

# **COBAR SHIRE COUNCIL**



## **FINANCE & POLICY COMMITTEE MEETING AGENDA**

**THURSDAY 11 AUGUST 2016**

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## **~ ORDER OF BUSINESS ~**

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Business for the meeting will be as follows:

1. Apologies
  2. Declaration of Interests
  3. General Manager's Report – Part B (Information)
  4. Matters of Urgency
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**REPORT 1B – UPDATE ON INFRASTRUCTURE PROJECT FINANCES****FILE: G4-29 AOP REFERENCE: 4.1.4.2****ATTACHMENT: NO****AUTHOR: *Director of Engineering Services, Stephen Taylor*****Purpose**

To provide Council with an update on the infrastructure projects budgets and expenditure as at 31 July 2016.

**Background**

Cobar Shire Council was successful in obtaining funding for three projects through the Resources for Regions Restart NSW provided by the NSW State Government. One project has been completed with two ongoing projects.

**Financial Implications**

	<b>Restart NSW Funding</b>	<b>Cobar Shire Council Funding</b>	<b>Expended as at 31 July 2016</b>	<b>Project Status</b>
Water Treatment Plant	\$7,800,000	\$200,000	\$603,158	<ul style="list-style-type: none"><li>- Power supply work continuing.</li><li>- Continued works on WTP to obtain shovel ready project.</li><li>- Application has been submitted to the Water Security for Regions Regional Water and Waste Water Backlog Program – seeking \$7.5 million.</li></ul>
Sewerage Scheme Refurbishments Expansion and upgrade	\$2,100,000	\$100,000	\$185,884	<ul style="list-style-type: none"><li>- The contractor for Ward Oval pump station commenced on site at end of July 2016.</li><li>- Lagoon upgrade on ground works have been delayed due to weather conditions.</li></ul>

**RECOMMENDATION**

**That Council receive and note the updated financial information for the two Restart NSW Resources for Regions infrastructure projects.**

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**REPORT 2B – BANK RECONCILIATION, CASH FLOW & LOAN FACILITY  
SUMMARIES AS AT 31 JULY 2016**

**FILE: B2-7      AOP REFERENCE: 3.1.1.5      ATTACHMENT: NO**  
**AUTHOR: *Manager Finance & Administration, Neil Mitchell***

**Purpose**

Council has requested that the following financial information be presented to each meeting of Council: reconciled bank balance, cash flow statement, and loan facility.

**Bank Reconciliation**

Balance as per Bank Statement	10,000
Add: Outstanding deposits	17,906
Deduct: Unpresented Cheques	(62,941)
<b>BALANCE AS PER CASH BOOK</b>	<b>(35,035)</b>

*In accordance with the requirements of the Local Government Act, 1993, I hereby certify that the Cash Book has been reconciled with the appropriate Bank Statements on a daily basis, during the month of July 2016 and that the reconciliations have been recorded.*



Manager Finance & Administration

**Summary of Total Funds Available at Month End for the Last 12 Months**

Month	Investment Balances	Operating Account	Total Available Funds
Aug-15	13,801,984	42,273	13,844,257
Sep-15	12,482,788	2,134	12,484,922
Oct-15	12,002,987	(13,000)	11,989,987
Nov-15	12,524,282	-	12,524,282
Dec-15	12,435,700	-	12,435,700
Jan-16	10,002,473	(73,800)	9,928,673
Feb-16	9,928,673	(72,231)	9,856,442
Mar-16	11,090,439	(75,849)	11,014,590
Apr-16	9,858,306	67,277	9,925,583
May-16	11,576,435	2,558	11,578,993
Jun-16	10,532,325	1,346	10,533,671
Jul-16	10,572,739	(35,035)	10,537,704

*12 month average of cash held: \$11387,900*

*The amount restricted in the Audited Financial Accounts for Employee Leave Entitlements is \$309,220.*

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**Cash Flow**

Forecast	Actual	Description	Forecast
Jul-16	Jul-16		Aug-16
1,346	1,346	Bank Balance Forward	(35,035)
		Financial Assistance Grant	1,254,300
440,000	418,497	Regional Roads Block Grant	105,600
		RMS – Ordered & Routine Works	212,500
13,500		RMS Agency	13,750
400,000	907,445	Rates /Water/User Charges	910,000
70,000	233,588	Private Works/Debtors	150,000
220,000	248,409	LBV – Residents Fees & Grant	240,000
150,000	123,621	Children's Services	150,000
2,097,454		Net Transfer from 'At Call' Account	
30,000	36,242	Sundry	30,000
100,000	51,908	Plant Sales	30,000
		<i>Less</i>	
(2,800,000)	(1,310,929)	Creditors <i>(Wet weather reduced expenditure on road works)</i>	(2,300,000)
(690,000)	(681,657)	Wages & Salaries	(690,000)
	(43,240)	Net Transfer to At Call Account	(40,850)
(22,300)	(20,265)	Loan Repayment	(20,265)
10,000	(35,035)	Closing Reconciled Bank Balance Cr/(Dr)	10,000

COUNCIL'S LOAN FACILITY as at 31 JULY 2016	
Refinanced NECU Loan (6.22%)	(\$1,569,588)

**RECOMMENDATION**

That Council receive and note the Bank Reconciliation, Cash Flow and Loan Facility Report as at 31 July 2016.

