along The Wool Track and that it be named after Duncan Gay.	<p>The Wool Track application was submitted on 31/12/2019 – Rest Area incident in submission.</p> <p>May 2020 funding announcement expected – Council was not successful for this round.</p> <p>Advised that the submission is still being considered.</p> <p>New round of funding to be called soon. Preliminary discussions on application have been held by staff.</p>

COUNCIL RESOLUTIONS 22 MARCH 2018

NUMBER	ITEM	RESOLUTION NUMBER	ACTION BY	ACTION REQUIRED	OUTCOME
1141	Council Meeting – Notice of Motion – Government Incentive Programs for Attracting Health Care Professionals to the Region	46.3.2018	GM	That Council seek an urgent meeting with the Deputy Premier and the Minister for Health to seek a commitment from the NSW Government to establish and provide incentives and programs for the attraction and delivering Doctors, Specialists and other staff to rural communities such as Cobar and in particular the Western Area of NSW.	<p>Letters sent seeking support. Awaiting response in order to organise the meeting.</p> <p>Letters of support received and forwarded to Ministers Office.</p> <p>Mayor supported the Gwydir Council in providing representation to Canberra to raise the issue.</p> <p>Mayor held meeting with NSW Government Agency to discuss ensuring Doctors are available in Cobar.</p> <p>Staff provided submission to Local Government NSW for their action in supporting Rural Council.</p>
1142	Council Meeting – Notice of Motion – Installation of an Independent Pedestrian Crossing	47.3.2018	GM	That Council write to John Holland Rail, being the entity that maintains the RailCorp assets for Rural NSW, to increase the width to accommodate two vehicles crossing at same time on the level crossing on Bourke Road between Railway Parade South and Railway Parade North and install an independent pedestrian crossing.	<p>Negotiations between John Holland Rail, RMS and Council has commenced.</p> <p>RMS have provided funding for the approaches – Council now seeking John Holland to contribute to the installation of pedestrian crossings.</p> <p>RMS being consulted to provide funding for the project.</p>

					Matter raised again with RMS to seek funding given Council's commitment to provide footpath linkages. Once Council footpath has been constructed staff will again raise matter.
--	--	--	--	--	------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------

COUNCIL RESOLUTIONS 28 JUNE 2018

NUMBER	ITEM	RESOLUTION NUMBER	ACTION BY	ACTION REQUIRED	OUTCOME
1180	Council Meeting – Notice of Motion – Arid Research Centre	140.6.2018	GM	That a submission be made to the Prime Minister of Australia and the Premier of NSW seeking their support and consideration of establishing an Arid Research Centre in Cobar for the Far Western NSW. That a letter and submission be made to the National Farmers Association that a letter of support be sought.	Submission being prepared when resources available. Council has submitted Cobar's inters with Commonwealth Government.

COUNCIL RESOLUTIONS 28 FEBRUARY 2019

NUMBER	ITEM	RESOLUTION NUMBER	ACTION BY	ACTION REQUIRED	OUTCOME
1269	Council Meeting - Clause 13A – Raw Water Supply to Dalton Park Horse Complex	25.2.2019	GO	That Council resolve to seek grant funding for \$202,140 for the extension of a raw water pipeline to the Dalton Park Racecourse as outlined in Option 3 of the attached report.	Grant funding to be applied for. As yet, no suitable funding has become available. Suitable funding has been elsewhere prioritised.

COUNCIL RESOLUTIONS 24 APRIL 2019

NUMBER	ITEM	RESOLUTION NUMBER	ACTION BY	ACTION REQUIRED	OUTCOME
1277	Council Meeting – Notice of Motion – Fringe Benefits Tax (FBT) Including Living Away From Home Allowance Exempted for Remote Mining Community such as Cobar	63.4.2019	GM	<p>That Cobar Shire Council lobby both the Federal Government and the Association of Mining Related Councils to have Fringe Benefits Tax (FBT) including Living Away From Home Allowance exempted for remote mining communities such as Cobar.</p> <p>That Council have discussions about a percentage of miners and those who are working on specific projects who should legally be required to live in town, to be held with the State Government.</p>	Submission being prepared and discussions held with local mines.

COUNCIL RESOLUTIONS 27 JUNE 2019

NUMBER	ITEM	RESOLUTION NUMBER	ACTION BY	ACTION REQUIRED	OUTCOME
1299	Council Meeting – Clause 10A – Allocation Forecast and Ramifications	122.6.2019	WSM	Investigate the costs associated with purchasing raw water from upstream users.	An application to NRAR has been submitted on 29 th June 2020, requesting an increase of 1,300ML of allocation per year. The application is currently being assessed.

COUNCIL RESOLUTIONS COUNCIL MEETING 13 DECEMBER 2019

NUMBER	ITEM	RESOLUTION NUMBER	ACTION BY	ACTION REQUIRED	OUTCOME
1345	Council Meeting – Clause 3A – Local	267.12.2019	ADES	That Council resolve to adopt the following recommendations from	Concurrence received from Public School that pedestrian crossing on

	Traffic Committee			<p>the Local Traffic Committee:</p> <ul style="list-style-type: none"> ▪ That Council write to RMS to change the pedestrian crossing at Cobar Public School to a children's crossing during school times only; ▪ That Council in partnership with RMS investigate implementing a 40km/h High Pedestrian Activity Area (HPAA) in the CBD area of Cobar on Marshall Street. 	<p>Blakey Street should be a children's crossing during School times only.</p> <p>Letter to RMS sent for approval. RMS has approved HPAA and secured funding; to be completed this financial year. Proposal to be finalised for public consultation to commence.</p> <p>Public consultation completed. Formal application to RMS to be lodged.</p>
--	-------------------	--	--	---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------	----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------

COUNCIL RESOLUTIONS COUNCIL MEETING HELD ON 23 APRIL 2020

NUMBER	ITEM	RESOLUTION NUMBER	ACTION BY	ACTION REQUIRED	OUTCOME
1369	Council Meeting – Clause 6B – Local Traffic Committee Minutes	70.4.2020	GM	<p>That Council resolve to adopt the following recommendations from the Local Traffic Committee:</p> <p>That Council adopt the recommendation from the Local Traffic Committee requesting that parking between Khans Supermarket in Linsley Street and to the Corner of Linsley Street and Marshall Street be changed from rear to kerb parking to parallel parking;</p> <p>That Council adopt the recommendation from the Local Traffic Committee to investigate three potential sites for a disabled</p>	<p>Line marker has been busy with other works and has suffered an injury. Anticipate work to be done in May.</p> <p>Investigations to be undertaken, action has also been listed as an action item in the Disability Inclusion Action Plan 2020-2024.</p> <p>Preferred disabled parking bay was included as part of the recommendations from the Local Traffic Committee regarding predestination access on the Northern side of Barton street & was adopted by Council 25 February 2021.</p>

parking spaces at the Western end of Marshall Street.

