

COBAR SHIRE COUNCIL



ORDINARY MEETING AGENDA

THURSDAY, 14 DECEMBER 2017

~ ORDER OF BUSINESS ~

Business for the meeting will be as follows:

1. Apologies
 2. Public Access Session – Luka Group
 3. Declaration of Interests
 4. Condolences
 5. Confirmation of Minutes
 - Traffic Committee Meeting – Tuesday, 21 November 2017;
 - Ordinary Meeting of Council – Thursday, 23 November 2017.
 6. Matters Arising from Minutes
 7. Mayoral Report
 8. General Manager’s Report – Part A (Action)
 9. General Manager’s Report – Part B (Information)
 10. Matters of Urgency
 11. Correspondence
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~ COUNCIL'S VISION ~

Our Vision is for Cobar Shire to be an attractive, healthy and caring environment in which to live, work and play, achieved in partnership with the community through initiative, foresight and leadership.

~ COUNCIL'S MISSION ~

Our Mission is to provide sound and sensible government and ensure that works and services are delivered effectively and equitably to the community of Cobar Shire.

Council will also develop and constantly review its policy on the maintenance of its road network with current priorities to include the sealing of the following strategic roads within the Shire;

- Ivanhoe Road
 - Louth Road
 - Tilpa Road
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~ COUNCIL'S VALUES ~

Council has adopted the following Values that should be reflected in how the whole organisation operates and interacts with others:

- Continually strive for improvement in every aspect of Council's activities and recognise initiative.
- All activities are to be customer focused and provide equity for all.
- Involve the community in decision making through open government and consultative processes.
- Foster and promote sustainable ecological and economic development, rural pursuits and industries that contribute to the wealth of the region and in keeping with the environment and residents lifestyle.
- Conserve and protect the natural beauty of the area.
- Promote a spirit of regional cooperation particularly in regard to planning, infrastructure, economic development, tourism and employment.

~ COUNCIL'S CHARTER ~

A Council has the following charter (Section 8, *Local Government Act 1993*):

- To provide directly or on behalf of other levels of government, after due consultation, adequate, equitable and appropriate services and facilities for the community and to ensure that those services and facilities are managed efficiently and effectively.
- To exercise community leadership.
- To exercise its functions in a manner that is consistent with and actively promotes the principles of cultural diversity.
- To promote and to provide and plan for the needs of children.
- To properly manage, develop, protect, restore, enhance and conserve the environment of the area for which it is responsible, in a manner that is consistent with and promotes the principles of ecologically sustainable development.
- To have regard to the long term and cumulative effects of its decisions.
- To bear in mind that it is the custodian and trustee of public assets and to effectively account for and manage the assets for which it is responsible.
- To facilitate the involvement of Councillors, members of the public, users of facilities and services and council staff in the development, improvement and coordination of local government.
- To raise funds for local purposes by the fair imposition of rates, charges and fees, by income earned from investments and, when appropriate, by borrowings and grants.
- To keep the local community and the State government (and through it, the wider community) informed about its activities.
- To ensure that, in the exercise of its regulatory functions, it acts consistently and without bias, particularly where an activity of the council is affected.
- To be a responsible employer.

CLAUSE 1A – MAYORAL REPORT

FILE: C13-1-5

AOP REFERENCE: 3.1

ATTACHMENT: NO

AUTHOR: *Mayor, Councillor Lilliane Brady OAM*

Report to be tabled.

RECOMMENDATION

That Council accepts the information contained in the Mayoral Report for the month of December 2017.

CLAUSE 2A - GENERAL PURPOSE FINANCIAL STATEMENTS, SPECIAL SCHEDULES AND AUDITOR'S REPORTS FOR 2016/2017

FILE: A12-2 & F2-2-17 AOP REFERENCE: 3.3.3.3

ATTACHMENT: YES

(UNDER SEPARATE COVER)

AUTHOR: *Director of Finance and Community Services, Kym Miller*

Purpose

For Council to receive its Annual Audited Financial Statements and Auditor's Reports for the year ended 30 June 2017 pursuant to Section 419 (1) of the Local Government Act 1993.

Background

Council's financial statements have been prepared and audited in accordance with Sections 415 and 416 of the Local Government Act 1993.

Copies of the reports have been provided to the Chief Executive Officer of the Office of Local Government within the required timeframe. This is the first year that responsibility for the audit has been with the Audit Office of New South Wales (AONSW). Council's previous Auditor Luka Group, was the subcontract agent and carried out the on-site work.

The schedules contained in the document and the commentary is self-explanatory and limited commentary is therefore provided in this report. Mr. Shanks will make a presentation to the meeting prior to Council formally acknowledging the reports.

	2017 Actual	2017 Budget	2016 Actual
Operating result from continuing operations	\$4,005M	\$1.738M	\$1.7M
Operating result from continuing operations before grants and contributions provided for capital purposes	\$2,719M	(\$523K)	\$456K

The operating result from continuing operations for the year ended 30 June 2017 is a surplus of \$4.0M. After deducting grants and contributions provided for capital purposes, the net operating result is a surplus of \$2.7. This compares to an operating surplus of \$1.7M in year ended 30 June 2016. It is to be noted that \$2.7M of Financial Assistance Grants were prepaid. If these are ignored the result is break even for the year which is in the target range.

The summary results are as follows:

KEY OPERATING DATA	2017	2016
	\$'000	\$'000
Income statement		
Total income from continuing operations	36,528	29,575
Total expenses from continuing operations	<u>(32,523)</u>	<u>(27,862)</u>
Operating result from continuing operations	<u>4,005</u>	<u>1,713</u>
Net operating result for the year		
Net operating result before grants and contributions provided for capital purposes	2,719	456
Statement of Financial Position		
Total current assets	18,398	13,024
Total current liabilities	(4,045)	(3,547)
Total non-current assets	297,408	295,640
Total non-current liabilities	<u>(1,406)</u>	<u>(1,721)</u>
Total equity	<u>303,396</u>	<u>303,396</u>
Other financial information – consolidated		
Unrestricted current ratio	4.62x	3.19x
Operating performance ratio	7.98%	1.40%
Infrastructure renewal ratio	37.05%	82.99%
Debt service cover ratio	25.15x	8.34x
Rates and annual charges outstanding percentage	8.21%	7.23%

Section 418 of the Local Government Act 1993 prescribes the public notice requirements for the presentation of financial reports. These requirements have been complied with.

Pursuant to Section 420 of the Local Government Act 1993 any person may make submissions within 7 days after the date of this meeting. Any submissions received must be referred to the Auditor.

Copies of the financial reports are available for public inspection on Council's Website, at the Council Offices and the Cobar, Nymagee and Euabalong Libraries.

Because there were marginal changes from the summary presented to Council in September 2017 a fresh signature panel was required by the AONSW.

RECOMMENDATION

- 1. That Council thank Mr. Jeff Shanks of Luka Group on behalf of the Audit Office of New South Wales for his presentation.**
- 2. That the Audited Financial Statements and Auditor's Reports for the year ended 30 June 2017 be received and noted.**

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- 3. That copies of Council's Annual Audited Financial Statements be provided to the such persons and bodies as the regulations require.**
 - 4. That Council note the requirement to submit a fresh signature panel to attach to the statements and endorse the panel.**

CLAUSE 3A – RMS REPAIR PROGRAM FOR 2018/2019

FILE: R5-31

AOP REFERENCE: 4.3.1.1

ATTACHMENT: NO

AUTHOR: *Director of Engineering Services, Stephen Taylor*

Purpose

To provide information regarding RMS REPAIR Program 2018/2019 Fund Allocation for Regional Roads.

Background

The REPAIR Program provides funds to assist Councils in carrying out larger rehabilitation and development works on Regional Roads.

The aim of the REPAIR Program is to minimise the long term maintenance costs of these roads in line with their function and usage.

Under the REPAIR Program, Councils can apply for a 50 percent contribution from the State Government for specific works. Selection criteria are determined by the Regional Consultative Committee (RCC), which also prioritises projects.

The RCC at times establishes categories targeting specific strategies such as road rehabilitation, initial sealing and capacity enhancement development, with points allocated to various factors used in assessment criteria.

The RCC also agrees on specific limits of funds that any one Council may receive each year, currently set at \$400,000.

Councils may use any funds they deem appropriate to make up their 50 percent contribution, excluding other REPAIR allocations. To maximise the funds being applied to Regional Roads, Councils are encouraged to use funds from sources other than the Regional Roads Block Grant Program and other Roads and Maritime programs.

Cobar Shire has previously submitted application for REPAIR Program funding for three roads, namely:

- MR407 Mulya Road;
- MR416 The Wool Track;
- RR7518 Fifty Two Mile Road.

In 2015/2016 Council was awarded funding under the REPAIR Program for MR416 The Wool Track. In that year the cut-off level for funding was **24 points**.

In the current year (2017/2018) Council has been successful with funding for MR407 Mulya Road the projects nominated for the REPAIR program as the cut-off level was **24 points**.

Issues

If a Council is unsuccessful in obtaining funding in one year the following year 3 bonus points are added to each project that are submitted. If a Council is unsuccessful in obtaining funding for two years the following year 7 bonus points are added to each project that are submitted. Finally, if a Council is unsuccessful in obtaining funding for three years the following year 12 bonus points are added to each project that are submitted. However, as Cobar Shire has been successful in 2017/2018 no bonus points will be received in 2018/2019 and due to the points for each road and the history of cut-off level of funding an application for 2018/2019 is not expected to be successful.