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**REPORT 3B – RATES RECONCILIATION REPORT AS AT 31 JULY 2016****FILE: R2-1****AOP REFERENCE: 3.1.1.6****ATTACHMENT: YES (PAGE 13-14)****AUTHOR: Rates Officer, Jo-Louise Brown****Purpose**

To provide Council details of the Rate Reconciliation as at 31 July 2016.

FUND	LEVY 2016-2017	Pensioner Rebates	Abandoned Levy	Additional Levies	Sub Total 2016-2017	Arrears 30th Jun 16	Payments	Total Outstanding	Total Outstanding Previous Year	% Outstanding of Sub Total Plus Arrears
Business	387,669.46		-	-	387,669.46	44,815.83	86,515.81	345,969.48	299,895.86	80.00%
Farmland	646,880.51		-	-	646,880.51	28,580.76	104,648.18	570,813.09	562,088.53	84.51%
Mining	1,593,798.63		-	-	1,593,798.63	80,895.62	71,127.20	1,603,567.05	1,657,328.72	95.75%
Residential	1,142,650.80	49,637.12	-	-	1,093,013.68	198,967.82	133,101.45	1,158,880.05	1,085,748.99	89.70%
Overpayments					-	-134,701.52	- 110,094.12	-24,607.40	-29,056.13	18.27%
Legal Costs			-	3,034.64	3,034.64	29,730.56	4,598.01	28,167.19	31,577.31	85.97%
Interest			-	375.25	<b>375.25</b>	91,093.80	1,540.29	89,928.76	73,211.91	98.32%
<b>General Rates</b>	<b>3,770,999.40</b>	<b>49,637.12</b>	<b>-</b>	<b>3,409.89</b>	<b>3,724,772.17</b>	<b>339,382.87</b>	<b>291,436.82</b>	<b>3,772,718.22</b>	<b>3,680,795.19</b>	<b>92.83%</b>
<b>Domestic Waste</b>	<b>584,040.00</b>	<b>18,112.88</b>	<b>220.00</b>	<b>-</b>	<b>565,707.12</b>	<b>37,738.61</b>	<b>109,254.05</b>	<b>494,191.68</b>	<b>463,376.04</b>	<b>81.89%</b>
<b>Sewerage</b>	<b>587,440.00</b>	<b>18,987.50</b>	<b>-</b>	<b>-</b>	<b>568,452.50</b>	<b>101,765.42</b>	<b>109,092.70</b>	<b>561,125.22</b>	<b>544,056.66</b>	<b>83.72%</b>
Cobar Water	641,210.00	20,650.00	-	-	620,560.00	33,490.53	142,651.15	511,399.38	464,223.00	78.19%
Nymagee Water	27,000.00	437.50	900.00	-	25,662.50	6,839.05	5,611.36	26,890.19	25,907.66	82.74%
Euabalong Water	43,200.00	1,137.50	600.00	-	41,462.50	9,674.44	10,442.52	40,694.42	38,780.45	79.58%
Euab West Water	26,400.00	437.50	-	-	25,962.50	3,928.18	5,479.12	24,411.56	24,154.36	81.67%
Mt Hope Water	6,300.00	-	-	-	6,300.00	154.58	3,500.00	2,954.58	3,516.01	45.77%
<b>Water Access</b>	<b>744,110.00</b>	<b>22,662.50</b>	<b>1,500.00</b>	<b>-</b>	<b>719,947.50</b>	<b>54,086.78</b>	<b>167,684.15</b>	<b>606,350.13</b>	<b>556,581.48</b>	<b>78.34%</b>
<b>Water Usage</b>	<b>-</b>	<b>-</b>	<b>5,012.00</b>	<b>-</b>	<b>- 5,012.00</b>	<b>446,807.89</b>	<b>237,524.52</b>	<b>204,271.37</b>	<b>167,715.58</b>	<b>46.24%</b>
<b>TOTAL</b>	<b>5,686,589.40</b>	<b>109,400.00</b>	<b>6,732.00</b>	<b>3,409.89</b>	<b>5,573,867.29</b>	<b>979,781.57</b>	<b>914,992.24</b>	<b>5,638,656.62</b>	<b>5,412,524.95</b>	<b>86.04%</b>

**RECOMMENDATION****That the Rates Reconciliation Report as at the 31 July 2016 be received and noted.**

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**REPORT 4B – GRANT FUNDING**