COUNCIL RESOLUTIONS COUNCIL MEETING HELD ON 25 MARCH 2021

NUMBER	ITEM	RESOLUTION NUMBER	ACTION BY	ACTION REQUIRED	OUTCOME
1421	Council Meeting – Clause 4- Management of Council Run Services.	26.03.2021	GM	That Councilor’s are issued with all successful grant outcomes and what they were used for over the previous two (2) year period.	Report being prepared.
1422	Council Meeting- Clause 7- Section 356 Donations 2021/2022	29.03.2021	DCS	<p>That Council award donations for the budget year ending 30 June 2022 as follows:</p> <p>a. Cobar Pony Club, a donation of \$1,000.00 provided all their Council fees and charges are paid.</p> <p>b. Autoclub of Cobar, a donation of \$2,750.00 provided all their Council fees and charges are paid.</p> <p>c. Andrew Rorke, a donation of \$1,400.00 towards exercise equipment provided proof of purchase of the equipment is provided and an undertaking is given to revert ownership to Council when he has finished with the equipment.</p>	Applicants notified, Donations to be provided in the 2021/2022 Financial Year. No further action required.

				<p>d. ROAR, a donation of \$1,500.00.</p> <p>e. Cobar Amateur Pistol Club Inc, a donation of \$3,616.05 provide that their rates overdue amounts are reduced by the same amount.</p> <p>f. Kubby House Inc, a donation of \$2,500.00 provided that all of their Council fees and charges are paid.</p> <p>g. Cobar Clay Target Club Inc, a donation of \$2,750.00 provided that all their Council fees and charges are paid.</p> <p>h. Two hundred dollars in Cobar Quids to each of the three schools in Cobar for their year-end awards.</p> <p>i. Two hundred dollars in cash to Euabalong West Public school for their year-end awards.</p>	
1423	Council Meeting – Clause 8- Additional Hangars at Aerodrome	30.03.2021	DCS	That Council in-principal agree to the granting of two foot- prints for the construction of further hangars at the Cobar Airport.	Awaiting interest perspective occupants.

1424	Council Meeting – Clause 18- Cobar Landfill Operations	40.03.2021	DES	That Council proceed with the development of a comprehensive waste management strategy for the Cobar Landfill site which addresses the issues and risks presented, to be adopted at a future Council meeting.	Further report regarding Cobar Landfill included in April Ordinary Meeting.
1425	Council Meeting- Clause 20- Architectural Services Ward Oval Pavilion Building	3COW.3.2021	GM	That Dunn & Hillam Architects be engaged to undertake the Architectural Services for the Ward Oval Pavilion Buildings for the value of \$217,200.00 excluding GST, noting that no other quotations have been sought.	Purchase order issued. No further action.
1426	Council Meeting- Clause 22- Request for Tender ERP Software	3COW.3.2021	DCS	That Council accept none of the tenders and enter direct negotiations with a view to enter a contract with both IT Vision and Magiq Software in relation to ERP Software Replacement with the outcome of those negotiations being presented to Council for consideration.	Tender has been advised & negotiations have commenced. Report back to Council. No further action.

RECOMMENDATION

That the information contained in the monthly status report be received and noted with item numbers 1422, 1425 & 1426 to be removed.

CLAUSE 9 – INVESTMENT REPORT AS AT 31 MARCH 2021**FILE: B2-7****AOP REFERENCE: 3.1.1.7****ATTACHMENT: NO****AUTHOR: *Financial Accountant, Sandra Davey*****Purpose**


Section 625 of the Local Government Act 1993 and Clause 212 of the Local Government (General) Regulation 2005 and the Council's investment policy require Council's investments to be reported to the Council monthly.

Issues

The table below shows the balances of Council's Investments for March 2021. Term deposits have differing terms to spread the maturity dates throughout the year. The amount restricted in the Audited Financial Report for Employee Leave Entitlements is \$459,000.

Investments	Rate	Bank	Closing Balance	Transfers to Investment	Transfers from Investment	Interest Earned	Closing Balance
NAB Sweep Acct		NAB	\$ 4,368,073	\$3,356,371	\$3,504,127	\$ 258	\$ 4,220,575
May-21	0.73%	NAB	\$ 2,006,970			\$ 1,244	\$ 2,008,214
Aug-21	0.80%	AMP	\$ 2,001,036			\$ 1,190	\$ 2,002,225
Jun-21	0.45%	NAB	\$ 2,002,047			\$ 765	\$ 2,002,812
Nov-21	0.55%	NAB	\$ 3,005,338			\$ 1,404	\$ 3,006,742
Aug-21	0.70%	Auswide	\$ 1,000,247			\$ 425	\$ 1,000,671
May-21	0.80%	Auswide	\$ 2,008,255			\$ 1,365	\$ 2,009,620
Jun-21	0.46%	ME	\$ 3,003,555			\$ 1,173	\$ 3,004,729
			\$ 1,007,969		\$1,007,969	\$ -	\$ -
May-21	0.80%	AMP	\$ 1,004,282			\$ 682	\$ 1,004,964
			\$ 1,008,050		\$1,008,050	\$ -	\$ -
TOTALS	Average Int	0.66%	\$22,415,822	\$3,356,371	\$5,520,146	\$8,506	\$ 20,260,553

I hereby certify that the above investments have been made in accordance with Section 625 of the Local Government Act 1993 and Clause 212 of the Local Government (General) Regulation 2005 and the Council's Investment Policy.



