

# **COBAR SHIRE COUNCIL**



## **WORKS COMMITTEE MEETING AGENDA**

**THURSDAY 11 FEBRUARY 2016**

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## **~ ORDER OF BUSINESS ~**

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Business for the meeting will be as follows:

1. Apologies
  2. Declaration of Interests
  3. General Manager's Report – Part A (Action)
  4. General Manager's Report – Part B (Information)
  5. General Manager's Report – Part C (Confidential)
  6. Matters of Urgency
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Report 1C – Analysis of Plant and Equipment Hire and Trades and Miscellaneous Services Registers .....	Under Separate Cover

*(This report is confidential in accordance with Section 10A (2)(d)(i) of the Local Government Act 1993 as they contain commercial information of a confidential nature that would if disclosed in open Council would prejudice the commercial position of the person who supplied it).*

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**REPORT 1A – ANALYSIS OF PLANT AND EQUIPMENT HIRE AND TRADES AND MISCELLANEOUS SERVICES REGISTERS**

**FILE: T3-15-6, P3-19-4 AOP REFERENCE: 3.3.4 ATTACHMENT: NO**

**AUTHOR: *Acting General Manager, Stephen Taylor***

**Purpose**

The purpose of this Report is to provide information on the analysis and result of the engagement of Contractors under the Plant and Equipment Hire Rates 2015/2018 and Trade and Miscellaneous Services 2015/2018 Quotation Contracts for works let over \$80,000 inclusive of GST.

**Background**

Throughout the year Council uses various contractors for the supply of plant and equipment and trades and miscellaneous services for many of Council's activities.

These Contractors are usually engaged on a daily basis for small projects or by quotations for larger projects.

Council has requested that a Report be provided for works let over \$80,000 inclusive of GST.

Given the sensitive nature of the information provided it is recommended that Council considers a further Report in the Committee of the Whole Closed Council.

**RECOMMENDATION**

**That the further Report on the Analysis of Plant and Equipment Hire and Trades and Miscellaneous Services be considered in a Committee of the Whole Closed Council with the press and public excluded for the reason as stated in Section 10 A (2) (d) (i) of the Local Government Act 1993, as discussions of this matter in open may prejudice the commercial position of the person involved in providing services to Council.**

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**REPORT 2A – GARBAGE COLLECTION SERVICE FOR RESIDENTS IN O’NEILL AND SUTHERLAND DRIVE**

**FILE: W1-2                      AOP REFERENCE: 5.1.2.1                      ATTACHMENT: NO**  
**AUTHOR: *Manager Planning and Environmental Services, Stephen Poulter***

**Purpose**

The purpose of this report is to advise Council of an investigation into the possibility of providing a garbage collection service for residents located in O’Neill and Sutherland Drive.

**Background**

At Council’s Ordinary Meeting held on 22 October 2015 it was resolved:

*“That an investigation into the cost and accessibility of a garbage service to O’Neill and Sutherland Drive be undertaken”.*

Following this resolution, an investigation commenced focusing on:

- Ability to provide this collection service along an unsealed road;
- Determination of an appropriate alternative collection process in wet weather conditions;
- Cost implications of providing this service.

This investigation was carried out in consultation with Council’s Domestic Waste Services Officer.

**Issues**

The following issues were investigated:

**Ability to provide this collection service along an unsealed road:**

During wet conditions both O’Neill and Sutherland Drive would be unpassable for a garbage truck (empty or fully loaded). Driving the garbage truck on these roads in wet conditions will cause damage and such practice should be avoided.

Council’s truck does drive over an unsealed section of roadway at the Cobar Waste Depot, however this section of roadway is heavily compacted, regularly topped with aggregate material with some sections avoided where it is likely that the truck will become bogged or create unsafe road conditions for users of the Waste Depot facility.

**Determination of an appropriate alternative collection process in wet weather conditions:**

Rubbish bins located on O’Neill and Sutherland Drive would be collected on the Thursday collection route. Bins in these streets would be emptied towards the end of the route.

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If wet conditions are encountered on a collection day, the collection of bins along O'Neill and Sutherland Drive will not occur however if the bins are relocated to the intersection of Lerida and Sutherland Drive before the truck arrives on the scheduled collection day, Council will collect the bins.

Cost implications of providing this service

Residents in O'Neill and Sutherland Drive that elect to request this service will need to pay the annual domestic waste collection charge and provide their own bin(s).