The remaining length of unsealed gravel sections pertaining to Cobar Shire Council of the three roads is as follows:

MR407 Mulya Road	40.06 km (after completion of 2017/2018 program)
MR416/RR7522 The Wool Track	108.00 km
RR7518 Fifty Two Mile Road	58.40 km

With the \$800,000 it is expected to seal approximately 5km of road depending on haul distances to borrow pits and water points, maintaining a 7m wide seal with a 9m wide formation.

Projects are to be selected on a merit basis from a regional perspective so all councils in each region must compete for the allocated funds.

Options

Although Council has in past submitted applications for all three roads in the same year there is no benefit in this approach as only one road will be successful as each application is for the maximum funding of \$400,000. Therefore Council needs to consider which road it wishes to support for funding for seal extension through this program.

1) MR407 - Mulya Road:

This road has the shortest unsealed length of the three roads considered within Cobar Shire. However there is approximately an additional 30 km of unsealed road in Bourke Shire before Louth. Therefore even if Cobar Shire Council was to seal the full length of this road in the Shire the residents of Louth would still need to travel a reasonable distance on an unsealed road to reach Cobar.

2) MR416/RR7522 - The Wool Track:

This road has the longest length of unsealed road of the three roads considered within Cobar Shire. However like Mulya Road there is a significant length of unsealed road in Central Darling Shire that is unsealed before Ivanhoe so maximum benefit of sealing this entire road within Cobar Shire would not be obtained until Central Darling Shire sealed their section of unsealed road.

Seal extension was undertaken on this road in 2015/2016 – 5km funded from Council’s Regional Road Block grant. An application has been submitted to the Fixing Country Roads funding for sealing all unsealed lengths on this road in Balranald, Central Darling and Cobar Shires (approximately 190 km). The Wool Track as a regionally significant freight route. At this stage advice has not been received on the outcome of this funding application.

3) RR7518 - Fifty Two Mile Road:

REPAIR program funding was received for this road in 2011/2012 and 2013/2014 enabling approximately 10 km of seal extension to be undertaken. In addition Council funded approx. 5 km of seal extension from Council’s Regional Road Block grant in 2009/2010. Unlike the other two roads being considered if Council did complete the sealing of this road within the Shire the entire route to Tilpa would be sealed which could potentially create the greatest benefit.

Consideration

There are positive factors for each of the three roads in regards to consideration of seal extension, however as MR407 Mulya Road has work programmed this year and MR416/RR7522 The Wool Track could receive funding through other programmes and the most recent seal extension on this road was undertaken in 2015/2016, an application for funding for RR7518 Fifty Two Mile Road should be the priority. It is also recommended that applications for REPAIR program funding be submitted each year for this road until an application is successful.

RECOMMENDATION

- 1. That Council nominate RR7518 Fifty Two Mile Road for funding for \$400,000 from the 2018/2019 REPAIR Program for seal extension.**
- 2. That if funding is not obtained that Council continues to nominate RR7518 Fifty Two Mile Road in subsequent years until funding is obtained.**

CLAUSE 4A – QUOTATION FOR THE SUPPLY OF TRADE AND MISCELLANEOUS SERVICES 2015/2018

FILE: T3-15-5 AOP REFERENCE: 3.3.4 ATTACHMENT: NO

AUTHOR: *Director of Engineering Services, Stephen Taylor*

Purpose

To consider quotations from Contractors for Councils Trades and Miscellaneous Services Register for 2015/2018.

Background

Throughout the year Council uses various contractors to provide Trade and Miscellaneous Services for many of Council's activities.

These Contractors are usually engaged on a daily basis for small projects or by quotations for larger projects.

The administration of this approach can be haphazard as the appropriate paperwork to cover the individual business WH&S compliance and or insurances has not necessarily been provided prior to works commencing.

To ensure that Council comply with all regulatory requirements of WH&S, Workcover, Local Government Act 1993, etc, Council needs to adopt a formal approach to regulatory requirements through the quotation process.

Issues

The Companies listed below all provided sufficient documentation to be included on Council's Register of approved Contractors.

Company	Service Provided
As Per Plan Construction	Construction

This does not mean other Contractors cannot be engaged, once all regulatory requirements are received from the Contractors yet to submit then they will also be added to the current Register.

Therefore, the financial information needs to remain completely confidential. The quotations received will be available for perusal at the Council Meeting.

Financial Implications

There are no additional financial implications for Council as acceptance of these quotations does not commit Council to comply with Contractors rather just provides a pool of registered Contractors.

RECOMMENDATION

That the following Contractors be added in the Council's Register of approved Contractors for the Provision of Trades and Miscellaneous Services 2015/2018:

Company
As Per Plan Construction

CLAUSE 5A – LIQUID TRADE WASTE POLICY

FILE: S3-8 AOP REFERENCE: 4.4.4.2 ATTACHMENT: YES (PAGE 61 -101)

AUTHOR: *Director of Engineering Services, Stephen Taylor*

Purpose

The report outlines the requirement and process for the re-adoption of Council's Liquid Trade Waste Policy (local policy).

Background

Section 165(4) of the Local Government Act 1993 (The Act) states:

A local policy (other than a local policy adopted since the last general election) is automatically revoked at the expiration of 12 months after the declaration of the poll for that election.

This means that any local policies that Council may have are automatically revoked on 16 September 2017.

Consultation with the Office of Local Government (OLG) has occurred in order to clarify the definition of a local policy and the OLG have advised that a local policy is any policy which relates to Section 68.

Section 68 covers activities which require the approval of Council.

Council reviewed its policy register and determined that the Liquid Trade Waste Policy fell within the scope of Section 68 of the Act (approvals).

A review of the Liquid Trade Waste Policy was undertaken to determine if there were any apparent reasons to modify the Policy. As a result of this review, the Liquid Trade Waste Policy was left unchanged as it was in line with the model policy prepared by the NSW Office of Water and is proven to comply with all requirements of the Act and Best Practice.

The draft Policy was placed on exhibition in accordance with section 77 of the Local Government (General) Regulations 2005, invitations were given to the public to provide submissions.

At the close of the public submission period, no submissions were received.

Issues

The draft Policy is required to be placed on exhibition in accordance with section 77 of the Local Government (General) Regulations 2005, with an invitation given to the public to provide submissions.

Legal Situation and Policy Implications

Section 165(4) of the *Local Government Act 1993* (The Act). The re-adoption of this policy ensures Council has complied with this section of The Act.

Financial Implications

Council's sewer services derive an income from the charges levied under this policy which form part of the sewerage fund revenue. These fees are set annually as part of the Councils budget process and fees and charges pricing schedule.

RECOMMENDATION

That Council adopt the Liquid Trade Waste Policy.

CLAUSE 6A – DRAFT BUSINESS MANAGEMENT PLAN FOR TOURISM, EVENTS AND THE GREAT COBAR HERITAGE CENTRE

FILE: T4-1

AOP REFERENCE: 2.2.1.1

ATTACHMENT: YES

(PAGE 102 - 130)

AUTHOR: *Projects Officer, Miranda Riley*

Purpose

To provide a draft Business Management Plan for Tourism, Events and the Great Cobar Heritage Centre for Council to review and adopt.

Background

As requested by Council, the draft Business Management Plan has been developed to provide a review of our current activities, to identify our priorities over the short and medium term and to provide opportunities to strengthen and diversify Cobar's tourism and events industry into the future.

Issues

The Business Management Plan is a working document and will be updated regularly by staff. The Plan will continually be reviewed and actioned, with quarterly reports being provided to Council on the implementation of actions within the plan, and any issues Council may need to be aware of.

Our focus over the last six months has been:

- Festival of the Miner's Ghost;
- Regional Marketing & Promotion Fund – TV, Cinema and Social Media film production and employee attraction brochure;
- CASP Crafternoons;
- Destination Cobar website and Facebook page;
- Actively seeking funding. Grant Applications have been submitted under: CASP 2018, Community Building Partnerships, Seniors Week 2018, Regional Cultural Fund, Transport Heritage Program, Arts & Cultural Projects and Building Better Regions Fund.

Key focus areas for 2018 will include:

- Identifying priority works for the Museum building to ensure its integrity into the future e.g. Damp course, roof replacement, window repair and replacement;
- Evaluation of collection and management systems including new software and the assessment of storage areas;
- Concept, quote and design for Cobar's tourism branding - Which will incorporate the Cobar Shire logo;
- Formation of a 2020 Working Group for Cobar's 150 year celebrations. This will include supporting the group with information and research on milestone events and to seek funding;
- New and existing event development including Festival of the Miner's Ghost and the Grey Mardi Gras as well as the development of new small scale arts and cultural events.

Further development and growth will be dependent on resources. Every effort will be made to seek funding opportunities, though a key factor in determining the success of applications will be access to of significant cash co-contributions and low resources that are available for events, advertising, exhibitions and the Museum. This Plan also aims to the increase the community's engagement with the Museum by growing local and non-local visitation, which has already been continuing to grow through school programs and community sponsorship and in-kind support for new and existing exhibits.

Policy Implications

Development and implementation of a Business Management Plan was requested by Council and outlines the activities currently being undertaken under economic development for tourism, events and the Great Cobar Heritage Centre.

Financial Implications

The Management Plan will be implemented within the existing budget. Grant funding will be sought when available.