Financial Accountant**RECOMMENDATION****That Council receive and note the Investment Report as at 31 March 2021.**

CLAUSE 10 – BANK RECONCILIATION, CASH FLOW AND LOAN FACILITY SUMMARIES AS AT 31 MARCH 2021

FILE: B2-7

AOP REFERENCE: 3.1.1.5

ATTACHMENT: NO

AUTHOR: *Financial Accountant, Sandra Davey*

Purpose

Council has requested that the following financial information be presented to each meeting of Council: reconciled bank balance, cash flow statement, and loan facility.

Issues

Bank Reconciliation

Balance as per Bank Statement	10,000
Add Outstanding Deposits & Receipting	330
Less Unpresented Cheques	(48,610)

Reconciled Balance	(38,280)
--------------------	----------

In accordance with the requirements of the Local Government Act, 1993, I hereby certify that the Cash Book has been reconciled with the appropriate Bank Statements daily during the month and that the reconciliations have been recorded.



Financial Accountant

Monthly Total Funds Available for the Last 12 Months

Month	Investment Balances	Operating Account	Total Available Funds
Apr 20	19,267,134	(5,826)	19,261,308
May 20	21,929,833	11,299	21,941,132
June 20	22,854,604	12,152	22,866,756
July 20	22,184,482	11,745	22,196,227
Aug 20	24,243,622	10,745	24,254,367
Sep 20	23,580,958	20,190	23,601,148
Oct 20	26,181,133	11,343	26,192,476
Nov 20	24,357,782	(82,340)	24,275,442
Dec 20	22,398,378	9,963	22,408,341
Jan 21	22,752,150	(954)	22,751,196
Feb 21	22,415,822	15,564	22,431,386
Mar 21	20,260,553	(38,280)	20,222,273

The amount restricted in the Audited Financial Report for Employee Leave Entitlements is \$459,000.

Cash Flow

Current Month		Description	Forecast
Forecast	Actual		Next Month
15,564	15,564	Bank Balance Forward	(38,280)
200,000	0	FAG / R2R / RMCC	200,000
14,926	14,926	Services NSW	14,926
450,000	542,305	Rates /Water/User Charges	550,000
150,000	163,594	Private Works/Debtors	150,000
250,000	154,213	LBV – Residents Fees & Subsidies	200,000
50,000	30,256	Child Care/In Home Care (Net)	50,000
(500,000)	2,163,776	Net Movement of Investments	(500,000)
250,000	900,791	Sundry Income & Grants	1,000,000
		<i>Less</i>	
(3,000,000)	(3,170,874)	Creditors	(3,000,000)
(850,000)	(776,271)	Wages / Salaries	(850,000)
10,000	(38,280)	Bank Reconciliation Cr/(Dr)	10,000

Loan Facility Report as of 31 March 2021

Swimming Pool and Street Upgrade Loan (6.22%) <i>Principal and Interest = \$22,265</i>	(654,774.76)
-------------------------------------------------------------------------------------------	--------------

RECOMMENDATION

That Council receive and note the Bank Reconciliation, Monthly Total Funds Available, Cash Flow and Loan Facility Report as of 31 March 2021.

CLAUSE 11 – MEETING MINUTES

FILE: C8-17 AOP REFERENCE: 3.1 ATTACHMENT: YES (PAGE 51-53)

AUTHOR: *General Manager, Peter Vlatko*

Councillors and Council Staff are required to represent Council at a variety of meetings.

Included in the attachments to this agenda are copies of the minutes and the Status Report of those meetings which have been held recently for the information of Councillors. They include:

- Cobar Liquor Accord Committee – Tuesday, 13 April 2021

No resolutions for Council adoption.

RECOMMENDATION

That the Minutes of the Cobar Liquor Accord Meeting be received and noted.

CLAUSE 12 – RATES RECONCILIATION – 31 MARCH 2021**FILE: R2-1****AOP REFERENCE: 3.1.1.6****ATTACHMENT: YES (PAGE 54-55)****AUTHOR: Customer Service Manager, Jo-Louise Brown****Purpose**

To provide Council details of the Rate Reconciliation as at 31 March 2021. Water usage was levied late and will be recorded in April 2021.

RATE RECONCILIATION 31 MARCH 2021

FUND	LEVY 2020-2021	Pensioner Rebates	Abandoned Levy	Additional Levies	Sub Total 2020-2021	Arrears 30th Jun 20	Payments	Total Outstanding	Total Outstanding Previous Year	% Outstanding of Sub Total Plus Arrears
Business	459,383.60		1,374.00	80.00	458,089.60	79,204.05	396,823.18	140,470.47	127,994.07	26.14%
Farmland	727,675.49		2,398.66	1,988.22	727,265.05	51,190.73	590,935.98	187,519.80	169,059.65	24.09%
Mining	1,789,286.32		-	-	1,789,286.32	80,505.78	1,434,085.21	435,706.89	445,555.76	23.30%
Residential	1,192,833.76	46,558.25	16,265.05	520.00	1,130,530.46	183,638.97	926,397.34	387,772.09	379,471.38	29.51%
Overpayments					-	-170,530.76	- 64,912.80	-105,617.96	-96,078.05	61.93%
Legal Costs			-	-	-	33,919.11	7,714.07	26,205.04	40,025.31	77.26%
Interest	688.83		10,730.73	-	- 10,041.90	82,381.63	20,878.84	51,460.89	59,906.57	71.14%
General Rates	4,169,868.00	46,558.25	30,768.44	2,588.22	4,095,129.53	340,309.51	3,311,921.82	1,123,517.22	1,125,934.69	25.33%
Domestic Waste	652,348.00	17,941.76	800.66	427.00	634,032.58	60,953.30	531,332.45	163,653.43	155,577.53	23.55%
Sewerage	690,285.00	18,309.39	946.64	108,310.51	779,339.48	115,504.58	689,253.25	205,590.81	187,589.74	22.98%
Cobar Water	707,930.00	19,709.38	667.62	668.00	688,221.00	59,408.04	578,712.70	168,916.34	160,783.44	22.59%
Nymagee Water	28,308.00	525.00	-	-	27,783.00	9,779.30	19,635.65	17,926.65	13,096.80	47.73%
Euabalong Water	45,212.00	1,465.63	-	-	43,746.37	11,225.51	34,577.55	20,394.33	18,331.51	37.10%
Euab West Water	27,986.00	525.00	-	-	27,461.00	7,785.03	22,994.26	12,251.77	12,363.16	34.76%
Mt Hope Water	6,444.00	-	-	-	6,444.00	2,362.53	7,912.61	893.92	2,855.28	10.15%
Water Access	815,880.00	22,225.01	667.62	668.00	793,655.37	90,560.41	663,832.77	220,383.01	207,430.19	24.92%
Water Usage			31,529.22	663,144.62	631,615.40	309,565.18	934,278.25	6,902.33	588,322.28	0.73%
TOTAL	6,328,381.00	105,034.41	64,712.58	775,138.35	6,933,772.36	916,892.98	6,130,618.54	1,720,046.80	2,264,854.43	21.91%