As per Councils 2015/2016 Fees and Charges the annual domestic waste collection charge is \$215.00 per bin.

**RECOMMENDATION**

**That Council offer garbage collection services to residents located in O'Neill and Sutherland Drive and write to each property owner advising of this decision.**

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**REPORT 3A – 2WEB TRANSMITTER INVESTIGATION REPORT**

**FILE: M3-5 AOP REFERENCE: 4.2.1 ATTACHMENT: YES (PAGE 17-18)**

**AUTHOR: *Services Manager, Mr Wayne D. Mills***

**Purpose**

The purpose of this report is to provide Council with information on the requirements and necessary equipment and procedures necessary to receive the existing AM service provided by 2WEB and re-broadcast this service as an FM signal to the residents of Cobar.

**Background**

The current 2 WEB AM signal within the township of Cobar, deteriorates to a point where many residents fail to receive an adequate signal of the service due to the conditions associated with terrain and electrical noise/interference within the area and many requests have been received by 2WEB to re-broadcast in FM.

**Issues**

In addition to the equipment required to properly re-broadcast the 2WEB service from AM to FM an application to the Australian Communication and Media Authority (ACMA) for a radio broadcast license will be required.

Council will be responsible for the installation of the required suitable equipment necessary to perform the re-broadcast service, the ongoing license, operation and maintenance of this service.

The required equipment will require to be housed in a suitable building with the availability of power, with a suitable location of for the required equipment capable of temperature control and UPS installed adjacent to broadcast equipment.

As the intention is for the re-broadcast of an existing AM service to a FM service, a letter of consent is required to be supplied with the Application licence to the Australian Communication and Media Authority, and the General Manager of 2 WEB has provided the Council this letter to be attached to the application for the required apparatus License.

**Financial Implications**

The financial costs associated with the retransmission of the existing 2WEB AM signal to the community of Cobar as an FM signal will require the supply and installation of all necessary equipment, the ongoing costs that are associated with annual license, maintenance and repairs to the installed equipment.

1. Annual License Fee (5 years at \$35/year)	\$ 175
2. Air conditioner Unit	\$ 350
3. ADSL service per year	\$ 45
4. FM stereo transmitter	\$ 1,900
5. Codex unit	\$ 355

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6. Remote restart housekeeper unit	\$ 320
7. UPS unit	\$ 150
8. Aerial, coax, brackets and suitable aerial	\$ 1,000
9. Installation of system	<u>\$ 1,000</u>
<b>TOTAL</b>	<b><u>\$ 5,295</u></b>

The cost could be charged against Council's Cobar - Television budget which has an allocation of \$4,613.00 which only \$42.00 has been expended to date this financial year.

### **Options**

The location for the installation of the 2WEB re-broadcast unit should be elevated and be in line of site of town houses. The preferred location being on top of the current Water Treatment Plant located at Fort Bourke as it meets all the necessary requirements of power, security, elevation and an area for equipment installation.

This location is the current location for several existing broadcast and telecommunication facilities and subject to the availability of space would be the preferred location for a 2WEB FM re-broadcast transmitter.

### **RECOMMENDATION**

- 1. That Council approve the installation of the 2WEB FM re-broadcast transmitter at the existing Fort Bourke Water Treatment Plant.**
- 2. That the installation cost and application to the Australian Communication and Media Authority for the required apparatus licence be charged against Cobar - television budget.**
- 3. That Council applies for a five year licence.**



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## **REPORT 1B – ENGINEERING WORKS REPORT**

**FILE: C6-20-2**

**AOP REFERENCE: 4.3.2**

**ATTACHMENT: NO**

**AUTHOR: *Acting General Manager, Stephen Taylor***

### **Purpose**

To inform Council of completed and ongoing Engineering Works for the period of December 2015 and January 2016.

### **Background**

The major achievements in December 2015 and January 2016 for Engineering Works are:

- Completion of the Wool Track REPAIR program 5 km seal extension project;
- Commencement of the construction of the Fixing Country Roads Whitbarrow Way project;
- Advertising for tender of the Restart NSW projects of:
  - Ward Oval Pump Station refurbishment;
  - Twin pipeline replacement project for Cobar Water board.
- Completion of the Roads to Recovery SR23 – Booberoi Road gravel resheeting project;
- Completion of the RMCC heavy patching program on The Kidman Way;
- Commencement of the RMCC resealing program.