RECOMMENDATION

That Council adopts the draft Business Management Plan for the Great Cobar Heritage Centre, Tourism and Events as a working document, with progress reports to be provided to Council quarterly.

CLAUSE 1B – DEVELOPMENT APPROVALS: 15 NOVEMBER 2017 – 7 DECEMBER 2017

FILE: T5-1 AOP REFERENCE: 1.6.3.1 ATTACHMENT: NO
AUTHOR: *Director of Planning & Environmental Services, Garry Ryman*

Complying Development Approvals

There were no Complying Development Applications approved under delegated authority for the period 15 November 2017 – 7 December 2017.

The value of Complying Development approvals for 2017/2018 to date is Nil.

The value of Complying Development approvals for the similar period in 2016/2017 was Nil.

Local Development Approvals

There were the following Local Development Applications approved under delegated authority for the period 15 November 2017 – 7 December 2017.

CERTIFICATE NO.	ADDRESS	DESCRIPTION	VALUE (\$)
2017/LD-00049	13 Woodiwiss Ave, Cobar	Patio Cover	\$14,120
2017/LD-00052	Coronga Downs	Subdivision	-
2017/LD-00055	22 Bathurst St, Cobar	Transportable Home	\$262,495
2017/LD-00057	28 Bathurst St, Cobar	Shed	\$12,000
2017/LD-00058	11 Singleton Dr, Cobar	Above-ground pool	\$4,000
2017/LD-00059	4 Becker St, Cobar	Shed	\$7,000
2017/LD-0045REVO1	21 Bourke St, Cobar	Carport Modification	-

The value of Local Development approvals for 2017/2018 to date is \$2,330,212.00.

The value of Local Development approvals for the similar period in 2016/2017 was **\$502,010.00.**

Construction Certificates

There were no Construction Certificates approved under delegated authority for the period 15 November 2017 – 7 December 2017.

RECOMMENDATION

That the information detailing the Local Development and Construction Certificate approvals for the period 15 November 2017 – 7 December 2017 be received and noted.

CLAUSE 2B – MONTHLY STATUS REPORT

FILE: C13-10

AOP REFERENCE: 3.1

ATTACHMENT: NO

AUTHOR: *General Manager, Peter Vlatko*

COUNCIL RESOLUTIONS 22 MARCH 2012					
NUMBER	ITEM	RESOLUTION NUMBER	ACTION BY	ACTION REQUIRED	OUTCOME
162	Council – Clause 16A - Liquid Trade Waste Policy – Costs and Implementation Method	14.3.2012	DES/SM/DPES	Adopts option one (1) for the upgrading of the existing trade waste outlets and purchase the required pre-treatment units and complete the installation works on all trade waste premises with all costs to be funded out of the Sewer Fund Reserves with a no-interest three (3) year loan to local proprietors of businesses, and further that repayment will be a condition of approval on their Liquid Trade Waste licence agreement as per the NSW Office of Water regulations.	Lack of staff resources has prevented implementation of resolution. Discussions were being undertaken with Dubbo City Council through the LMWUA for Dubbo Trade Waste Officer to implement a Trade Waste Program for several Councils within the LMWUA. Change in Local Government structure likely to affect progress of this proposal. Matter to be reviewed given resources are available. Dubbo Regional Council are currently advertising for a Trade Waste Officer to enable Dubbo to provide trade waste services for all LMWUA Councils.
COUNCIL RESOLUTIONS 24 APRIL 2013					

NUMBER	ITEM	RESOLUTION NUMBER	ACTION BY	ACTION REQUIRED	OUTCOME
380	Committee of the Whole Closed Council – Clause 1C – Notice of Rescission Motion – Consideration of Tourism Cost Centre	95.4.2013	DCED	That in the year 2013/2014 that Council develops a tourism management plan that details appropriate commitments and plans that aid the tourist industry in Cobar.	Management Plan presented to this Council meeting - No further action required.

COUNCIL RESOLUTIONS 22 AUGUST 2013

NUMBER	ITEM	RESOLUTION NUMBER	ACTION BY	ACTION REQUIRED	OUTCOME
435	Council – Clause 9A – Determination of Status of Mt Gap Road	187.8.2013	AM	That Mt. Gap Road within Mt. Gap Station shall be dedicated a public road and remain on the Roads Register as a Shire Road.	Waiting on gazettal by Western Lands.

COUNCIL RESOLUTIONS 25 SEPTEMBER 2014

NUMBER	ITEM	RESOLUTION NUMBER	ACTION BY	ACTION REQUIRED	OUTCOME
627	Council – Clause 10A – Adoption of Management Plan for Lot 18 DP213415	188.9.2014	DPES	That Council authorise the General Manager to negotiate a lease or licence for an appropriate term and conditions with the Cobar Bowling and Golf Club Ltd. That Council authorise the Mayor and General Manager to sign any lease or licence under the Common Seal of Council.	December 2017 target will not be met. Timeframe to be reviewed.

COUNCIL RESOLUTIONS 23 APRIL 2015

NUMBER	ITEM	RESOLUTION NUMBER	ACTION BY	ACTION REQUIRED	OUTCOME
702	Council – Clause 8A – Maintenance of Stock Control Structures	60.04.2015	DES	That Council recompile a comprehensive Grid Register which is expected to take approximately 6 to 12 months to complete depending on resources available and location of grids with the Register including GPS coordinates, photos of the grid, an assessment on the condition of the grid and its associated infrastructure.	Staff being appointed to undertake project. Identification has commenced and register started. Anticipated work to be completed by December 2017.

COUNCIL RESOLUTIONS 24 SEPTEMBER 2015

NUMBER	ITEM	RESOLUTION NUMBER	ACTION BY	ACTION REQUIRED	OUTCOME
793	Council – Clause 9A – O’Neill Road Water Supply	197.09.2015	SM/ DES	That Council undertakes flow and pressure testing on the existing main on Lerida Road during the summer peak demand to determine the availability of water. That a full report be provided to Council when available.	NSW Public Works have been engaged to undertake a network analysis of the Cobar water supply reticulation to determine the pressure and availability of water in the entire network.

COUNCIL RESOLUTIONS 22 OCTOBER 2015

NUMBER	ITEM	RESOLUTION NUMBER	ACTION BY	ACTION REQUIRED	OUTCOME
799	Finance and Policy Committee – Notice of	210.10.2015	DES/SM	That an investigation be undertaken into a water subsidy for the	No action to date.

	Motion – Services to O’Neill Road and Sutherland Drive			residents of O’Neill Road for the summer months similar to what we do for the Villages.	Matter to be included in Network Analysis.
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COUNCIL RESOLUTIONS 26 NOVEMBER 2015					
NUMBER	ITEM	RESOLUTION NUMBER	ACTION BY	ACTION REQUIRED	OUTCOME
817	Council – Clause 7A – Cobar Sewerage Treatment Land Being Lot 24 in DP837494, Application for Licence to Occupy Crown Land and Approval for Land Acquisition	236.11.2015	DES	<p>That Council apply for a 12 month short term licence over crown land parcel Lot 24 in DP837494.</p> <p>That the Mayor and General Manager be authorised to execute the licence documents under the Common Seal of Council.</p> <p>That the costs associated with the licence be paid from operating expenses for the Cobar Sewerage Treatment Works.</p> <p>That Council acquire by compulsory acquisition the whole of the land contained in Lot 24 DP837494 Sewerage Works Road, Cobar (hereafter called the acquisition land).</p> <p>That the acquisition of land be acquired pursuant to Section 187 of the Local Government Act 1993</p>	Matter being reviewed given no action to date.

			<p>and the Land Acquisition (Just Compensation) Act 1991 for commercial purposes for the continued operation and management of the Cobar Sewerage Treatment Works.</p> <p>That the acquisition land value be paid upon completion of the acquisition of the acquisition land, to the Department of Primary Industries on behalf of the Crown in full and final payment of all those interests including the rights of the Crown pursuant to Section 104 of the <i>Native Title (NSW) Act 1994</i> and Section 54(2) of the <i>Land Acquisition (Just Terms Compensation) Act 1991</i>.</p> <p>That the survey plans and other acquisition documents for the acquisition of the acquisition land be signed under the Common Seal of Council.</p> <p>That the Council authorise the Mayor and General Manager to sign all acquisition documents.</p> <p>That the acquisition land be acquired as operational land pursuant to the provisions of</p>	
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				<p>Section 31 of the <i>Local Government Act 1993</i>.</p> <p>That pursuant to the provisions of Section 190 of the <i>Local Government Act 1993</i> all minerals are excluded from the acquisition.</p> <p>That Council makes the necessary application to the Minister or Governor so that the acquisition can be completed.</p> <p>That the costs associated with compulsory acquiring the land be paid from the Sewer Reserve Fund.</p>	
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COUNCIL RESOLUTIONS 10 DECEMBER 2015

NUMBER	ITEM	RESOLUTION NUMBER	ACTION BY	ACTION REQUIRED	OUTCOME
821	Council – Notice of Motion – Establishment of a Cobar Community Trust	251.12.2015	GM	That Council investigates the establishment of a Cobar Community Trust with the aim of sourcing grants for the improvement of facilities, infrastructure or anything of benefit to the Cobar Community and Shire.	No action to date. Deputy Mayor to provide additional information to assist the progression of the matter.