RECOMMENDATION**That the Rates Reconciliation Report as at the 31 March 2021 be received and noted.**

CLAUSE 13 – GRANT FUNDING

FILE: G4-17

AOP REFERENCE: 3.1.1.3

ATTACHMENT: NO

AUTHOR: *Grants Officer, Brytt Moore***Grant Update****Council Grants**

Grants Applied For					
Regional Sports Fund	Additional works to the Youth Centre Project were applied for in this funding round, including works to both the indoor and outdoor multi-purpose courts. Applications needed to be DA exempt or DA approved, so works applied for were items that were DA exempt.	\$870,098.00	Pending	NIL	Outcome expected June 2021
Building Better Regions Fund – Round 5	This round had a focus of Tourism related infrastructure, with 100 million committed to this. Major upgrades to the Caravan Park was applied for.	\$2,128,511	Pending	\$1,247,611.00 from a combination of CSC and Sustainable Park Solutions (which includes turnover % and investment)	Outcome expected August 2021

Grant Outcomes

Grant and Department Grants Announced	Activity	Amount Applied For	Status	Council Funding Required	Comment
Growing Local Economies Fund	Design and costing of new Industrial Estate for Cobar.	\$150,000	Successful	Nil	Monies allocated to develop a design and costing for the proposed new Industrial Estate.
Regional Arts NSW – CASP	Crafting Cobar Workshops – celebrating 150 years of our	\$5,000	Successful	In-kind \$2,280 for volunteers and venue.	Extension received until the 31 December 2021. Council will

	town.				begin to plan with the aim to deliver in the coming months.
Regional Arts NSW – CASP	Metal Smithing in a Mining Town workshop.	\$1,990	Successful	In-kind \$1,880 for volunteers and venue.	Extension received until the 31 December 2021. Council will begin to plan with the aim to deliver in the coming months.
Fixing Local Roads	The project involves sealing two sections (total length 14km by 8m wide) of gravel/natural road along Wilga Downs Road. This will also necessitate the construction of 5 concrete causeways which will resolve many of the washout issues. created during rain/storm events	\$2,789,824.46	Successful	\$250,000 from Council funding allocations.	Announced April 23021.
Regional NSW Planning Portal Grant	Funding to support Council’s transition to the NSW Planning Portal by 1 July 2021 as required by the Environmental Planning and Assessment Amendment (Planning Portal) Regulation 2020.	\$50,000	Successful	NIL	Quick turn around, applied for and announced in April 2021.

Council committed \$200,000 in the 2020/2021 budget to put towards grant proposals as a co-contribution.

Currently \$60,000 is spent – Bathurst Street footpath upgrades.

Remaining \$140,00

Current Grant Opportunities:

- **Regional Events Funding** - Stream 1 offers support between \$50,000 - \$200,000 for major event operations and infrastructure, stream 2 is focused on major event attraction and enhancement and offers support from \$100,000, with no upper limit on the request that can be made – however stream 2 is focused on major event attraction and enhancement and offers support from \$100,000, with no upper limit on the request that can be made. Applications are open and will be assessed on a rolling basis until December 2021 or until the funding is fully allocated.
- **Refresh and Renew** - The Refresh and Renew Fund offers unmatched grants of \$10,000 to assist tourism operators to update their product or experience to better meet consumer expectations. Closing 9 am on the 19 April 2021.

Grant Funded Projects – Implementation

The following is a summary of works in progress for grant funded projects:

- **RCF Rd 1 Museum project** – The contract for the upgrades works at the Great Cobar Heritage Centre has been awarded to David Payne Construction. Works are well underway onsite, with all demolition works completed and the top floor almost finished. The buildings works are on target to be completed by 30 June 2021.
- **RCF Rd 2 Exhibition Upgrade** – A Exhibition plan has been developed and further design elements and content writing currently underway, with help from external consultants. The development of the exhibitions will continue, and final fit out is scheduled to occur in June and might possibly run into July 2021 at the latest.
- **North West JO Tourism Fund** – as above for RCF Rd 1 and RCF Rd 2 Exhibition Upgrade.
- **Miners Memorial** – Works on site at the Miners Memorial are progressing. Internal fit out commenced and landscaping works to commenced. Project will run past scheduled completion date of 30 March 2021. This includes the Premiers Grant, which was awarded for - Shotcreting of the Miners Memorial.
- **SCCF Round 2 – Youthie Upgrade** – Dunn & Hiram have finished the schematic design. They are now progressing into the DA documentation. An extension for this project has been applied for however we are awaiting a response.
- **NSW Government - Stronger Country Communities Fund – Round 3 - Cobar Youth and Fitness Centre Upgrade – Stage 2**, works to be combined with stage 1 and be delivered as one package of works.
- **NSW Government - Stronger Country Communities Fund – Round 3 - Youth Development Officer – 18-month tenure** - Council tried various avenues to seek a variation for this project due to COVID and the youth centre closure to move these funds to the Youth Centre upgrades. This has been unfortunately denied due to this being a ‘program’ and the other being a ‘project’. Council is now working with the department to see what we can deliver in line with the guidelines. Deed yet to be signed.