### **State Highways**

#### **Maintenance Work**

- Sign Replacement Works as required – **ongoing**;
- Heavy patching on The Kidman Way – **completed**;
- Resealing program on The Barrier Highway and Kidman Way – **continuing**.

### **Urban Roads/Shire Roads/Regional Roads**

#### **Maintenance Work**

- Inspections on various shire/regional roads;
- SR2 – Maintenance grading, preparation for gravel resheeting;
- SR3 – Maintenance grading, preparation for gravel resheeting;
- SR4 – Maintenance grading;
- SR6 – Maintenance grading;
- SR7 – Maintenance grading;
- SR8 – Maintenance grading;
- SR11 – Maintenance grading;
- SR13A – Patching, Vegetation Maintenance;
- SR19 – Clear floodways;

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- SR20 – Maintenance grading;
  - SR24 – Gravelling;
  - SR25 – Floodway repair;
  - SR26 – Floodway repair;
  - SR27 – Floodway repair;
  - SR29 – Floodway repair;
  - SR42 – Pothole repairs;
  - SR46 – Maintenance grading;
  - MR407 – Pothole repairs;
  - MR411 – Pothole repairs;
  - MR416 – Pothole repairs, maintenance grading;
  - MR419 – Maintenance grading;
  - MR423 – Pothole repairs;
  - RR7518 – Pothole repairs; vegetation;
  - RR7521 – Pothole repairs;
  - RR7522 – Maintenance grading;
  - MR461 – Pothole repairs; floodway repairs;
  - MR7524 – Pothole repairs;

### **Construction Work**

- SR44 – Spreading gravel;
- MR7518 – Acres Billabong - Surveying and final design;
- MR228 – Whitbarrow Way – Clearing, grubbing and side track construction;
- MR416 – Final trim and sealing;
- SR6 – Stockpile survey;
- SR20 – Gravel crushing;
- SR23 – Gravel resheeting;
- SR24 – Gravel resheeting;
- SR2 – Gravel crushing.

### **Resealing**

The town street resealing program will begin early February following completion of the State Highway resealing program. The streets programmed for reseal are:

- Acacia Drive
- Baldry Close
- Belah Cres
- Bilby Close
- Bottlebrush Drive
- Bradley St – full length
- Clifton Place
- Duffy Drive
- Echidna Ave
- Elizabeth Cres
- Green St – part length
- Jandra Cres
- Jones Drive

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The budget of \$400,000 has not been fully allocated at this stage. Once the programmed work is completed and final cost are known a second stage of reseal program will be developed.

### Private Works

Nil.

### Water and Sewer

#### **Maintenance Work**

- Pest control within sewer reticulation network being carried out where necessary - **ongoing**;
- Sluice valve and hydrant repairs on town water supply reticulation – **ongoing**;
- Clearing and control of vegetation along the Nyngan to Cobar raw water pipeline easement (CWB) –**ongoing**;
- Reading of the water meters for the major users (CWB) – **ongoing**.

#### **Construction Work**

- The valve replacement program for 2015-2016 is underway with the installation of new and replacement of faulty valves. Valve replacement program has commenced within the area east of Louth Road and north of Nyngan Road within the industrial area. – **ongoing**;
- Investigation is being carried out into pipe location, size and depth of the existing raw water supply mains to the Fort Bourke water treatment plant from the Hermidale pumps and return water from the Cobar water storages. – **ongoing**.

### Urban Works

#### Parks

- General maintenance carried out within parks and reserves within the Shire as required – **ongoing**;
- Ongoing review of intersection visibility and vegetation obstruction will be continued on a regular period through the year – **ongoing**.

### Resources for Regions

#### **Construction of New Water Treatment Plant**

- The purchase of the property for the proposed Cobar Water Treatment Plant - Council has received the required documentation and is waiting on the all parties to sign – **ongoing**;
- The current state of the new Cobar Water Treatment Plant - only the essential works to be undertaken for the project to move forward to a shovel ready status – **ongoing**;

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- NSW Public Works have been continuing to undertake the power design for the new Water Treatment Plant and we expect their electrical power consultants to visit the site within the next 2 weeks.
  - NSW Public Works have completed the DAF process tests and a positive result has been obtained and a design level NTU water quality level have been determined and work is currently underway to convert the WTP documents to the new DAF treatment process.