COUNCIL RESOLUTIONS 28 APRIL 2016

NUMBER	ITEM	RESOLUTION NUMBER	ACTION BY	ACTION REQUIRED	OUTCOME
865	Confirmation of the Minutes – Traffic Committee Meeting	53.4.2016	DES	That the works required on the Booroomugga Road and Barrier Highway intersection at Canbelego be prioritized as high and if funding is required that funding be sought.	RMS have advised they will undertake a full REF before any work is undertaken. Works are proposed to be funded by RMS in 2017/2018. A design for the removal of material required to improve visibility has been provided to RMS. RMS have included the work in the draft program for 2017/2018.
870	Committee of the Whole Closed Council – Report 1C – Analysis of Plant and Equipment Hire and Trades and Miscellaneous Services Register	58.4.2016	GM	That any future projects within Cobar Shire that we look at supporting the local businesses (where applicable) to ensure their viability and have a review of the Policy.	Policy to be reviewed and all purchases to have quotes provided and encourage the use of locals.
879	Council – Clause 6A – Raw Water Supply to Dalton Park Horse Complex	68.4.2016	DFCS	That the Raw Water Supply to Dalton Park Horse Complex be listed on Councils 10 Year Long Term Financial Plan and that Council seek any available grant funding in the interim.	In draft budget. Business Case to be considered.

COUNCIL RESOLUTIONS 26 MAY 2016

NUMBER	ITEM	RESOLUTION NUMBER	ACTION BY	ACTION REQUIRED	OUTCOME
880	Finance & Policy Committee – Report 4B – Grant Funding	81.5.2016	DFCS	That Staff investigate and report back to Council the possibility of utilising the existing facilities at the Cobar Regional Airport for flight training.	Matter to be addressed by Taskforce. Included in discussions with consultant doing Masterplan – No further action required.

COUNCIL RESOLUTIONS 23 JUNE 2016

905	Council – Clause 3A – Occupancy at the Community Centre for the Cobar Mobile Children’s Services Inc	113.6.2016	DPES	That Council commence planning for a permanent toilet so that consideration of a toilet can be undertaken by Council if grant applications fail.	Planning has started for a permanent toilet. Once grant funding has been identified an application will be made.
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COUNCIL RESOLUTIONS 22 SEPTEMBER 2016

951	Council – Clause 10A – Dalton Park Horse Complex – Proposed Advisory Sign	180.9.2016	DPES	That Council approve the Director of Planning and Environmental Services to install an advisory sign at the Dalton Park Horse Complex confirming that use of the complex is available for use by licence holders only.	Need for sign confirmed. Sign erected – No further action required.
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COUNCIL RESOLUTIONS 24 NOVEMBER 2016

971	Council – Clause 4A – Internal Audit Committee	228.11.2016	DFCS	That Council receive a further Report on the (re) formation of the Internal Audit Committee by 31 March 2017.	Report provided to the December Ordinary Council Meeting – No further action. Due to the lateness of Audit completion this meeting has been deferred until February 2018.
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COUNCIL RESOLUTIONS 8 DECEMBER 2016

980	Council – Clause 3A – Cobar Sound Chapel	255.12.2016	DPES	That Council authorises the transfer of Lot 287 DP914515 to Cobar Shire Council for nominal consideration. That the Mayor and General Manager be authorised to execute the transfer documents under the Common Seal of Council.	Transfer executed for registration at LPI (Titles Office).
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COUNCIL RESOLUTIONS 23 FEBRUARY 2017

983	Council – Notice of Motion – Augmentation of Water Supply Euabalong/ Euabalong West	05.2.2017	DES	That Council seek funding for the establishment of a bore and associated works in the Lachlan River aquifer adjacent to Euabalong for the purpose of augmenting the raw water supply for the two villages.	Expression of Interest application has been assessed as eligible for submission of detailed application within 12 months from 17 November 2017.
996	Council – Clause 12A – Minutes of the Economic Taskforce February Meeting and Terms of Reference	20.2.2017	DCED	That Council increase lobbying efforts seeking government investment in promotion of outback NSW in a similar manner to that undertaken in Queensland.	Workshop held in November – No further action required.

				<p>That Council diversify the activities and expand the Festival of the Miners Ghost and form a 2020 Committee to develop an even larger and exciting festival program to celebrate the 150 year anniversary of Cobar.</p> <p>That Council allocate sufficient funding to update the Cobar Shire Council webpage to increase the tourism focus to 'sell' Cobar to the tourism industry.</p>	<p>2017 FOMG completed. Work commenced on forming a 150 year anniversary planning committee and budget. Action superseded by 1092 – No further action required.</p> <p>Bayside Solutions engaged and skeleton of site agreed to. Content being written. Photo competition currently being run to provide photos. Expect to launch in late 2017 – No further action required.</p>
997	Committee of the Whole Closed Council – Clause 1C – Defective Building Work – Cobar Brigade Station, Lot 10 Railway Pde South, Cobar	36.2.2017	DPES	<p>That Council authorises the General Manager to commence with a defects claim against Castlereagh Construction Group Pty Ltd.</p> <p>That Council authorises the General Manager to negotiate with the NSW Rural Fire Service funding opportunities for the demolition and rebuilding of the Cobar Brigade Station building from floor level up and report back to Council.</p>	<p>Advice provided to Council Solicitor – Matter ongoing in conjunction with damages claim.</p> <p>Contract in process of being terminated.</p> <p>Details about fixing defects being worked out with NSW RFS.</p>

COUNCIL RESOLUTIONS 9 MARCH 2017

1007	Council – Clause 7B – Expenditure for Roads Network	59.3.2017	DES	That a Rest Area be built along the Wool Track and that it be named after Duncan Gay.	Matter to be raised with funding request for Wool Track.
1009	Committee of the	67.3.2017	DPES	That Council authorise the Director of	Lease signed and returned to

	Whole Closed Council – Clause 2C – Lease of 53 Linsley Street			Planning and Environmental Services to enter into a new lease with Dr Indra Karalasingham in respect of 53 Linsley Street, Cobar being substantially consistent with the existing lease for a term of up to five (5) years.	Solicitor for registration.
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COUNCIL RESOLUTIONS 27 APRIL 2017

1014	Council – Clause 4A – Cobar Sewer Upgrade Project	74.4.2017	DES	<p>That Council applies to Infrastructure NSW for an amendment of the project scope for the Cobar Sewer Upgrade Project to include a refurbishment of Council’s three other operating pump stations and to install a screen compactor at an estimated total cost of \$1,050,000.</p> <p>That Council notes that approximately \$600,000 of the available funding will be uncommitted and Council will consider options for those remaining funds once the pump stations and screen compactor projects have been completed.</p>	Report on Sewage Pumping Stations and Sewage Treatment Plant Inlet Works has been received from NSW Public Works. Application for change of scope of works has been submitted to Infrastructure NSW for approval.
1021	Council – Clause 11A – Minutes of the Economic Taskforce April Meeting	81.4.2017	DCED	That Council resolves to further investigate the idea of a freight depot for Cobar and report back to the Taskforce.	Initial positive discussions held with Livestock and Bulk Carriers Association who will provide further information. Trying to identify a Truckwash bay site where a depot could be collocated.

				<p>That a Call for Expressions of Interest from businesses who would like to engage the services of a security company to monitor their premises and answer alarms to establish demand for such a service.</p> <p>That Council resolves to approach Mr Hausler in regards to the future of his rail track and loco for use in a public space in Cobar.</p>	<p>One on one visits to potential businesses have commenced to determine interest in such a venture. Strong interest so far.</p> <p>No action to date.</p>
1025	Council – Clause 7B – Expenditure for Roads Network	92.4.2017	DES	That RMS be contacted in relation to a turning lane being installed at the Meadow Glen Rest Area as a matter of urgency.	<p>Letter has been sent to RMS to request improvements to entrance to Meadow Glen Rest Area.</p> <p>Letter has been acknowledged by RMS and they are programming work subject to available funding.</p>

COUNCIL RESOLUTIONS 22 JUNE 2017

NUMBER	ITEM	RESOLUTION NUMBER	ACTION BY	ACTION REQUIRED	OUTCOME
1048	Clause 3B – Unsealed Road Stabilisation Trials Report	146.6.2017	DES	That an investigation be reported to Council in relation to bore costs on rural roads.	Report is being prepared and will be reported to February 2018 Ordinary Council Meeting.
1050	Committee of the Whole Closed Council – Clause 1C – Legal Documents to Incorporate the Lilliane Brady Village into a	158.6.2017	DFCS	<p>That the suite of documents as attached be approved in principle.</p> <p>That the Mayor and General Manager be delegated to make</p>	<p>NSW Health has been advised and are now preparing the EOI Document. The expected conclusion of this task is 31 October 2017.</p> <p>Council Officers have collated the</p>

	Multi-Purpose (Health) Service			<p>minor amendments to the suite of documents as attached provided that these variations do not materially alter the intent of the documents.</p> <p>That the commercial terms negotiated with the Provider be presented to Council for consideration and endorsement.</p> <p>That the Mayor and General Manager be delegated to sign the documents as attached when finalised under seal.</p> <p>That a 'tracked changes' copy of the final documents when signed be presented to Closed Council for noting.</p>	documents which will be attached to the EOI document and preparing other information which will be required for due diligence investigations.
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COUNCIL RESOLUTIONS 27 JULY 2017