-
- **NSW Government - Stronger Country Communities Fund – Euabalong Walking Trail - Round 3** – Funding deed signed October 2020. Project Manager has advised an extension is required. This will be applied for ASAP.
 - **NSW Government – Drought Stimulus Package (previously known as the Growing Local Economies Fund) & Building Better Regions Fund - Ward Oval Community Hub and Early Learning Precinct** – A lead Architect has been engaged and is currently updating the overall master plan for Ward Oval. The plans for the ELP are progressing. The aim for the ‘Ward Oval Community Hub including an Early Learning Precinct’ moving forward and likely go to tender as one package.
 - **Museums and Galleries of NSW – Museum Advisor Program** – A qualified Curator for a 1-year duration will provide professional guidance and curatorial advice – for new exhibitions. Lynn has visited several times but due to COVID-19, is working with Council remotely. Lynn’s funding has been extended for a further 12 months for 2021 and he will play an important role in the delivery of the new exhibitions at the Heritage Centre.
 - **Basketball After Dark – National Ice Action Strategy** – Through the Local Drug and Action Team (LDAT) this program aims to have youth off the street after dark. Program started on 24 January 2020, running each fortnight, Friday nights from 9pm – 12pm. For 12yrs and older. Very well attended. Currently on hold, Council is hoping this can be collated with NSW Government - Stronger Country Communities Fund – Round 3 - Youth Development Officer – 18-month tenure once the details of that ‘program’ is finalised.
 - **Drought Communities – Extension – Round 2 – \$1 million projects and Active transport funding (Bathurst Street footpath)** – The Dalton Park shade structure has been completed. The toilets at the Dalton Park Horse complex are almost finished and will be ready for the races on the 8th of May 2021. The design for both CWA Hall ramp and the photo wall is being finalised. The concept for the bus shelter upgrades has been received, although further investigation into the concept design is being undertaken. The footpath construction has commenced, and works are progressing well. Belagoy Street is now complete. Bathurst Street is 95% complete. Louth Road works are to commence after Bathurst Street. Main street speaker’s installation is partially completed. Speakers and electrical equipment are due to be installed by end of April. The DA for the shade structure at the Cobar Memorial Swimming Pool is currently being prepared. All projects need to be completed by 30 June 2021.
 - **BBRF – Community Investment Stream** – The Cobar Economic Resiliency Strategy draft report was presented at the March Councillor Workshop. Copies of the draft report and a supporting feedback form was provided to councillors and CSC staff for review and feedback. All feedback received by 8th April was collated and sent back for the Councillor Workshop to further review and discuss.
Project team are now awaiting final feedback post the April workshop so that strategies and report can be finalised and issued for implementation and presentation back to the community in May.
 - **Safe and Secure Water Fund** – The cast-iron pipe replacement is complete. Defects are currently being rectified and work as executed drawings being produced. The Reservoir roof replacement project has been awarded with construction commencing in April 2021.

-
- **Restart NSW – Water Scoping Study, Euabalong, Euabalong West and Nymagee** – The final draft has been delayed due to DPIE and PWA comments, the draft will be issued for Council review upon resolution of comments.
 - **SR6 – Pulpulla Road – Sealing Pulpulla Road from the Barrier Highway to the entrance into Mount Grenfell Reserve** – Works on Pulpulla Road have begun, 34,000 cubic metres of gravel has been crushed. Grader is currently forming road and side tippers are carting gravel to location.
 - **Local Roads and Community Infrastructure Program** – This program includes sealing of two car parks, both surveys have been completed for these; design to be submitted by mid-April. Construction likely to commence mid-May. CCTV – Purchase order has been issued. Works on track to be completed by 30 June 2021. The shade structures in Drummond Park have been designed and contract has been awarded. Shades will be installed in May. The rotunda has been scoped and procurement for the works has commenced. The town beautification program projects have been finalised and works will commence soon and will include a town entrance sign on the North, further improvements adjacent to the new Miners Memorial, further planting of colour in the CBD.
 - **Showgrounds Stimulus Funding** – horse stables fabrication and installation is out for tender now, this closes on Thursday 29 April. Council received an extension for the Stable Upgrades until 30 September 2021 (this was to try and not interrupt the show). Electrical upgrades also included in this grant are still being scoped these are to be completed by 30 June 2021.
 - **Crown Lands – Removal of unsafe structures** – Procurement complete, works to begin in May 2021.
 - **Resources for Regions - Stage 1 – existing industrial estate - including roads and storm water upgrades.** Deed is ready for signing, Council to review prior to signing and return for the department to co-sign and execute (the co-signing and execution of the deed – to enable works to begin – is generally approximately 3-4 weeks).
 - **Resources for Regions - Water reticulation upgrade – stage 2.** Deed is ready for signing, Council to review prior to signing and return for the department to co-sign and execute (the co-signing and execution of the deed – to enable works to begin – is generally approximately 3-4 weeks).
 - **Resources for Regions - Business Case for the Upgrading of Ageing Infrastructure at Cobar Memorial Swimming Pool** – Deed signed, and Council received the co-signed executed agreement on 13 April 2021. Works can now begin (officially – procurement guidelines etc will still need to be followed).
 - **Local Roads and community infrastructure Phase 2 - \$845,918** – Deed signed – Work schedules yet to be completed/ submitted. Works required to be completed by 31 December 2021.

RECOMMENDATION

That the information contained in the grant funding report detailing grants applied for, grants announced and grants available be received and noted.

CLAUSE 14 – PURCHASING ANALYSIS OF CONTRACTORS

File: T3-15-6

AOP REFERENCE: 3.3.4

ATTACHMENT: NO

AUTHOR: *Financial Accountant, Sandra Davey*

Purpose

The purpose of this report is to provide information on the for works let over \$80,000 inclusive of GST.