FILE: G4-17

AOP REFERENCE: 3.1.1.4

ATTACHMENT: NO

AUTHOR: *Special Projects Officer, Angela Shepherd***Grant Update**

Grant and Department	Activity	Amount Applied For	Successful?	Council Funding Required	Deadline for Project
<b>Grants Applied for</b>					
RMS funding for Aboriginal communities	To reconstruct and seal three roads within the community and to undertake potholing on the rest of the network.	Approximately \$450,000 over four different grants	Partly funded – further funding may be possible in future years.	Nil	Council supplied the information to RMS for them to submit the application. Will be for the 2016/2017 year.
National Stronger Regions Fund	Upgrade and Extension of the Cobar Youth and Fitness Centre	\$640,000	Pending.	\$295,000 made up of S94A funds, matching grant funds and allocated grant funding. Project also requires \$20,000 from Peak and includes \$25,000 already received from NSW Sport and Rec.	Announcement was expected July, however Federal election will put this back.
Public Reserves Management Fund Program	Boxthorn removal and the Euabalong Common	\$21,816	Pending.	Nil – Council's Weeds Officer would undertake the work.	
Public Reserves Management Fund Program	Irrigation and fencing at Euabalong Sports Ground	\$51,655	Pending.	Nil.	
Public Reserves Management Fund Program	New Main Pavilion at Ward Oval – new shed	\$99,435	Pending.	\$29,865 from matching grants	

					budget allocation.	
Water Security Backlog Program	Funding for the new Water Treatment Plant.	\$7.5m	Pending.	Existing grant funding and Council contribution used as matching funding.		
Heritage Near Me Activation Grant	Undertake repairs to the roof, gutter, windows etc to waterproof an unused area at the Great Cobar Heritage Centre, paint, floor covers and electrical upgrade.	\$90,200	Pending.	\$6,820 from 'matching grants' allocation.		
Youth Opportunities	Expand the Batyr program at Cobar High School.	\$25,000	Pending.	\$10,000 from local fundraising being undertaken by local Batyr supporters and \$10,000 in corporate sponsorship. No Council funds.		
Country Arts Support Program	Conduct a series of art and craft afternoons designed to bring the community together and develop more creative networks within the community.	\$5,000	Pending.	Nil	If successful, project will take place in 2017.	
Community Building Partnerships	Construct a new shed to house the Pontiac and old fire engine at the Great Cobar Heritage Centre.	\$12,280	Pending.	Council would match with \$12,280 out of the matching grants budget. Total value of project \$24,560.		

Assisted the Nymagee Progress Association to submit a grant to restore the cemetery gates and replace the cemetery fence under Community Building Partnerships and the Cobar Arts Council to submit a CASP Grant.

Grant and Department	Activity	Amount Applied For	Successful?	Council Funding Required	Comment
<b>Grants Announced</b>					
Heavy Vehicle Safety Program	New heavy vehicle wash bay	\$125,000.	Pending.	\$125,000 - \$90,000 is in the budget, will need to allocate a further \$35,000.	Agreed to by the coalition, subject to re-election. Awaiting confirmation.
RMS funding for Aboriginal communities – Road Safety Program	To reconstruct and seal three roads within the community and to undertake potholing on the rest of the network.	Approximately \$450,000 over four different grants.	Partly Successful.	Nil.	Two of the four projects awarded at a cost of \$140,000 total, which is 100% RMS funded.

### Current Grant Opportunities

- The Tourism Demand Driver Infrastructure Program– Closes 9 August.
- Country Passenger Transport Infrastructure Grants Scheme (CPTIGS) closes 30 September. Provides subsidies to support the construction or upgrade of bus stop infrastructure generally owned and maintained by local Councils. Council is not considering a project under this grant.

### Grant Funded Projects – Implementation

The following is a summary of works in progress for grant funded projects:

- Nymagee Tennis Courts – tennis court formed up, lights purchased and installed, fence removed. New fence materials ordered. Court still to be sealed and line marked – had difficulty sourcing a sealing contractor to undertake a small project and the cost is more than the grant. Options currently being explored. Four month extension to project awarded by Department.
- Drummond Park synthetic turf – equipment purchased and installed. Shed constructed. Concrete paths installed. Synthetic grass expected to be laid by mid-August.
- Youth Opportunities – leadership and communication workshops held late June with primary and high school students run by the FRANK Team. DJ workshop held 1 July followed by a disco at the Youthie. Series of life skills workshops organised for 10 August. Ongoing girls program being run successfully.

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- Environmental Education Grant – first field day held Tuesday 5 April with school students. Have held discussions with the schools regarding the development of posters and regeneration sites.
  - Dumping grant through Netwaste –Regular patrols have been undertaken, which has led to the documenting of a number of dumping incidents. The project has also been discussed on ABC Radio during an interview with Council’s Manager of Planning and Environmental Services.
  - Public Library Infrastructure Grant – initial discussions have been held regarding the design and grant requirements.

### **RECOMMENDATION**

**That the information contained in the grant funding report detailing grants applied for, grants announced and grants available be received and noted.**

# **ATTACHMENTS**



## **FINANCE & POLICY COMMITTEE MEETING AGENDA**

**THURSDAY 11 AUGUST 2016**

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## ~ REFERENCE TO ATTACHMENTS ~

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**PART B – INFORMATION**

Report 3B – Rates Reconciliation Report as at 31 July 2016 .....13-14