NUMBER	ITEM	RESOLUTION NUMBER	ACTION BY	ACTION REQUIRED	OUTCOME
1052	Council Meeting – Notice of Motion – Asbestos Within Cobar Shire	163.7.2017	DES	That Cobar Shire Councils Director of Engineering Services conducts an inspection of the Water Storage areas around Cobar for asbestos materials.	Inspection of water storage areas has commenced. Asbestos material has been removed from the area around the water storage.
1059	Council Meeting – Clause 8A – Draft Land	172.7.2017	DPES	That Cobar Shire Council and the community support free camping	Advice received from NSW Crown Lands that there is no objection to

	Use Master Plan for the Newey			and appreciate the business that this activity brings to Cobar. That Cobar Shire Council develop a Plan of Management for the Newey Reserve. This Plan of Management should include a section to facilitate the use by campers <i>and for this process to commence immediately.</i>	Budget in place. Written advice from NSW Lands of its requirements. Consultants brief being prepared.
1061	Council Meeting – Clause 11A – Dalton Park Horse Complex Licence Agreements	147.7.2017	ES	<p>That Council acting as Trust Manager for the Dalton Park Racecourse (R630019) Reserve Trust, resolve to offer a 12 month temporary licence agreement to following organisations and individuals as detailed below for the period 1 July 2017 to 30 June 2018:</p> <p style="padding-left: 40px;">- As Listed in Report.</p> <p>That Council acting as Trust Manager for the Dalton Park Racecourse (R630019) Reserve Trust, resolve to affix the Trust seal to the 12 month temporary licence agreements for the following organisations and individuals to cover the period 1 July 2017 to 30 June 2018, if the offers are accepted:</p> <ul style="list-style-type: none"> • Cobar Pony Club; 	<p>Four (4) Licence Agreements completed.</p> <p>Two (2) acceptances are being processed.</p> <p>One (1) acceptance of offer still outstanding.</p>

				<ul style="list-style-type: none"> • Cobar Miners Race Club; • Mr S Griffiths and Mrs C Griffiths; • Ms Sharon Whitehurst; • Ms Christie Wheeler, Mr Geoff Turton, Mr Kevin and Mrs Maree Wheeler; • QS Outback; • Mr Wayne Prisk. 	
1063	Council Meeting – Clause 13A – Minutes of the Economic Taskforce	176.7.2017	DCED	A report be presented to the next Taskforce meeting outlining the cost of sealing the Grand Hotel carpark and the carpark adjacent to the cinema.	Costing being prepared.

COUNCIL RESOLUTIONS 24 AUGUST 2017

NUMBER	ITEM	RESOLUTION NUMBER	ACTION BY	ACTION REQUIRED	OUTCOME
1065	Council Meeting – Confirmation of the Minutes	197.8.2017	GM	That Council provides a submission to APA Group as an alternative gas pipeline route through Cobar to Bourke to Narrabri and that Council contacts the appropriate Councils to support our submission.	<p>Appropriate Councils have been written to for support and awaiting response.</p> <p>Bourke Shire Council have advised of their support for the alternate route.</p> <p>Council has received letters of support from Walgett, Brewarrina and Bourke. Submission sent to APA Group. APA is seeking a meeting with Council to further discuss our</p>

					proposal. Meeting expected to occur prior to Christmas.
1066	Council Meeting – Clause 2A – Review of Current Water Restrictions	200.8.2017	GM	That Council staff prepare a report in relation to water catchment damming in the Cobar area to increase water security for Cobar residents.	Currently seeking contractors to undertake the investigation through Department of Water.
1071	Council Meeting – Clause 6A – Sale of Land at Duffy Drive	205.8.2017	DFCS	That the two blocks of land which are the subject of this report be auctioned with the reserve to be determined by Council at the meeting preceding the advertised auction date.	These blocks will be offered early in 2018 with other unpaid rate properties.
1076	Council Meeting – Clause 5B – Meeting Minutes	215.8.2017	DES	That Council, in conjunction with landholders, seal the approaches of grids on regional roads on a program basis.	Investigation to be undertaken.
1077	Council Meeting – Clause 5B – Meeting Minutes	216.8.2017	DES	That Council write to our Minister and the Minister for Roads seeking their assistance on rectifying the anomaly in funding for regional roads.	Letter to be written.
1078	Council Meeting – Clause 5B – Meeting Minutes	217.8.2017	DES	That Council immediately investigate the sealing of the causeway at Brick Kiln Creek.	Investigation to be undertaken. Survey completed and draining work, headwall works and wingwalls only required. This work will be undertaken by December 2017.
1081	Council Meeting – Clause 5B – Meeting Minutes	220.8.2017	DES	That Council look into acquiring Public Stock Watering Points as a method of guaranteeing access to water for Council use.	Investigation to be undertaken.
1082	Council Meeting –	229.8.2017	GM	That Council approves the updating	Further report was to be provided to

	Clause 13B – Grant Funding			of the previous report “Far West Regional Rehabilitation and Health Centre” in order to consider appropriate funding models in establishing a Mining and Sporting Injury Rehabilitation Centre in Cobar for the Region and provide a report back to the October Ordinary Council Meeting.	the October Ordinary Council Meeting, however matter is still being investigated.
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COUNCIL RESOLUTIONS 28 SEPTEMBER 2017

NUMBER	ITEM	RESOLUTION NUMBER	ACTION BY	ACTION REQUIRED	OUTCOME
1089	Council Meeting – Clause 8A – Promotion of Cobar Memorial Swimming Pool and Cobar Youth and Fitness Centre	244.9.2017	DFCS	That the Director Finance and Community Services be authorised to introduce promotional packages for the Cobar Memorial Swimming Pool and Cobar Youth and Fitness Centre with a report to be presented to Council at the conclusion of the 2017/2018 swimming season	No action required until April 2018. Happy hour coordinated at pool with success. New spin class promoted with free admission with success.
1091	Council Meeting – Clause 10A – Liquid Trade Waste Policy	246.9.2017	DES	That Council place the draft Liquid Trade Waste Policy (local policy) on public exhibition in accordance with section 77 of the Local Government (General) Regulations 2005.	Adoption of Liquid Trade Waste Policy report to be considered at December Ordinary Council Meeting – No further action required.
1092	Council Meeting – Clause 12A – Minutes of Economic Taskforce Meeting	248.9.2017	DCED	That Council resolves to accept the recommendations of the Economic Taskforce:	Recommendations accepted.

			<p>That Council identify the Pulpulla Road as a high priority for its ability to contribute to tourism and economic development and that Council work with National Parks and Wildlife Service to establish a plan of action and budgets to maintain it to a standard suitable for all vehicle access.</p> <p>That Council investigate options of providing street signage to locate key facilities, such as the pool, sports facilities and water recreation areas.</p> <p>That the celebrations to mark Cobar's 150th Anniversary be an item on Council's agenda and that projects be scoped and indicative budgets developed.</p> <p>That Council convene a meeting of major contractors to identify a list of ideas that could be undertaken to improve the efficiency of working across mine sites and reduce the costs of doing business in Cobar. Discuss options for implementing the ideas with the mines in Cobar Shire.</p>	<p>Initial discussions held with NPWS regarding upgrade of road (which is currently being graded). Awaiting to see if tourism grant allows for grant application to be made in 2018.</p> <p>Clr Lehmann has been appointed Chair. Draft Terms of Reference have been adopted by Council. Work has commenced to form a committee.</p>
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COUNCIL RESOLUTIONS 26 OCTOBER 2017

NUMBER	ITEM	RESOLUTION NUMBER	ACTION BY	ACTION REQUIRED	OUTCOME
1106	Council Meeting – Clause 9A – Project to Extend the Great Cobar Heritage Centre	281.10.2017	DCED	That Council resolve to continue to develop the design and refine the cost of the project and use this work to seek government support and ongoing funding for the project to undertake a major extension at the Great Cobar Heritage Centre.	Ongoing.

COUNCIL RESOLUTIONS 23 NOVEMBER 2017

NUMBER	ITEM	RESOLUTION NUMBER	ACTION BY	ACTION REQUIRED	OUTCOME
1108	Council Meeting – Notice of Motion – Industrial Land Subdivision	297.11.2017	GM	That Cobar Shire Council as a matter of urgency provide a comprehensive report on the establishment of a new Industrial Subdivision for Cobar and to incorporate a business case for the construction of appropriate sheds on some of the blocks for rent for those seeking rental rather than outright purchase of industrial blocks.	Report to be provided to March Ordinary Council Meeting 2018.
1109	Council Meeting – Notice of Motion – Increased Penalties for Vandalism	298.11.2017	GM	That Cobar Shire Council write to the Western Division of Councils, OROC, Local Member and the Local Government Association to seek State Government support for	Matter to be researched before a letter to be forwarded by February 2018.

				an increase in penalties attributed to vandalism of public facilities.	
1110	Council Meeting – Clause 2A – Publication Guide – Government Information (Public Access) Act 2009	300.11.2017	GM	That Council adopts the Publication Guide dated 25 June 2016 as the current Policy of Council.	Adopted – No further action required.
1111	Council Meeting – Clause 3A – Quarter 1 2017/2018 Budget Review	301.11.2017	DFCS	<p>That the capital budget for 2017/2018 is revised by the amount detailed in the attachment to this report which is shown as attachment 1.</p> <p>That the operating budget for 2017/2018 is revised by the amount detailed in the attachment to this report which is shown as attachment 2.</p> <p>That the actions for budget repair beyond 2017/2018 be received and noted.</p>	<p>Capital budget revised – No further action required.</p> <p>Operating budget revised – No further action required.</p> <p>Noted – No further action required.</p>
1112	Council Meeting – Clause 5A – Dalton Park Horse Complex Licence Agreements	303.11.2017	ES	<p>That Council acting as Trust Manager for the Dalton Park Racecourse (R630019) Reserve Trust, resolve to offer a 12 month temporary licence agreement to following organisation as detailed below:</p> <p>As listed in Minutes.</p> <p>That Council acting as Trust</p>	Licence agreement sent.