Background

Throughout the year Council uses various contractors for the supply of plant and equipment and trades and miscellaneous services for many of Council's activities.

These Contractors and Suppliers are engaged by quotations for small projects and tenders for larger projects following Councils Procurement Policy.

Council has requested that a report be provided for works let over \$80,000 inclusive of GST.

The table below indicates the contractors and suppliers that were engaged for services over \$80,000 inclusive of GST for the period July 1, 2020 – March 31, 2021 and the method of procurement used.

CONTRACTOR	DESCRIPTION OF WORKS AND METHOD OF PROCUREMENT	CURRENT MONTH	2020/2021
Killard Infrastructure	Reticulation (Tender)	0	2,526,150
Crushrite	Gravel Crushing (Tender)	421,933	1,749,476
Country Wide Asphalt Pty Ltd	Road Works (Quote)	0	1,621,697
Central Darling Shire Council	Road Works (Quote)	0	841,531
Precision Civil Infrastructure P/L	Sewer Upgrades (Tender)	151,793	793,594
Inland Petroleum	Fuel (Tender)	196,946	723,559
Urquhart Haulage Contractors	Haulage (Tender)	8,582	711,299
David Payne Constructions	Cobar Heritage Centre (Tender)	0	696,081
As Per Plan Construction	Construction Work, Miners Memorial (Tender/Quote)	408,653	659,692
Deppeler Earthmoving	Plant Hire (Tender)	125,519	596,225
Stabilised Pavements Of Australia	Pavement Stabilising (Tender)	0	565,271
Country Mile Constructions	Girl Guide Hall, Dalton Park Horse Complex Toilets, Construction Work (Tender/Quote)	0	522,347
Department Of Regional Nsw	Government Consulting Services	44,417	467,574

	(Tender/Quote)		
Jr May Earthmoving	Plant Hire (Tender)	0	375,122
Lc Water	Water Treatment Plant (Tender)	0	341,243
Tracserv Pty Ltd	Fuel Truck (Tender)	1,081	321,583
Rollers Australia	Plant Hire (Tender)	32,678	304,006
L & R Group	Pool Management (Tender)	41,434	259,727
Coldale Consulting Pty Ltd	Project Management (Quote)	33,303	180,373
Bob Bruce Earthworks Pty Ltd	Plant Hire (Tender)	0	160,459
Maas Constructions (Dubbo) Pty Ltd	Museum Ramp (Quote)	0	150,180
Jc Aus Plumbing	Plumbing Work (Quote)	28,062	149,645
Steelworks Engineering Pty Ltd	Reservoir Roof Upgrade (Tender)	0	146,121
Ag Barklmore Pty Ltd T/A Parkes To	Vehicle Purchases (Quote)	0	142,445
Broughton Contracting	Plant Hire (Tender)	2,723	141,831
Ac & Jc Paul	Grading Work (Quote)	0	126,192
Downer Edi Works	Road Works (Quote)	0	112,846
Brindisi Importers Pty Ltd T/As Ill	Cobar Heritage Centre (Tender)	55,648	110,491
Steven Barlow T/A Tree Of Us Tree S	Tree Services (Quote)	17,600	104,080
In Harbison	Plant Hire (Tender)	0	100,950
Bloomfield Elliott Architects	Architectural Services (Tender)	1,320	94,137
Ta Booth Transport	Water Cart Hire (Quote)	0	92,969
Michael J & Jm Nicholson	Fencing (Vpa) Earthworks (Quote)	0	90,910
Barrier Signs Pty Ltd	Road Work Equipment (Quote)	55,869	89,590
Look No Further	Labour Hire (Quote)	0	83,581
Data Signs Pty Ltd	Road Work Equipment (Quote)	0	82,630

RECOMMENDATION

That Council receive and note the information contained in this report.

CLAUSE 15 – ENGINEERING WORKS REPORT

FILE: C6-20-2

AOP REFERENCE: 4.3.2

ATTACHMENT: NO

AUTHOR: *Director of Engineering, Scott Casey*

Purpose

To inform Council of completed and ongoing Engineering Works for the period of February 2021.

Background

State Highways

Maintenance Work

- Sign and guidepost replacement work as required – **ongoing**.
- Pothole repairs – **ongoing**.

Construction Work

- Culvert work on Kidman Way South is now complete.

Urban Roads/Shire Roads/Regional Roads

Maintenance Work

- Graveling the Wool Track through Paddington.
- Maintenance grading on SR24 and SR23.

Construction Work

- Construction has started on the Pulpulla Rd project.

Water and Sewer

Maintenance Work

- Stage 2 of the embankment repairs at the sewage treatment plant have commenced; posts and mesh are installed awaiting backfill with ballast.
- Pest control within the sewer reticulation network is being carried out as necessary – ongoing.
- Desilting of the completed STP Polisher pond has been completed and is now back in service.

Water Operations

- Level 2 Water restrictions are being reviewed by the General Manager in light of the current water security position with a view to removing restrictions.
- The water treatment plant has produced an average of 2.4ML / day in March with no water quality incidents.
- Burrendong Dam level is at 53.2%. Water and the Nyngan Weir Pool is rising due to a water allocation release via Burrendong Dam.
- Works are underway at the Million Gallon Tank to replace the roof structure.
- Cobar Storages is undergoing a telemetry update and new level sensors are going to be installed this month.

Parks & Gardens

- 1 x Labourer role vacant. No suitable applicants from last round of advertising.
- Works at Inland Petroleum corner. Centre island design reconfigured to avoid powerline poles. Redesign of crossings area has been conceptualized with Local Traffic Committee and approved to progress to a detailed design. Being surveyed as part of 40km/h high pedestrian activity area.
- Works in front of Council Offices began in December to replace the uneven paving in and incorporate a disabled access ramp. Grind and seal completed in March. Watering system and plants installed in March. Handrail being arranged.
- With limited plant stocks available we have some new varieties that have not been tested in Cobar before.
- Irrigation and turfing over the Miners 'Memorial to progress once topsoil is installed.
- Project manager for Museum has requested water meter and irrigation lines be installed in May. Landscaping will follow.
- Installing water lines and irrigation system at cemetery as time permits.
- Cobar sign concept for north entry to town has been drafted and ready to progress to construction drawings.