### **Construction of New Water Pipeline – Nyngan to Cobar**

- The Cobar Water Board's Twin Pipeline Replacement Project tender documents are currently out in the open market with a tender closing date of 10 March 2016;
- The Pre-tender meeting was held and attendance was higher than expected with a mix of different size companies and operational models;
- The Project Team is looking forward to the receipt of the tenders and the challenge of the assessment process.

### **Airport Pavement Works**

- The installation of the aircraft tie down points has started with six of the twelve possible parking bays completed; the ongoing required works to install the tie downs will be performed by the Cobar Shire Council staff. - **Ongoing.**

### **Upgrade of Sewerage Facilities**

- The rehabilitation of the Ward Oval Sewer Pump Station Tender documents are currently out in the open market with a tender closing date of 25 February 2016;
- A pre-tender meeting for the Ward Oval Project was held on 28 February 2016 and a second pre-tender meeting was undertaken on the 1 February 2016;
- Investigation is still underway for the reticulation layout at the Industrial Estate. Following this, community consultation will be undertaken to decide on project delivery; CPE has been engaged to assist in the community consultation. **Ongoing.**
- With the clearing of vegetation and regrowth around the embankments of the Sewerage Oxidisation Ponds nearing completion, works are continuing on the establishment of erosion control grass and irrigation system on the banks of lagoons with this work is being carried out by Council staff; **Ongoing.**
- A meeting with the Department of Primary Industries DPI Water on the section 60 application for the sewer reuse program was held on the 27 November 2015 and this subject was again a raised during the Project meeting in Sydney with Infrastructure NSW and the Department of Primary Industries DPI Water the outcome of this meeting was that the new works are to be undertaken under the current Section 60 and the reuse will not be expanded. The works are to continue with the project goal being the lowering of the risk to the council and the public though the exposure, contact and release of recycled effluent reuse.

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**Construction of RFS Shed**

- The construction of the RFS Shed is continuing with the main structural sections of the frame erected and installed, the builder is awaiting the external steel for the skillion roofing sections walls, external wall window frames materials to be delivered to site so the project can be completed. The contractor recommenced work on site in early February.

**RECOMMENDATION**

**That the information contained in the Engineering Works Report detailing maintenance on Shire and Regional Roads, State Highways and Water Sewer Mains, Resources for Regions Projects and other Major Grant Works be received and noted.**

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**REPORT 2B – EXPENDITURE FOR ROADS NETWORK**

**FILE: R5-31 AOP REFERENCE: 4.3.2 ATTACHMENT: YES (PAGE 19-24)**

**AUTHOR: *Acting General Manager, Stephen Taylor***

**Purpose**

To provide Council with financial information on the expenditure on Council's Local and Regional Roads.

**Background**

A report detailing the Expenditure on Capital/R2R (orange), Council's Shire Local Roads (blue) and Regional Roads Network (green) is provided as an attachment to this agenda for Council's information.

**RECOMMENDATION**

**That the information detailing the Expenditure for Council's Roads Network be received and noted.**

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**REPORT 3B – TRAFFIC COUNTS ON SHIRE ROADS AND CLASSIFIED ROADS**

**FILE: R5-34 AOP REFERENCE: 4.3.2 ATTACHMENT: YES (PAGE 25-27)**

**AUTHOR: *Trainee Civil Engineering Technician, Adrienne Pierini***

**Background**

Updating of traffic counts on Regional and Shire roads is continuing with counts being undertaken on MR416, SR20 and SR26.

**Current Traffic Count Summary**

<b>Rd No.</b>	<b>Road Name</b>	<b>Location of Counter</b>	<b>Date</b>	<b>AADT</b>	<b>% Commercial Vehicles</b>
MR416	The Wool Track	Approx. 5km from intersection with Barrier Highway	16/11/2015-3/12/15	48	39.2%
SR20	Grain Road	Approx. 5km from intersection with RR7521	13/11/2015-2/12/2015	102	49.3%
SR26	Wilga Downs Road	Approx. 5km from intersection with Kidman Way North	16/11/15-3/12/15	9	53.3%

**RECOMMENDATION**

**That the information in relation to traffic counts on shire roads and classified roads be received and noted.**

# **ATTACHMENTS**



## **WORKS COMMITTEE MEETING AGENDA**

**THURSDAY 11 FEBRUARY 2016**



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## ~ REFERENCE TO ATTACHMENTS ~

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