				<p>Manager for the Dalton Park Racecourse (R630019) Reserve Trust, resolve to affix the Trust seal to the 12 month temporary licence agreements for the following organisations and individuals to cover the period 1 July 2017 to 30 June 2018, if the offers are accepted:</p> <p>- Cobar Rodeo Committee.</p>	
1113	Council Meeting – Clause 6A – Creation of a 2020 Celebration Working Group	304.11.2017	PO	<p>That Council form a 2020 Celebration Working Group to develop an action plan to celebrate Cobar’s 150th anniversary.</p> <p>That Council adopt the Terms of Reference for a 2020 Working Group to undertake the planning and implementation of Cobar’s 150 year celebrations.</p> <p>That Council Nominate Councillor Christopher Lehmann as Chair for this Working Group.</p>	<p>Arrangements in train.</p> <p>Terms of Reference adopted – No further action required.</p> <p>Councillor Lehmann nominated as Chair – No further action required.</p>
1114	Committee of the Whole Closed Council – Clause 1C – Provision of Road Stabilising Tender	319.11.2017	DES	<p>That Cobar Shire Council accept the panel of suppliers in no order of precedence as below:</p> <ul style="list-style-type: none"> • Accurate Asphalt and Road Repairs; • Central West Civil Pty Ltd; 	<p>Contractors advised and Regional Procurement – No further action required.</p>

				<ul style="list-style-type: none"> • Downer EDI Works Pty Ltd; • Hiway Stabilizers Australia Pty Ltd; • Stabilised Pavements of Australia Pty Ltd; • The Mining Pty Ltd; • Stabilco Pty Ltd. <p>That a provision be allowed for a 12 month extension based on satisfactory supplier performance which may take tender through to 31 December 2021.</p>	
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RECOMMENDATION

That the information contained in the monthly status report be received and noted, with the following items to be removed: 380, 880, 951, 971 Part 1, 996, 1092, 1110, 1111, 1113 Part 2 & Part 3 and 1114.

CLAUSE 3B – DETERMINATION OF FEES PAID TO MAYOR AND COUNCILLORS

FILE: C12-2

AOP REFERENCE: 3.1.5

ATTACHMENT: NO

AUTHOR: *General Manager, Peter Vlatko*

Purpose

To inform Council that Local Government Remuneration Tribunal has commenced its review of the 2018 annual determination of fees payable to Councillors and Mayors. Council can resolve to make a submission to the review.

Background

Pursuant to Section 241 of the Local Government Act 1993, the Tribunal is required to make an annual determination, by no later than 1 May 2018, on fees payable to Councillors and Mayors to take effect 1 July 2018.

As usual practice the Tribunal will review the minimum and maximum fee level for each category.

Cobar Shire Council are categorised as a Non-metropolitan – Rural Council.

Legal Situation

Section 242A, 248 and 241 of the Local Government Act 1993.

Financial Implications

There are no financial implications until the fees have been decided upon.

Once this has been declared the recommended changes will be contained within the draft budget for 2018/2019.

Options

Council can make a submission to the tribunal in respect to categorisation, fees and any general matters as part of the review.

Submissions are to be received no later than 30 January 2018.

RECOMMENDATION

That Council receive and note the information contained within this report.

CLAUSE 4B – INVESTMENT REPORT AS AT 31 OCTOBER 2017**FILE: B2-7****AOP REFERENCE: 3.1.1.7****ATTACHMENT: NO****AUTHOR: Director Finance and Community Services, Kym Miller****Purpose**

Section 625 of the Local Government Act 1993 and Clause 212 of the Local Government (General) Regulation 2005 and the Council's investment policy require Council's investments to be reported to the Council on a monthly basis.

Issues

The table below shows the balances of Council's Investments as at the report date. Term deposits have differing terms in order to spread the maturity dates throughout the year. The amount restricted in the unaudited Financial Accounts for Employee Leave Entitlements is \$619,174, which includes 100% LBV entitlements.

Investment	Opening Balance	Transfers to Investments	Transfers from Investment	Interest Earned	Closing Balance
NAB Sweep Acct	\$2,797,856	\$2,366,573	\$1,491,892	\$4,266	\$3,676,803
NAB Term Deposits					
2.40% (Dec) 4036	\$2,019,596			\$3,969	\$2,023,565
2.40% (Dec) 4039	\$2,006,600			\$3,969	\$2,010,569
AMP Bank					
2.50% (Dec) 4040	\$2,017,171			\$4,128	\$2,021,299
2.80% (Jan) 4044	\$2,003,462			\$1,985	\$2,005,447
2.80% (Jan) 4047	\$1,008,150			\$2,309	\$1,010,459
2.40% (Jan) 4048	\$1,009,306	\$1,000,000	\$1,009,306	\$1,936	\$1,001,936
Bank of Qld					
2.65% (Jan) 4046	\$1,015,425			\$2,003	\$1,017,428
TOTALS	\$13,877,566	\$3,366,573	\$2,501,198	\$24,565	\$14,767,506

Annualised Average return on Investment for the Month: 2.18%

I hereby certify that the above investments have been made in accordance with Section 625 of the Local Government Act 1993 and Clause 212 of the Local Government (General) Regulation 2005 and the Council's Investment Policy.



Director of Finance and Community Services**RECOMMENDATION****That Council receive and note the Investment Report as at 30 November 2017.**

**CLAUSE 5B – BANK RECONCILIATION, CASH FLOW & LOAN FACILITY
SUMMARIES AS AT 30 NOVEMBER 2017**

FILE: B2-7 AOP REFERENCE: 3.1.1.5 ATTACHMENT: NO
AUTHOR: *Director Finance and Community Services, Kym Miller*

Purpose

Council has requested that the following financial information be presented to each meeting of Council: reconciled bank balance, cash flow statement, and loan facility.

Issues

Bank Reconciliation

Balance as per Bank Statement	10,000
Add Outstanding Deposits	13,381
Less Outstanding Cheques (8,716)	
Reconciled Balance	14,665

In accordance with the requirements of the Local Government Act, 1993, I hereby certify that the Cash Book has been reconciled with the appropriate Bank Statements on a daily basis during the month and that the reconciliations have been recorded.



Director of Finance and Community Services

Summary of Total Funds Available at Month End for the Last 12 Months

Month	Investment Balances	Operating Account	Total Available Funds
Dec-16	12,536,805	8,633	12,545,438
Jan-17	11,948,235	6,467	11,954,702
Feb-17	12,204,249	23,486	12,227,735
Mar 17	10,025,496	4,540	10,030,036
Apr-17	12,080,221	5,820	12,086,041
May-17	13,195,388	16,200	13,211,588
Jun 17	14,333,508	9,315	14,342,823
Jul-17	14,523,444	9,389	14,532,833
Aug 17	15,001,007	(144,836)	14,856,171
Sep 17	14,531,587	(5,470)	14,526,117
Oct 17	13,877,566	11,347	13,888,913
Nov 17	14,767,506	14,665	14,782,171

Cash Flow

November		December	Forecast
Forecast	Actual		November
11,347	11,347	Bank Balance Forward	14,655
1,758,063	1,758,063	FAG/ RMS/ and major roads grants	0
12,839	12,839	RMS Agency	12,839
450,000	892,000	Rates /Water/User Charges	200,000
200,000	302,933	Private Works/Debtors	150,000
295,000	295,000	LBV – Residents Fees & Grant	170,000
170,000	174,122	Child Care/In Home Care	170,00
-414,249	-889,940	Net Movement of Investments	1,812,506
107,000	165,000	Sundry Income & Grants	60,000
		<i>Less</i>	
-1,800,000	-1,753,706	Creditors	-1,800,000
-780,000	-786,000	Wages / Salaries	-800,000
10,000	11,347	Closing Reconciled Bank Balance Cr/(Dr)	10,000

Borrowing Instruments as at 31 October 2017

Swimming Pool and Street Upgrade Loan (6.22%)	(1,350,510)
2 x Tyre Rollers Lease (Implicit rate of 6.87%, Quarterly)	(69,211)
Bomag Tyre Roller Lease (Implicit rate of 5.63%)	(35,767)

RECOMMENDATION

That Council receive and note the Bank Reconciliation, Cash Flow and Loan Facility Report as at 30 November 2017.

CLAUSE 6B – SERVICE LEVEL REVIEWS UPDATE

FILE: L5-25

AOP REFERENCE: 3.1.2.2

ATTACHMENT: NO

AUTHOR: *Director Corporate and Economic Development, Angela Shepherd*

Purpose

To provide Council with an update on the Service Review project being undertaken.

Background

Council received funding under the second round of the Innovation Fund to undertake a review of key services. This project is a priority as the outcomes will feed into the development of the 2018/2019 budget and following ten year financial plan.