Waste Disposal Depot

- Tender process for landfill compactor is at final review. Now on hold while the proposed operating plan is reviewed and evaluation of contracting out Waste Depot operations is completed.
- Work has started on install of new outer boundary fence to north, south and east sides where 80% of the existing fence had been cut, removed and/or stolen. Note: More star posts have been taken since inspected with contractors prior quoting.
- Ongoing issues with control of the waste being dropped off at the facility. This is an issue with public and commercial customers not separating waste and disposing in the correct areas.
- Green waste shredder is being arranged for April.
- Metal pickup undertaken in March.

Electrical

- Cannot attract electrical personnel.
- Electrical work currently required:
 - Testing and tagging across all sites
 - Testing of RCD injections
 - Boom gates at cemetery and airport
 - Cemetery solar power systems
 - Poor condition panel and wiring in many installations.

Workshop (Mobile Fleet Maintenance)

- 3 mechanic roles vacant.
- 1 mechanic on extended leave due to personal/medical reasons.
- Works on vehicles, plant and trucks is being contracted out with no mechanics in workshop.
- Tender for 2 x Heavy Rigid Tippers is at final review.
- 4 x Road crew DMaxs delivered last week of March.

-
- 1 x MUX delivered first week of March.
 - 1 x Mower & 2 x DMaxs sold through Pickles in March.
 - Roads Supervisor DMax due for delivery in April.
 - Roads Inspector DMax due for delivery in May.

Depot Works

- Truck Wash:
 - Base components are on site.
 - Order has been raised for engineering & drawings for water recycling system. Will seek construction certificate once drawings are received.
 - Roadworks and pads are 85% complete.
 - Initial pipework for water supply and sewer discharge installed nearby.
 - Electrical supply materials on site.
 - Electrical supply being arranged by Public Works along with pump station in later half of 2021.

Airport

- The airport terminal building wiring and supplying boards need replacement or considerable upgrade. Experiencing some intermittent issues with security gate between terminal and airside.

RECOMMENDATION

That the information contained in the Engineering Works Report detailing maintenance on Shire and Regional Roads, State Highways, Water Sewer Mains, Resources for Regions Projects, and other Major Grant Works be received and noted.

CLAUSE 16 – EXPENDITURE FOR ROADS NETWORK

FILE: R5-31 AOP REFERENCE: 4.3.2 ATTACHMENT: YES (PAGE 56-62)

AUTHOR: *Director of Infrastructure Services, Scott Casey*

Purpose

To provide Council with financial information on the expenditure on Council's Local and Regional Roads.

Background

A report detailing the Expenditure on Capital/R2R (orange), Council's Shire Local Roads (blue) and Regional Roads Network (green) is provided as an attachment to this agenda for Council's information.

RECOMMENDATION

That the information detailing the Expenditure for Council's Roads Network be received and noted.

CLAUSE 17 – UPDATE ON WATER AND SEWER INFRASTRUCTURE PROJECTS

FILE: G4-29 AOP REFERENCE: 4.1.3.3 & 4.4.4.2 ATTACHMENT: NO
AUTHOR: *Water and Sewer Manager, Victor Papierniak*

Purpose

To provide Council with an update on the grant funded infrastructure projects for the water and sewer department.

Background

Cobar Shire Council was successful in obtaining funding for three projects through the Resources for Regions Restart NSW provided by the NSW State Government. One project has been completed with two ongoing projects. Council also obtained Restart NSW Funding through the Safe and Secure Water Program.

Project Update

Water Treatment Plant							
Project background:	Construction of a new Water Treatment Plant commenced in June 2017 and reached practical completion in July 2019. The plant is capable of producing 8ML/day of potable water.						
Budget overview:	<table border="1"><tr><td>Grant funding:</td><td>\$15,750,000</td></tr><tr><td>Cobar Shire Council funding:</td><td>\$200,000</td></tr><tr><td>Expended to date:</td><td>\$13,200,904 <i>(Current as of 31 March 2021)</i></td></tr></table>	Grant funding:	\$15,750,000	Cobar Shire Council funding:	\$200,000	Expended to date:	\$13,200,904 <i>(Current as of 31 March 2021)</i>
Grant funding:	\$15,750,000						
Cobar Shire Council funding:	\$200,000						
Expended to date:	\$13,200,904 <i>(Current as of 31 March 2021)</i>						
Issue history:	<ul style="list-style-type: none">• The Environmental Protection Agency (EPA) ordered comprehensive testing of fill material at the project location to be undertaken in late 2019. The Contractor provided the result of the testing in February 2020. The results are noncompliant against the Excavated Natural Material Order 2014. EPA's legal team have issued a clean-up notice in November 2020. Still awaiting results to be returned.• The completion of the access road to the water plant has been delayed.• Several major defects have been identified as part of the defect's liability period, Public Works Advisory (PWA) and Laurie Curran Water (LCW) are in discussion regarding the rectification of defects.• CSC and the Contractor have agreed to jointly engage an independent specialist to determine the cause and remediation measures for the steel corrosion issues.						