Council engaged the services of UTS to assist with the reviews. To date, a framework has been developed, a series of workshops of staff have been conducted to group Council's activities into services and subservices and to start identifying community priorities under those.

Work over the last month has focused on developing service statements for each of the services and then costing these services and subservices.

Issues

Council has identified four services to focus on as part of this project. They are:

- Regional roads;
- Parks and Gardens;
- Tourism; and
- Community Centre (Youthie).

More detailed financial analysis is currently being undertaken on these services and they will be the focus of a workshop in December. The second half of the workshop is to continue to build the capacity of all staff to undertake their reviews.

We are still working towards having the first four reviews completed by March in order to inform budget decisions.

Policy Implications

Service reviews are a first step to better informing budget decisions. Further community consultation to discuss the outcomes of the reviews and the decisions that need to be made as a result of the reviews will have to be undertaken in the future. This allows the community to input on their desired levels of service, with an understanding of the costs and benefits of service provision.

Financial Implications

This project is within the budget.

RECOMMENDATION

That Council receives and notes progress on the Service Review project.

CLAUSE 7B – EXPENDITURE FOR ROADS NETWORK

FILE: R5-31

AOP REFERENCE: 4.3.2

ATTACHMENT: YES

(PAGE 131-135)

AUTHOR: *Director of Engineering Services, Stephen Taylor*

Purpose

To provide Council with financial information on the expenditure on Council's Local and Regional Roads.

Background

A report detailing the Expenditure on Capital/R2R (orange), Council's Shire Local Roads (blue) and Regional Roads Network (green) is provided as an attachment to this agenda for Council's information.

RECOMMENDATION

That the information detailing the Expenditure for Council's Roads Network be received and noted.

CLAUSE 8B – ENGINEERING WORKS REPORT

FILE: C6-20-2

AOP REFERENCE: 4.3.2

ATTACHMENT: NO

AUTHOR: *Director of Engineering Services, Stephen Taylor*

Purpose

To inform Council of completed and ongoing Engineering Works for the period of November 2017.

Background

Shortage of water continues to remain an issue which is delaying the capital works program. Heavy patching on the State Highways has been completed.

State Highways

Maintenance Work

- Sign replacement works as required – **ongoing**;
- Pothole repairs – **ongoing**.

Ordered Works

- Heavy Patching work completed;
- Reseals to commence around 11 December;
- Shoulder grading commenced early December.

Urban Roads/Shire Roads/Regional Roads

Maintenance Work

- Inspections on various roads;
- Grid inspections;
- Maintenance grading – SR3, SR4, SR12, SR17, SR20, SR30, SR39, MR419;
- Grid works – SR10, SR13;
- Guideposts & signs – SR15, SR21, SR24, SR27, SR33, SR36, MR411, MR419, MR423, RR7521;
- Vegetation control – SR23;
- Patching works – SR26, MR416, MR461;
- Flood/Emergency response – MR407, MR416.

Construction Work

- Stabilising Works commenced early December for Nelyambo Bridge approaches and bridge approaches on MR68.

Flood Damage

- Restoration work to continue when water is available.

Water and Sewer

Maintenance Work

- Pest control within sewer reticulation network being carried out where necessary - **ongoing**;
- Clearing and control of vegetation along the Nyngan to Cobar raw water pipeline easement (CWB) – **ongoing**;
- Prices being sought for the cleaning of the steel mains in the Cobar reticulation network – **ongoing**;
- Hydrant location and inspection and testing on the town reticulation network for future main replacement and works program – **ongoing**;
- Replacement of the Ward Oval Pump Station flow meter – **ongoing**.

Parks and Gardens

- General maintenance carried out within parks and reserves within the Shire as required – **ongoing**;
- Commencement of Stage 2 of Drummond Park Playground upgrade – **ongoing**;
- Footpath upgrades/replacement in Barton St;
- Replacing fencing between Golf Club and Ward Oval;
- Tree planting in Linsley St.

Resources for Regions

Construction of New Water Treatment Plant

The contract was let to Laurie Curran Water (LWC) on 23 June 2017.

Work completed to date:

- Final design meeting held. Final construction plans being updated;
- Site and road reserve clearing;
- Security fence erected around main treatment plant site.

Work in progress:

- Initial site work has commenced with concrete pours underway.

Construction of New Water Pipeline – Nyngan to Cobar

- The Cobar Water Board's Twin Pipeline Replacement Project is continuing, with pressure testing of the new pipeline in progress.

RECOMMENDATION

That the information contained in the Engineering Works Report detailing maintenance on Shire and Regional Roads, State Highways and Water Sewer Mains, Resources for Regions Projects and other Major Grant Works be received and noted.

CLAUSE 9B – ANALYSIS OF DRY AND WET PLANT AND EQUIPMENT AND TRADES AND MISCELLANEOUS SERVICES REGISTERS

FILE: T3-15-6, P3-19-4 AOP REFERENCE: 3.3.4 ATTACHMENT: NO

AUTHOR: *Director of Engineering Services, Stephen Taylor*

Purpose

The purpose of this report is to provide information on the analysis and result of the engagement of Contractors under the Dry and Wet Plant and Equipment Tender and Trade and Miscellaneous Services 2015/2018 Quotation Contracts for works let over \$80,000 inclusive of GST.

Background

Throughout the year Council uses various contractors for the supply of plant and equipment and trades and miscellaneous services for many of Council's activities.

These Contractors are usually engaged on a daily basis for small projects or by quotations for larger projects.

Council has requested that a report be provided for works let over \$80,000 inclusive of GST.

The table below indicates the contractors that were engaged for services over \$80,000 inclusive of GST for the period 1 July 2017 – 31 December 2017.

Contractor	Description of Works	November 2017	2017/2018
Bruces Contracting Services	Water Cart Hire	\$15,847	\$87,775
Clarke Concreting and Excavation	Construction Works	\$605	\$174,037
Rollers Australia	Equipment Hire	\$19,404	\$126,740
Stabilised Pavements Australia	Road Construction Works	\$0	\$258,438

RECOMMENDATION

That Council receive and note the information contained within this report.

CLAUSE 10B – MEETING MINUTES

FILE: C8-17

AOP REFERENCE: 3.1

**ATTACHMENT: YES
(PAGE 136-138)**

AUTHOR: *Executive Assistant General Manager/ Mayor, Janette Booth*

Background

Councillors and Council Staff are required to represent Council at a variety of meetings.

Included in the attachments to this agenda are copies of the minutes and the Status Reports of those meetings which have been held recently for the information of Councillors. They include:

- Cobar Liquor Accord Committee Meeting – Wednesday, 22 November 2017 (no Status Report).

RECOMMENDATION

That the Minutes of the Cobar Liquor Accord Committee Meeting be received and noted.

CLAUSE 11B – STAFF CONFERENCE ATTENDANCE REPORT**FILE: Personnel****AOP REFERENCE: 3.3.2****ATTACHMENT: NO****AUTHOR: *Human Resources Manager, Summer Patterson*****Purpose**

The purpose of this Report is to advise Council of the conferences attended by Council employees in the month(s) prior.

Background

The following conferences were attended by Council Staff:

Conference Name:	NSW Public Libraries Association Annual Conference - Switch your Thinking!
Attendee:	Library Manager, Jane Siermans
Date Attended:	21 - 23 November 2017
Total cost to Council:	Conference (incl accommodation and travel) – \$1,590
Summary of conference content:	<p>Attendance contributes to continuing professional development and networking, and on-going development of professional and relevant library services in Cobar Shire.</p> <p><i>Content:</i> Presentations including the importance of advertising to promote and support library services; libraries powering smart cities (libraries are about community and equitable access to all including technology and digital literacy); libraries included in the UN's Sustainable Development Goals; mapping the customer experience in the State Library of Victoria (get a fresh perspective, test ideas and empower customers); maintaining relevant libraries into the future with vibrant presentation of print resources and well-used community spaces; information on oral history projects in the United States and indigenous services in the State Library of New South Wales.</p>

Conference Name:	2017 National Local Roads and Transport Congress Communique
Attendee:	Adrienne Pierini – Roads Works Manager
Date Attended:	6 - 8 November 2017
Total cost to Council:	Conference (incl accommodation and travel) – \$2,540

Summary of conference content:	<p>The Congress focused on transport challenges and opportunities of today and tomorrow including the expected growth in freight transport, urban congestion, the adoption of new technologies, further efforts in road safety and the need for significant transport funding reform.</p> <p><i>Content:</i> Presentations included an address from the Commonwealth Minister for Transport, the Hon Darren Chester; confirmation of the Governments continued commitment to the Roads to Recovery Program; the Government's Inquiry to Develop a National Freight and Supply Chain Strategy and the challenges facing regional airports and airstrips.</p>
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RECOMMENDATION

That the information provided above in relation to the conferences attended by Council staff be received and noted.