	<ul style="list-style-type: none"> • PWA has been engaged to determine and recommend a resolution to the cause of increased turbidity in the treated water reservoirs. • CSC and the contractor have agreed the remediation method for leakage at the lagoons. This matter is being treated as a defect. 								
Risk overview	<ul style="list-style-type: none"> • Clean up of the non-complying fill material is estimated at \$2million in a worst-case scenario and is expected to be an ongoing issue with resolution in late 2021. • The construction of the road to the WTP is delayed due to non-complying fill. • The steel corrosion issue is a complex issue that is being referred to an independent specialist to determine the cause and rectification. The resolution of the issue is anticipated to be in early 2022. • Four Independent Consultants will be engaged in selected tender process. • The cause of the leaking lagoons has not been confirmed and indicators suggesting additional leaking through embankments has been observed in the previous 2 months. • Further delayed by the recent rain events. • The water treatment plant project funding is linked with the storage's replacement pump station project. Overrun of this projects funding may negatively impact the storages pump station project. 								
Sewerage Scheme Refurbishments, Expansion and Upgrade									
Project background	<p>The refurbishment, expansion, and upgrade of the sewer infrastructure includes upgrades to all four sewer pump stations, refurbishment to the sewer treatment plant lagoons and upgrading the inlet at the sewer treatment plant.</p> <p>The Ward Oval Pump Station refurbishment and lagoon upgrade have been completed. Application to change scope of works to include upgrade of all sewer pump stations and pre-treatment screening for sewer influent was approved.</p>								
Budget overview	<table border="0"> <tr> <td>Grant funding:</td> <td>\$2,100,000</td> </tr> <tr> <td>Cobar Shire Council funding:</td> <td>\$500,000</td> </tr> <tr> <td></td> <td>\$1,711,517</td> </tr> <tr> <td>Expended to date:</td> <td><i>(Current as of 31 March 2021)</i></td> </tr> </table>	Grant funding:	\$2,100,000	Cobar Shire Council funding:	\$500,000		\$1,711,517	Expended to date:	<i>(Current as of 31 March 2021)</i>
Grant funding:	\$2,100,000								
Cobar Shire Council funding:	\$500,000								
	\$1,711,517								
Expended to date:	<i>(Current as of 31 March 2021)</i>								

Issue history	<ul style="list-style-type: none"> • Completion date expected to be delayed from December 2020 to April 2021. Delays to the project are due to COVID-19, design reconsiderations and delivery issues. • Inlet works have been delivered but there was some damage in transit which will need to be repaired on site prior to installation. • Civil works at Nullamutt Street pump station are 90% complete, with the mechanical and electrical component still outstanding. • New switchboards are being installed at Cowper Street. • Belagoy Street works have been completed. 	
Risk overview	<ul style="list-style-type: none"> • Project time overrun of approximately four months. • Existing pumps are at end of life and may fail before project commissioning in April 2021. • The new switchboard for the sewer treatment plant does not fit with the current layout and building modifications are required. • Additional project management and design costs associated with the delay of the project. Liquidated damages will be applied to cover these additional costs. • At the STP, the inlet work has been installed awaiting electrical installation. 	
Water Mains Replacement and Water Storage Refurbishment Project		
Project background	This project seeks to replace the potable water cast-iron pipework with uPVC pipework and replace the steel roof and supporting structure on the potable water reservoir.	
Budget overview	Grant funding: Cobar Shire Council funding: Expended to date:	\$6,900,000 Nil \$6,900,000 <i>(Current as of 28 February 2021)</i>
Issue history	<ul style="list-style-type: none"> • Killard Infrastructure Pty Ltd were awarded the reticulation project. The project reached practical completion in December 2020. Drawings, defects and ITP's are being finalised to close out the reticulation project. • Tender for the water storage refurbishment project has been awarded to Steelworks Engineering with works commenced 	

	on site 18/2/21.
Risk overview	<ul style="list-style-type: none"> • Not all the cast-iron pipework in town could be located and removed. This is due to the location of cast-iron pipework across state highways and the misidentification of pipework in the survey. • The old water treatment plant clarifier will be used as a temporary reservoir while the million-gallon tank is offline. The capacity of the temporary reservoir is lower than the potable tank and increased water filtration operations may be required to ensure pressure remains at satisfactory levels. • Cut ins and switchover to temporary reservoir underway. Refurbishment of clarifier is complete, including roofing the structure and removal of internal steel work.

RECOMMENDATION

That Council receive and note the updated project information for the three Restart NSW Resources for Regions infrastructure projects.

CLAUSE 18 – DEVELOPMENT APPROVALS: 17 MARCH 2021-14 APRIL 2021
FILE: T5-1 AOP REFERENCE: 1.6.3.1 ATTACHMENT: NO
AUTHOR: *Director of Planning & Environmental Services, Garry Ryman*

Complying Development Approvals

There were no Complying Development Applications approved under delegated authority for the period 17 March 2021 – 14 April 2021.

The value of Complying Development approvals for 2020/2021 to date is \$0.00.

The value of Complying Development approvals for the similar period in 2019/2020 was Nil.

Local Development Approvals

The following Local Development Applications were approved under delegated authority for the period 17 March 2021 – 14 April 2021.

CERTIFICATE NO.	ADDRESS	DESCRIPTION	VALUE (\$)
2021/LD-00006	1 Annies Ln, Cobar	Manufactured Home	\$195,000
2021/LD-00009	Ward Oval, Cobar	Demolition of grandstand	\$60,000
2021/LD-00007	101 Marshall St, Cobar	Advertising Display Fence	\$25,569.07
2021/LD-00008	6 Annies Ln, Cobar	Dwelling extension & renovation	\$61,712

The value of Local Development approvals for 2020/2021 to date is \$35,275,604.00.

The value of Local Development approvals for the similar period in 2019/2020 was **\$7,068,957.00.**

Construction Certificates

The following Construction Certificates were issued for the period 17 March 2021 – 14 April 2021.

CERTIFICATE NO.	ADDRESS	DESCRIPTION
2021/CB-00005	Drummond Park, Cobar	Shade Structures
2021/CB-00006	35-39 Linsley St, Cobar	Commercial Kitchen Installation

RECOMMENDATION

That the information detailing the Local Development and Construction Certificate approvals for the period 17 March 2021 - 14 April 2021 be received and noted.



ATTACHMENTS

ORDINARY MEETING AGENDA

THURSDAY, 22 APRIL 2021

~ REFERENCE TO ATTACHMENTS ~

<u>Action/ Information</u>	<u>Page Number</u>
Clause 11 – Meeting Minutes	51-53
Clause 12 – Rates Reconciliation Report as at 31 March 2021.....	54-55
Clause 16 – Expenditure for Roads Network	56-62