CLAUSE 12B – GRANTS REPORT

FILE: G4-17

AOP REFERENCE: 3.1.1.4

ATTACHMENT: NO

AUTHOR: *Director Corporate and Economic Development, Angela Shepherd***Grant Update**

Grant and Department	Activity	Amount Applied For	Successful?	Council Funding Required	Deadline for Project
Grants Applied for					
CASP Grant	Yarn Bombing project – community arts project to create a ‘garden’ design celebrating 2020.	\$4,500	Pending	Nil	Awarded around November 2017.
Community Building Partnership program	To retile the library arcade and associated works	\$11,880	Pending	\$11,880	
Seniors Week Grants	To organise activities for seniors week 2018.	\$3,000	Pending	\$1500	Announced by the end of 2017.
Anzac community grants	Erect signs outside the Town Hall cinema and the railway station and why these sites are significant for soldiers.	\$900	Pending	In-kind	
RMS Active Transport Grants	Install 15 pram ramps in the CBD.	\$48,750	Pending	75:25 requirement \$16,250	
RMS Active Transport Grants	Prepare an Active Transport Plan, including cycle ways.	\$40,838	Pending	50:50 requirement \$40,838	

Grant and Department	Activity	Amount Applied For	Successful?	Council Funding Required	Comment
Grants Announced					
Stronger Country Communities Fund	Drummond Park Adventure Playground	\$345,820	Successful	Nil	
Stronger Country Communities Fund	Family BBQ and picnic area at the pool	\$124,520	Successful	Nil	

Resources for Regions	Water Reticulation upgrade	\$5,212,207	EOI successful	\$400,000 from Water Fund.	Have until 22 Jan 2018 to have final application submitted. Need to find half the funds as 50:50 grant.
Regional Cultural Fund	Create a virtual reality mining experience at the GCHC	\$31,930	EOI unsuccessful	\$25,000	Will seek feedback on project.
Regional Cultural Fund	Construction of the Miners Memorial	\$190,000	EOI unsuccessful	\$80,000 community donations received. \$10,000 Council contribution	As above
Safe and Secure Water Program	Nymagee Water Security Project - Scoping Study	\$15,000	EOI successful	\$5,000 from Water Fund.	Full application now being prepared.
Safe and Secure Water Program	Euabalong and Euabalong West Water Quality & Security Project – Business Case	\$37,500	Pending	\$12,500 from Water Fund.	Full application now being prepared.
Safe and Secure Water Program	Cobar Storage and Reticulation West Water Quality & Security Project	\$6,900,000	EOI Unsuccessful	\$1,100,000 from Water Fund.	
Regional Flagship Fund	Assistance to market the 2018 Festival of the Miners Ghost.	\$20,000	EOI Unsuccessful	Nil	
Regional Cultural Fund	Replace roof (battens, fascia etc), windows and dampproofing to make the building water tight	\$244,003	EOI Successful	\$100,000	Webinar on 14th Dec for more information. Expected due date early April

					2018.
Fixing Country Roads – Roads and Bridges Construction	Widen and seal the Wool Track, in partnership with Central Darling and Balranald	\$55,422,570	EOI unsuccessful	\$200,000	Put in as an application between three Councils over several years.

Council has committed \$100,000 in the 2017/2018 budget to put towards grant proposals as a co-contribution. This is used when there are no other sources to draw from within the budget.

To date, \$14,050 has been allocated towards the arcade project listed above. This leaves \$85,950 available to leverage grant funding.

Council is currently preparing full applications for the successful EOI's listed above, plus the armistice EOI that was successful last month. This is a lot of work during the holiday period.

Current Grant Opportunities

- Growing Local Economies – projects over \$1m, open found, allocations to be made on a sub-regional level, projects to features in new regional plans. Major infrastructure projects. Currently working with DPC on our regional plan.
- Liquor and Gaming Infrastructure fund. Closes March 2018. Will apply for the Miners Memorial Project again.
- Create NSW Arts and Cultural Fund – due 11 December. Applications being prepared for upgrades to exhibits and the VR project that was unsuccessful under the Cultural Fund.
- Building Better Regions Fund – 2 streams - closes 19 December. Infrastructure projects of between \$20,000 and \$10m. 25% co-contribution. Community Events stream, \$10,000 to \$10m, expect around \$100,000 max. Application being made for Miners Memorial and event funding.

Grant Funded Projects – Implementation:

The following is a summary of works in progress for grant funded projects.

- Nymagee Tennis Courts – Works are completed. Project reporting underway. Acquittal submitted.
- CASP grant for arts workshops. Workshops commenced in June across a range of art and craft areas, held at the Youthie or Library on weekends. Aimed at encouraging more people to be involved in creative pursuits. Very high participation rates with all workshops held to date fully prescribed. Two more workshops held in November. Christmas craft workshops being held 9-10 December.
- Reconciliation Week grant commenced to produce a series of story boards.
- The ODGP was successful in obtaining \$200,000 of funding under the Rural General Practice Grants Program for the extension of the medical centre. Council's contribution will be \$123,000. Plans finalised. Construction to commence December.

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- Service Reviews – Service statements currently being finalised. Staff workshop to be held 13-14 December to commence first three reviews and increase staff understanding of the process and prioritise future reviews. Aiming for March completion of initial work, have until October 2018 to acquit the grant.
 - Marketing and Promotion Fund – Geagle Productions has undertaken film work – editing complete, catch line being developed – ideas welcomed! Material written for brochure and with publisher. Developing media advertising schedule.
 - Library extension project – works nearing completion. Furniture arrived. Works expected to be completed by Christmas. Some delays experienced in accessing tradesmen.
 - Social Housing grant for Dalton Park upgrade – design currently out for public feedback. Have 12 months to complete the project once the funding agreement is returned.
 - Stronger Communities Program grant for optometrists arcade project - funding agreement has not yet been received. Design work is progressing.

RECOMMENDATION

That the information contained in the grant funding report detailing grants applied for, grants announced and grants available be received and noted.

CLAUSE 13B – RATES RECONCILIATION REPORT AS AT 30 NOVEMBER 2017**FILE: R2-1****AOP REFERENCE: 3.1.1.6****ATTACHMENT: YES (PAGE 139-140)****AUTHOR: Office Coordinator, Jo-Louise Brown****Purpose**

To provide Council details of the Rate Reconciliation as at 31 October 2017.

FUND	LEVY 2016-2017	Pensioner Rebates	Abandoned Levy	Additional Levies	Sub Total 2016-2017	Arrears 30th Jun 17	Payments	Total Outstanding	Total Outstanding Previous Year	% Outstanding of Sub Total Plus Arrears
Business	393,126.87		195.66	716.70	393,647.91	64,660.45	266,992.32	191,316.04	179,616.35	41.74%
Farmland	674,556.34		-	2,422.09	676,978.43	31,831.53	411,941.15	296,868.81	280,622.23	41.88%
Mining	1,618,398.06		-	-	1,618,398.06	172,984.33	751,683.66	1,039,698.73	772,793.51	58.04%
Residential	1,140,887.13	48,131.00	3,488.02	6,147.02	1,095,415.13	233,262.00	622,456.00	706,221.13	698,994.16	53.15%
Overpayments					-	-155,286.75	- 102,695.90	-52,590.85	-50,954.48	33.87%
Legal Costs			-	28,405.04	28,405.04	33,884.81	8,620.69	53,669.16	31,809.78	86.16%
Interest			-	5,833.00	5,833.00	118,774.48	16,355.29	108,252.19	90,397.65	86.87%
General Rates	3,826,968.40	48,131.00	3,683.68	43,523.85	3,818,677.57	500,110.85	1,975,353.21	2,343,435.21	2,003,279.20	54.26%
Domestic Waste	596,875.00	18,118.99	749.94	3,537.50	581,543.57	47,650.81	359,558.20	269,636.18	267,635.37	42.85%
Sewerage	597,350.00	18,703.13	220.31	49,626.14	628,052.70	100,078.77	427,064.91	301,066.56	305,782.69	41.35%
Cobar Water	653,140.00	20,300.00	-	1,240.00	634,080.00	40,449.25	396,271.92	278,257.33	261,822.88	41.25%
Nymagee Water	26,700.00	437.50	2,640.00	300.00	23,922.50	10,375.33	13,805.96	20,491.87	19,388.87	59.75%
Euabalong Water	42,600.00	1,137.50	449.63	1,049.63	42,062.50	12,052.41	24,089.32	30,025.59	26,295.37	55.48%
Euab West Water	26,400.00	437.50	-	-	25,962.50	6,087.01	16,956.96	15,092.55	16,127.72	47.09%
Mt Hope Water	6,300.00	-	-	-	6,300.00	982.02	3,818.26	3,463.76	2,188.19	47.57%
Water Access	755,140.00	22,312.50	3,089.63	2,589.63	732,327.50	69,946.02	454,942.42	347,331.10	325,823.03	43.29%
Water Usage			3,673.90	333,379.98	329,706.08	472,439.20	719,711.25	82,434.03	65,942.42	10.28%
TOTAL	5,776,333.40	107,265.62	11,417.46	432,657.10	6,090,307.42	1,190,225.65	3,936,629.99	3,343,903.08	2,968,462.71	45.93%

RECOMMENDATION

That the Rates Reconciliation Report as at the 30 November 2017 be received and noted.

ATTACHMENTS



ORDINARY MEETING AGENDA

THURSDAY 14 DECEMBER 2017

~ REFERENCE TO ATTACHMENTS ~

PART A – ACTION

Page Number

Clause 2A – General Purpose Financial Statements, Special Schedules and Auditors Report for 2016/2017 Under Separate Cover

Clause 5A – Liquid Trade Waste Policy 61-101

Clause 6A – Draft Business Management Plan for Tourism, Events and the Great Cobar Heritage Centre 102-130

PART B – INFORMATION

Page Number

Clause 7B – Expenditure for Roads Network 131-135

Clause 10B – Meeting Minutes 136-138

Clause 13B – Rates Reconciliation Report as at 30 November 2017 139-140